

**CITY OF WILLCOX
MAYOR AND CITY COUNCIL
SPECIAL MEETING AGENDA**

**Note Date: Tuesday, January 17, 2012
7:00 p.m.**

**City Council Chambers
300 W. Rex Allen Drive
Willcox, AZ 85643**

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

**Resolution No. 2012-05
Ordinance NS311**

NOTICE TO PARENTS: Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. **(A.R.S. §1-602.A)**

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. CALL TO THE PUBLIC

5. DECLARATION ON CONFLICT OF INTEREST

6. ADOPTION OF THE AGENDA

7. CONSENT AGENDA

Items that are considered to be routine by the City Council will be enacted by one motion **without** discussion. The consent agenda is a timesaving device and Council members have received documentation on these items for their review prior to the open meeting. Any Councilmember may remove any item from the consent agenda for discussion and a separate vote as deemed necessary. The public may view the documentation relating to the consent agenda 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, AZ from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue during normal working hours Monday-Saturday.

7A. THE SPECIAL MEETING MINUTES OF JANUARY 3, 2012 AND THE WORK SESSION MEETING OF JANUARY 3, 2012 **Tab 1**

7B. FINANCIAL REPORTS FROM FINANCE DIRECTOR **Tab 2**

8. PUBLIC HEARINGS, PETITIONS AND COMMUNICATIONS

COMMUNICATIONS: The Mayor announced there are three (3) candidates running for the March 13, 2012 Primary Election. They are: Earl B. Goolsby, Elwood "Woody" Johnson and William "Bill" Nigh. Write-in Nomination papers are due by February 2, 2012 (Signed petitions are not needed and name will not appear on the ballot. For more information contact the City Clerk, Cristina G. Whelan, CMC, Wednesday through Friday.

9. DISCUSSION/DECISION REGARDING SINGLE EVENT LICENSE FOR K-5 RODEO COMPANY JULY 2012 **Tab 3**
Consideration, discussion and/or decision regarding the Single Event License for K-5 Rodeo Company in July 2012.

10. DISCUSSION/DECISION REGARDING WILLCOX AJRA REQUEST FEES BE WAIVED FOR THE QUAIL PARK ARENAS, LIGHTS, AND CONCESSION STAND FOR PUBLIC KIDS RODEO ON SATURDAY, APRIL 21 AND SUNDAY, APRIL 22, 2012. Tab 4

Consideration, discussion and/or decision regarding Willcox AJRA request fees be waived for the Quail Park arenas, lights and Concession Stand for Public Kids Rodeo on Saturday, April 21 and Sunday, April 22, 2012.

11. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-02 APPROVING AND ADOPTING THE AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY AND THE NORTHERN COCHISE COUNTY HOSPITAL DISTRICT ("DISTRICT"), A HOSPITAL DISTRICT AND POLITICAL SUBDIVISION OF THE STATE OF ARIZONA, FOR THE PROVISION OF SERVICES FOR SENIOR CITIZENS AND DECLARING AN EMERGENCY TO EXIST. Tab 5

Consideration, discussion and/or decision regarding Resolution NO. 2012-02, as stated, relating to the MOU between the City and Northern Cochise County Hospital District.

12. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-03 APPROVING AND AWARDED THE BID FOR THE PURCHASE OF CARPET AND TILE FOR THE ELSIE S. HOGAN LIBRARY RENOVATION PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST. Tab 6

Consideration, discussion and/or decision regarding Resolution NO. 2012-03, as stated, relating to the purchase of carpet and tile for the Library.

13. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-04 APPROVING AND ADOPTING CONTRACT # 9-AZ-2313 AND ACCEPTING THE QUIT CLAIM DEED FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES ("GRANTOR) FOR THE FORMER BORDER PATROL STATION LOCATED AT 200 W. DOWNEN STREET WITHIN THE CITY LIMITS OF WILLCOX AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST. Tab 7

Consideration, discussion and/or decision regarding Resolution NO. 2012-04, as stated above, relating to the acceptance of the Quit Claim Deed for the old Border Patrol Station at 200 W. Downen Street.

14. REPORTS BY THE CITY MANAGER PAT McCOURT Tab 8

Consideration, discussion, and/or decision regarding the following topics by the City Manager:

-Report on Voter Registration-Deadline is February 13, 2012 with Cochise County.

-Report on City Election – Primary Election to be held on Tuesday, March 13, 2012.

-Report on Financial Disclosure Statements due-This report is due from every Council person seated as of December 31st of each year. The Council members must complete the Financial Disclosure Statement for the preceding year (2011) on or before January 31, 2012.

-Report on E-Waste Event – Reminder of the Free E-Waste recycling event on Saturday, January 21, 2012 at the Willcox Community Center from 9 a.m. until Noon.

-Mayor/Manager Luncheon- the City of Benson is hosting the luncheon on Tuesday, January 24, 2012 at Cochise College, Benson Center. Please RSVP to City Clerk by Friday (12 noon), January 19, 2012.

-New Business – Dragon Queen Express will be opening in IGA very shortly serving Chinese Cuisine.

-Library Update – Solarium room almost ready and murals are 70% completed.

-Tomato Wars – report by staff.

-Piano & Organ – the piano and organ are now located at the Community Center.

-Wings Over Willcox – Was held over the past weekend and was well attended.

-Skate Park update-Work has started on the Skateboard Park!

15. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

16. DISCUSSION/DECISION ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES §38-431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY Tab 9

Consideration, discussion and/or decision to enter into an Executive Session pursuant to ARS §38-431.03A(3), as stated, relating to consultation for legal advice with the attorney(s) of the public body.

17. RECESS TO EXECUTIVE SESSION, IF APPROVED

18. RECONVENE FROM EXECUTIVE SESSION

19. DISCUSSION/DECISION/DIRECTION TO STAFF REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION

Consideration, discussion, decision and/or direction to staff regarding matters discussed in Executive Session relating to advice from City Attorney.

20. ADJOURN

NOTE: Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and on the City's website www.cityofwillcox.org.

NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.