

City of Willcox

Fee Schedule

Effective - July 1, 2016

Sec. 1 ADMINISTRATION and MANAGEMENT SERVICES

(A) Standard Fees

1	Public Records Request - Copy (per page) - (Ord. NS283)	\$0.50
2	DVD (Railroad Depot)	\$5.00
3	Non-Sufficient Fund (NSF) Fee - (Res. 2013-21)	\$25.00

(B) Business License/Permit - (Res. 2008-79)

1	Regular License/Permit	\$25.00
2	Annual License/Permit Renewal	\$12.00
3	Temporary License/Permit	\$10.00

(C) Police Department

1	Fingerprint Fees (per person)	\$5.00
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(D) Animal Shelter - (Res. 1999-16)

1	Animal Adoption Fee (Male)*	\$95.00
2	Animal Adoption Fee (Female)*	\$105.00
	*Includes PARVO vaccination, microchip, and sterilization	
3	Annual Dog License (Permanently Altered)	\$5.00
4	Annual Dog License (Un-Altered)	\$50.00
5	Duplicate License	\$5.00
6	Penalty for Late License	\$4.00
7	Annual Kennel Permit Fee	\$300.00
8	Failure to Obtain Kennel Permit	\$100.00
9	Impound Fee for Dog (Sterilized)	\$65.00
10	Impound Fee for Dog (Non-Sterilized) (Varies per size); \$115.00 minimum**	\$115.00
	** \$70.00 refunded with proof of sterilization within 30 days from date released	
11	Maintenance Fee (per day of impound)	\$5.00
12	Penalties for Vicious Dog Violations	\$250.00 - \$2500.00

(E) Library - (Res. 2015-13)

1	Library Card - Replacement	\$1.00
2	Library Card - Non-Resident (Refundable)	\$10.00
3	Overdue Fee (regular book/day, maximum fine - \$5.00 per item)	\$0.10
4	Overdue Fee (new releases and Interlibrary loan/day, maximum fine - \$5.00/item)	\$0.25
5	DVDs (per day, maximum fine - \$5.00 per item)	\$0.25
6	Audiocassettes, CD-Books and Music CDs/day, maximum fine - \$5.00 per item)	\$0.10
7	Lost Item Fee (Book or Material price and processing fee)	\$3.00
8	Postage Costs (Inter-Library, capped at)	\$6.00
9	Meeting Room During Library Hours (For-Profit/Private Use)	\$35.00
10	Meeting Room (Before/After Library Hours for Non-Profit/Associations)	\$25.00
11	Meeting Room (Before/After Library Hours for For-Profit/Private Use)	\$50.00
12	Meeting Room Key Deposit (Before/After Library Hours for All)	\$100.00
13	Equipment Charge For-Profit/Private Use (Reserved in Advance)	\$15.00
14	Food Service Cart (Library Hours for For-Profit/Private Use)	\$15.00
15	Coffee Maker/Iced Tea Maker/Microwave/Toaster (Non-Profit/Associations)(Each)	\$2.50
16	Coffee Maker/Iced Tea Maker/Microwave/Toaster (For-Profit/Private Use)(Each)	\$5.00
17	Popcorn Machine (Non-Profit/Associations)	\$5.00

18	Popcorn Machine (For-Profit/Private Use)	\$10.00
19	Copies of Printed Materials (per page)	\$0.25

(F) Swimming Pool - (Res. 2001-09)

1	Reservation Fee	\$50.00
2	Pool Rental	\$50.00
3	Lifeguard Fees (per hour) (per lifeguard)	\$8.00
4	Pool Entry Fee (Age 7 and over)	\$2.00
5	Adult Lap Swim	\$2.00
6	15 Passes	\$25.00
7	30 Passes	\$50.00
8	Swim Lessons (per child)	\$25.00

(G) Cemetery - (Res. 2015-11)

1	Gravesite Opening and Closing: Regular (Mon. - Fri.)	\$415.77
2	Gravesite Opening and Closing: Regular (Saturday)	\$515.74
3	Gravesite Opening and Closing: Regular (Sunday)	\$558.34
4	Gravesite Opening and Closing: Regular (Holiday)	\$629.59
5	Gravesite Opening and Closing: Grass (Mon. - Fri.)	\$535.13
6	Gravesite Opening and Closing: Grass (Saturday)	\$629.57
7	Gravesite Opening and Closing: Grass (Sunday)	\$724.63
8	Gravesite Opening and Closing: Grass (Holiday)	\$819.67
9	Gravesite Opening and Closing: Infant (Mon. - Fri.)	\$118.80
10	Gravesite Opening and Closing: Infant (Saturday)	\$190.07
11	Gravesite Opening and Closing: Infant (Sunday)	\$261.35
12	Gravesite Opening and Closing: Infant (Holiday)	\$332.62
13	Gravesite Opening and Closing: Mausoleum (Mon. - Fri.)	\$279.17
14	Gravesite Opening and Closing: Mausoleum (Saturday)	\$350.44
15	Gravesite Opening and Closing: Mausoleum (Sunday)	\$421.71
16	Gravesite Opening and Closing: Mausoleum (Holiday)	\$493.02
17	Gravesite Opening and Closing: Urn (Mon. - Fri.)	\$118.82
18	Gravesite Opening and Closing: Urn (Saturday)	\$190.05
19	Gravesite Opening and Closing: Urn (Sunday)	\$261.35
20	Gravesite Opening and Closing: Urn (Holiday)	\$332.62
21	Regular Plot	\$550.00
22	Grass Plot	\$750.00
23	Infant Lots Plot	\$138.00
24	Urn	\$138.00

(H) Building Permits - (Res. 2008-75)

1	Construction Fee Schedule	
a.	Project Valuation \$1.00 to \$500.00	\$23.50
b.	Project Valuation 501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.00 for each additional \$100.00, or fraction thereof
c.	Project Valuation \$2,001.00 to \$25,000.00	\$68.50 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof
d.	Project Valuation \$25,001.00 to \$50,000.00	\$390.50 for the first \$25,000.00 plus \$10.00 for each additional \$1,000.00, or fraction thereof
e.	Project Valuation \$50,001.00 to \$100,000.00	\$640.50 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof
f.	Project Valuation \$100,001.00 to \$500,000.00	\$990.50 for the first \$100,000.00 plus \$5.50 for each additional \$1,000.00, or fraction thereof

- g. Project Valuation \$500,001.00 to \$1,000,000.00
\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof
- h. Project Valuation \$1,000,000.00 and up
\$5,608.75 for the first \$1,000,000.00 plus \$3.75 for each additional \$1,000.00, or fraction thereof

2 Permit Calculation

- a. Plan Review Fee - Construction fee multiplied by 65%.
- b. Plumbing Fee - Construction fee multiplied by 25%. (Min. \$30.00)
- c. Mechanical Fee - Construction fee multiplied by 25%. (Min. \$30.00)
- d. Electrical Fee - Construction fee multiplied by 25%. (Min. \$30.00)

3 Other Fees

- a. Inspections Outside Normal Business Hours (2 minimum.) (Fee per hour) \$40.00
- b. Re-inspection Fee (each) \$50.00
- c. Housing Inspections (each) \$50.00
- d. Manufactured Homes (each) \$150.00
- e. Factory Built Buildings (each) \$400.00
- f. Construction Trailers (each) \$90.00
- g. Demolition Permit (each) \$50.00
- h. Plan Review for Revisions to Approved Plans (per hour) \$40.00

4 Grading

- a. Minor Grading and Single Family Residence Grading \$50.00
- b. Plan Check Fee \$75.00
- c. Construction Cost Fee - the Greater of \$300.00 2% of Construction Cost
- d. Major Grading, Subdivision Grading, Commercial Site Grading (Base Fee) \$100.00
- e. Plus Construction Cost Fee - the Greater of \$500.00 1% of Construction Cost
- f. At-Risk Grading \$500.00

5 Sign Permit Fees

- a. Permanent Sign
 - i. Base Fee per Permit \$10.00
 - ii. Fee for a sign less than or equal to ten feet in height \$35.00
 - iii. Fee for a sign over ten feet in height \$50.00
- b. Temporary Signs
 - i. Base Fee Per Permit \$10.00
 - ii. Fee for Each Sign \$10.00
 - iii. Renewal (every six months for each sign) \$5.00
- c. Temporary Special Event Sign Permit \$20.00
- d. Additional Sign Fees
 - i. Per Square Foot of Signboard on Which a Display Appears \$1.00
 - ii. Each Foot of Sign in Excess of Twelve Feet (measured to the top of the sign) \$2.00
 - iii. Per Sign if the Sign is to be Lighted \$15.00

6 Planning and Zoning

- a. Commercial Rezoning
 - i. Rezoning From Commercial Zone to any Residential Zone \$500.00
 - ii. Additional for Each Acre over 5 Acres \$80.00
 - iii. Maximum Fee \$8,000.00
 - iv. Rezoning any Commercial Zone to Any Other Commercial Zone \$250.00
 - v. Additional for Each Acre over 5 Acres \$50.00
 - vi. Maximum Fee \$5,000.00
- b. Residential Rezoning
 - i. Rezone from Residential Zone to Commercial Zone \$500.00
 - ii. Additional for Each Acre over 5 Acres \$100.00
 - iii. Maximum Fee \$10,000.00
 - iv. Rezone from Residential Zone to any Other Residential Zone \$100.00
 - v. Additional for Each Acre over 5 Acres \$20.00

vi. Maximum Fee	\$2,000.00
c. Preliminary Plat	
i. Subdivisions up to 10 Lots	\$1,000.00
ii. Plus Each Additional Lot	\$10.00
iii. Plus Title Report Review	\$100.00
iv. Plus Drainage Report Review (up to 50 Acres)	\$100.00
v. Each Additional Acre	\$10.00
vi. Plus Archeology Report Review	\$100.00
vii. Plus Phase I Environmental Assessment Review	\$100.00
viii. Plus Traffic Impact Analysis Review	\$100.00
ix. Plus Geological Technical Reports Review	\$100.00
x. Plus Misc. Document Review	\$100.00
xi. Amendments, Modifications & Extensions	50% of original Fee
xii. Additional Submittals	50% of original Fee
d. Final Plat	
i. Subdivisions up to 10 Lots	\$100.00
ii. Plus Each Additional Lot	\$10.00
iii. Plus Title Report	\$100.00
iv. Plus CC & R's Review	\$100.00
v. Plus Other Misc. Reports	\$100.00
vi. Plus Assurance Agreement Review	\$100.00
vii. Amendments, Modifications, & Extensions	50% of original Fee
viii. Additional Submittals	50% of original Fee
e. Commercial Development Plans	
i. Up to 5 Acres of Commercial or Multi-Family Property	\$1,000.00
ii. Plus Each Additional Acre over 5 Acres	\$50.00
iii. Plus Title Report Review	\$100.00
iv. Plus Drainage Report Review (up to 5 Acres)	\$100.00
v. Each Additional Acre	\$10.00
vi. Plus archeology Report Review	\$100.00
vii. Plus Phase I Environmental Assessment Review	\$100.00
viii. Plus Traffic Impact Analysis	\$100.00
ix. Plus Geological Technical Reports Review	\$100.00
x. Plus Misc. Document Review	\$100.00
xi. Amendments, Modifications & Extensions	50% of original Fee
xii. Additional Submittals	50% of original Fee
f. Landscape Plans	
i. Landscape Base Review	\$100.00
ii. Plus Per Sheet Fee	\$10.00
iii. Resubmittal - Plus Sheet Fee	\$50.00
g. Zoning Compliance Letter Appearance Fee	\$50.00
h. Planning & Zoning/Board of Adjustments	
i. Setback Variance	\$100.00
ii. Exception to the Ordinance	\$500.00
iii. Special Use Permit	\$1,000.00
iv. Caretaker Dwelling	\$500.00

(I) Park/Facilities Fees - (Res. 2011-81)

1. Community Center	
a. Application Fee	\$50.00
b. Main Hall	\$150.00
c. Main Hall & Dining Room	\$170.00
d. Main Hall & Fireplace Room	\$170.00

e.	Main Hall & Dining Room & Fireplace Room	\$190.00
f.	Main Hall & Kitchen	\$190.00
g.	Main Hall & Kitchen & Dining Room	\$210.00
h.	Main Hall & Kitchen & Fireplace Room	\$210.00
i.	Entire Facility	\$230.00
j.	Dining Room	\$40.00
k.	Dining Room & Fireplace Room	\$60.00
l.	Dining Room & Kitchen	\$100.00
m.	Fireplace Room	\$40.00
n.	Fireplace Room & Kitchen	\$60.00
o.	Fireplace Room & Dining Room & Kitchen	\$120.00
p.	Kitchen	\$80.00
q.	Cleaning and Damage Deposit	\$150.00
2	Railroad Park	
a.	Reservation Deposit	\$50.00
b.	Cleaning and Damage Deposit	\$125.00
3	Keiller Park	
a.	Reservation Deposit	\$50.00
b.	Cleaning and Damage Deposit	\$125.00
4	Quail Sports Park	
a.	Main Arena (Rodeo, Bull Riding, Roping)	\$100.00
b.	Main Arena (Barrel Racing, Horse Show, Gym-Kana)	\$50.00
c.	Main Arena (Play Day)	\$50.00
d.	Warm-up Arena	\$50.00
e.	Concession Stand	\$50.00
f.	Main Arena Lights	\$25.00
g.	Reservation Deposit	\$50.00
h.	Cleaning and Damage Deposit	\$125.00

(J) Golf Course Fees

1	Greens Fees	
a.	9 Holes	\$9.00
b.	18 Holes	\$11.00
c.	All Day	\$13.00
2	Cart Fees	
a.	9 Holes	\$6.00
b.	18 Holes	\$8.00
c.	All Day	\$9.00
3	Junior Greens	
a.	All Day	\$5.00
b.	Monthly	\$70.00
4	Trail	
a.	9 Holes	\$1.50
b.	18 Holes	\$2.50
5	Range Balls	
a.	Small	\$2.00
b.	Medium	\$3.50
c.	Large	\$4.50
6	Membership Rates	
a.	One Month - Single	\$110.00
b.	One Month - Couple	\$150.00
c.	One Month - Family	\$175.00
d.	Three Month - Single	\$290.00

e.	Three Month - Couple	\$390.00
f.	Three Month - Family	\$490.00
g.	Six Month - Single	\$350.00
h.	Six Month - Couple	\$500.00
i.	Six Month - Family	\$600.00
j.	Annual - Single	\$535.00
k.	Annual - Couple	\$650.00
l.	Annual - Family	\$700.00
m.	Miscellaneous	
n.	Rental Clubs	\$5.00
o.	Pull Cart Rental	\$2.00
p.	Twenty Coupon Book	\$120.00

(K) Liquor License Fees

1	Series 06	\$150.00
2	Series 07	\$50.00
3	Series 09	\$50.00
4	Series 10	\$50.00
5	Series 12	\$50.00
6	Series 13	\$150.00
7	Series 14	\$50.00

(L) Magistrate Court Fees - (NS283)

1	Time Payment Fee	\$20.00
2	Dilatory/Late Payment Fee	\$20.00
3	Court Abstract Fee	\$20.00
4	Community Court Fee	\$40.00
5	Drug Court Fee	\$40.00
6	Administrative Attorney Fee	\$20.00
7	Jury Cancellation Fee	\$100.00

Sec. 2 Utility (Enterprise) Fees

(A) Gas Meter Rates - (Res. 2013-21)

1	Residential	
a.	In Town (Meter Size 175/200/250/275)	\$12.37
b.	Out of Town (Meter Size 175/200/250/275)	\$12.37
2	Commercial	
a.	Meter Size 175/200/250/275	\$12.37
b.	Meter Size 315/325/415/425	\$21.65
c.	Meter Size 750/800	\$31.95
d.	Meter Size 1000/1500/2000	\$62.85
e.	Meter Size 3000/4000	\$93.76
f.	Meter Size 5000/6000	\$104.06
g.	Meter Size 7000/8000	\$134.97

(B) Water Meter Rates - (Res. 2013-20)

1	Residential	
a.	Meter Size 3/4" or Less	\$14.99
b.	Meter Size 1"	\$19.79
2	Commercial	
a.	Meter Size 3/4" or Less	\$14.99
b.	Meter Size 1"	\$19.79
c.	Meter Size 1 1/2"	\$27.32

d. Meter Size 2"	\$36.22
e. Meter Size 3"	\$75.00
f. Meter Size 4"	\$188.13

(C) Wastewater (Water Meter) Rates - (Res. 2013-18)

1 Residential	
a. Meter Size 3/4" or Less	\$21.57
b. Meter Size 1"	\$29.33
c. Meter Size 3/4" or Less (Multi-Units)	\$21.57
2 Commercial	
a. Meter Size 3/4" or Less	\$31.36
b. Meter Size 1"	\$39.14
c. Meter Size 1 1/2"	\$58.70
d. Meter Size 2"	\$82.14
e. Meter Size 3"	\$156.48
f. Meter Size 4"	\$254.42

(D) Refuse Rates - (Res. 2013-19)

1 96 Gallon Container	
a. Single Family	\$24.85
b. Senior Citizen (Must meet income qualifications)	\$21.37
2 1.5 Yard Containers	
a. One container, one pickup per week	\$58.10
b. One container, two pickups per week	\$87.52
c. One container, three pickups per week	\$116.93
d. One container, four pickups per week	\$146.34
e. One container, five pickups per week	\$175.76
f. One container, six pickups per week	\$205.17
g. Two containers, one pickup per week	\$87.52
h. Two containers, two pickups per week	\$146.34
i. Two containers, three pickups per week	\$205.17
j. Two containers, four pickups per week	\$263.99
k. Two containers, five pickups per week	\$322.82
l. Two containers, six pickups per week	\$381.65
m. Three containers, one pickup per week	\$116.93
n. Three containers, two pickups per week	\$205.17
o. Three containers, three pickups per week	\$293.41
p. Three containers, four pickups per week	\$381.65
q. Three containers, five pickups per week	\$469.89
r. Three containers, six pickups per week	\$558.12
s. Four containers, one pickup per week	\$146.34
t. Four containers, two pickups per week	\$263.99
u. Four containers, three pickups per week	\$381.65
v. Four containers, four pickups per week	\$499.30
w. Four containers, five pickups per week	\$616.95
x. Four containers, six pickups per week	\$734.60
y. Five containers, one pickup per week	\$175.76
z. Five containers, two pickups per week	\$322.82
aa. Five containers, three pickups per week	\$469.89
bb. Five containers, four pickups per week	\$616.95
cc. Five containers, five pickups per week	\$764.01
dd. Five containers, six pickups per week	\$911.08
ee. Six containers, one pickup per week	\$205.17

ff.	Six containers, two pickups per week	\$381.65
gg.	Six containers, three pickups per week	\$558.12
hh.	Six containers, four pickups per week	\$734.60
ii.	Six containers, five pickups per week	\$911.08
jj.	Six containers, six pickups per week	\$1,087.56
3	3 Yard Containers	
a.	One container, one pickup per week	\$84.12
b.	One container, two pickups per week	\$139.54
c.	One container, three pickups per week	\$194.97
d.	One container, four pickups per week	\$250.40
e.	One container, five pickups per week	\$305.82
f.	One container, six pickups per week	\$361.25
g.	Two containers, one pickup per week	\$139.54
h.	Two containers, two pickups per week	\$250.40
i.	Two containers, three pickups per week	\$361.25
j.	Two containers, four pickups per week	\$472.10
k.	Two containers, five pickups per week	\$582.95
l.	Two containers, six pickups per week	\$693.80
m.	Three containers, one pickup per week	\$194.97
n.	Three containers, two pickups per week	\$361.25
o.	Three containers, three pickups per week	\$527.53
p.	Three containers, four pickups per week	\$693.80
q.	Three containers, five pickups per week	\$860.08
r.	Three containers, six pickups per week	\$1,026.36
s.	Four containers, one pickup per week	\$250.40
t.	Four containers, two pickups per week	\$472.10
u.	Four containers, three pickups per week	\$693.80
v.	Four containers, four pickups per week	\$915.51
w.	Four containers, five pickups per week	\$1,137.21
x.	Four containers, six pickups per week	\$1,358.92
y.	Five containers, one pickup per week	\$305.82
z.	Five containers, two pickups per week	\$582.95
aa.	Five containers, three pickups per week	\$860.08
bb.	Five containers, four pickups per week	\$1,137.21
cc.	Five containers, five pickups per week	\$1,414.34
dd.	Five containers, six pickups per week	\$1,691.47
ee.	Six containers, one pickup per week	\$361.25
ff.	Six containers, two pickups per week	\$693.80
gg.	Six containers, three pickups per week	\$1,026.36
hh.	Six containers, four pickups per week	\$1,358.92
ii.	Six containers, five pickups per week	\$1,691.47
jj.	Six containers, six pickups per week	\$2,024.03

(E) Deposit Rates

1	Gas Connection	\$10.16
2	Gas Deposit	\$76.20
3	Water Connection	\$10.16
4	Water Deposit	\$15.24
5	Sewer Deposit	\$15.24
6	Refuse Deposit	\$49.02
7	Landlord Gas Connection	\$15.24
8	Landlord Water Connection	\$15.24

(F) Meter Installation Rates

1	Gas Meters - (Res. 2004-29)	
a.	Installation Fee	\$800.00
b.	Connection Fees (Per Linear Foot)	
i.	Unimproved Streets 6" Mains	\$14.00
ii.	Improved Streets 6" Mains (asphalt)	\$14.00
iii.	Improved Streets 6" Mains (bitumen, concrete)	\$18.00
iv.	Unimproved Streets 8" Mains	\$16.00
v.	Improved Streets 8" Mains	\$16.00
vi.	Improved Streets 8" Mains (bitumen, concrete)	\$20.00
2	Water Meters - (Res. 2004-27)	
a.	Installation Fee (Per Meter Size)	
i.	3/4" Meter	\$800.00
ii.	1" Meter	\$800.00
iii.	1 1/2" Meter	\$1,100.00
iv.	2" Meter, turbine	\$1,300.00
v.	2" Meter, compound	\$1,800.00
vi.	3" Meter, compound	By Bid
vii.	4" Meter, compound	By Bid
b.	Connection Fees (Per Linear Foot)	
i.	Unimproved Streets 6" Mains	\$14.00
ii.	Improved Streets 6" Mains (asphalt)	\$14.00
iii.	Improved Streets 6" Mains (bitumen, concrete)	\$18.00
iv.	Unimproved Streets 8" Mains	\$16.00
v.	Improved Streets 8" Mains	\$16.00
vi.	Improved Streets 8" Mains (bitumen, concrete)	\$20.00

(G) Construction Water Fees - (Res. 2013-20)

1	Bulk Water Station Rates	
a.	Minimum Charge (each use)	\$5.00
b.	Cost per Thousand (MG)	\$8.52
2	Hydrant Water Rates	
a.	Setup Fee	\$50.00
b.	Cost per Thousand (MG)	\$8.52

(H) Penalty Fees - (Res. 2013-18,19,20,21)

1	Penalty on Unpaid Balances	1.50%
2	Reconnection Fee	\$40.00
3	Transfer Fee	\$15.00
4	Returned Check (including electronic) Fee	\$25.00
5	Charge for Customer Requested Meter Re-Reads if Readings are Correct	\$20.00