

CITY OF WILLCOX
MAYOR AND CITY COUNCIL
WORK SESSION MEETING

AGENDA

NOTE DATE: Monday, February 6, 2012

NOTE TIME: 6:00 p.m.

City Council Chambers
300 W. Rex Allen Drive
Willcox, AZ

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

1. **CALL TO ORDER**-Mayor Gerald W. Lindsey called the Joint Work Session Meeting with Parks & Recreation Advisory Committee on Monday, November 21, 2011 at 6:00 p.m.
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **DECLARATION ON CONFLICT OF INTEREST**
The Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff may have a conflict of interest.
5. **ADOPTION OF THE AGENDA**
The Council will at this time either adopt the agenda as presented by the City Clerk or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.
6. **DISCUSSION REGARDING PRESENTATION AND REVIEW OF GAS SYSTEM AND RECOMMENDATIONS FROM WC SCOUTTEN, INC.**
Consideration and/or discussion regarding the presentation and review of Gas System and recommendations from WC Scoutten, Inc.
7. **ADJOURN**

NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271, ext. 4204, during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.



NOTICE OF MEETING

CITY COUNCIL

In accordance with Resolution No. 370 of the City of Willcox, and Section §38-431.01 of the Arizona Revised Statutes **NOTICE IS HEREBY GIVEN** that the **MAYOR AND COUNCIL** of the City of Willcox, County of Cochise, Arizona, will hold a **WORK SESSION MEETING** on **MONDAY** the **6th** day of **FEBRUARY** 2012, at **6:00 P.M.**, at the **CITY COUNCIL CHAMBERS, 300 W. REX ALLEN DRIVE, WILLCOX, AZ.**

Item for consideration and/or discussion relating to:

- **PRESENTATION AND REVIEW OF GAS SYSTEM AND RECOMMENDATIONS FROM WC SCOUTTEN, INC.**

All members of the public are invited to attend such meeting.

DATED AND POSTED this 2nd day of February 2012, at 3:00 P.M.

CITY OF WILLCOX, ARIZONA

Cristina Garcia Whelan, CMC

/s/ Cristina Garcia Whelan, CMC

City Clerk Cristina Garcia Whelan, CMC

Agenda\2011\wsmtgnotice020612

"Mine, Yours, Ours"

**CITY OF WILLCOX
MAYOR AND CITY COUNCIL
AGENDA**

**Monday, February 06, 2012
7:00 p.m.**

**City Council Chambers
300 W. Rex Allen Drive
Willcox, AZ 85643**

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

**Resolution No. 2012- 08
Ordinance NS311**

NOTICE TO PARENTS: Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. (A.R.S. §1-602.A)

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. CALL TO THE PUBLIC

Mayor and Council consider comments or complaints from the public. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting each presentation will be given approximately three (3) minutes. It is probable that each organization will be limited to one speaker. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

5. DECLARATION ON CONFLICT OF INTEREST

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

6. ADOPTION OF THE AGENDA

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

7. CONSENT AGENDA

Items that are considered to be routine by the City Council will be enacted by one motion **without** discussion. The consent agenda is a timesaving device and Council members have received documentation on these items for their review prior to the open meeting. Any Councilmember may remove any item from the consent agenda for discussion and a separate vote as deemed necessary. The public may view the documentation relating to the consent agenda 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, AZ from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue during normal working hours Monday-Saturday.

7A. THE REGULAR MEETING MINUTES OF MAY 16, 2011; JUNE 20, 2011 AND JANUARY 17, 2012

Tab 1

7B. APPOINTMENT OF SHARON NIGH TO FILL THE UNEXPIRED TERM VACATED ON THE PLANNING AND ZONING COMMISSION, TERM TO EXPIRE JUNE 30, 2014

Tab 2

- 7C. TO ACCEPT THE DONATION(S) TOTALING \$250 FROM SHAWN & LISA BENAVIDES AND MARY KAY CEROVICH TO BE USED BY THE WILLCOX ANIMAL CONTROL FACILITY AS NEEDED.** Tab 3
- 7D. INVESTMENT REPORTS BY FINANCE DEPARTMENT** Tab 4
- 8. PUBLIC HEARINGS, PETITIONS AND COMMUNICATIONS** Tab 5
PUBLIC HEARINGS: The Mayor and Council will hold a public hearing on Monday, February 20, 2012, City Council Chambers, 300 W. Rex Allen Drive, Willcox, AZ regarding the Application for Liquor License Series #06 Quality Inn-Willcox, Person Transfer, Location Transfer, Corporation, Christina Selene Fraser, Harden Motel, Inc., 1100 W. Rex Allen Drive, Willcox, AZ
- COMMUNICATIONS:** There are three (3) candidates running for the March 13, 2012 Primary Election. They are: Earl B. Goolsby, Elwood "Woody" Johnson and William "Bill" Nigh.
- 9. PRESENTATION BY KATHY SMITH OF THE WILLCOX CHAMBER OF COMMERCE AND AGRICULTURE ON THE COCHISE TOURISM COUNCIL** Tab 6
 Consideration and/or discussion regarding the presentation by Kathy Smith on the Cochise Tourism Council.
- 10. DISCUSSION/DECISION REGARDING REQUEST FROM THE FRIENDS OF MARTY ROBBINS TO CLOSE RAILROAD AVENUE FROM MALEY STREET TO STEWART STREET ON SATURDAY, MARCH 3, 2012 FROM 8:00 A.M. TO 5:00 P.M. AND SUNDAY, MARCH 4, 2012 FROM 8:00 A.M. TO 4:00 P.M.** Tab 7
 Consideration, discussion and/or decision regarding the request from the Friends of Marty Robbins to close Railroad Avenue from Maley Street to Stewart Street on Saturday, March 3, 2012 from 8 a.m. to 5 p.m. and Sunday, March 4, 2012 from 8 a.m. to 4 p.m.
- 11. DISCUSSION/DECISION REGARDING THE REQUEST FROM THE FRIENDS OF MARTY ROBBINS TO WAIVE REQUIREMENTS FOR ALL VENDORS TO HAVE INDIVIDUAL PERMITS** Tab 8
 Consideration, discussion and/or decision regarding the request from the Friends of Marty Robbins to waive requirements for all vendors to have individual permits.
- 12. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-05 APPROVING AND ADOPTING THE TRANSFER OF EXTENSION ONE TO THE EXISTING CABLE TELEVISION LICENSE WITH COXCOCOM, LLC, (FORMERLY COXCOCOM, INC.) D/B/A COX COMMUNICATIONS ("COMPANY") FOR CABLE SERVICE IN THE CITY OF WILLCOX ("MUNICIPALITY") TO VALLEY CONNECTIONS, LLC, DIRECTING STAFF TO FORMALIZE A NEW AGREEMENT AND DECLARING AN EMERGENCY TO EXIST.** Tab 9
 Consideration, discussion and/or decision regarding Resolution No.2012-05 as stated, relating to CoxCom, LLC, for Cable Service in the City to Valley Connections, LLC.
- 13. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-06 APPROVING AND ADOPTING THE PUBLIC LIBRARY ADVISORY COMMITTEE ("COMMITTEE") RECOMMENDATION TO NAME THE TWO NEWLY-RENOVATED AREAS OF THE LIBRARY IN HONOR OF TWO PROMINENT LOCAL CITIZENS AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.** Tab 10
 Consideration, discussion and/or decision regarding Resolution NO. 2012-06, as stated, relating to name the two newly-renovated areas of the Library in honor of two prominent local citizens.
- 14. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-07 APPROVING AND ADOPTING THE ARIZONA MUTUAL AID COMPACT ("AZMAC") BETWEEN THE CITY OF WILLCOX ("CITY") AND THE ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS ("DEMA") AND AUTHORIZING THE MAYOR TO EXECUTE THIS THE COMPACT AND DECLARING AN EMERGENCY TO EXIST** Tab 11
 Consideration, discussion and/or decision regarding Resolution NO. 2012-07, as stated, relating to AZMAC between the City and DEMA.
- 15. DISCUSSION AND DIRECTION TO STAFF ON DIRECT ELECTION OF MAYOR** Tab 12
 Consideration, discussion and/or direction regarding direct election of a City Mayor

16. DISCUSSION AND DIRECTION TO STAFF BUDGET PREPARATION FOR FY13 **Tab 13**
Consideration and/or discussion on direction to staff regarding Budget Preparation for FY13.

17. REPORTS BY THE CITY MANAGER PAT McCOURT **Tab 14**
Consideration, discussion, and/or decision regarding the following topics by the City Manager:

- **Report on Voter Registration**-Deadline is February 13, 2012 with Cochise County.
- **Report on City Election** – Primary Election to be held on Tuesday, March 13, 2012.
- **Special Mayor/Manager's Luncheon**-Celebrating Arizona's Centennial, hosted by Cochise County Board of Supervisors', Guest Speaker Becky Orozco, on Tuesday, February 14, 2012. RSVP to City Manager by Monday, February 6, 2012.
- **Chamber donation** of \$350.00 toward utilities at Community Center (Apple Festival & WOW)
- **Aridus Winery** – Beginning renovation and new construction this week at the old Apple building location.
- **Sunset Cemetery Tree Planting**-preparations to begin at the Sunset Cemetery Tree Planting!
- **Proposed FY12-13 Budget Calendar**-enclosed is the Budget Calendar for FY12-13.

18. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

19. DISCUSSION/DECISION ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES §38-431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY **Tab 15**

Consideration, discussion and/or decision to enter into an Executive Session pursuant to ARS §38-431.03A(3), as stated, relating to consultation for legal advice with the attorney(s) of the public body.

20. RECESS TO EXECUTIVE SESSION, IF APPROVED

21. RECONVENE FROM EXECUTIVE SESSION

22. DISCUSSION/DECISION/DIRECTION TO STAFF REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION
Consideration, discussion, decision and/or direction to staff regarding matters discussed in Executive Session relating to advice from City Attorney.

23. ADJOURN

NOTE: Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and on the City's website www.cityofwillcox.org .

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TAB 1

THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ HELD ON THIS 16TH DAY OF MAY 2011

CALL TO ORDER –Mayor Gerald W. Lindsey called the regular meeting to order at 7:00 p.m. on Monday, May 16, 2011 and stated "we have a house full and good to have you here this evening." He suspects the agenda items brought them, and appreciates their interest in attending our meetings.

ROLL CALL-City Clerk Cristina G. Whelan, CMC, called the roll:

PRESENT

Mayor Gerald W. Lindsey
Vice Mayor Monika Cronberg
Councilman Elwood A. Johnson
Councilman Christopher Donahue
Councilman William "Bill" Holloway
Councilman Robert "Bob" Irvin

STAFF

City Manager Pat McCourt
City Attorney Hector M. Figueroa
City Clerk Cristina G. Whelan, CMC
Library Director Tom Miner
Public Safety Director Jake Weaver
Finance Director Ruth Graham
Public Services & Works Director Dave Bonner
Development Services Jeff Stoddard

ABSENT

Councilman Stephen Klump

PLEDGE OF ALLEGIANCE TO THE FLAG-Mayor Lindsey.

CALL TO THE PUBLIC-There was no response from those present.

DECLARATION ON CONFLICT OF INTEREST

Councilman Donahue declared Conflict of Interest on Agenda item #25 regarding the Chip Seal of the Senior Citizens Parking Lot.

ADOPTION OF THE AGENDA

MOTION: Councilman Johnson moved to adopt the agenda as presented.

SECONDED: Vice Mayor Cronberg seconded the motion.

AMEND MOTION: Councilman Irvin requested to move Agenda item #14, relating to Mr. Daniel Kingery on Solid Waste, before Agenda item #18, Resolution on Solid Waste Rates, because the items coincide with each other.

AMENDMENT SECONDED: Councilman Johnson seconded the amendment. **VOTE ON AMENDMENT: CARRIED.**

ORIGINAL MOTION: CARRIED.

~~**DISCUSSION/DECISION ENTER EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES § 38-431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC**~~

~~**BODY**~~-Mayor Lindsey asked Counsel if there was any reason to go into Executive Session this evening. City Attorney Hector Figueroa explained that if any reason he could under the Statue provides that if contract there for legal services the third party, which is him, has the right to ask for Executive Session and he is not asking for one. If the Mayor and Council would like to discuss in Executive Session he has no objection and he has no changes to contract only to amend. The Mayor said then no request to go into Executive Session then strike items numbered 7-10 relating to Executive Session.

11. CONSENT AGENDA

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11A. RATIFICATION OF THE ACCEPTANCE OF ART WORK OF DEWEY JR. THE LIBRARY CAT

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
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HELD ON THIS 16TH DAY OF MAY 2011**

11B. ACCEPT THE MONETARY DONATION FROM GWEN AND HOWARD BETHEL FOR THE RAIL CAR RENOVATION AND \$1,000 FOR THE SKATE PARK

MOTION: Councilman Irvin moved to adopt the consent agenda items.

SECONDED: Vice Mayor Cronberg seconded the motion. **CARRIED.**

PUBLIC HEARINGS, PETITIONS AND COMMUNICATIONS

Public Hearing: The Mayor announced that: (1) In accordance with ARS §9-499.15, Public Notice: The Mayor and Council will hold a public hearing on Monday, May 16, 2011 at 7:00 p.m., City Council Chambers, 300 W. Rex Allen Drive, Willcox, AZ, on the proposed Solid Waste rate increases. And (2) In accordance with ARS §9-499.15, Public Notice: The Mayor and Council will hold a public hearing on May 16, 2011 and on Tuesday, May 31, 2011, at 7:00 p.m., regarding notice of intention to consider increase rates and charges of the Gas Utility, the Water Utility, and the Wastewater Utility of the City of Willcox.

Mayor Lindsey opened the public hearing on the proposed Solid Waste rate increases at 7:19 p.m. He asked if anyone would like to address the Council. Again the Mayor asked if there was anyone who would like to make any comments. Mr. Rusty Harguess first thanked each and everyone on the Council for doing this. It has to be a really tough job and glad someone out there that likes Willcox enough to do this. Thank You! To all of you all his hat goes off to you and has been in your offices when people are upset and he wouldn't do your job. Thank You. He asked if he could address after the presentation is made on the rate increases. Mayor Lindsey said this is public hearing for Solid Waste and if there is anything he would like to present on Solid Waste he can do that at this point in time. Mr. Harguess wanted to wait until staff tells us what they want to do and listen to the discussion first. Mayor Lindsey said there can be some discussion when we get to that item on the agenda. Mr. Harguess said if have to do this "please be gentle" and knows that cost of everything is going up and can only imagine how hard it is to run a City and have to pay health insurances, income and try to do all those things balanced and try to keep streets smooth, which by the way doing very nice job and the streets look good. Mr. Harguess said when the staff makes presentation "please be gentle." Everybody else is feeling the same thing you all we are all getting pinched by the Cable Company and Telephone Company and again said "please be gentle." Mayor Lindsey thanked him for his comment and asked is there any other comment anyone would like to make. Hearing none the Mayor closed this public hearing at 7:21 p.m.

Mayor Lindsey opened the public hearing on Notice of Intention to increase rates on Gas Utility, Water Utility, and Wastewater Utility at 7:22 p.m. He asked if anyone would like to comment on that. City Manager McCourt reported included in their packets is proposal from staff as separate attachments. The current staff proposal "is to not have any increases" in any and to pick up again in FY13 the Cost of Living Increase and has been in place for a number of years. There will be a one year hiatus. Vice Mayor Cronberg asked when talking about Cost of Living Increase in FY13 is that retroactive or rate present at that time. City Manager McCourt replied it would be the one present at that time and would go back to rate in effect and not go back to the rate that was in affect or it wouldn't be a two (2) year it would be a one year.

Ms. Ruth Jensen, her question was the percentage of rate increase and thinks Mr. McCourt answered that. Unless he could explain approximately what the Cost of Living increase may be. Mayor Lindsey said that depends on what the Cost of Living is and it would be very difficult to state what it is and we still have to go through the hearings even though we are not proposing to increase those rates. The City Manager replied that he does not have idea and indicates we would look at change in the Cost of Living in the case of the Sewer from October 1st to October 1st and in the case of Water from October 1st to October 1st and in the case of the Gas from January 1st to January 1st and won't know until those rates are published by the Consumer Price Index Bureau of Labor posts those percentages. Mr. Paul Sheats asked does passing this tonight puts that into affect automatically or do we have to revisit this. Mayor Lindsey said we still have to hold another public hearing. Mr. Sheats when tax it this year it means automatically in 2013 it kicks in or will we be revisiting it then. City Manager McCourt replied there have been some Legislative changes and staff will be bringing forward to the Mayor and Council some proposed changes. In the Solid Waste Ordinance requires Mayor& Council to review the rates every year and that would be one of the changes suggested to Council on each and there would be a mandatory review. If the Council chooses to do this; this puts hiatus on current automatic rate increases. If elect not to change anything there will be a rate increase in each of these three (3) areas. This puts a hiatus for one year and then goes back to the existing system. If the Council also ultimately chooses to

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accept the recommendation on water, sewer and gas there will also be a mandatory review by Mayor and Council each year of those rates. At which time it is not automatic and they may then take or not take actions. Vice Mayor Cronberg stated clarification by having these public hearings they get the chance to discuss and do exactly what is being suggested here sort of a moratorium on any increase right now. The Vice Mayor asked if in the future option CPI or lesser increase whichever would be more favorable to the citizens. City Manager McCourt stated that would be his suggestion. Vice Mayor said not locked into that figure either. Mr. McCourt if conduct public hearings then can change if not then can't. Vice Mayor Cronberg said so that is an important part to be able to have discussions so that we don't have automatic increase and everyone not being aware and without having opportunity to input.

Mayor Lindsey asked any other questions or comments and stated we appreciate comments heard. Again the Mayor asked any other comments. Hearing no further comments the Mayor closed the public hearing at 7:29 p.m.

DISCUSSION/DECISION REGARDING REQUEST FOR STREET CLOSURE FROM 6:00 A.M. TO 5:00 P.M. BY THE REX ALLEN ARIZONA COWBOY MUSEUM, INC., FOR THE 5TH ANNUAL WILLCOX CLASSIC CAR SHOW ON SATURDAY, MAY 28, 2011.

MOTION: Councilman Johnson moved to approve the request for street closure from 6:00 a.m. to 5:00 p.m. by the Rex Allen AZ Cowboy Museum, Inc., for the 5th Annual Willcox Classic Car Show on Saturday, May 28, 2011.

SECONDED: Councilman Irvin seconded the motion. **DISCUSSION:** Mayor Lindsey had one question the application it shows from 6 to 6 and in another location has 6-5.. Ms. Delcie Schultz replied 6-5 is the correct time. **CARRIED.**

DISCUSSION/PRESENTATION BY DANIEL KINGERY REGARDING SOLID WASTE, FY 2012 BUDGET AND WHY BUSINESSES FIND IT DIFFICULT TO DESIRE TO OPEN IN WILLCOX.

This item was moved per motion to be considered before Resolution regarding increase rates to Solid Waste.

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011-21 APPROVING AND AWARDING THE BID TO FOUR SEASONS SUNROOMS FOR WORK TO BE PERFORMED AT THE ELSIE S. HOGAN COMMUNITY LIBRARY ["LIBRARY"] AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.

MOTION: Councilman Donahue moved to approve Resolution No. 2011-21, as stated, relating to award the bid from Four Seasons Sunrooms for work at the Library.

SECONDED: Councilman Irvin seconded the motion. **DISCUSSION:** Councilman Johnson asked staff what is the total out-of-pocket expense because he did not see any additional changes in the actual bid submission. Mr. Dave Bonner, Public Services & Works Director explained the bid from Four Seasons was changed from \$62,500 to \$60,000 and the entire amount is \$65,631 and that is all from the Grant. Councilman Johnson said the total amount of the Grant is \$117,000 just for Solarium and Mr. Bonner replied it includes all the work proposed including the solarium, paint, carpet and some landscaping. Councilman Johnson asked how much has already been expended. Mr. Bonner replied only the advertising and later for others such as carpet. Councilman Johnson noticed taken out doing work ourselves and what is cost for our man hours. Mr. Bonner has not done man hour calculation and did on the cost for the items as listed in Council Action Form. Estimated direct costs for materials is \$250; Ceiling fan \$200; concrete colorant \$500; door and hardware \$550; Air Condition was a topic and current system capacity and for unit to heat and cool estimated at \$4,131.95 and annually about \$500 per year assuming room occupied all the time and at a comfortable temperature. Expects it could go lower. Vice Mayor Cronberg asked staff to clarify or explain further that it is grant funding and having in hand or anticipate having in hand. Library Director Tom Miner replied "yes" the Grant does provide for all the expenses referring to. They have Contingency \$10,700 and he does not think going to go overage costs in any of the other areas and probably will come in under estimates and has more than adequate to cover this in the current budget and USDA Grant. It should not cost the Willcox taxpayers anything. Councilman Johnson said other than annual costs for operating the heating and cooling and lights. Mr. Miner thinks it is estimated high because do not need to heat and cool all the time due to windows and ceiling fans. It will not be as expensive and maintain constant temperature. Thinks high because provide shade in the afternoon and should be a very nice comfortable environment. Councilman Johnson asked if anticipate any more man hours to keep an eye on it or one door open. Mr. Miner explained part of grant covers video security camera installation and they have positioned and coordinated with Public Safety and Public

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Works for positioning of cameras, and system provides for remote access from computers to staff area inside and outside the building. The Solarium Room can be another meeting room as set forth in the 5-Year Strategic Plan from five (5) of the six (6). This is community meeting room for groups to hold business meetings. Looking ahead 10-15 years and they have very little land to expand.

Mr. Daniel Kingery asked the other meetings rooms that are available are they used quite often or vacant. Mr. Miner replied before didn't really have room. ESL was primarily used as Judge's Chambers and the Library had access to it 2-days per week. The City business took priority for its use and very little opportunity to open it up for the public. Redesign of the Library has afforded that. They will be getting lots of meetings. Try not to have group or organization to monopolize the time on that and will set limits for the public.

Mr. Paul Sheats asked if they can have food or not. Mr. Miner replied it has been discussed in the future because it is away from main Library and away from carpet, computers and opportunity for people to bring brown bag and have lunch and that idea was proposed in the 5-Year Strategic Plan and control how and where it is used. Main thing is they are there for the people in the community and this gives them what they want as seen in other places. Most libraries do have food and drinks. Mr. Kingery asked what constitute emergency. Mayor Lindsey explained this refers to fact approve immediately rather than having to wait for it to go into effect.

The Mayor asked Mr. Miner if room will it have its doors closed when not in use or will it be left open. Mr. Miner replied depends where the door is. Propose close 3rd window that would create a central door and block that off in the evening and it would be a single exist. If had a second door then more flexibility lock door to vestibule to lock vestibule to the Library and use in the evenings and people able to exit through outer door of the vestibule. Ms. Jensen has greenhouse and already this month over 120 degrees during the day and needs lots of cooling to keep heat down. Also asked what kind of shade covering? Mr. Miner explained the Four Season Sunrooms are one of the top manufacturers. They have very indebt analyses and there is track they put into system to allow for shades to be drawn. It will be set on the east side of building and vestibule will provide shade. Ms. Jensen stated that for 6/hours/ day sun absorbed and transferring heat from the wall. Mr. Miner replied that is possibly so and walls are 18 inches thick and do not have anything to compare it to. They have guarantees on their product such as four (4) degrees.

Councilman Johnson asked if sunshade is included or additional costs. Mr. Bonner thinks it is additional and Mr. Miner said it is a one time thing. Vice Mayor asked one door versus 2-doors if that adds to the cost if looking at different plan. Mr. Miner replied there is no plan at this time for a second door and will keep that in mind for the future.

Councilman Johnson what is the capacity of the room as far as Fire exit and emergency. Mr. Miner stated according to vendor because of size only one exit is required. Mr. Kingery asked only one (1) fire exit. Mr. Miner stated if there is an emergency the patrons can pick up a chair and throw it through the glass. There are two (2) exits and will get everyone out as fast as they can due to the Library as fuel. Fire is a huge concern for him. Councilman Johnson asked what is actual occupancy and Mr. Miner replied it is 50 and Chief Weaver replied he wasn't prepared to answer Fire question but 24 sq. ft. per occupant depending on fixtures there such as if bolted then reduces sq. ft. also folded chairs. Mr. Sheats asked how many can they have for a meeting. Mr. Miner said nothing will be bolted to the floor. The Assistant Fire Chief has provided square footing and maximum 50 people based on square footage in the big room. It is 390 sq. ft. divided by 24.

Vice Mayor Cronberg said tonight actual funding and time line and priority because other City staff will be affected in their work schedule. When would we start? Mr. Miner replied six (6) weeks and about 1-week transport. Or 8 weeks once they are given green light to start building. Vice Mayor said the Contingency is over \$10,000 and asked Mr. Miner if that is enough if sun shade is required and if he could find out for sure. Mr. Miner replied he is very confident Contingency will cover more than adequately.

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Councilman Holloway stated we need to be careful the citizens of the City is not going to pay for this paragraph City is going to provide and do the work because amount from \$79,000 and \$60,000 and there will be direct cost to the City. City is going to do this work and direct cost covered and indirect is not covered and need to understand that.

Councilman Johnson Handicap parking where moving that to and what is the cost. Mr. Bonner explained Handicap parking is part of the plan along Curtis Avenue along existing sidewalks with ADA and lowering curbing. Councilman Johnson asked if part of grant and Mr. Bonner replied that is part of the grant. Councilman Johnson said this is grant project and thought is this a need or a want especially during this hard economic cost and asked how many come to Library and how many anticipate Solarium will bring. Mr. Miner replied service about 40,000/year and believes an additional 1,000 will come in to use meeting room. People are looking for jobs, canceling their internet service and using the computers. He is guessing with meetings schedule we would want to continue adult program. In six (6) sessions lowest number attending was 35 people and highest was almost 50. Ms. Kathy Smith, Willcox Chamber of Commerce & Agriculture, asked USDA grant specific for Library and if chose not to do it do we have to return the Grant money? Ms. Graham replied it is a reimbursable grant. City Manager McCourt it explained it is specific for Library and if not used it can not be used anywhere else. **VOTE: Ayes-Mayor Lindsey, Vice Mayor Cronberg, Council members Donahue and Irvin. Nays-Councilmen Johnson and Holloway. Absent: Councilman Klump. CARRIED 4-2-1.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011-26 APPROVING AND ADOPTING THE FY 2011-2012 AGREEMENT BETWEEN THE CITY OF WILLCOX ["CITY"] AND THE SOUTHEASTERN ARIZONA COMMUNITY ACTION PROGRAM, INC. ["SEACAP"] AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND DECLARING AN EMERGENCY TO EXIST.

MOTION: Councilman Irvin moved to approve Resolution No. 2011-26, as stated, relating to adopting the agreement between the City of Willcox and SEACAP.

SECONDED: Councilman Donahue seconded the motion. **DISCUSSION:** Councilman Johnson asked they are going to pay us? City Manager McCourt explained this agreement is to assist the City to pay the utility bill. Councilman Johnson asked what number did they use last year and year before to help support community. Mr. McCourt replied he did not bring number and will bring that information later. Mayor Lindsey said it is quite a number and at SEAGO stated the number. Councilman Johnson stated SEACAP help out seniors and people that can't pay utilities and wants to know if number is going up, increasing or consistent. Mayor Lindsey said that information can be brought back as information item. **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011-27 APPROVING THE SERVICE CONTRACT FOR PURCHASE OF RECREATIONAL AND EDUCATIONAL SERVICES ["SERVICE CONTRACT"] BETWEEN THE CITY OF WILLCOX [CITY] AND WILLCOX AGAINST SUBSTANCE ABUSE ["WASA"] AND AUTHORIZING THE MAYOR TO EXECUTE THE THIS RESOLUTION, THE SERVICE CONTRACT AND DECLARING AN EMERGENCY TO EXIST.

MOTION: Councilman Johnson moved to approve Resolution NO. 2011-27, as presented relating to the renewal of the service contract between the City and WASA.

SECONDED: Councilman Holloway seconded the motion. **DISCUSSION:** Councilman Johnson stated WASA does fantastic job for our community and glad to have Sally White. Mayor Lindsey said they really do and they too are hurting for funding. Suspects they accept donations from anyone wanting to donate and do a tremendous amount of good to our community. Vice Mayor Cronberg said the impact to our community is our youth and constant benefit. **CARRIED.**

Considered at this point in the agenda per motion.

DISCUSSION/PRESENTATION BY DANIEL KINGERY REGARDING SOLID WASTE, FY 2012 BUDGET AND WHY BUSINESSES FIND IT DIFFICULT TO DESIRE TO OPEN IN WILLCOX.

Mr. Daniel Kingery stated as for the business part of it he goes back to the 19 pages of the Solid Waste Ordinance where there is a lot of requirements requiring a lot of private information about customers and the Road Use Tax that seems to be specific to Solid Waste Industry that is not charged to other commercial vehicles that use Willcox roads for commercial business to make profit. One of his concerns is that the Willcox City Ordinance seems to go contrary to the State's Extortion Laws where the City forces the residents to pay for the Solid Waste when there are two (2) other legal options available. Either they can haul it to transfer station themselves or they could hire another hauler who may service the area or they can

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pull resources with neighbors and both of them go in together. The City's Solid Waste Ordinance prevents this under the threat of having the water, gas and sewer shut off if they do not pay that bill and wanting to do it themselves. If they want to do it themselves; and they still pay for City's Solid Waste and tipping fees. He read the definition from the State on Extortion. The treat shutting off water constitutes to him a threat. Rates on presentation are from City records and have calculated the total cu. yd. being served by containers. Total Residential & Commercial cu. yd. per year and has 3-month \$109,000 and City has \$35,000 to cover a short fund in the General Fund. Mr. Kingery explained his presentation. The State requires that communities have 25% for operation for shortages. City Attorney Figueroa stated Mr. Kingery is doing presentation and not question and answer which should be done afterwards.

City Manager McCourt stated as far as "Extortion" he will let City Attorney respond. He explained the purpose in Solid Waste Section 5.6.2 of the City Code; bid for the new 96 gallon containers being made available for Commercial use in the past had choice of 3 yd or 1.5 yd and customer chooses size, number of containers and number of pickups. They did not have the smaller before and did bid that out and it is only available to commercial accounts for one (1) container picked up one time/week same as residential. Balance is needed to establish to pay back General Fund and staff proposes deficient owed and Ordinance also provides a balance established within Solid Waste basically reserves. The amount needed to be collected has reduced because not recommending it be paid back all in one year he proposes in 3-years. Councilman Johnson stated the Council has authority to wipe off \$90,000 and Mr. McCourt said that is legal question for Attorney to consider. Staff has found Resolution had to pay it back. Councilman Johnson asked if any money borrowed has to be paid and Mr. McCourt replied past council action reflects that. Mr. McCourt stated he will not ask taxpayers to expedite that repayment and fund balance and that is why proposes 3-years and continue on long range Solid Waste.

Mr. Kingery said his last comment on the 1.5 cu. yd. container is going to basically double from \$23 to \$53 and like all the other utilities the lower accounts are going to absorb most of the cost which should be going to the bigger accounts and 1,000 residential customers are captive. Mayor Lindsey stated we know Mr. Kingery has put in a lot of time and effort to bring these figures forward and appreciates that. There have been a couple of changes made in Mr. McCourt's figures which are due to points Mr. Kingery has brought up and appreciates that.

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011- 28 APPROVING AND ADOPTING AN INCREASE IN RATES AND CHARGES FOR THE SOLID WASTE SYSTEM OF THE CITY OF WILLCOX AFTER HAVING COMPLIED WITH A.R.S. §§ 9-511.01 AND 9-499.15 AND HAVING CONDUCTED THE REQUISITE PUBLIC HEARINGS.

MOTION: Councilman Holloway moved to adopt Resolution NO. 2011-28, as stated relating to the rate increase to Solid Waste.

SECONDED: Mayor Lindsey seconded the motion. **DISCUSSION:** Vice Mayor Cronberg stated she is more confused than ever and concerned on some commercial accounts the rate is doubling and a lot of residential accounts only need once a week and asked where equity is? Doesn't understand all of this and worried on the amount of increase it is a lot to absorb and there are a lot of people on fixed income. Add \$7 and asked what is going to happen with gas, water and sewer especially when lowest account is going to have biggest increase. The Vice Mayor said she can not support it at this amount. Thought she had a handle on it but not anymore. Mayor Lindsey explained the rate increase for residential is the same for all. Councilman Johnson stated it doesn't reflect on that. If increases it equally it should all be the same. Mayor said the difference was \$17 up to \$24 and only look at Solid Waste. Councilman Holloway said we need to look at total bill. Councilman Johnson said shows only increase in trash pick up. It shows different because small bill higher and high bill has a smaller increase. Vice Mayor Cronberg asked what is the bottom line increase for residential and City Manager McCourt replied \$23.49 or \$5.85 increase. The Vice Mayor asked what is the Commercial and Mr. McCourt replied they are being offered another option for 96 gallon container and that rate is \$24 or slightly higher than residential rate. This is what he is suggesting. Councilman Johnson asked what the actual increase with Solid Waste was. Mr. McCourt replied Residential Collection Rate was \$8.53 now \$9.27 and we didn't have 96 gallon and now its \$10.50 and 1.5 yd per container \$3.92 to \$4.53 and have to convert to monthly rate. The 3 yd Commercial was \$7.24 now \$8.36 payment to the contractor.

The City Manager also explained that the tipping fee is another major cost which is decided by the County and we pay that for every ton that goes to landfill. Used to be \$41.50 in 2005 now it is up to \$51/ton and going to \$53/ton. Increased costs the

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City also has. Vice Mayor Cronberg asked why not try to reduce debt to 4-years instead of 3-years and Mr. McCourt replied we could do that very quickly. Vice Mayor Cronberg asked would that help and how long carrying the debt to General Fund. City Manager McCourt said "long time." Vice Mayor then asked if it could help especially given everybody is struggling and very tough times. Take \$107,397 and divide by 4=\$26,849.25 drops from \$1.56 to \$1.17 and Vice Mayor Cronberg thinks it is worth possibility. Councilman Johnson stated the tipping fee last year \$51 and now \$53 and asked if staff did \$5 across the board for residential and commercial. Councilman Johnson said \$5.85 and businesses 55% and Mr. McCourt said across the board is not that large because of the number of pickups and fixed costs that do not increase depending on the volume such as Administrative Costs and loan. Councilman Johnson stated those people that have rental property or business property and have water and sewer and not trash is it going to be mandatory to have trash. Mr. McCourt explained the Ordinance states everybody has to participate in the system. If they have over 3-units the Commercial does not have to participate with City they can go to another hauler. That was his comment on cherry picking larger reduces total amount collecting. This is not good pricing strategy. Councilman Johnson if they didn't have trash pick up in the past they now will have to have it. The City Manager explained everybody needs to participate in Solid Waste. Councilman Johnson asked what about businesses that are sharing and the City Manager explained each account per Ordinance will participate separately on Solid Waste. Provision in Code, smaller business, they could drop down to 96 gallon. We have problem with shared how much paying and has created problems. New Ordinance everybody has its own account. We could have 6-96 gallon containers in an alley and exception on that is in the Ordinance. Mayor Lindsey stated the business rate for 96 gallon is \$24.72. Councilman Irvin said cheaper to go with 96 gallon if four or more were sharing. Vice Mayor Cronberg stated she knows need to increase but does not like the 3-years. Mayor Lindsey asked if worth changing for 40 cents? **VOTE: Ayes-Mayor Lindsey, Councilmen Donahue, Holloway and Irvin. Nays-Vice Mayor Cronberg and Councilman Johnson. ABSENT: Councilman Klump. CARRIED 4-2-1.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011-29 APPROVING AND ADOPTING THE COURT CONSOLIDATION AGREEMENT ONE YEAR EXTENSION BETWEEN THE CITY OF WILLCOX ["CITY"] AND COCHISE COUNTY ["COUNTY"], AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND THE AGREEMENT AND DECLARING AN EMERGENCY TO EXIST.

MOTION: Councilman Johnson moved to approve Resolution NO. 2011-29, as presented, relating to approving the Agreement with Cochise County on operation of Magistrate Court.

SECONDED: Councilman Holloway seconded the motion. **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011-30 FOR THE PURPOSE OF APPROVING THE JUDICIAL SERVICES AGREEMENT WITH JUDGE TREVOR J. WARD FOR CONTRACT PERIOD BEGINNING JULY 1, 2011 AND TERMINATING JUNE 30, 2012.

MOTION: Councilman Johnson moved to approve Resolution NO. 2011-30 as presented, relating to the Judicial Services Agreement with Judge Trevor J. Ward.

SECONDED: Vice Mayor Cronberg seconded the motion. **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011-31 FOR THE PURPOSE OF APPROVING THE APPOINTMENT OF HECTOR M. FIGUEROA, ESQ. TO THE APPOINTED POSITION OF CITY ATTORNEY

MOTION: Councilman Johnson moved to approve Resolution NO. 2011-31, as presented regarding of the Appointment of Hector Figueroa Esq. as the City Attorney.

SECONDED: Councilman Irvin seconded the motion. **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011-32 FOR THE PURPOSE OF APPROVING AND ADOPTING AMENDMENT NO: 1 OF THE LEGAL SERVICES CONTRACT BETWEEN THE CITY OF WILLCOX ["CITY"] AND HECTOR M. FIGUEROA D.B.A. HECTOR M. FIGUEROA & ASSOCIATES ["CONTRACTOR"]

MOTION: Councilman Johnson moved to approve Resolution NO. 2011-32, as presented, approving Amendment One to the Contract of City Attorney Hector Figueroa Esq.

SECONDED: Councilman Holloway seconded the motion. **CARRIED.**

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DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011-33 ADOPTION BY REFERENCE DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENTS FILED WITH THE CITY CLERK AND ENTITLED TITLE 17, CHAPTER 17.18 ("MEDICAL MARIJUANA") IS A PUBLIC RECORD

MOTION: Councilman Irvin moved to adopt Resolution No. 2011-33 as presented regarding certain Documents Filed with the City Clerk and Entitled Title 17, Chapter 17.18 ("Medical Marijuana") is A Public Record.

SECONDED: Vice Mayor Cronberg seconded the motion. **DISCUSSION:** Councilman Johnson asked what in layman's terms what they just did. Development Services Jeff Stoddard explained they have to come to P&Z for Special Use Permit to determine if it is in the right area of the City. Councilman Johnson said it is the fastest growing industry in America. Rules were passed in April and on June 1st approved by State and Cochise County will be allowed six (6) dispensaries. That was determined back in 1998 i.e. Medical District was created throughout the State. In Cochise County we have six (6) Medical Districts. The State said a total of 126 dispensaries throughout the State. Through lottery Maricopa County will have a few dispensaries and the rest spread out throughout the State. Already Mr. Stoddard has had calls on dispensaries and Ordinance is above and beyond the State's recommendations. He would rather have dispensary than have people growing marijuana in their back yards. This allows P&Z Commission to make sure dispensaries are where it does not affect housing or industrial. Also it gives the Chief more jurisdictions on inspections and making sure the security of the facility meets his standards above the State standards. Right now they can come in and set up anywhere they want to just meet our Zoning Ordinance that we have right now. This is above and beyond what we have right now. **CARRIED.**

DISCUSSION/DECISION/DIRECTION REGARDING THE PROPOSED MEDICAL MARIJUANA ORDINANCE NS306

Mayor Lindsey asked Mr. Stoddard to respond with more background information. Mr. Stoddard reported he went to the League of Arizona Cities and Towns and only 20 cities in State have already adopted Ordinance and have gone above and beyond. He added a few things and to check out security and number one thing was they didn't have where they were going to get rid of it. The State didn't have where to dispose of remnants and up to the Chief for proper disposal of remnants. There will be a Special Use Permit must go to Planning & Zoning to determine if right area where they have applied, staff is trying to protect the citizens of Willcox. Right now through State Law they can set it up anywhere because we don't have Medical Marijuana Ordinance. Mr. Stoddard has had two (2) apply for the City of Willcox. P&Z have hearings and Chief also has to sign off that they meet all requirements. Councilman Holloway asked if requirement for public hearings on Ordinance? City Attorney Hector Figueroa stated what Mr. Stoddard talking about no but on the Ordinance we have to hold Public Hearings on the Ordinance, and what they just did was adopt by reference declare by public record that section of the Code and need to publish this particular Ordinance, the notice of public hearing.

MOTION: Councilman Johnson moved to proceed with the proposed Medical Marijuana Ordinance NS306, as presented.

SECONDED: Councilman Donahue seconded the motion. **DISCUSSION:** Mayor Lindsey echoed his sentiments that we have been hearing and he is totally opposed to Marijuana in any form and totally opposed to having it in our City. He is also a realist and have to look at the fact if we do have a dispensary inside of the City limits where it can be controlled and as far as he is concerned taxed to the legal limit and thinks it is better than having the individual growers that would be scattered here and there and in particular if it were outside the City limits to where we would lose control of it in that sort of situation. It has him in a quandary. Mr. Stoddard said with dispensary we can not have home-grown within 25 miles. Mayor Lindsey said he understands that and it is the one consolation that he has.

City Attorney Hector Figueroa stated they have to have prescription for Medical Marijuana and those recipients have to be certified in order to get it as well as the providers. They can't just manufacture it and go down the street and sell it and Chief can pick them up. The Mayor read in the Daily Star this morning that one of the reporters's just sailed right through on his application. Mr. Figueroa said there is going to be some problems with some scrupulous Doctors and they should take more care not only because of medical condition but also the dangers of who else can get it. Mayor Lindsey another question is that in the Ordinance refers to Doctor or physician and his understanding is that there will be other practitioners that also can issue and recommend. Mr. Stoddard replied that is State determination.

City Attorney Figueroa said it is State determination and what we can control at the local level is where it is, how it is going to be monitored, how it is going to be enforced, and how do we dispose of the remnants and that is what we were mostly

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concerned. They have to have such an accounting that if they harvest 100 lbs. they have to account for every bit including the remnants for disposition.

Councilman Donahue's chief concern is that it be controlled for the purposes of public safety. As an illegal narcotic Marijuana's price is artificially inflated because it seeds on a regular basis, therefore, it has a lot of value as a crop. If we have people individually growing you have no idea what could possibly happen, people smashing, grabbing into people's houses, getting into wrong houses and innocent people getting hurt and he wants it controlled and wants it in one place, and wants the Chief to know where it is at and does not want the re-precautions of people having that illicit substance all dotted through the town and around the other citizens and that is his concern. Mayor Lindsey agrees with that and still need to remember that it is still illegal as far as United States of America is concerned. **CARRIED.**

DISCUSSION/DECISION REGARDING CHIP SEALING THE SENIOR CITIZEN PARKING LOT

City Manager McCourt explained this goes back with agreement with the City and NCCH. Year or so ago preparing budget the City put in to Chip Seal the Parking Lot. He and Public Works Director Dave Bonner have in mind for double chip and can not find that in document. Prepared budget with estimated amount and approved under Community Programs. Due to various delays and it was November when they could proceed and could not have it cure properly then due to weather. It has now warmed up and we can do Double Chip Seal. Staff took from Economic Development \$1,300 and if want to do second coat of chips and need appropriation and if Mayor and Council approve suggested Economic Development line item. We can not spend monies unless budgeted and need direction on going forward with that.

Vice Mayor Cronberg asked if condition of parking lot right now actually needs that second layer. The City Manager replied he is not knowledgeable to respond with single and double and asked Mr. Bonner to discuss. Mr. Bonner stated he looked at it last week and noticed probably because of oil used it does tend to pull away when turn sharply. CRS is oil used in our streets and have not had bleed through that we see at Senior Center and believes 2nd coat will help. Councilman Johnson asked if double chipped Community Center. Mayor Lindsey asked if we would we be in danger to wait a year for plastic seal again? Mr. Bonner explained if asking to do plastic seal he does not think it will last as long as second chip seal but it would make it look pretty. Staff explained that the cost overrun is due to cost of the oil. Mayor Lindsey asked what is projected cost and Mr. Bonner replied \$2,033.00. The Mayor asked where funds come from and City Manager McCourt recommends line up Community Services budget for Economic Development and proceed before end of fiscal year. Vice Mayor Cronberg asked what the amount of money is available in that line item. Mr. McCourt explained spent \$2,477 and has appropriations for \$20,000.00. Next year recommends budget another \$20,000 and result now under expenditure for this Fiscal Year.

MOTION: Vice Mayor Cronberg moved to recommend proceeding with Chip Sealing the Senior Citizen Parking Lot.

SECONDED: Mayor Lindsey seconded the motion. **DISCUSSION:** Councilman Johnson said he is again going back to the Mayor's question is this a need or a want? Vice Mayor Cronberg concern is for the people who walk in the parking lot. Mr. Bonner explained it is stable when walking or if in a wheel chair. Vice Mayor want to uphold City side of agreement to make sure we have proper facility and fulfilling what we had said we would do in the partnership. **VOTE: Ayes –** Mayor Lindsey, Vice Chairman Cronberg and Council members Johnson and Holloway. **Nays-Councilman Irvin** **CARRIED: 4-1-1-Absent Klump) 1 Declared Conflict of Interest-** Councilman Donahue.

REPORTS BY THE CITY MANAGER PAT McCOURT

Consideration, discussion and/or decision regarding the following topics by the City Manager:

- **Report on Special Meeting-Tuesday, May 31, 2011 at 7:00 p.m.** regarding proposed rate increases to gas, water & sewer and public hearing. (Out of sequence stated during the report on the fire) Councilman Johnson requested a special meeting and to hold a work session at 6:00 p.m. City Manager McCourt said on the remainder of General Fund and Streets and will have 5-year street project report to them by next Monday. The Work Session at 6:00 p.m. and the Special Meeting at 7:00 p.m.
- **Report on Free Dump Day-Saturday, June 4, 2011 at the Cochise County Transfer Station**
- Report on Street Improvements** made on Delos Street and Fremont and preparing those for Chip Sealing. Patte Road completed.
- Report that High School Graduation** will be held on Friday, May 20, 2011, be careful

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- Report on City Manager on Vacation latter part of May-Chief Weaver covering for City Manager
- Had fire over the weekend- Our Fire Department did a great job protecting the surrounding property. Protected and evacuated handicap individuals from the homes.

COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

Councilman Irvin congratulated Fire Department and quick response and saved structures around it. Mayor Lindsey stated he appreciates work that went into the Wine Festival held this past weekend. Did have a large crowd when drove through on Saturday and the Quilt Show at the Methodist Church. The Car Show did not seem to draw as big a crowd this year. The top winner was only by one vote. Also fund raiser is being held for the Collins boy that is going to China. Vice Mayor Cronberg stated that the Senior Center Committee has appointed Ms. Tomey as the Interim Director. This Interim position is allowing more time for applications and it is a big position and grateful she is there and stepped in. Ms. Tomey thanked opportunity to serve the community. The Wine Festival was a huge success and over \$4,000 was made on Saturday although she does not have amount on Sunday. Everything went very well and there were people from Phoenix, vendors from Tucson and Scottsdale and happy lots of local vendors and increased participation of six (6) over last year. Councilman Holloway stated he has been in accounting 25 years and there are discrepancies in the Excel Spreadsheets.

ADJOURN

There being no further business before the Mayor and Council, Mayor Lindsey adjourned the meeting at 9:42 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of the City of Willcox held on the 16th day of May 2011. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 19th day of January 2012

City Clerk Cristina Garcia Whelan, CMC

PASSED, APPROVED AND ADOPTED this _____ day of _____ 2012.

MAYOR GERALD W. LINDSEY
Signed: _____

ATTEST:

City Clerk Cristina Garcia Whelan, CMC

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CALL TO ORDER –Mayor Gerald W. Lindsey called the regular meeting to order on Monday, June 20, 2011 at 7:00 p.m. and welcomed all to tonight's meeting.

ROLL CALL-City Clerk Cristina G. Whelan, CMC, called the roll:

PRESENT

Mayor Gerald W. Lindsey
Vice Mayor Monika Cronberg
Councilman Elwood A. Johnson
Councilman Stephen Klump
Councilman Christopher Donahue
Councilman William "Bill" Holloway
Councilman Robert "Bob" Irvin

CITY STAFF

City Manager Pat McCourt
City Attorney Patrick Moran/Hector M. Figueroa
City Clerk Cristina G. Whelan, CMC
Public Safety Director Jake Weaver
Finance Director Ruth Graham
Public Services & Works Director Dave Bonner
Code Enforcement Jeff Stoddard

PLEDGE OF ALLEGIANCE TO THE FLAG-Mayor Lindsey.

CALL TO THE PUBLIC

Dr. Richard Rundhaug, Superintendent of Willcox Unified School District, said the Council tonight is going to consider the Primary Tax Rate and that is of concern to him and the School District as they consider going into Bond Election and possibly an Override Election. They got several message last year when people opened their tax bill they were "surprised" in some increases to their Property Taxes. Many people were not aware increases would take place for more than one (1) entity and the City was one of those last year heard from. Dr. Rundhaug asked when consider Primary Property Tax to keep in mind and consider their Election and when people open up their tax bill they could have negative impact. Anything the Mayor and Council could do mitigate or not increase the Primary Property Tax would be appreciated. They realize this is the first step and want the Mayor and Council members to hear that and that is the voice they wanted the City Council to hear and respectfully consider that.

DECLARATION ON CONFLICT OF INTEREST

There was no response from the Mayor, Council members or staff.

ADOPTION OF THE AGENDA

MOTION: Councilman Johnson moved to adopt the agenda as presented.

SECONDED: Councilman Holloway seconded the motion.

AMEND MOTION: Councilman Klump amended the motion to move agenda items # 7-10 relating to the Executive Session after #27 (Comments not for discussion by the Mayor and Council members).

AMENDMENT SECONDED: Councilman Irvin seconded the motion. **AMENDMENT CARRIED.**

ORIGINAL MOTION: CARRIED.

CONSENT AGENDA

Items that are considered to be routine by the City Council will be enacted by one motion without discussion. The consent agenda is a timesaving device and Council members have received documentation on these items for their review prior to the open meeting. Any Councilmember may remove any item from the consent agenda for discussion and a separate vote as deemed necessary. The public may view the documentation relating to the consent agenda 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, AZ from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue during normal working hours Monday-Saturday.

11A. ACCEPT THE MONETARY DONATION TO THE WILLCOX HUMANE CONTROL FACILITY IN THE NAME OF SANDRA COX AND ANY FUTURE DONATIONS MADE TO THE HUMANE SHELTER IN SANDRA COX'S HONOR. TOTAL AMOUNT DONATED TO DATE IN SANDRA COX'S HONOR \$175.00

MOTION: Councilman Irvin moved to accept the Consent Agenda item as presented.

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SECONDED: Councilman Klump seconded the motion. **CARRIED.**

PRESENTATION BY NORTHERN COCHISE COUNTY SENIOR HOME DELIVERED MEALS PROGRAM BY LEISA L. COTTON, SENIOR NUTRITION PROGRAM DIRECTOR

Mayor Lindsey stated Ms. Cotton is not here and he would have been interesting to hear her presentation. Councilman Johnson asked if Ms. Cotton is running late could they consider it later. City Attorney Patrick Moran explained if we thought she may be late motion to move it later in the agenda and if not then table it. If this item is tabled now it can not be heard tonight.

MOTION: Councilman Johnson moved that this item #12 be considered before Agenda item #26 Reports by City Manager Pat McCourt.

SECONDED: Vice Mayor Cronberg seconded the motion. **CARRIED.**

DISCUSSION/DECISION REGARDING THE WILLCOX ELKS LODGE REQUEST FEES BE WAIVED FOR THE 38TH ANNUAL 4TH OF JULY SWIM MEET, MONDAY, JULY 4, 2011 FROM 1:00 P.M. THROUGH 6:00 P.M.

MOTION: Councilman Johnson moved to approve the Willcox Elk's Lodge request fees be waived for the 38th Annual 4th of July Swim Meet, Monday, July 4, 2011 from 1 -6 p.m.

SECONDED: Councilman Irvin seconded the motion. **DISCUSSION:** Councilman Donahue asked Mr. McCourt how much money we are looking at and Mr. McCourt replied \$365 is the amount requested for the waiver. Councilman Donahue concern is we have heard from the public in no light language they want to see fees stay the same, they want to be very frugal with the public monies. The Councilman asked how we can keep fees and taxes from rising and not taking funds to help support the City and we have to maintain public facilities. Councilman Klump asked Public Services & Works Director Dave Bonner if the pool would be open otherwise. Mr. Bonner replied the pool is closed on Monday's and normally we would be taking in fees if it wasn't on a Monday except for that Holiday. Councilman Klump we don't charge because it's the 4th of July and Mr. Bonner said that has been the practice. Councilman Klump stated this event is more of a City's sponsor 4th of July event and disagrees with Councilman Donahue and agrees with Councilman Johnson. Councilman Johnson asked how many kids attended last year. Mr. Dave Beatty, Elk's, replied attendance was down although there were over 100 kids there and were served sodas, and hot dogs. The Willcox Elk's have been doing this for 38 years. Mayor Lindsey also stated the fact that we will postpone the fireworks this year due to drought conditions and agrees it seems a reasonable request. Vice Mayor Cronberg stated it benefits a lot of kids that don't get a chance to participate. The Elk's provides a lot of services in this community and they don't ask much in return. It is at the tail end of budget year and thought there were funds for Charitable Organizations. **VOTE: Ayes-** Mayor Lindsey, Vice Mayor Cronberg, Council members Johnson, Klump and Irvin. **Nays-**Councilmen Donahue and Holloway. **CARRIED: 5-2.**

DISCUSSION/PRESENTATION OF THE TWO (2) FLAGPOLES FOR THE VIETNAM MEMORIAL AT RAILROAD PARK

Mr. Dennis Dunham, Willcox Alumni Viet Nam Memorial, is asking permission for 2-more flag poles on Railroad Park. After discussion with Mayor, Council members and Mr. Dunham, City Manager McCourt recommendation is to accept the donation. Mayor Lindsey feels this is a worthy project and Council feels like it is a worthy project and directed staff to accept the donation and setup the flagpoles in place. Mr. Dunham said they would like for the Mayor to speak at the dedication. They expect a big turnout and would like to have half of the street closed on Friday morning for about 2-3 hours. Mayor Lindsey explained Mr. Dunham needs to go through Public Work's and request permission to close the street. Mr. Dunham said he appreciates everything and thanked the Mayor and Council.

DISCUSSION/DECISION REGARDING TO ATTEND THE 2011 LEAGUE OF ARIZONA CITIES & TOWNS ANNUAL CONFERENCE IN TUCSON, AZ ON AUGUST 29 TO SEPTEMBER 2, 2011 AND PARTICIPATION IN THE FESTIVAL OF CITIES AND TOWN WITH A BOOTH (ITEM WAS TABLED ON 06-06-2011)

Mayor Lindsey stated he is unsure if rest of the Council is able to attend. No one has signed up. Councilman Klump asked if money in budget. City Manager McCourt explained this is budgeted item in Travel and Training and it is in the next Fiscal Year budget. One decision needed tonight if we are going to have a booth there so that we can reserve the space. Mayor Lindsey asked if there is an interest from council members to have a booth at the Festival of Cities and Towns. Mr. McCourt stated that the public may not understand the purpose of booth and explained we highlight our community and those in the area. We staff that booth and hand out literature during the Festival. Councilman Klump stated he has not been before and plans to attend.

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MOTION: Councilman Klump moved to approve participation in the Festival of Cities and Towns with a booth and which ever Council wishes to go.

SECONDED: Mayor Lindsey seconded the motion. **DISCUSSION:** Vice Mayor Cronberg asked if there is any interest or feedback from that. City Manager McCourt replied we don't have numbers but we do have lots of requests for the Apple Annie's schedule and distributed all the literature they had. Vice Mayor Cronberg stated she too has worked the booth as well and stated it takes a lot of upfront work by Council members or staff to gather the items and it takes lots of extra work and need to keep that in mind. Mayor Lindsey stated that sometimes it is easier to enjoy everyone else's booths. Councilman Johnson said in the past for four (4) years he has put the booth together and everyone from the community donated items for free and believes it does bring in additional revenues. His thought this year is to forego the booth and enjoy the Festival. This year having to go with short staff and those attending will not be able to go out and enjoy the Festival. Willcox has for the past six (6) years promoted Rex Allen Day's (RAD's) and Apple Annie's as well.

Ms. Delcie Schultz, Rex Allen Museum, said if the Council foregoes the booth this year "you don't give the people and events in this area a chance to do the advertising at all." Ms. Schultz would like to see this happen again because if we keep going and we don't promote our things and our economy will not improve especially during this time we need to. The booth did promotion for RAD's, Apple Annie's and the Wineries and everyone else that are a part of this community. **CARRIED.**

DISCUSSION/DECISION REGARDING PRIMARY PROPERTY TAX ASSESSMENT FOR FY 2011-2012

The City Manager explained this item comes up annually and it is not a staff decision. There are two (2) ways that we can move forward on Primary Property Tax. (1) An automatic increase of 2% and (2) is taking into account various other factors such as new development. If wish to do the latter it would allow us slightly higher rate and would raise in General Fund Primary Property Tax about \$2,000.00. It does require a series of hearings. Staff is asking if the Mayor and Council wish us to pursue this or not. The decision to go forward only means to schedule the hearings and if decide not to have hearings then need decision. Mayor Lindsey stated he has been down this road before and "it is not worth the whipping's they took for the amount of funds we brought in." We had a lot of negative feedback on it because of the increasing in taxes and that particular year it would have raised \$8,000 and thinks that this year it would raise approximately \$2,000.00. (A lady in the audience asked) Can it go on a ballot and Mayor Lindsey explained it is not necessary to go on ballot the Council is the one that has to make that decision. Councilman Johnson said with the tentative budget proposed this evening is the increase with that amount or is the budget without that amount. City Manager McCourt said it is included and if decide not to move forward staff will adjust that. Councilman Johnson stated in his opinion and at this time he thinks we should "pass" and Vice Mayor Cronberg said in other words "leave things as they are" at this time. Councilman Johnson agreed and considers it again next year. Councilman Klump asked about the latter if we have new construction so our property taxes are going to go up or the amount that we are receiving is going to go up. We are not excluding them. City Manager explained if direct staff not to go to hearings staff will minimize the amount of Primary Property Tax collected by the City of Willcox. The Primary Property Tax goes to our General Fund to help pay for General Operations of the City. If staff is directed to go forward with the hearings we will then post the hearings for discussion at which time the Council may decide to use the entire rate and if not if they elect to do that we will generate approximately \$2,224 for General Fund and if not then we will collect amount and do not move forward.

MOTION: Mayor Lindsey moved to not go further with the hearings for the Primary Property Tax Assessment for FY 2011-2012.

SECONDED: Councilman Irvin seconded the motion. **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011- 40 ADOPTING THE TENTATIVE BUDGET OF THE CITY OF WILLCOX FOR FISCAL YEAR 2011-2012, ADOPTING THE ESTIMATED AMOUNTS REQUIRED TO MEET THE PUBLIC EXPENSES AND THE ESTIMATED REVENUES, AUTHORIZING AND DIRECTING PUBLICATION OF STATEMENTS AND SCHEDULES OF THE TENTATIVE BUDGET

MOTION: Councilman Holloway moved to approve Resolution No. 2011- 40, as stated relating to the adoption of the tentative FY11-12 Budget.

SECONDED: Councilman Klump seconded the motion. **DISCUSSION:** Councilman Johnson explained the budget is a number that the City gets to work with and it is set and we can not go over it. This is where the Council has the discussion

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and the decision to put in place for fees schedules. This is for example Councilman Donahue can bring to the Council and say we need to look at what fees we need to charge for the Community Center or for the Pool. These fees are set and if going to waive this is discussion the Council has to have with staff. In his opinion "we have failed to do that as a Council to set plan and direction." As "Captains of this ship" they sat back and watched the "same ole same ole." People he has talked to over the last 2-3 weeks and some questions they asked him was how many people are on staff right now from City Manager on down. Ms. Graham replied believes currently there are 62. Councilman Johnson asked how many new streets have we built since 1981. He is doing comparison of where we were from 1981, 1991 to where we are at 2011 and not much has changed in Willcox, our staff is pretty close to same yet budget is \$31 Million.

Ms. Graham explained the General Fund Budget is actually \$4,315,884 and budget includes \$16M allowance for wastewater treatment plant, \$3M allowance for gas regulator station, staff has removed \$2M for the project of water replacement. We have \$19M and total budget is over \$29,778,653 as proposed and brings it down to \$9,778,653 and includes \$2M anticipated Grant Projects, it includes \$1,084,000 for streets; those budgets have been strained due to State, due to more efficient cars and due to recovery of in tax rate. It includes the operation of Gas, Water, Sewer and Refuse Utility, Magistrate Court and Volunteer Firemen Pension Trust Fund. The actual budget outside Capital is \$9,778,000.00. Councilman Johnson asked how much do we bring in tax dollars which is our revenue and property tax and we get certain allotment from State Share Revenues. State Share Revenues is down and may be going away and we rely on Sales Tax Collection. That is up from 2011 and is it staying consistently? Ms. Graham replied the Sales Tax are up for this year-to-date, we had budgeted FY10-11 \$1,463,000 and as of April 3 \$1M and anticipate we will be on target. Councilman Johnson said because of one instant infusion from RDS which we are spending 2% of the Sales Tax collected which we didn't spend prior to that when we had the State collect our taxes. Councilman Johnson said we have additional expenses and trying "to hit home" with thought as Council what we need to do. As City we need to tighten our belt. Questions like on the Railroad Grant, the Airport, Rodeo Arena, and the Skate Park and asked where we are and are we going to move forward on those and we have done nothing but "lip service" the last six (6) months. As Council needs to set specific plans and goals and he has talked about retreats, work sessions and planning session with Council the "head of this ship" needs to direct the City on which way to go. It takes money to do that and asked "is it a need or a want." As a City in what direction do we need to go, is this going to be Status Quo for the third year in a row. Are we going to continue to spend savings, how are we generating income, what enhancements, what are we bringing to the community. Tourism is our big thing and wine is the second. If people are buying more efficient vehicles and driving by and not getting gas or restaurants and it is tough for everybody. Councilman Johnson wants to stress that we have to plan and this year's budget session he thinks was lacking in the plan on the Council's part. They have numbers to work with and they rely on the City Manager and staff to direct the City. What direction does the Council want to go and is asking the Council members and opened the floor up.

Vice Mayor Cronberg wants to know where we are in terms of, and knows it is difficult to estimate revenues, especially when a lot of what we have been seeing is being undercut seriously and we still have to maintain and provide service to the City. Her big concern is: are we over estimating still the possible revenues and underestimating our expenditures to where it seems that a lot of times where especially the last couple years hitting Contingency to make up some of that imbalance. Her thinking is too are there more Capital Expenditures that we can be looking at possibly freezing until later time when we actually start to see some of the revenues coming back or that we have an ability to save again to build that Contingency Fund up. That is a huge concern for the Vice Mayor.

City Manager McCourt explained our revenue projections are coming in on line with the exception of the Electrical Service Franchise. We received unpleasant hit in the Electrical Service Franchise we received unpleasant surprise when we found out they had overpaid past years and so significant reduction. Revenues are coming in on line our Sales Tax are increasing and taking into account the additional monies from RDS. It is increasing our local Sales Tax. The State Sales Tax has not had an increase as drastically. The City when we talk about City budget as though it is one pot of money and it is not it is several pots of money and can not intermix or co-mix. Utility Funds: Gas, Water, Sewer and Solid Waste are stand alone funds and are not supported by property tax. Those are supported by fees that the users pay. The Primary Tax Levy is estimated at \$76,000 that is the Primary Property Tax that is going towards the General Fund. The estimated expenditure in General Fund is \$4,315,000 or actually \$12,000 more than last year, because we put in \$20,000 item to fix up the septic system at the site. When City budget is approved we can not spend more than budgeted and if not budgeted, and that is why

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that item was put in specially, we have to sit on that or wait another year when new budget enacted. Staff hopes that we will be able to get that property back into beneficial use as Commercial piece of property. General Fund Expenditures have declined for the past four (4) years and will decline again this year. Talked about these numbers as though they are "just numbers" and they are not they are services and it is what you get as citizens, this is Police service, Fire service, and Parks. It is service that we are talking about. The staff and the Council work very closely to keep down the expenditures and we have under spent our expenditures during the last two (2) years that he has been City Manager, and we have under spent the Expenditures considerably and staff has done exactly the steps that the Council have indicated and directed. We have put off items, we have delayed items, and we are holding positions vacant that we are not filling. Those do affect service levels that you as citizens receive. That is the only way they can do it. We are trying to minimize the impact on the citizens. Should we go out and spend money such as \$1M to develop the rodeo grounds and hope it will bring in more money. He said "yes" but it is the exact type of Capital Expenditures they are talking about. We don't have money to do that and so we delay that until we get the money. That is exactly what is going on. Staff is consistently holding down spending especially Capital spending and believes staff working diligently and kept expenditures well under staff feels appropriate level for service. There are vacancies in Police Department, Dispatch, Planning, Library and Public Work's Administration, and in all these places we are not hiring people. We are hiring people in the Utilities because we have essential services we have to provide such as Gas system we can't say "we are not going to repair the system," we have to do testing because it will kill someone. We got to have water and we have to have that service. We are going to maintain that system so that we have a dependable supply. Sewer we have to deal with that too because we are under Consent Order by State and they do not care about our finances. If we don't do what they say they will start coming in here and taking more money. So we are going to spend some money on Sewer Department. On Trash we bid out to keep it low and asked what going to do with that garbage. We are in very difficult times and have been in difficult times and will continue in difficult times. Revenues are coming in as projected and we have quite accurate except for Electric Service Franchise and we probably would have been in the black in the General Fund if that had not come up. Staff is holding down expenditures until next year and we will be in the black next year.

Larry Schultz question to staff is there anything being done to stimulate the economy of the City of Willcox, are we spending any money on Economic Development, or spending any money on trying to bring in more Tourism events and to help the Events Committees that do these tourist events or are we just sitting back hoping that we can do more cutting and to make things better. We have to start thinking about how we generate revenues for this City. We can not continue to cover until it gets worse. Asked how much is being spent on Economic Development and enticing businesses to move into town. Councilman Donahue replied in order to invest in the town you have to have a surplus of monies and "you are aware of that." The public has made it clear that they want the budget reduced. Where exactly do you think there is money to reinvest into the economy of Willcox? Mr. Schultz said have \$20,000 in Economic Development and asked Mr. McCourt how much of the \$40,000 have you spent on Economic Development over the last 2-years. City Manager McCourt replied spent out of Community Programs out of General Fund we spend money for running the Visitor Center, that is a City facility and contract with Chamber to run it; in direct answer spent \$7,977 out of Economic Development in the last year and this year and also spent \$10,000 in advertising for the Cochise County Tourism Council, and spent numerous amounts of money working with potential companies. We just had a lead we followed up on this week and they are looking for more acreage than we could provide in our Industrial Park. Mr. Schultz said that Mr. McCourt made a statement two (2) meetings ago that there were no Economic Development projects currently being done in the City. Councilman Holloway said "that is not his fault." The people are not asking to come to Willcox and asking us to help them to come to Willcox. We are responding and Kathy Smith (Chamber of Commerce) responds to people every month who ask about Willcox. They chose not to carry it any further. It is not that we are not responding to people. Councilman Holloway asked Mr. Schultz "do you realize the money we are spending on Economic Development is more than Property Tax raising this year." Mr. Schultz said he is talking about what they already spent and there is specific line item and that question "has not been answered." He said the staff was talking about Bed Tax and things like that and there is \$20,000 Economic Development which is not being spent. Councilman Holloway explained because we do not have any place to spend it. Mr. Schultz asked then what is it being used for. Councilman Holloway said it is not being used.

Councilman Johnson asked how much do we have left in our savings and City Manager asked if the question is how much we have left in General Fund. We have several funds and at this time it appears our opening balance in General Fund account will be \$1,636,368.00. Councilman Johnson asked how much we are planning to budget out of that this year. Mr. McCourt

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said \$4,315,884 to run the General Fund Operations. Councilman Johnson asked how much out of this year's budget are we planning to spend of our savings and City Manager replied if budget every line item approved, including the \$20,000 just mentioned, we would spend \$4,315,884 in General Fund. After income fund balance ending on June 30, 2012 it is \$734,460.00. Mayor Lindsey said he recalls \$900,000 was projected to go into reserves and about the same figure as this year was and the actual projected that we are going to use this year believes is somewhere around \$175,000.00. Mr. McCourt explained the original deficient projected was that it would have been approximately \$900,000 and if recalls correctly because we held off spending on many of these line items and consider about \$200,000.00. Ms. Graham said it is \$286,955 and that figure is a conservation projection. City Manager McCourt stated we will know that after we close out the fiscal year. Vice Mayor Cronberg to clarify is staff saying that would be the deficient and Mr. McCourt said we will have spent \$286,000 more than income that came in. Councilman Holloway said it is less than \$900,000 we had projected that we might have to spend. The City Manager stated last year projected the \$900,000 and \$897,000 in savings. Councilman Johnson asked how long a business would stay open running like this. Mr. McCourt replied until they use up their Reserves, and many businesses do go through periods with negative cash flow situations. That is why you build up cash reserves in the first place. Councilman Johnson asked staff do we have a plan and City Manager replied it appears we are going into black by the end of current Fiscal Year or June 30, 2011. We did receive a very unwelcome surprise in an additional reduction of income from Electric Franchise. Councilman Johnson asked if the Council would be satisfied with budget that's presented without any direction, any plans, just the status quo, maintaining services where they are at, no additional plans, and if can get we'll get the Arena going, if we can we'll get the Skate Park built and things like that. This is where they come to staff and Council come together to say: this is what we want; this is where we want to go this year.

Councilman Donahue stated the problem with that is that when we froze rates and when we don't look at Property Taxes we are not holding things at the same level. Inflation is insidious. The value of a dollar drops every year and over the last 20 years as Councilman Johnson pointed out the value of a dollar is eroded to about 40 cents from 1981. The reality of the situation is when we say 'holding everything the same' we are not. That is dishonest there is going to be cuts. If do not increase budget with decrease of the dollars there is going to be cuts and now the question is what is going to be cut and that is the absolute reality of it. Again, he stated, as Mr. McCourt pointed out we are going to dip into our Cash Reserves and Councilman Johnson has pointed out very accurately we have decided to hold everything the same. We are not going to raise any rates and not talking about any taxes and something has to give. How do you balance it out? Councilman Donahue does not think there is going to be any development at the Rodeo Grounds because how can you justify spending that money when we are going into the hole. How can you realistically decide that you are going to do that? Again responding to Mr. Schultz's point he asked how you can invest in the community when it is obvious we are in a 'death spiral' that you can actually calculate. You can actually calculate how many years, so what do you do? The Community has spoken "we want everything to stay the same" which it can't because we are going to start backsliding. We are not going to develop because there is no surplus to develop. If he was a business coming in here he would be very concerned about the issues at the Wastewater Treatment Plant. He would be extremely concerned because that shows a great deal of insecurities on the City's part that we are not dealing with this. We have a plan to deal with it and we have a process to move forward and it is slow going. Councilman Donahue does think we are making the right decisions and the right changes in the City; however, it takes time and money to develop that.

Mr. Schultz asked when the last Strategic Plan was adopted. Councilman Johnson said the last Strategic Plan was written in 2002. Mayor Lindsey stated the plan is to keep our heads above water. That is what they are fighting right now and treading as far as they can tread and you can say whatever you want to say and comes down to we have so many services to perform and so much money to do it with and we have to do the best we can as Council to make sure those Funds are used properly. The fact that the Budget is up for approval right now does not mean those items will be spent. We will have to make adjustment as we go through the year and at this point we have to have a starting point. The way he sees it, and "you may think" he is wrong, but he is simply trying to hold services, hold rates and survive the next year and hopefully have some change that will take place in the economy that can affect the way our revenues are for the City. Councilman Johnson stated if there is a plan and not budgeted we can't do it until next year. Mayor Lindsey reminded Councilman Johnson that we have had work sessions here for about 8-weeks now. Some members have attended and some haven't and they have had ample opportunity to input into this plan anything they wanted to put into that plan. All the members have had the same opportunity. Councilman Johnson said we have had five (5) budget work sessions which were basically presentations on where we were

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and what we are doing but not where we are going. That is what he is emphasizing. Is this budget going to encompass enough money or do we need to raise it, is it going to cover the Gas costs, or is it going to cover anything we may want to do to enhance the City like Clean It Up Campaign is it covering it all. Or are we going to "Rob Peter to Pay Paul down the road" and that is point he is trying to get across. During budget work sessions he did ask questions.

Councilman Holloway stated we are the budget and we are at the max and we can't say we want the budget to be \$32M we are locked in. There is nothing to say after we approve the budget we can't change the budget inside that \$29M and agrees with the Mayor we did not hear a bunch of questions about Capital or plans or anything when budget presentations were being made. Vice Mayor Cronberg stated sometimes the information they get is right beforehand or at the 6:00 p.m. budget session getting ready for the 7:00 p.m. meeting and it takes her a little while to process some information. "No" she didn't ask intelligent questions because she didn't have enough time to work through it. Sometimes when the ideas are given they are sort of "shot down" pretty quickly. Does she feel like she had ample opportunity "no sir I do not" however here we are and ready to Call for the Question. **VOTE: Ayes-Mayor Lindsey, Council members Klump, Donahue, Holloway and Irvin. Nays-Vice Mayor Cronberg and Councilman Johnson. CARRIED 5-2.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011- 41 ADOPTING THE LEASE AGREEMENT RENEWAL BETWEEN THE CITY OF WILLCOX ["CITY"] AND ARIZONA DEPARTMENT OF PUBLIC SAFETY ["ADPS"] CONTRACT NO. 98-206 FOR PARCEL OF LAND AT 1101 N. CIRCLE I ROAD

City Manager McCourt reported this is the Annual Lease Agreement that we have between ADPS and the City. They rent land space near Visitor Center on Circle I Road and they do not pay anything. The City also pays for water and the trash. They do have a presence out there by the Visitor Center and agreement is made every year.

MOTION: Councilman Klump moved to approve Resolution NO. 2011- 41, as stated, regarding the Lease Agreement between the City and the ADPS.

SECONDED: Councilman Donahue seconded the motion. **DISCUSSION:** Councilman Johnson asked in comparison what the difference of waiving the fee for rental on this versus the rental fee on the Community Center or for the Elk's Club Swim Meet. Councilman Donahue said "increased Public Safety." Councilman Johnson said he understands that and has been on both sides of this conversation for the past few years. That is one of the reasons why we waived that. At the same time that is extra money we could raise. If we set them up at \$200/month he thinks they would pay it. Councilman Klump agreed this issue has been discussed over the past few years and DPS have said they would not pay it and they would just leave and be called out of Benson. Councilman Klump thinks that was the answer we have gotten about three (3) years ago. Councilman Johnson said he was part of that too and they "have to think other than just sit here and be quiet." **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011- 42 ACCEPTING THE BID RESPONSE AND AWARDING THE FT. GRANT ENHANCEMENT PROJECT ["PROJECT"] TO PIMA PAVING ["CONTRACTOR"] PURSUANT TO ITS BID

The City Manager reported this is project to enhance our community and visibility which is entry way to our community. It is at Ft. Grant Road at the 340 Exit to make our community more attractive. Public Works Director Bonner explained this project was awarded in 2005 and he is finding based on few other grants awarded from ADOT that it takes a long time. It is taking a long time for engineering to do scoping and finally we are at the point which is the second go round on the bids. The first go round we were \$36,852 over the budgeted amount. There has been a change in the process by requiring all contractors be present, list and by changing the structure of bids had two (2) items that were put out there as add alternates and bids received ended up under budget. That is positive and Low Bid was \$253,146.55. The City is responsible for \$14,500 matching. Of the total amount is over \$22,000.00. We have money that could be added to this if we have change orders for this project. They did take out the bollards at each end of walking path. Thinks we are in position to get this project done.

MOTION: Councilman Johnson moved to approve Resolution No. 2011- 42 as stated regarding the bid award to Pima Paving.

SECONDED: Councilman Donahue seconded the motion. **DISCUSSION:** Councilman Johnson asked staff if checked to secure that the grant has not expired. Mr. Bonner replied we have been in contact with ADOT and know where we are in the process and a recent conversation was transferring some money from design to construction. Councilman Johnson asked if budgeted 2011-12 and Mr. Bonner replied "yes it is." Mayor Lindsey said it will add some beauty to that stretch of Ft. Grant Road. **CARRIED.**

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DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011- 43 ADOPTING AND APPROVING THE EXPENSE AND REVENUE MODIFICATIONS AND ADJUSTMENTS FOR FY 2010-2011 BUDGET OF THE CITY.

City Manager McCourt stated as we adopt the budget that is fixed amount that we can spend. Within the budget we have subsections by Fund, also by subsections by Departments and line items in each department. In some cases as we go through the year we find a particular area costs more than expected or less than expected and what we are doing here is making minor adjustments between departments of appropriations or approval to spend. Ms. Graham explained the total transfer from one to another nets to zero. The first change was monies from Capital Training Budget from City Council of \$655 for purchase of City logo pins; Grant Fund was changed for accounting purposes how the Grant Match was recorded from expense to Grant Transfer and moved from one line to another; in Utilities we had not been allocating the Fire Department to Utilities and moved them from Public Safety Administration to Fire Department to accurately reflect that; in the Streets Department on the two (2) leases on the Chip Sealer and Loader we were caught with the 1% change on the State Sales Tax and reallocated the money from supplies to cover the cost of that tax or \$1,528.00. In Public Safety was awarded from Federal Stimulus \$38,000 GOER grant, and other adjustments made to reflect actual grant transactions, including reallocations from Fund 16, Grants, to Fund 17, Special Revenue Grants. The budget is what we plan for and we can not anticipate every actuality.

MOTION: Councilman Klump moved to approve Resolution No. 2011-43 as stated regarding the revenue modifications to the current FY10-11 Budget.

SECONDED: Councilman Holloway seconded the motion. **DISCUSSION:** Councilman Johnson stated "for the record the amount of money we are transferring" and Ms. Graham replied net is zero moving from one to another; the \$38,000 GOER it is new money. **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011-44 APPROVING AND AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE TOHONO O'DHOM NATION ("NATION") PURSUANT TO A.R.S. 5-601-02 12% GAMING DISTRIBUTION, DIRECTING CITY OFFICIALS TO SUBMIT APPLICATION DOCUMENTS

MOTION: Councilman Johnson moved to approve Resolution No. 2011-44 as stated regarding the Submission of an Application To The Tohono O'dhom Nation ("Nation") Pursuant To A.R.S. 5-601-02 12% Gaming Distribution.

SECONDED: Vice Mayor Cronberg seconded the motion. **DISCUSSION:** Councilman Johnson what do we plan to purchase. Chief Weaver replied allocation purchase of 3,000 GPM Water Tender/Pumper. Mayor Lindsey asked the Chief to explain advantages of having the type of truck talking about. Chief Weaver reported the 3,000 GPM Water Tender/Pumper will replace the Tender we have that is antiquated at 1,000 GPM. If awarded it will provide enhanced fire prevention, suppression, and mitigation capabilities to the City and community. Additionally attack response in areas where we don't have fire hydrants. This would bring more water to the scene. With this we could attack Wildland Fires with more water on hand, allows continue sustained water supply to assist other departments; ability take more water to site. The increased fire suppression capability will have a direct impact on the Willcox Fire Department's ISO rating, resulting in lower homeowner's insurance rates in the City of Willcox. Mr. Leon Hanson asked how many minutes does it sustain. Chief Weaver replied without 14 minutes and if drop tank another 20 minutes or greater to refill and return to the scene. That is without interruption of service and we can keep water on the fire. **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011-45 APPROVING AND ADOPTING THE W. C. SCOUTTEN, INC. ["SCOUTTEN"] FEE ESTIMATE TO PREPARE AN EVALUATION OF THE CITY'S NATURAL GAS DISTRIBUTION SYSTEM ("EVALUATION")

City Manager McCourt stated discussion on budget on gas system and what we need to do for future service expansion potential. Also concern is the pressure release on east side of town. Discussed increased of additional customers that could be added to the existing infrastructure. Or bring in second line from another location. We can continue to pump gas into system. Have to develop computer model of the gas distribution system and what system will look like in the future. In the past talked about \$2M expense to do this work. Before make decision need information and discuss to make this decision and look to hire to WC Scoutten, Inc., so that we can plan and develop community now and in the future.

MOTION: Mayor Lindsey moved to approve Resolution No. 2011- 45 as related to W.C. Scoutten.

SECONDED: Vice Mayor Cronberg seconded the motion. **DISCUSSION:** Councilman Johnson when does Mr. Scoutten plan to start this project and Mr. Bonner replied once documents are drawn up they can begin to work. Councilman Johnson asked if this budget or next and Mr. Bonner said we only have two (2) weeks on this year. Councilman Johnson said our gas system

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dates back to the 1940's and this is something that needs to be done to our gas. Mayor Lindsey agrees we need to evaluate it and make sure direction we need to go before jump in. Need to look at future growth of the City and surrounding areas before make decision and that is what evaluation will do. **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011-46 RATIFYING, APPROVING AND ADOPTING THE HOST AGENCY AGREEMENT ["AGREEMENT"] WITH THE ASOCIACION NACIONAL PRO PERSONAS MAYORES ["ANPPM"] SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM ["SCSEP"] FOR FY 2011-2012 AT THE ELSIE S. HOGAN COMMUNITY LIBRARY ["LIBRARY"]

City Attorney Hector Figueroa asked if he could read the Resolution title for him and he did. City Manager McCourt explained if we decide to approve this Resolution it allows the City to continue to work with this organization. They also sponsor Title 5 employees by providing training opportunities for older Americans to develop job skills. City obligations is to provide training and supervision which is the same we provide for the Volunteers at the Library.

MOTION: Councilman Johnson moved to approve Resolution No. 2011- 46 as stated regarding the host agreement between ANPPM and the CITY.

SECONDED: Councilman Klump seconded the motion. **DISCUSSION:** Councilman Johnson stated "for the record: no fiscal impact." City Manager McCourt replied "none we are aware of." **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011-47 REJECTING ALL BIDS ON THE CDBG COMMUNITY CENTER PHASE III RENOVATIONS, AUTHORIZING CITY STAFF TO RE-BID THE PROJECT

The City Manager reported the improvement project of the CDBG Phase III of the Community Center Renovations is extremely time sensitive. City is working with CDBG which are Federal Funds and in the past monies were used to renovate the Community Center. The Community Center uses a great deal of use from September to January. Project needs to be completed by mid-September. Staff bid out the project, adequate time, received bids and then received challenge. Processed the challenge and then received counter challenge on the challenge. The bids are all past the original 30 day period for which they were assured. Awarding the bid now would be too late to have facility available for this Fall. Checked Grant Funding is secure and re-bid Spring 2012 and building will be available for major use in Fall.

MOTION: Councilman Johnson moved to approve Resolution No. 2011- 47 as related to CDGB Phase-Three Bid.

SECONDED: Councilman Klump seconded the motion. **DISCUSSION:** Councilman Johnson said "for the record: then Community Center available for Rex Allen Days in October and January for Wings Over Willcox" and Mr. Bonner replied it is available tomorrow. Mayor Lindsey added and the Art Show in February. **CARRIED.**

DISCUSSION/DECISION REGARDING APPROVAL FOR DPS TO PURCHASE TURN OUT GEAR RACKS FOR FIRE STATION TWO. TO BE PAID FROM WFD BUILDING IMPROVEMENT LINE.

MOTION: Councilman Johnson moved to approve the request to purchase of gear racks for Fire Station Two as presented.

SECONDED: Vice Mayor Cronberg seconded the motion. **DISCUSSION:** Chief Weaver reported this is part of renovation of improving Station 2 in preparation of making Station 2 the primary station for the Willcox Fire Department. Energy Conservation measures taken includes the insulation and energy efficient doors which sealed the building considerably. Gear utilizes Fire Fighter turnout and hung up and maintained on "free standing" racks. Plans are to move everything to Station 2. Storage now is very antiquated; cinder block walls and can not move them. This would hold all 21 sets of Fire Fighter gear; they are mobile, light weight and allow air drying. The Fire men can't take them home and put in dryer. Another problem is they are stored in the dark and starts to collect mold and mildew. If have to relocate they can be moved in the future. Councilman Johnson asked if dollar amount in this budget and Chief Weaver replied it is budgeted. **CARRIED.**

Reschedule Agenda Item #12

PRESENTATION BY NORTHERN COCHISE COUNTY SENIOR HOME DELIVERED MEALS PROGRAM BY LEISA L. COTTON, SENIOR NUTRITION PROGRAM DIRECTOR

MOTION: Vice Mayor Cronberg moved to table this item.

SECONDED: Councilman Johnson seconded the motion. **CARRIED.**

REPORTS BY THE CITY MANAGER PAT McCOURT

Consideration, discussion and/or decision regarding the following topics by the City Manager:

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- **Report on Special Meeting**-The next regular meeting will be held on Tuesday, July 5th due to 4th of July Holiday on Monday. In conjunction with that the Parks & Recreation Advisory Committee requests a Joint Meeting at 6:00 p.m. on July 5th to discuss various fee schedule proposals and presentation to Council for further direction.
- **AAMRP –AZ Municipal Risk Retention Pool**-The City as a member we pay premiums for insurance and when profitable we get rebates from the Pool. Staff received letter dated June 10, 2011 that we will be getting \$46,000 for few years back and monies will be put into the General Fund.
- **Business After Hours** –The City is a member of the Chamber of Commerce and one program they run is make it available for businesses to highlight their business and invited to see what services they have available. They asked for Volunteers and the City is a big business and offered to do this on November 17, 2011 on a Thursday evening, and staff will work on it.
- **4th of July**-this is extreme bad year for fires. Pouring rain it is not what weather forecasters are saying. Staff is also worried individuals use fireworks that we need to respond to and wildfires. It is the Willcox Volunteer Fire Fighters that put on the display. The materials have been order and hope to do that on Labor Day in September or Veteran's Day in November.
- **Chip Seal - Fremont, Delos, Pearce & Senior Center**-the street chip seal has been completed.

COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

Councilman Johnson wished everybody Happy 4th of July and a safe one.

Mayor Lindsey reports concerning the Music in the Park Festival held Saturday he did not make it over there. He has been under the weather these past 3-months and with the severe winds it was not conducive for him. The Mayor said he did drive by and had reports that it was a huge success and suggested to have it early in the Spring or early Fall. Great activity appreciates Chamber and those that worked to get that activity for the City.

Moved per motion agenda items #7-10 relating to Executive Session after Comments Not For Discussion From The Mayor and Council Members.

DISCUSSION/DECISION ENTER EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES A.R.S. §38-431.03A(1) - DISCUSSION OR CONSIDERATION OF EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, DISMISSAL, SALARIES, DISCIPLINING OR RESIGNATION OF A PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF ANY PUBLIC BODY, EXCEPT THAT, WITH THE EXCEPTION OF SALARY DISCUSSIONS, AN OFFICER, APPOINTEE OR EMPLOYEE MAY DEMAND THAT SUCH DISCUSSION OR CONSIDERATION OCCUR AT A PUBLIC MEETING. THE PUBLIC BODY SHALL PROVIDE THE OFFICER, APPOINTEE OR EMPLOYEE WITH SUCH NOTICE OF THE EXECUTIVE SESSION AS IS APPROPRIATE BUT NOT LESS THAN TWENTY-FOUR HOURS FOR THE OFFICER, APPOINTEE OR EMPLOYEE TO DETERMINE WHETHER SUCH DISCUSSION OR CONSIDERATION SHOULD OCCUR AT A PUBLIC MEETING.

A.R.S. §38.431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY

A R S § 38-431.03(4) DISCUSSION OR CONSULTATION WITH THE ATTORNEYS OF THE PUBLIC BODY IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEYS REGARDING THE PUBLIC BODY'S POSITION REGARDING CONTRACTS THAT ARE THE SUBJECT OF NEGOTIATIONS, IN PENDING OR CONTEMPLATED LITIGATION OR IN SETTLEMENT DISCUSSIONS CONDUCTED IN ORDER TO AVOID OR RESOLVE LITIGATION.

MOTION: Councilman Johnson moved to enter into Executive Session, as stated.

SECONDED: Councilman Holloway seconded the motion. **CARRIED.**

RECESS TO EXECUTIVE SESSION, IF APPROVED-Mayor Lindsey recessed the regular meeting at 8:42 p.m.

RECONVENE FROM EXECUTIVE SESSION-The Mayor reconvened the regular meeting at 9:24 p.m.

DISCUSSION/DECISION REGARDING MATTERS RELATING TO THE EXECUTIVE SESSION

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Mayor Lindsey directed Counsel to proceed with the direction that was given in the Executive Session pursuant to those matters that were discussed. City Attorney Figueroa responded that he understands the direction given.

ADJOURN

There being no further business before the Mayor and Council, Mayor Lindsey adjourned the meeting at 9:25 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of the City of Willcox held on the 20th day of June 2011. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 27th day of January 2012

City Clerk Cristina Garcia Whelan, CMC

PASSED, APPROVED AND ADOPTED this ____ day of _____ 2012.

MAYOR GERALD W. LINDSEY
Signed: _____

ATTEST:

City Clerk Cristina Garcia Whelan, CMC

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NOTICE TO PARENTS: Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. (A.R.S. §1-602.A)

CALL TO ORDER - Vice Mayor Monika Cronberg called the special meeting to order on Tuesday, January 17, 2012 at 7:02 p.m. and thanked all for being here.

ROLL CALL-City Clerk Cristina Garcia Whelan, CMC, called the roll:

PRESENT

Vice Mayor Monika Cronberg
Councilman Elwood A. Johnson
Councilman Stephen Klump
Councilman Christopher Donahue-7:31 p.m. (in class)
Councilman William "Bill" Holloway
Councilman Robert "Bob" Irvin

STAFF

City Manager Pat McCourt
City Attorney Hector M. Figueroa
City Clerk Cristina Garcia Whelan, CMC
Library Director Tom Miner
Finance Director Ruth Graham
Public Services & Works Director Dave Bonner
Development Services Jeff Stoddard

ABSENT

Mayor Gerald W. Lindsey

PLEDGE OF ALLEGIANCE TO THE FLAG-Vice Mayor Cronberg.

CALL TO THE PUBLIC-There was no response from the public present.

DECLARATION ON CONFLICT OF INTEREST-There was no response from the Mayor, Council members or staff.

ADOPTION OF THE AGENDA

MOTION: Councilman Johnson pulled 7B for discussion/decision on regular agenda regarding the Financial Reports From Finance Director and remove agenda items #16-19 relating to Executive Session and approve the remainder of the agenda as presented

SECONDED: Councilman Klump seconded the motion. **CARRIED.**

CONSENT AGENDA

Items that are considered to be routine by the City Council will be enacted by one motion without discussion. The consent agenda is a timesaving device and Council members have received documentation on these items for their review prior to the open meeting. Any Councilmember may remove any item from the consent agenda for discussion and a separate vote as deemed necessary. The public may view the documentation relating to the consent agenda 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, AZ from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue during normal working hours Monday-Saturday.

7A. THE SPECIAL MEETING MINUTES OF JANUARY 3, 2012 AND THE WORK SESSION MEETING OF JANUARY 3, 2012

MOTION: Councilman Johnson moved to adopt the Consent Agenda items as presented.

SECONDED: Councilman Klump seconded the motion. **CARRIED.**

7B. FINANCIAL REPORTS FROM FINANCE DIRECTOR –removed by motion from consent agenda.

City Manager Pat McCourt explained in packets is the Mid-Year Financial Report from the staff. Included is memo from himself to Mayor and Council giving a very broad overview and more extensive reports from Finance Director. Finance Director Ruth Graham reported the Financial Reports are presented in a couple of ways. The format using is the same as past years and starting with the Audited Opening Balance for each fund. The General Fund ending balance is \$1,828,822; the Revenue Year-to-Date ending balance is \$1,341,822; Inter-fund Transfers for Utilities \$250,319; transfer to Refuse \$72,900; Transfer Out to Grants \$16,600 and expenses of \$1,670,000 and ending

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\$1,747,375 which is a reduction of (\$81,447). Budgeted \$990,000 and under that figure. The departments have kept their spending down. Believe we will have deficit of over \$121,000.00. Part of General Fund deficit due to revenues and the City Sales Tax is our primary revenue source. We are at 47% and average is for the past 6-years. Down about 2% of Sales Tax Revenues the other is the HURF Fund. Staff dropped about \$35,000 before the budget was finalized per State Projections. When prepared this we had not received funds and we did receive \$17,500 payment and we are still at 47% for the year and we are going to be below budget. Budget was dropped in 2005 \$339, 433; 2006 \$342,000; 2007 \$49,000; 2008 down \$229,000; 2009 \$288,000; 2010 \$273,000; 2011 \$276,000 and \$239,000 projecting and we are not on track to meet that. This is fund that the State Revenues is not meeting.

City Manager McCourt explained that in the General Fund he mentioned we are short by our budget number. We had increased budget number over 5% from last year and dollar wise we are "okay" and where we were last year and slightly ahead and budget wise we are below projection.

Councilman Johnson asked about when the RDS Contract is due and Ms. Graham replied the contract expires on March 31, 2016. The Councilman asked because of the House Bill that passed recently that we can no longer renew and have to go back to State Contract and asked what are we doing as City to compensate for that or falling behind i.e. turning lights off and are we doing anything special. Mr. McCourt replied "yes we are" and that is why we had thought that for the year we would have deficit of \$900,000 and half way through year expect deficit of \$450,000 and in fact we are only at \$81,000 and that is direct reflection of staff cutting back on operating expenditures. Councilman Johnson asked if we have cut any services. The City Manager replied there has been reduction in services such as not filling positions and we have several positions that are vacant and that is reduction in services to the public. Councilman Johnson asked if that has affected morale and City Manager replied "yes after not having raise over 5-years it affects morale of employees." When we don't fill positions and work load is absorbed by other employees that does affect morale of employees.

Councilman Johnson asked if we will start budget session for 2012-2013 earlier than we did last year and more work sessions. City Manager McCourt replied staff has already started projections and numbers. Looking extensively because per City Code we have to do all the Rate Review for the Enterprise Funds and those have to be done by April. Once get through Rate Review for Enterprise Funds have to prepare budget for next year and we will have essentially finished that for part of the project and shortly after that the other governmental sections of the budget. Councilman Johnson asked if there are any goals and objectives to achieve for this next coming budget. Mr. McCourt replied he is trying to maintain the service levels and not sure what the Council might have in mind as far as additional. Councilman Johnson said he does not want to go another year without employee raises and asked staff to keep that in the back of their minds. Whether we have to cut services and compensate employees because eventually we are going to lose employees. The City Manager stated he is aware of that and we are in deficit position. Most of the General Fund is employee related. If decide to give adjustment to employees and talking about substantial impact of that deficit number. Councilman Johnson said that is main infrastructure and the City Manager agrees and it's "dam if you do and dam if you don't" situation. Councilman Johnson thanked staff.

Vice Mayor Cronberg concern is on page 2 of the City Manager's memo and item #4 Refuse Hauler appears to be low, asked what the implementation problems were. The City Manager explained the implementation concern was the contract hauler felt that they did not have to pay that fee. Staff went back, discussed, explained and it was pointed out to the hauler that it was included in bid price and since then they have been paying and now catch up.

MOTION: Councilman Holloway moved to accept the mid-year financial reports.

SECONDED: Councilman Klump seconded the motion. **CARRIED.**

PUBLIC HEARINGS, PETITIONS AND COMMUNICATIONS

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COMMUNICATIONS: The Mayor announced and the Vice Mayor read that there are three (3) candidates running for the March 13, 2012 Primary Election. They are: Earl B. Goolsby, Elwood "Woody" Johnson and William "Bill" Nigh. Write-in Nomination papers are due by February 2, 2012 (Signed petitions are not needed and name will not appear on the ballot. For more information contact the City Clerk, Cristina G. Whelan, CMC, Wednesday through Friday.

DISCUSSION/DECISION REGARDING SINGLE EVENT LICENSE FOR K-5 RODEO COMPANY JULY 2012

MOTION: Councilman Johnson moved to approve the Single Event License for K-5 Rodeo Company in July 2012.

SECONDED: Councilman Klump seconded the motion. **CARRIED.**

DISCUSSION/DECISION REGARDING WILLCOX AJRA REQUEST FEES BE WAIVED FOR THE QUAIL PARK ARENAS, LIGHTS, AND CONCESSION STAND FOR PUBLIC KIDS RODEO ON SATURDAY, APRIL 21 AND SUNDAY, APRIL 22, 2012.

MOTION: Councilman Johnson moved to approve the Willcox AJRA request fees be waived for the Quail Park arenas, lights and Concession Stand for Public Kids Rodeo on Saturday, April 21 and Sunday, April 22, 2012.

SECONDED: Vice Mayor Cronberg seconded the motion. **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-02 APPROVING AND ADOPTING THE AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY AND THE NORTHERN COCHISE COUNTY HOSPITAL DISTRICT ("DISTRICT"), A HOSPITAL DISTRICT AND POLITICAL SUBDIVISION OF THE STATE OF ARIZONA, FOR THE PROVISION OF SERVICES FOR SENIOR CITIZENS AND DECLARING AN EMERGENCY TO EXIST.

City Manager McCourt explained that the Council may recall the City and NCCH entered into agreement with City filing for Grant monies for facility for Senior Citizens. We have gone out on Request For Proposals and selected one. We have been moving forward on that. The Hospital District had some concerns in the wording of the Agreement because there is a Hospital District and there is a Non-profit Corporation and they felt needed the Agreement clarified to spell out the duties. That is presented tonight clarification and that some duties will be performed by Non-profit in oppose to Hospital District. From City standpoint there is no change and staff is comfortable with wording. The CEO from the Hospital is here and Vice Mayor said we would entertain any comments and fill in any gaps.

Mr. Roland Knox addressed the Council and stated he is the CEO of the Corporation for Non-profit entity. Clarity asking for and what it does is it makes it very clear the MOU from the City is with the Hospital District itself and another government entity. That entity does not have employees and asking Corporation to take on responsibilities of the day-to-day actions and operations within the MOU itself and the grant. The Corporation would like to do that also. Clarity of terminology is to make sure District is entity with the City and District delegates operations to the Corporation. Vice Mayor Cronberg has been through it very well and thinks the clarifications were definitely necessary and should be helpful in getting us forward and appreciates that very much.

MOTION: Councilman Johnson moved to approve Resolution NO. 2012-02, as presented, relating to the MOU between the City and Northern Cochise County Hospital District.

SECONDED: Councilman Holloway seconded the motion. **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-03 APPROVING AND AWARDED THE BID FOR THE PURCHASE OF CARPET AND TILE FOR THE ELSIE S. HOGAN LIBRARY RENOVATION PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.

MOTION: Councilman Holloway moved to approve Resolution NO. 2012-03, as stated, relating to the purchase of carpet and tile for the Library.

SECONDED: Councilman Irvin seconded the motion. **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-04 APPROVING AND ADOPTING CONTRACT # 9-AZ-2313 AND ACCEPTING THE QUIT CLAIM DEED FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES ("GRANTOR) FOR THE FORMER BORDER PATROL STATION LOCATED AT 200 W. DOWNEN STREET WITHIN THE CITY LIMITS OF WILLCOX AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.

MOTION: Councilman Johnson moved to approve Resolution NO. 2012-04, as presented, relating to the acceptance of the Quit Claim Deed from the Grantor for the old Border Patrol Station at 200 W. Downen Street.

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SECONDED: Councilman Klump seconded the motion. **DISCUSSION:** Councilman Johnson asked staff if still looking at that as possibly being the Food Pantry. Pat in Grant application indicated it will be used as Food Pantry and required to demonstrate it will be used for that for 30 years. Quit Claim has provision that we can go back and ask them for modification if the need of the building changes. They do have a process in place. Councilman Johnson said hypothetically if someone comes up and wants to buy the building we have to go back to them. Mr. McCourt explained there is provision for City to payoff the building. It provides they will look at the Fair Market Value at the time of request and use that value and pro rate it over the 30 year life of the building. That is how much the City would owe to payoff the building. Councilman Johnson asked what is the estimated value and City Manager McCourt replied there is no estimated value. City Attorney Hector Figueroa explained that decision would be made if in fact we wanted to sell at the current value at that particular time rather than set a price now. If we are in there for 20 years and price is set at a certain amount they would pro rate over the 30 year period and give City credit for the 20 years. In South Tucson they have similar situations and that is how they did it. Whether they would do that here they would amortize for 30 year period. Councilman Johnson asked can we amortize, depreciate or does it go towards the assets of the City. Mr. McCourt replied it will be asset on the City. From Government standpoint the depreciation is factor we use to look at the life of the facility and doesn't have consequences that private entity would have. Vice Mayor Cronberg said it is difficult to project actual cost to the City for having facility to maintain and asked staff if they have any idea on the costs for utilities, etc., The City Manager replied staff estimates nothing less than \$150/month and Councilman Johnson asked if that is the amount paid at the Golf Course. Mr. McCourt replied staff did not prepare that and will get information to the Council. Vice Mayor Cronberg thinks it is a good idea. Mr. McCourt said staff believes it is and first reason is because it is a better location for the Food Pantry, and long range it seems we will be able to advance the Golf Course. Vice Mayor Cronberg said then actually it is two (2) fold benefit and thinks this building will be utilized by those people that need the Food Pantry. **CARRIED.**

REPORTS BY THE CITY MANAGER PAT McCOURT

Consideration, discussion, and/or decision regarding the following topics by the City Manager:

- Report on Voter Registration**-Reminder deadline for Voter Registration is February 13, 2012 with Cochise County.
- Report on City Election** – Primary Election to be held on Tuesday, March 13, 2012.
- Report on Financial Disclosure Statements due**-This report is due from every Council person seated as of December 31st of each year. The Council members must complete the Financial Disclosure Statement for the preceding year (2011) on or before January 31, 2012.
- Report on E-Waste Event** – Reminder of the Free E-Waste recycling event to get rid of electronic equipment and properly dispose of on Saturday, January 21, 2012 at the Willcox Community Center from 9 a.m. until Noon.
- Mayor/Manager Luncheon**- the City of Benson is hosting the luncheon on Tuesday, January 24, 2012 at Cochise College, Benson Center. Please RSVP to City Clerk by Friday (12 noon), January 19, 2012.
- New Business** – Dragon Queen Express will be opening in IGA very shortly serving Chinese Cuisine.
- Library Update** – Solarium Room (CD 7:31 p.m.) almost ready and murals are 70% completed.
- Tomato Wars** – talked about this event two (2) months ago on proposed event in April in our Community. This would be a giant food fight and mud fight and contacted to sponsor. He is having great deal of difficulty to come up with volunteers. It is a two (2) day event although he did find food vendors. They also want the City to acquire a Beer Garden License and need people to operate that and they want a piece of Beer Garden and ticket sales. Mr. McCourt is not having much success getting volunteers and unless finds large group soon he does not see how we can proceed with the event. Vice Mayor Cronberg asked the City Manager who he was approached by and Mr. McCourt replied it is called 'Tomato Wars.' April is early in year and still cold and hopes to get young folks from Tucson to come out. Event site is the Rodeo Grounds. The food fight would be in the Quail Park. Vice Mayor Cronberg asked if there was more information and ask other communities to see how it went in their communities. Mr. McCourt replied he has found none. He did find Resorts that have taken care of that although it does not appear it has been held by any other governmental entity.
- Piano & Organ** – the piano and organ that was donated to the City are now located at the Community Center. The piano was also tuned up and sounds good.
- Wings Over Willcox** – Appears it was very well attended. He was involved through another organization and fund raiser in conjunction with this and this was the best by 50% than previous years.
- Skate Park update**-Started work on the Skateboard Park! Staff has moved some dirt and preparing the ground to build Skate Park.
- Bill board by Chamber**- new cover put up on new board by Visitor Center and Chamber has donated half of the cost. When he drives by that site it looks like more traffic than there usually is.

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-**State Legislative Session** has started. Staff monitors those with help from the League of Arizona Cities & Towns and they try to bring those to the attention of municipalities. In some occasions ask Mayor and Council to contact our State Legislators and let them know our feelings.

COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

Councilman Holloway reported that his daughter attended event in Mesa and 5,000 people participated in obstacle course and it took "fit people" three (3) hours to complete and they paid \$150/per person to do this. Spectators had to sign waivers that the sponsors are not responsible for any accidents and the Fund Raiser was for the Wounded Soldiers. Mr. McCourt stated that the Tomato Wars not offering anything to the City although we could charge parking and some proceeds on the beer garden.

Councilman Donahue stated after the remarks by Councilman Holloway the Skate Park seems rather tame by comparison. **(Laughter)**

Councilman Johnson stated he thinks the Wings over Willcox had one of the largest turnouts and not sure what the people count was. There seemed there were a lot of birds, a lot of people and lots of traffic.

Councilman Irvin congratulated Ms. Graham and Finance Department. Also the City employees need to be recognized for saving on expense the way they have and to help them through these tough times.

Vice Mayor Cronberg announced that our Mayor is coming along and is very pleased for him and hope he takes care of himself as best he can and in the meantime they will struggle to do the best they can with his absence. Received emails from people wondering about Wings Over Willcox and were there plenty of birds in the area and did her part letting them know there were tons of birds. Also glad things went well and thanked all for being here.

ADJOURN

There being no further business before the City Council, Vice Mayor Cronberg adjourned the meeting at 7:41 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the City Council of the City of Willcox held on the 17th day of January 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 19th day of January 2012

City Clerk Cristina Garcia Whelan, CMC

PASSED, APPROVED AND ADOPTED this _____ day of _____ 2012.

MAYOR GERALD W. LINDSEY
Signed: _____

ATTEST:

City Clerk Cristina Garcia Whelan, CMC

TAB 2

January 10, 2012

Mayor Sam Lindsey and the
Willcox City Council
124 Railroad Avenue
Willcox AZ 85643

RE: PLANNING AND ZONING
COMMISSION

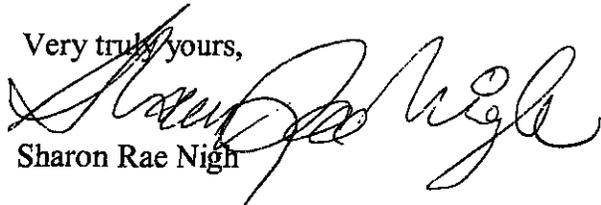
Gentlemen:

I wish to be considered for appointment by the Council to the Planning and Zoning Commission. I have always had a strong commitment and desire to help the city in their plans to improve Willcox. I wish to put forward some of my background, that I hope would apply to P&Z.

Willcox Parks and Recreation Committee – Chairman and Member.
Northern Cochise Fund – Founder and Board Member.
Sulphur Springs Valley Historic Society – Board Member.
Blackstone School of Law – Certified Paralegal.
Economic Development Institute, American Economic Development Council-2 years
Lumblieu School of Real Estate – Certified
Kingman City Parks and Board of Adjustment – Chairman

Thank you for your consideration. I can be reached at (602)796-9160 and I reside at 509 West Delos St, Willcox, AZ 85643. Mailing address is Box 1141, Willcox AZ 85644.

Very truly yours,


Sharon Rae Nigh

1-11-12
sharon

JAN 11 REC'D



Nancy Guerrero
804 N. Flagstaff
Willcox, Az 85643

December 5, 2011

Dear Mayor, Council Members and Planning & Zoning Commission,

It has been my pleasure to service on the Planning & Zoning commission the past few months. My circumstances have changed and I will be moving out of state before the first of the year and, therefore, must resign from my position.

I wish all of you and the City of Willcox a very bright future and thank you very much for the opportunity to help where I could.

Happy Holidays to all of you.

Nancy Guerrero

**CITY OF WILLCOX
Request for Council Action**

Agenda Item: 7C
Tab Number: 3
Date: 02-20-2012

Date Submitted:
January 18, 2012
Date Requested:
February 6, 2012

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject:
Donations to Willcox
Animal Shelter

To: Honorable Mayor and City Council
From: Chief Jake Weaver

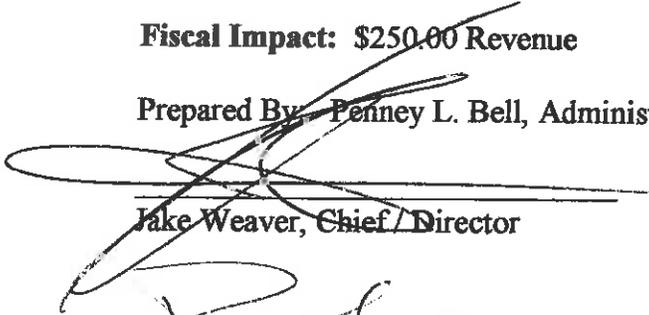
Discussion: The Willcox Department of Public Safety has received 2 (two) private donations for the Willcox Animal Shelter. A donation in the amount of \$200.00 was received from Shawn & Lisa Benavides of Willcox. And a donation in the amount of \$50.00 was received from Mary Kay Cerovich of Cochise.

Recommendation: To accept the donation(s) totaling \$250.00 from Shawn & Lisa Benavides and Mary Kay Cerovich to be used by the Willcox Animal Shelter as needed.

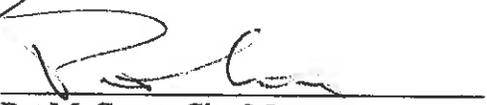
Motion:

Fiscal Impact: \$250.00 Revenue

Prepared By: Penney L. Bell, Administrative Assistant



Jake Weaver, Chief / Director



Pat McCourt, City Manager

GIVE ME YOUR TIRED, YOUR POOR...

MARY KAY CEROVICH
V. I. CEROVICH

91-2-1221

2329

JANUARY 12, 2012
DATE

Pay To
The Order of

CITY of WILLCOX

\$ 50 00

SPARS & STRIPS

Fifty and 00/100

DOLLARS

GREAT WESTERN BANK
ARIZONA, COLORADO, IOWA, KANSAS
MISSOURI, NEBRASKA, SOUTH DAKOTA
MEMBER FDIC

FOR DONATION FOR ANIMAL SHELTER

M. Cerovich

SHAWN OR LISA BENAVIDES

91-2-1221
EZShield™ Check
Fraud Protection

8198

1700 W. GARDEN ST.
WILLCOX, AZ 85643

12/21/11 DATE

EXECUTIVE GRAY

PAY TO THE
ORDER OF

WILLCOX HUMANE SHELTER

\$ 200 00

TWO HUNDRED 00/100

DOLLARS

JPMORGAN CHASE BANK, N.A.
PHOENIX, ARIZONA 85073
WWW.CHASE.COM

FOR DONATION

Lisa Benavid

CITY OF WILLCOX
Request for Council Action

Agenda Item: 70
Tab Number: 4
Date: 2/6/2012

Date Submitted:
February 1, 2012

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject:
Investment Report
For the Period Ended
December 31, 2011

To: Honorable Mayor and City Council
From: Ruth Graham, Director of Finance

Discussion:

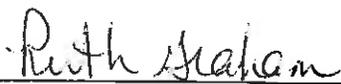
An Investment Report as of December 31, 2011 is presented for the Council's information, together with the Investment Report for June 30, 2011 for comparison.

The City has accumulated Fund Balances, or cash on hand, that is invested. The City follows the terms of the Investment Policy adopted January 20, 2009 which recites the following primary investment objectives of the City in order of priority:

- Safety
- Liquidity
- Optimal yield
- Collateralization

The fund income allocation changes shown on the December 31, 2011 report include a reallocation of savings in accordance with the results of operations for the various City Funds as shown by the Fiscal Year 2010-2011 audit. Funds with an increasing fund balance income allocation percentages include the Gas, Water, Sewer and Refuse Utilities. Funds with a decreasing fund balance allocation percentages include the General Fund and the HURF (Streets) Fund. The City continues to participate in the Local Government Investment Pool (LGIP) Pool 700, a conservative long-term pool created in November 2009 in which Willcox has participated since the fund's inception, and the Certificate of Deposit Registry (CDARS) program.

Prepared by:


Ruth Graham

Approved by:


Pat McCourt, City Manager

City of Willcox

Fiscal Year 2011-2012

Investment Report as of 12/31/2011

Investment Account	Opening Cash Balance 7/1/2011		Cash In thru 12/31/11		Accrued	Cash Out thru 12/31/11	Ending Balance 12/31/2011	Change in Ending Balance
Governmental & Enterprise Funds								
Combined Savings	\$ 655,618	\$ 2,624,999	\$ -	\$ -	\$ -	\$ 2,760,909	\$ 519,708	\$ (135,911)
Local Govt Investment Pool (LGIP)	\$ 3,090,449	\$ 1,029,675	\$ -	\$ -	\$ -	\$ -	\$ 4,120,124	\$ 1,029,675
CDARS	\$ 1,516,896	\$ 4,761	\$ -	\$ -	\$ -	\$ 505,166	\$ 1,016,491	\$ (500,405)
Petty cash & other	\$ 2,199	\$ 1,743	\$ -	\$ -	\$ -	\$ 1,743	\$ 2,199	\$ 0
Savings-Golf Course	\$ 13,593	\$ 11	\$ -	\$ -	\$ -	\$ 3,218	\$ 10,386	\$ (3,207)
Police Bond Fund Checking	\$ 222,951	\$ 190	\$ -	\$ -	\$ -	\$ 180,712	\$ 42,429	\$ (180,522)
Total Governmental & Enterprise	\$ 5,501,706	\$ 3,661,378	\$ -	\$ -	\$ -	\$ 3,451,747	\$ 5,711,336	\$ 209,631
Agency Fund - Magistrate Court								
Combined Savings	\$ (592)	\$ 2,083	\$ -	\$ -	\$ -	\$ 2,083	\$ (592)	\$ -
Checking-Magistrate	\$ 4,455	\$ 8,533	\$ -	\$ -	\$ -	\$ 10,032	\$ 2,957	\$ (1,498)
Total Agency-Magistrate Court	\$ 3,863	\$ 10,617	\$ -	\$ -	\$ -	\$ 12,115	\$ 2,365	\$ (1,498)
Agency Fund - Fireman's Fund								
Combined Savings	\$ (711)	\$ 3,150	\$ -	\$ -	\$ -	\$ 1,200	\$ 1,239	\$ 1,950
Local Govt Investment Pool (LGIP)	\$ 214,667	\$ 1,707	\$ -	\$ -	\$ -	\$ -	\$ 216,374	\$ 1,707
Firemen's Fund Savings	\$ 3,281	\$ 1,032	\$ -	\$ -	\$ -	\$ -	\$ 4,313	\$ 1,032
Total Agency-Fireman's Fund	\$ 217,237	\$ 5,888	\$ -	\$ -	\$ -	\$ 1,200	\$ 221,926	\$ 4,688
Total Cash	\$ 5,722,806	\$ 3,677,883	\$ -	\$ -	\$ -	\$ 3,465,062	\$ 5,935,627	\$ 212,821
A Reimbursement to Gen Fund-Police Facility/Library								
B Firefighters contributions and City match								
C The revenue spread for the LGIP & CDARS funds is reallocated annually based on fund balance in accordance with the balances shown on the annual audited financial statements. Reallocations for FY12, effective as of July 1, 2011 and included in Cash Out for reallocation purposes, are as follows:								
			FY11	FY12			Change	
General Fund			45%	36%			-9%	
HURF			6%	5%			-1%	
Gas Utility			18%	19%			1%	
Water Utility			22%	26%			4%	
Sewer Utility			9%	14%			5%	

City of Willcox

Fiscal Year 2011-2012

Investment Report as of 12/31/2011

Investment Account	Opening Cash Balance 7/1/2011	Cash In		Ending Balance 12/31/2011	Change in Ending Balance
		thru 12/31/11	Accrued		
Governmental & Enterprise Funds					
Combined Savings	\$ 655,618	\$ 2,624,999	\$ -	\$ 519,708	\$ (135,911)
Local Govt Investment Pool (LGIP)	\$ 3,090,449	\$ 1,029,675	\$ -	\$ 4,120,124	\$ 1,029,675
CDARS	\$ 1,516,896	\$ 4,761	\$ -	\$ 1,016,491	\$ (500,405)
Petty cash & other	\$ 2,199	\$ 1,743	\$ -	\$ 2,199	\$ 0
Savings-Golf Course	\$ 13,593	\$ 11	\$ -	\$ 10,386	\$ (3,207)
Police Bond Fund Checking	\$ 222,951	\$ 190	\$ -	\$ 42,429	\$ (180,522)
Total Governmental & Enterprise	\$ 5,501,706	\$ 3,661,378	\$ -	\$ 5,711,336	\$ 209,631
Agency Fund - Magistrate Court					
Combined Savings	\$ (592)	\$ 2,083	\$ -	\$ (592)	\$ -
Checking-Magistrate	\$ 4,455	\$ 8,533	\$ -	\$ 2,957	\$ (1,498)
Total Agency-Magistrate Court	\$ 3,863	\$ 10,617	\$ -	\$ 2,365	\$ (1,498)
Agency Fund - Fireman's Fund					
Combined Savings	\$ (711)	\$ 3,150	\$ -	\$ 1,239	\$ 1,950
Local Govt Investment Pool (LGIP)	\$ 214,667	\$ 1,707	\$ -	\$ 216,374	\$ 1,707
Firemen's Fund Savings	\$ 3,281	\$ 1,032	\$ -	\$ 4,313	\$ 1,032
Total Agency-Fireman's Fund	\$ 217,237	\$ 5,888	\$ -	\$ 221,926	\$ 4,688
Total Cash	\$ 5,722,806	\$ 3,677,883	\$ -	\$ 5,935,627	\$ 212,821
A Reimbursement to Gen Fund-Police Facility/Library					
B Firefighters contributions and City match					
C The revenue spread for the LGIP & CDARS funds is reallocated annually based on fund balance in accordance with the balances shown on the annual audited financial statements. Reallocations for FY12, effective as of July 1, 2011 and included in Cash Out for reallocation purposes, are as follows:					
		FY11	FY12		Change
General Fund		45%	36%		-9%
HURF		6%	5%		-1%
Gas Utility		18%	19%		1%
Water Utility		22%	26%		4%
Sewer Utility		9%	14%		5%

City of Willcox

Fiscal Year 2010-2011

Investment Report by Fund as of 12/31/2011

Fund Number	Fund Investment Account	Opening Cash Balance		Cash In		Cash Out thru 12/31/11	Ending Balance 12/31/2011	Change in Ending Balance
		7/1/2011		thru 12/31/11	Accrued			
10	General Fund							
	Combined Savings	\$ (34,571)	\$ 666,769			1,010,360	\$ (378,162)	\$ (343,591)
	Local Govt Investment Pool (LGIP)	\$ 1,224,191	\$ 422,167			-	\$ 1,646,357	\$ 422,167
	CDARS	\$ 666,130	\$ 1,953			207,118	\$ 460,966	\$ (205,165)
	Petty cash & other	\$ 2,199	\$ 1,743			1,743	\$ 2,199	\$ 0
	Sub-Total: General Fund	\$ 1,857,949	\$ 1,092,632	\$ -	\$ -	1,219,220	\$ 1,731,360	\$ (126,589)
15	HURF							
	Combined Savings	\$ 165,747	\$ 296,465			158,337	\$ 303,876	\$ 138,129
	Local Govt Investment Pool (LGIP)	\$ 59,483	\$ 20,594			-	\$ 80,077	\$ 20,594
	CDARS	\$ 32,493	\$ 95			10,103	\$ 22,485	\$ (10,008)
	Sub-Total: HURF	\$ 257,723	\$ 317,154	\$ -	\$ -	168,440	\$ 406,437	\$ 148,714
16 & 17	Grants Special Revenue							
	Combined Savings	\$ 143,172	\$ 165,726			164,051	\$ 144,846	\$ 1,674
	Savings-Golf Course	\$ 13,593	\$ 11			3,218	\$ 10,386	\$ (3,207)
	Sub-Total: Grants Special Revenue	\$ 156,764	\$ 165,737	\$ -	\$ -	167,269	\$ 155,232	\$ (1,532)
20 & 21	Debt Service & Capital Improvements							
	Combined Savings	\$ (16,874)	\$ 228,938			197,321	\$ 14,744	\$ 31,618
	Police Bond Fund Checking	\$ 222,951	\$ 190			180,712	\$ 42,429	\$ (180,522)
	Sub-Total: Debt Svc & Capital Impr	\$ 206,078	\$ 229,128	\$ -	\$ -	378,032	\$ 57,173	\$ (148,904)
50	Gas-Utility							
	Combined Savings	\$ 95,407	\$ 307,849			396,492	\$ 6,764	\$ (88,643)
	Local Govt Investment Pool (LGIP)	\$ 565,089	\$ 195,638			-	\$ 760,728	\$ 195,638
	CDARS	\$ 308,687	\$ 904			95,982	\$ 213,610	\$ (95,077)
	Sub-Total: Gas Utility	\$ 969,183	\$ 504,392	\$ -	\$ -	492,474	\$ 981,101	\$ 11,918

City of Willcox

Fiscal Year 2010-2011

Investment Report by Fund as of 12/31/2011

Fund Number	Fund Investment Account	Opening		Cash In		Cash Out thru 12/31/11	Ending		Change in Ending Balance
		Cash Balance 7/1/2011		thru 12/31/11	Accrued		Balance 12/31/2011	Balance	
51	Water-Utility								
	Combined Savings	\$ 227,602	\$ 386,960			386,304	\$ 228,259	\$ 657	
	Local Govt Investment Pool (LGIP)	\$ 713,797	\$ 247,122			-	\$ 960,919	\$ 247,122	
	CDARS	\$ 389,920	\$ 1,142			121,240	\$ 269,823	\$ (120,098)	
	Sub-Total: Water Utility	\$ 1,331,320	\$ 635,225			507,543	\$ 1,459,001	\$ 127,681	
52	Sewer-Utility								
	Combined Savings	\$ 75,136	\$ 394,750			277,537	\$ 192,348	\$ 117,212	
	Local Govt Investment Pool (LGIP)	\$ 524,170	\$ 144,154			-	\$ 668,325	\$ 144,154	
	CDARS	\$ 119,665	\$ 666			70,723	\$ 49,608	\$ (70,057)	
	Sub-Total: Sewer Utility	\$ 718,971	\$ 539,570			348,260	\$ 910,281	\$ 191,310	
53	Refuse/Solid Waste								
	Combined Savings	\$ -	\$ 177,541			170,508	\$ 7,033	\$ 7,033	
	Local Govt Investment Pool (LGIP)	\$ 3,718	\$ -			-	\$ 3,718	\$ -	
	Sub-Total: Refuse/Solid Waste	\$ 3,718	\$ 177,541			170,508	\$ 10,752	\$ 7,033	
	Total Investments	\$ 5,501,706	\$ 3,661,378			3,451,747	\$ 5,711,336	\$ 209,631	
61	Magistrate Court								
	Combined Savings	\$ (592)	\$ 2,083			2,083	\$ (592)	\$ -	
	Checking-Magistrate	\$ 4,455	\$ 8,533			10,032	\$ 2,957	\$ (1,498)	
	Total Agency Fund - Magistrate Court	\$ 3,863	\$ 10,617			12,115	\$ 2,365	\$ (1,498)	
72	Agency Fund - Fireman's Fund								
	Combined Savings	\$ (711)	\$ 3,150			1,200	\$ 1,239	\$ 1,950	
	Local Govt Investment Pool (LGIP)	\$ 214,667	\$ 1,707			-	\$ 216,374	\$ 1,707	
	Firemen's Fund Savings	\$ 3,281	\$ 1,032			-	\$ 4,313	\$ 1,032	
	Total Agency - Fireman's Fund	\$ 217,237	\$ 5,888			1,200	\$ 221,926	\$ 4,688	

City of Willcox

Fiscal Year 2010-2011

Investment Report as of 06/30/2011

Investment Account	Opening Cash Balance 7/1/2010	Cash In		Cash Out thru 06/30/11	Ending Balance 6/30/2011	Change in Ending Balance
		thru 06/30/11	Accrued			
Governmental & Enterprise Funds						
Combined Savings	\$ 486,368	\$ 5,886,656	\$ -	\$ 5,717,405	\$ 655,618	\$ 169,251
Local Govt Investment Pool (LGIP)	\$ 1,019,188	\$ 2,395,088	\$ -	\$ 323,827	\$ 3,090,449	\$ 2,071,261
CDARS	\$ 2,859,787	\$ 619,643	\$ -	\$ 1,962,534	\$ 1,516,896	\$ (1,342,891)
Certificates of Deposit	\$ 503,728	\$ 1,352	\$ -	\$ 505,080	\$ -	\$ (503,728)
Petty cash & other	\$ 3,305	\$ 7,684	\$ -	\$ 8,790	\$ 2,199	\$ (1,106)
Savings-Golf Course	\$ 13,559	\$ 34	\$ -	\$ -	\$ 13,593	\$ 34
Police Bond Fund Checking	\$ 74,861	\$ 834,841	\$ -	\$ 686,750	\$ 222,951	\$ 148,090
Total Governmental & Enterprise	\$ 4,960,795	\$ 9,745,297	\$ -	\$ 9,204,386	\$ 5,501,705	\$ 540,910
Agency Fund - Magistrate Court						
Combined Savings	\$ (544)	\$ 4,381	\$ -	\$ 4,429	\$ (592)	\$ (48)
Checking-Magistrate	\$ 4,569	\$ 26,590	\$ -	\$ 26,704	\$ 4,455	\$ (114)
Total Agency-Magistrate Court	\$ 4,025	\$ 30,972	\$ -	\$ 31,133	\$ 3,863	\$ (162)
Agency Fund - Fireman's Fund						
Combined Savings	\$ 1,689	\$ 37,300	\$ -	\$ 39,700	\$ (711)	\$ (2,400)
Local Govt Investment Pool (LGIP)	\$ -	\$ 215,575	\$ -	\$ 908	\$ 214,667	\$ 214,667
CDARS	\$ 174,838	\$ 97	\$ -	\$ 174,935	\$ -	\$ (174,838)
Firemen's Fund Savings	\$ 38,875	\$ 1,906	\$ -	\$ 37,500	\$ 3,281	\$ (35,594)
Total Agency-Fireman's Fund	\$ 215,402	\$ 254,878	\$ -	\$ 253,043	\$ 217,237	\$ 1,835
Total Cash	\$ 5,180,222	\$ 10,031,146	\$ -	\$ 9,488,563	\$ 5,722,806	\$ 542,584
A Reimbursement to Gen Fund-Police Facility/Library						
B Firefighters contributions and City match						
C The revenue spread for the LGIP & CDARS funds is reallocated annually based on fund balance in accordance with the balances shown on the annual audited financial statements. Reallocations made in FY2011 and included in "Cash Out" are as follows:						
General Fund					\$ (182,292.91)	
HURF					\$ (182,267.22)	
Gas Utility					\$ 45,575.05	
Water Utility					\$ 91,144.13	
Sewer Utility					\$ 227,840.95	
Total					\$ -	

City of Willcox

Fiscal Year 2010-2011

Investment Report by Fund as of 06/30/2011

Fund Number	Fund Investment Account	Opening		Cash In		Cash Out thru 06/30/11	Ending Balance 6/30/2011	Change in Ending Balance
		Cash Balance 7/1/2010		thru 06/30/11	Accrued			
10	General Fund							
	Combined Savings	\$ (53,237)	\$ 1,440,755			1,422,089	\$ (34,571)	\$ 18,665
	Local Govt Investment Pool (LGIP)	\$ 459,660	\$ 936,653			172,123	\$ 1,224,191	\$ 764,530
	CDARS	\$ 1,286,927	\$ 231,686			852,482	\$ 666,130	\$ (620,796)
	Certificates of Deposit	\$ 226,678	\$ 609			227,287	\$ -	\$ (226,678)
	Petty cash & other	\$ 3,305	\$ 7,684			8,790	\$ 2,199	\$ (1,106)
	Sub-Total: General Fund	\$ 1,923,333	\$ 2,617,387	\$ -	\$ -	2,682,771	\$ 1,857,949	\$ (65,384)
15	HURF							
	Combined Savings	\$ (182,419)	\$ 873,804			525,637	\$ 165,747	\$ 348,166
	Local Govt Investment Pool (LGIP)	\$ 60,641	\$ 123,899			125,057	\$ 59,483	\$ (1,158)
	CDARS	\$ 171,585	\$ 30,757			169,849	\$ 32,493	\$ (139,091)
	Certificates of Deposit	\$ 30,224	\$ 81			30,305	\$ -	\$ (30,224)
	Sub-Total: HURF	\$ 80,030	\$ 1,028,541	\$ -	\$ -	850,848	\$ 257,723	\$ 177,693
16 & 17	Grants Special Revenue							
	Combined Savings	\$ 84,314	\$ 314,240			255,382	\$ 143,172	\$ 58,858
	Savings-Golf Course	\$ 13,559	\$ 34			-	\$ 13,593	\$ 34
	Sub-Total: Grants Special Revenue	\$ 97,872	\$ 314,274	\$ -	\$ -	255,382	\$ 156,764	\$ 58,892
20 & 21	Debt Service & Capital Improvements							
	Combined Savings	\$ 119,530	\$ 848,518			984,922	\$ (16,874)	\$ (136,404)
	Police Bond Fund Checking	\$ 74,861	\$ 834,841			686,750	\$ 222,951	\$ 148,090
	Sub-Total: Debt Svc & Capital Impr	\$ 194,391	\$ 1,683,359	\$ -	\$ -	1,671,672	\$ 206,078	\$ 11,686
50	Gas-Utility							
	Combined Savings	\$ 106,690	\$ 662,722			674,006	\$ 95,407	\$ (11,283)
	Local Govt Investment Pool (LGIP)	\$ 181,923	\$ 386,891			3,724	\$ 565,089	\$ 383,167
	CDARS	\$ 514,754	\$ 128,859			334,927	\$ 308,687	\$ (206,067)
	Certificates of Deposit	\$ 90,671	\$ 243			90,914	\$ -	\$ (90,671)
	Sub-Total: Gas Utility	\$ 894,038	\$ 1,178,716	\$ -	\$ -	1,103,571	\$ 969,183	\$ 75,145

City of Willcox

Fiscal Year 2010-2011

Investment Report by Fund as of 06/30/2011

Fund Number	Fund Investment Account	Opening Cash Balance		Cash In		Cash Out	Ending Balance		Change in Ending Balance
		7/1/2010	thru 06/30/11	thru 06/30/11	Accrued		6/30/2011	6/30/2011	
51	Water-Utility								
	Combined Savings	\$ 146,393	\$ 703,157			621,948	\$ 227,602	\$ 81,209	
	Local Govt Investment Pool (LGIP)	\$ 222,350	\$ 501,179			9,732	\$ 713,797	\$ 491,447	
	CDARS	\$ 629,144	\$ 170,131			409,355	\$ 389,920	\$ (239,224)	
	Certificates of Deposit	\$ 110,820	\$ 297			111,117	-	\$ (110,820)	
	Sub-Total: Water Utility	\$ 1,108,708	\$ 1,374,765			1,152,153	\$ 1,331,320	\$ 222,612	
52	Sewer-Utility								
	Combined Savings	\$ 247,533	\$ 599,893			772,291	\$ 75,136	\$ (172,398)	
	Local Govt Investment Pool (LGIP)	\$ 90,961	\$ 446,400			13,191	\$ 524,170	\$ 433,209	
	CDARS	\$ 257,377	\$ 58,209			195,921	\$ 119,665	\$ (137,713)	
	Certificates of Deposit	\$ 45,336	\$ 122			45,457	-	\$ (45,336)	
	Sub-Total: Sewer Utility	\$ 641,207	\$ 1,104,623			1,026,860	\$ 718,970	\$ 77,763	
53	Refuse/Solid Waste								
	Combined Savings	\$ 17,564	\$ 472,693			490,257	\$ 0	\$ (17,563)	
	Local Govt Investment Pool (LGIP)	\$ 3,652	\$ 66			-	\$ 3,718	\$ 66	
	Sub-Total: Refuse/Solid Waste	\$ 21,216	\$ 472,760			490,257	\$ 3,718	\$ (17,497)	
	Total Investments	\$ 4,960,795	\$ 9,774,424			9,233,513	\$ 5,501,705	\$ 540,910	
61	Magistrate Court								
	Combined Savings	\$ (544)	\$ 4,381			4,429	\$ (592)	\$ (48)	
	Checking-Magistrate	\$ 4,569	\$ 26,590			26,704	\$ 4,455	\$ (114)	
	Total Agency Fund - Magistrate Court	\$ 4,025	\$ 30,972			31,133	\$ 3,863	\$ (162)	
72	Agency Fund - Fireman's Fund								
	Combined Savings	\$ 1,689	\$ 37,300			39,700	\$ (711)	\$ (2,400)	
	Local Govt Investment Pool (LGIP)	\$ -	\$ 215,575			908	\$ 214,667	\$ 214,667	
	CDARS	\$ 174,838	\$ 97			174,935	-	\$ (174,838)	
	Firemen's Fund Savings	\$ 38,875	\$ 1,906			37,500	\$ 3,281	\$ (35,594)	
	Total Agency - Fireman's Fund	\$ 215,402	\$ 254,878			253,043	\$ 217,237	\$ 1,835	

TAB 5



NOTICE OF PUBLIC HEARING
MAYOR AND CITY COUNCIL

In accordance with Resolution No. 370 of the City of Willcox, and Section 38-431.01 of the Arizona Revised Statutes **NOTICE IS HEREBY GIVEN** that the **MAYOR AND COUNCIL** of the City of Willcox, County of Cochise, Arizona, will hold a **PUBLIC HEARING**, during the **REGULAR** meeting, on **MONDAY** the **20th** day of **FEBRUARY**, 2012 at **7:00 p.m.**, in the **CITY COUNCIL CHAMBERS, 300 W. REX ALLEN DRIVE, WILLCOX, AZ.**

Public Hearing on:

APPLICATION FOR LIQUOR LICENSE

SERIES #06 QUALITY INN-WILLCOX

PERSON TRANSFER, LOCATION TRANSFER, CORPORATION

CHRISTINA SELENE FRASER

HARDEV MOTEL, INC.

1100 W. REX ALLEN DRIVE

WILLCOX, AZ.

All members of the public are invited to attend such meeting. For those persons unable to attend, written comments will be accepted until 4 p.m. the day of the public hearing in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, AZ 85643.

DATED AND POSTED this 19TH day of JANUARY 2012 AT 4:30 P.M.

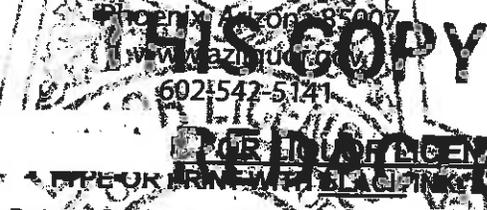
CITY OF WILLCOX, ARIZONA

Cristina Garcia Whelan, CMC

Is/Cristina G. Whelan, CMC
CITY CLERK

Arizona Department of Liquor Licenses and Control
800 West Washington, 5th Floor
Phoenix, Arizona 85007
www.azliquor.com
602-542-5141

JAN 19 2012



Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- MORE THAN ONE LICENSE
- INTERIM PERMIT *Complete Section 5*
- NEW LICENSE *Complete Sections 2, 3, 4, 13, 14, 15, 16*
- PERSON TRANSFER (Bars & Liquor Stores ONLY) *Complete Sections 2, 3, 4, 11, 13, 15, 16*
- LOCATION TRANSFER (Bars and Liquor Stores ONLY) *Complete Sections 2, 3, 4, 12, 13, 15, 16*
- PROBATE/WILL ASSIGNMENT/DIVORCE DECREE *Complete Sections 2, 3, 4, 9, 13, 16 (fee not required)*
- GOVERNMENT *Complete Sections 2, 3, 4, 10, 13, 15, 16*

SECTION 2 Type of ownership:

- J.T.W.R.O.S. *Complete Section 6*
- INDIVIDUAL *Complete Section 6*
- PARTNERSHIP *Complete Section 6*
- CORPORATION *Complete Section 7*
- LIMITED LIABILITY CO. *Complete Section 7*
- CLUB *Complete Section 8*
- GOVERNMENT *Complete Section 10*
- TRUST *Complete Section 6*
- OTHER (Explain)

SECTION 3 Type of license and fees LICENSE #(s): 06020009 06020009

1. Type of License(s): #6 - Bar
 2. Total fees attached: \$ Department Use Only

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.
 The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

1. Owner/Agent's Name: Ms. FRASER CHRISTINA P. 11045445 SERVAZ
(Insert one name ONLY to appear on license) Last First Middle
2. Corp./Partnership/L.L.C.: GARDEN MOTEL, INC. B 1046551
(Exactly as it appears on Articles of Inc. or Articles of Org.)
3. Business Name: QUALITY INN WILCOX B 1046552
(Exactly as it appears on the exterior of premises)
4. Principal Street Location: 1100 W. ZEX ALLEN DR. WILCOX COCHISE 85643
(Do not use PO Box Number) City County Zip
5. Business Phone: (520) 384-3556 Daytime Contact: (520) 668-4602
6. Is the business located within the incorporated limits of the above city or town? YES NO
7. Mailing Address: 7502 E. PINNACLE PEAK RD # BILLY SCOTTDALE, AZ 85255
City State Zip
8. Price paid for license only bar, beer and wine, or liquor store: Type #6 \$ 35,000 Type n/a \$ n/a

DEPARTMENT USE ONLY

Fees: 200 Application Interim Permit Agent Change Club Finger Prints \$ 200.00
TOTAL OF ALL FEES

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? YES NO

Accepted by: MC Date: 1/13/2012 Lic. # 06020009

SECTION 5 Interim Permit:

1. If you intend to operate business when your application is pending you will need an Interim Permit pursuant to A.R.S. 4-203.01.

2. There **MUST** be a valid license of the same type you are applying for currently issued to the location.

3. Enter the license number currently at the _____

4. Is the license currently in use? YES NO If no, how long has it been out of use? _____

ATTACH THE LICENSE CURRENTLY ISSUED AT THE LOCATION TO THIS APPLICATION.

I, _____ declare that I am the ~~OWNER~~ OWNER, AGENT, CLUB MEMBER, PARTNER,
 (Print full name)
 MEMBER, STOCKHOLDER, OR LICENSEE (circle the title which applies) of the stated license and location.

State of _____ County of _____

The foregoing instrument was acknowledged before me this

X _____
 (Signature)

_____ day of _____
 Day Month Year

My commission expires on: _____

 (Signature of NOTARY PUBLIC)

SECTION 6 Individual or Partnership Owners:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$24 PROCESSING FEE FOR EACH CARD.

1. Individual:

Last	First	Middle	% Owned	Mailing Address	City State Zip

Partnership Name: (Only the first partner listed will appear on license) _____

General-Limited	Last	First	Middle	% Owned	Mailing Address	City State Zip
<input type="checkbox"/>	/					
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						

(ATTACH ADDITIONAL SHEET IF NECESSARY)

2. Is any person, other than the above, going to share in the profits/losses of the business? YES NO
 If Yes, give name, current address and telephone number of the person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City, State, Zip	Telephone#

SECTION 7 Corporation/Limited Liability Co.:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$24 PROCESSING FEE FOR EACH CARD.

- CORPORATION Complete questions 1, 2, 3, 5, 6, 7, and 8.
 L.L.C. Complete 1, 2, 4, 5, 6, 7, and 8.

1. Name of Corporation/L.L.C.: GARDEN MOTEL, INC.
 (Exactly as it appears on Articles of Incorporation or Articles of Organization)
2. Date Incorporated/Organized: 06/17/2010 State where Incorporated/Organized: Arizona
3. AZ Corporation Commission File No.: 1609435-3 Date authorized to do business in AZ: 06/22/2010
4. AZ L.L.C. File No: _____ Date authorized to do business in AZ: _____
5. Is Corp./L.L.C. Non-profit? YES NO
6. List all directors, officers and members in Corporation/L.L.C.:

Last	First	Middle	Title	Mailing Address	City State Zip
GIRN	JAGIT	S.	Dir.	13607 W. ZENDE AVE.	LITCHFIELD PARK AZ 85340
GIRN	DEVINDER	KAUR	PRES/ CEO/ Dir.	13607 W. ZENDE AVE.	LITCHFIELD PARK AZ 85340
CHANDLER	JARED	MATTHEW	VP/ Dir.	7502 E. PINNACLE PEAK RD # 3116	SCOTTSDALE AZ 85255

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last	First	Middle	% Owned	Mailing Address	City State Zip
GIRN	JAGIT	S.	20	13607 W. ZENDE AVE.	LITCHFIELD PARK AZ 85340
GIRN	DEVINDER	KAUR	62	13607 W. ZENDE AVE.	LITCHFIELD PARK AZ 85340
CHANDLER	JARED	MATTHEW	18	7502 E. PINNACLE PEAK RD # 3116	SCOTTSDALE AZ 85255

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners.

SECTION 8 Club Applicants:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$24 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____ Date Chartered: _____
 (Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)

2. Is club non-profit? YES NO

3. List officer and directors:

Last	First	Middle	Title	Mailing Address	City State Zip
/					

(ATTACH ADDITIONAL SHEET IF NECESSARY)

SECTION 9 Probate, Will Assignment or Divorce Decree of an existing Bar or Liquor Store License:

- 1. Current Licensee's Name: _____
(Exactly as it appears on license) Last First Middle
- 2. Assignee's Name: _____
Last First Middle
- 3. License Type: _____ License Number: _____ Date of Last Renewal: _____
- 4. ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE TO THIS APPLICATION.

SECTION 10 Government: (for cities, towns, or counties only)

- 1. Governmental Entity: _____
- 2. Person/designee: _____
Last First Middle Contact Phone Number

A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISES FROM WHICH SPIRITUOUS LIQUOR IS SERVED.

SECTION 11 Person to Person Transfer:

Questions to be completed by CURRENT LICENSEE (Bars and Liquor Stores ONLY Series 06,07, and 09).

- 1. Current Licensee's Name: _____ Entity: _____
(Exactly as it appears on license) Last First Middle (Indiv., Agent, etc.)
- 2. Corporation/L.L.C. Name: _____
(Exactly as it appears on license)
- 3. Current Business Name: _____
(Exactly as it appears on license) **SEE ATTACHED**
- 4. Physical Street Location of Business: Street _____
City, State, Zip _____ **COPY - ORIGINAL**
- 5. License Type: _____ License Number: **WAS PREVIOUSLY**
SUBMITTED ON
- 6. If more than one license to be transferred: License Type: _____ License Number: _____
PRIOR APPLICATION.
- 7. Current Mailing Address: Street _____
(Other than business) City, State, Zip _____
- 8. Have all creditors, lien holders, interest holders, etc. been notified of this transfer? YES NO
- 9. Does the applicant intend to operate the business while this application is pending? YES NO If yes, complete Section 5 of this application, attach fee, and current license to this application.

10. I, _____, hereby authorize the department to process this application to transfer the privilege of the license to the applicant, provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, _____, declare that I am the CURRENT OWNER, AGENT, MEMBER, PARTNER STOCKHOLDER, or LICENSEE of the stated license. I have read the above Section 11 and confirm that all statements are true, correct, and complete.

(Signature of CURRENT LICENSEE)

State of _____ County of _____
The foregoing instrument was acknowledged before me this

Day Month Year

(Signature of NOTARY PUBLIC)

My commission expires on: _____

SECTION 12 Location to Location Transfer: (Bars and Liquor Stores ONLY)

APPLICANTS CANNOT OPERATE UNDER A LOCATION TRANSFER UNTIL IT IS APPROVED BY THE STATE

- Current Business: (Exactly as it appears on license) Name SHOOTERS
Address 479 W. WILCOX DR. SIENNA VISTA, AZ 85635
- New Business: (Physical Street Location) Name QUALITY INN WILCOX
Address 1100 W. TEX ALLEN DR. WILCOX, AZ 85613
- License Type: #6 - Bar License Number: 06020009
- If more than one license to be transferred: License Type: N/A License Number: N/A
- What date do you plan to move? curr. open What date do you plan to open? curr. open

SECTION 13 Questions for all in-state applicants excluding those applying for government, hotel/motel, and restaurant licenses (series 5, 11, and 12):

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

- a) Restaurant license (§ 4-205.02)
- b) Hotel/motel license (§ 4-205.01)
- c) Government license (§ 4-205.03)
- d) Fenced playing area of a golf course (§ 4-207 (B)(5))

- Distance to nearest school: 0.5 mi. ft. Name of school WILCOX MIDDLE SCHOOL
Address 480 W. BISBEE AVE. WILCOX, AZ 85643
City, State, Zip
- Distance to nearest church: 0.8 mi. ft. Name of church TRINITY LUTHERAN CHURCH
Address 111 N. BISBEE AVE. WILCOX, AZ 85643
City, State, Zip
- I am the: Lessee Sublessee Owner Purchaser (of premises)
- If the premises is leased give lessors: Name N/A
Address N/A
City, State, Zip
- 4a. Monthly rental/lease rate \$ N/A What is the remaining length of the lease N/A yrs. N/A mos.
- 4b. What is the penalty if the lease is not fulfilled? \$ N/A or other N/A
(give details - attach additional sheet if necessary)
5. What is the total **business** indebtedness for this license/location excluding the lease? \$ 1,563,225.85
Please list lenders you owe money to.

Last	First	Middle	Amount Owed	Mailing Address	City State	Zip
Zions Bank			1000	PO Box 26304	SALT LAKE CITY, UTAH	84126

(ATTACH ADDITIONAL SHEET IF NECESSARY)

- What type of business will this license be used for (be specific)? Hotel & Bar

SECTION 13 - continued

7. Has a license or a transfer license for the premises on this application been denied by the state within the past one (1) year?
 YES NO If yes, attach explanation.
8. Does any spirituous liquor manufacturer, wholesaler, or employee have any interest in your business? YES NO
9. Is the premises currently licensed with a liquor license? YES NO If yes, give license number and licensee's name:

License # 06020025 (exactly as it appears on license) Name LAVENA LEE SWANSON
(INACTIVE)

SECTION 14 Restaurant or hotel/motel license applicants:

1. Is there an existing restaurant or hotel/motel liquor license at the proposed location? YES NO
 If yes, give the name of licensee, Agent or a company name:

_____ and license #: _____
 Last First Middle

2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.
3. All restaurant and hotel/motel applicants must complete a Restaurant Operation Plan (Form LIC0114) provided by the Department of Liquor Licenses and Control.
4. As stated in A.R.S. § 4-205.02.G.2, a restaurant is an establishment which derives at least 40 percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from all sales of food and spirituous liquor on the licensed premises. By applying for this hotel/motel restaurant license, I certify that I understand that I must maintain a minimum of 40 percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit (form LIC 1013) with this application.

applicant's signature

As stated in A.R.S § 4-205.02 (B), I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing, specify why the extension is necessary, and the new inspection date you are requesting. To schedule your site inspection visit www.azliquor.gov and click on the "Information" tab.

applicants initials

SECTION 15 Diagram of Premises: (Blueprints not accepted, diagram must be on this form)

1. Check ALL boxes that apply to your business:
 Entrances/Exits Liquor storage areas Contiguous
 Service windows Drive-in windows Non Contiguous
2. Is your licensed premises currently closed due to construction, renovation/or redesign? YES NO
 If yes, what is your estimated opening date? N/A
 month/day/year
3. Restaurants and hotel/motel applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Diagram paper is provided on page 7.
4. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spiritous liquor is to be sold, served, consumed, dispensed, possessed, or stored on the premises unless it is a restaurant (see #3 above).
5. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises, such as parking lots, living quarters, etc.

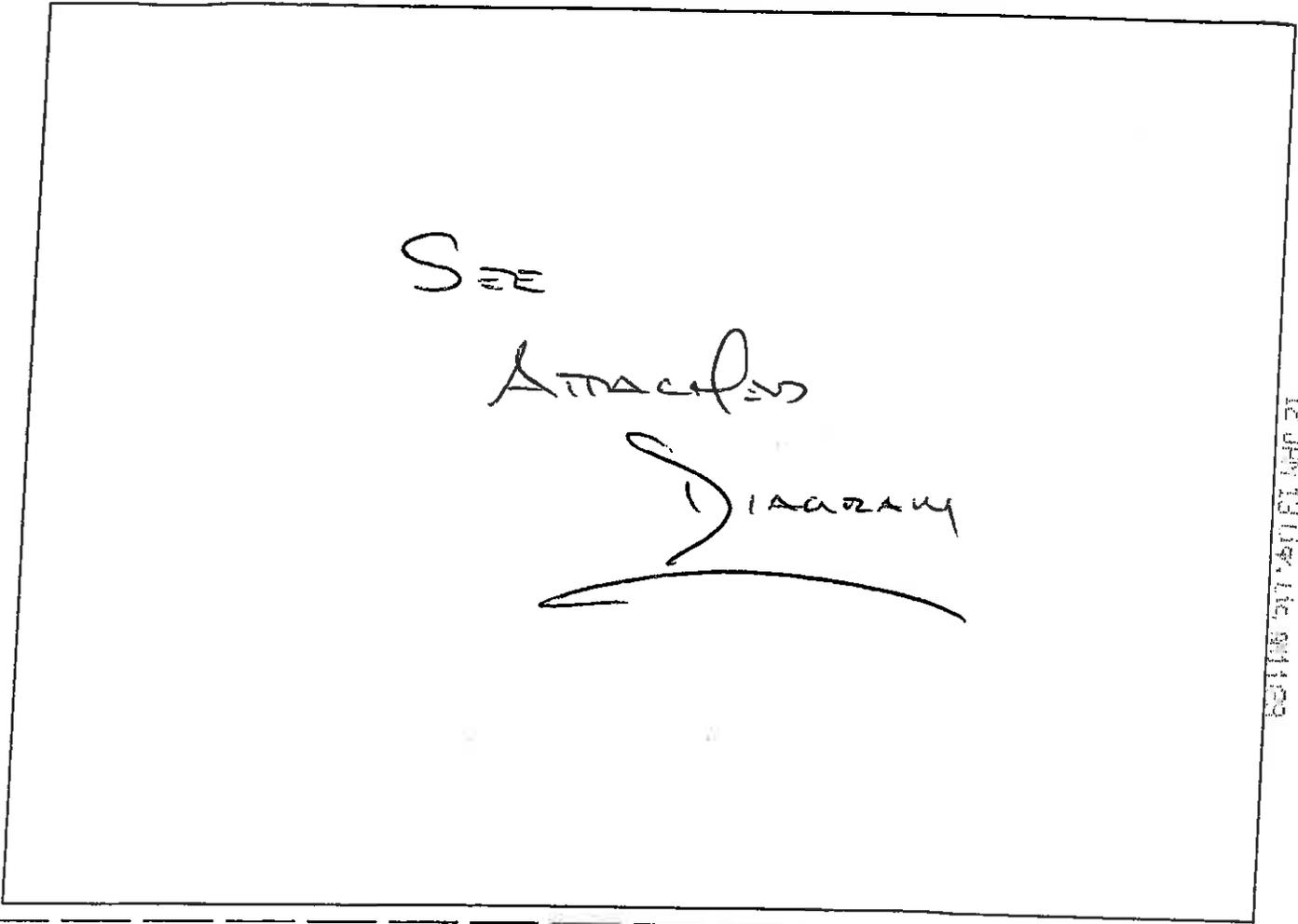
As stated in A.R.S. § 4-207.01(B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to boundaries, entrances, exits, added or deleted doors, windows or service windows, or increase or decrease to the square footage after submitting this initial drawing.

CSF
applicants initials

SECTION 15 Diagram of Premises

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up ↑.

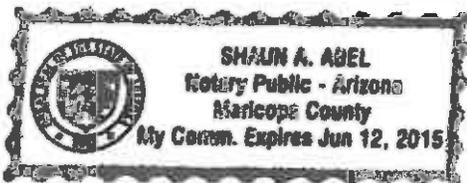
If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.



SECTION 16 Signature Block

I, Cristina Selene Frager, hereby declare that I am the OWNER/AGENT filing this application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

X [Signature]
(signature of applicant listed in Section 4, Question 1)



State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this 6th of January, 2012
Day Month Year

[Signature]
signature of NOTARY PUBLIC

My commission expires on : 12 June 2015
Day Month Year



Approx.
2 acres

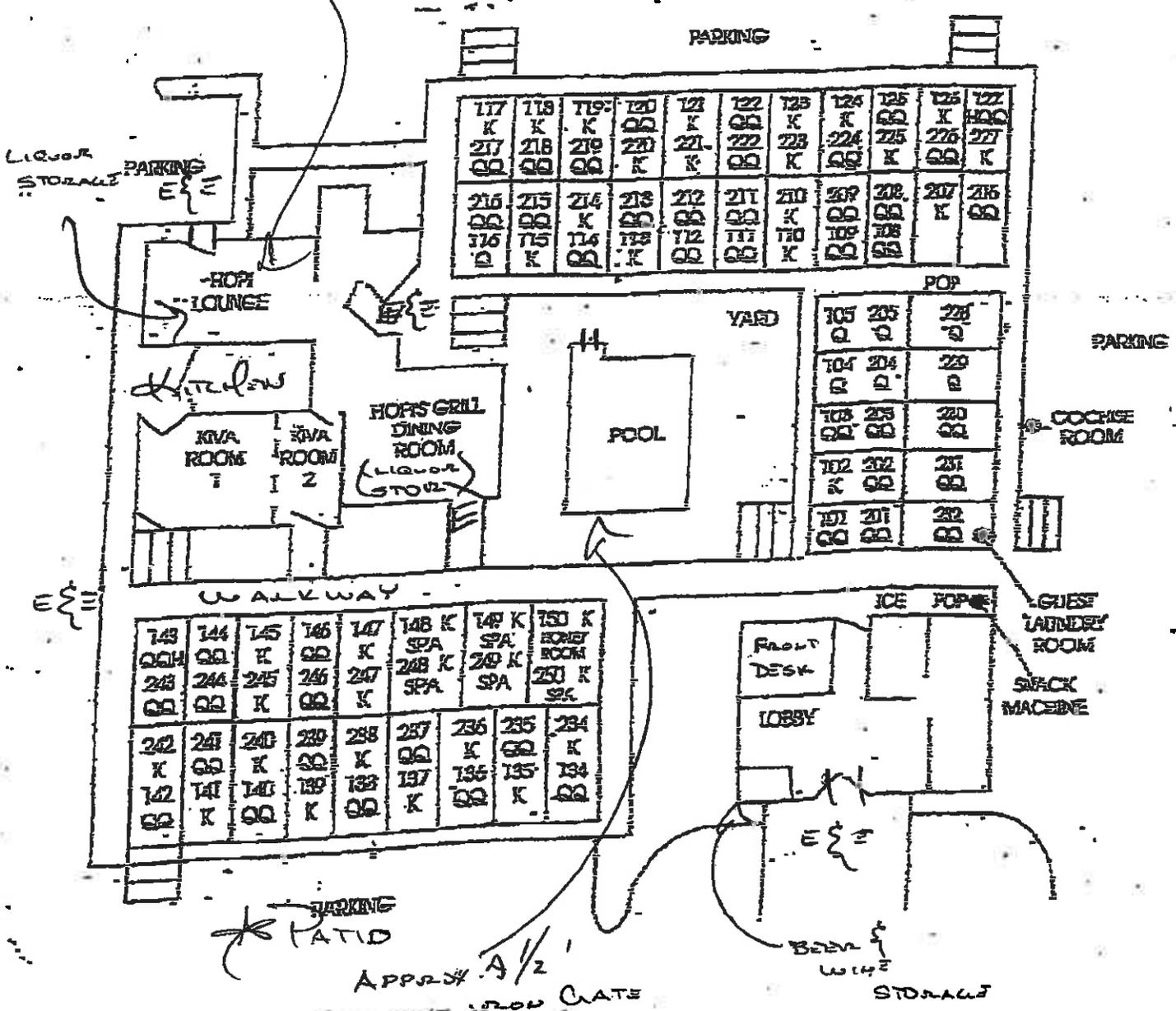
Room Layout Map

1100 W. Rex Allen Dr.

Willcox Arizona 85643

(520) 384-3556

Bar /
Lounge
Area



712 JAN 13 04 PM 11:29

APPROX A/2
IRON GATE

STATE OF ARIZONA

DEPARTMENT OF LIQUOR LICENSES
AND CONTROL
ALCOHOLIC BEVERAGE LICENSE

License 06020009

Issue Date: 4/4/2008

Expiration Date: 6/30/2012

Issued To:
CHRISTOPHER CHARLES BOURLIER, Agent
EAGLES LANDING LLC, Owner

Bar

Location:
SHOOTERS
479 W WILCOX DR
SIERRA VISTA, AZ 85635

Mailing Address:
CHRISTOPHER CHARLES BOURLIER
EAGLES LANDING LLC
SHOOTERS
2700 E FRY BLVD STE A5
SIERRA VISTA, AZ 85635



POST THIS LICENSE IN A CONSPICUOUS PLACE



ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

TP Warrant 8/2011

QUESTIONNAIRE

Attention all Local Governing Bodies: Social Security and Biometric Information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting for any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DOLLAR FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW ENFORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

Effective 10/01/07 there is a \$24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

P1005445

Liquor License #

01020009

(If the location is currently licensed)

1. Check appropriate box: Controlling Person, Agent, Manager (Only). Controlling Person or Agent must complete #21 for a Manager. Controlling Person or Agent must complete # 21.

2. Name: FRASER, CRISTINA, SELENE. Date of Birth: (NOT a Public Record)

3. Social Security Number: (NOT a public record). Drivers License #: (NOT a public record). State: ARIZONA

4. Place of Birth: PERRISA, CA, USA. Height: 5'04" Weight: 175 Eyes: HBL Hair: Brn

5. Marital Status: Single. Daytime Contact Phone: (520) 668-4602

6. Name of Current or Most Recent Spouse: N/A. Date of Birth: N/A

7. You are a bona fide resident of what state? ARIZONA. If Arizona, date of residency: 12/1999

8. Telephone number to contact you during business hours for any questions regarding this document. (520) 668-4602

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: QUALITY INN WILCOX. Premises Phone: (520) 384-3556

11. Physical Location of Licensed Premises Address: 1100 W. REX ALLEN DR. WILCOX COCHISE 85643

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

Table with 4 columns: FROM Month/Year, TO Month/Year, DESCRIBE POSITION OR BUSINESS, EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip). Rows include Quality Inn, Barbara Carlson, and Michael Williams.

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION 12 OR 13

13. Indicate your residence address for the last five (5) years:

Table with 6 columns: FROM Month/Year, TO Month/Year, Rent or Own, RESIDENCE Street Address, City, State, Zip. Row includes 9310 E. CAROLYN FRASER LN., PERCIE, AZ 85625.

If you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
 If you answered YES, how many hrs/day? 8, and **answer #14a below**. If NO, skip to #15. YES NO

14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof)
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license. YES NO

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? YES NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? YES NO

17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? YES NO

18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? YES NO

19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? YES NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement.
 Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

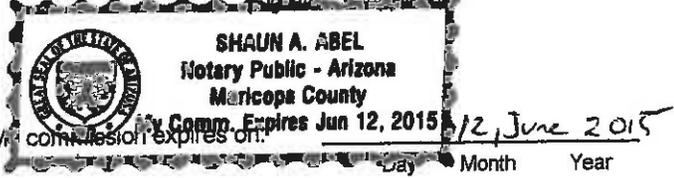
20. I, CRISTINA SERVA MASON, hereby declare that I am the APPLICANT/REPRESENTATIVE
 (print full name of Applicant)
 filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

x [Signature]
 (Signature of Applicant)

State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this
6th day of January, 2012
 Month Year

[Signature]
 (Signature of NOTARY PUBLIC)



COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license.
 The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this

x _____
 Signature of Controlling Person or Agent (circle one)

_____ day of _____, _____
 Month Year

 (Signature of NOTARY PUBLIC)

Print Name

My commission expires on: _____
 Day Month Year

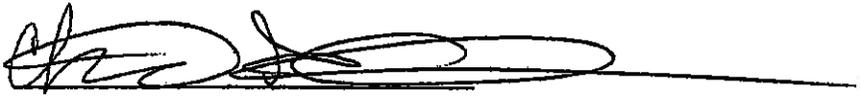
2012 JAN 12 09:14 AM AZ

Questionnaire Continued

Christina Selene Fraser

#12.	To:	From:	Position:	Name & Address:
	06/2006	01/2007	Student	Universal Technical Institute 10695 W. Pierce Street Avondale, AZ 85323

12 JUN 13 10:14 AM '07



Christina Selene Fraser

Arizona Department of Liquor Licenses and Control
800 West Washington, 5th Floor
Phoenix, Arizona 85007
www.azliquor.gov
602-542-5141

LA # 080211-1

CERTIFICATE OF TITLE 4 TRAINING COMPLETION

Do Not Duplicate This Form

Certificates must be completed by a state-approved training course provider, in black ink, on an original form.

CHRISTINA FRASER

Full Name (please print)

[Handwritten Signature]
Signature

AUGUST 2, 2011

Training Completion Date

BASIC 08/01/14 & MGT 08/01/16

Certificate Expiration Date

(MANAGEMENT - 5 years from completion date)
(BASIC - 3 years from completion date)

Type of Training Completed (check Yes or No)

- | | | | | | |
|---|-----------------------------|------------|---|--|----------|
| <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | BASIC | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | ON SALE |
| <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | MANAGEMENT | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | OFF SALE |
| <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | BOTH | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | OTHER |

If Trainee Is Employed By A Licensee

Name of Licensee

Business Name

Liquor License #

Alcohol Training Program Provider Information

AZLIQUORTRAINING.COM

Company or Individual Name (please print)

4554 EAST CAMP LOWELL DRIVE

Address

TUCSON

AZ

85712

(520) 235 5684

City

State

Zip

Daytime Contact Phone #

I certify the above named individual has successfully completed the training specified above in accordance with Arizona Revised Statute, Arizona Administrative Code, and the training course curriculum approved by the Department of Liquor Licenses and Control:

KEVIN A. KRAMBER

Name of Trainer (please print)

[Handwritten Signature]
Trainer Signature

AUGUST 2, 2011

Date

Pursuant to A.R.S. 4-112(G)(2), mandatory Title 4 liquor law training is required prior to the issuance of all new liquor license applications submitted after November 1, 1997.

The persons(s) required to attend both the BASIC and MANAGEMENT Title 4 liquor law training, on- or off-sale, will include all of the following:
Owner(s)
Licensee/agent or manager(s) actively involved in daily business operation

A valid (not expired) Certificate of Title 4 Training Completion must be submitted to the Department of Liquor Licenses and Control before a liquor license application is considered complete.

Before acceptance of a manager's questionnaire and/or agent change for an existing liquor license, proof of attendance for the BASIC and MANAGEMENT Title 4 liquor law training (on- or off-sale) is required.

12 JAN 13 4:46 PM 1999



ARIZONA STATEMENT OF CITIZENSHIP AND ALIEN STATUS FOR STATE PUBLIC BENEFITS Professional License and Commercial License Department of Liquor Licenses and Control

Liquor License #: 06020009

Ownership Name: Garden Motel, Inc. (as listed on the current liquor license application or renewal application)

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrants, and certain aliens paroled into the United States are eligible to receive state or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 1-501 requires, in general, that a person applying for a license must submit documentation to the licensing agency that satisfactorily demonstrates that the applicant is lawfully present in the United States.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III. Submit this completed form and copy of one or more documents that evidence your citizenship or alien status with your application for license or renewal.

12 JAN 13 10:46 AM 1153

SECTION I - APPLICANT INFORMATION

APPLICANT'S NAME (Print or type) CHRISTINA SELENIE BRASIN DATE 12/14/11

TYPE OF APPLICATION (check one) [X] INITIAL APPLICATION [] RENEWAL

TYPE OF LICENSE 6 - BAR

SECTION II - CITIZENSHIP OR NATIONAL STATUS DECLARATION

Directions: Attach a legible copy of the front, and the back (if any), of a document from the attached List A or other document that demonstrates U.S. citizenship or nationality. Name of document provided: BIRTH CERTIFICATE

- A. Are you a citizen or national of the United States? (check one) [X] Yes [] No
B. If the answer is "Yes," where were you born? List city, state (or equivalent), and country. City: PAMONA State: CA Country or Territory: USA

If you are a citizen or national of the United States, go to Section IV. If you are not a citizen or national of the United States, please complete Sections III and IV.

SECTION III — ALIEN STATUS DECLARATION

Directions: To be completed by applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of the front, and the back (if any), of a document from the attached List B or other document that evidences your status. A.R.S. § 1-501. Name of document provided:

“Qualified Alien” Status (8 U.S.C. §§ 1621(a)(1), -1641(b) and (c))

- 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA).
- 2. An alien who is granted asylum under Section 208 of the INA.
- 3. A refugee admitted to the United States under Section 207 of the INA
- 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
- 5. An alien whose deportation is being withheld under Section 243(h) of the INA.
- 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
- 7. An alien who is a Cuban and Haitian entrant (as defined in section 501(e) of the Refugee Education Assistance Act of 1980).
- 8. An alien who is, or whose child or child’s parent is a “battered alien” or an alien subjected to extreme cruelty in the United States.

Nonimmigrant Status (8 U.S.C. § 1621(a)(2))

- 9. A nonimmigrant under the Immigration and Nationality Act [8 U.S.C. § 1101 et seq.] Nonimmigrants are persons who have temporary status for a specific purpose. See 8 U.S.C. § 1101(a)(15).

Alien Paroled into the United States For Less Than One Year (8 U.S.C. § 1621(a)(3))

- 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA

Other Persons (8 U.S.C. § 1621(c)(2)(A) and (C))

- 11. A nonimmigrant whose visa for entry is related to employment in the United States, or
- 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 *et seq.*];
- 13. A foreign national not physically present in the United States.

Otherwise Lawfully Present (A.R.S. § 1-501)

- 14. A person not described in categories 1–13 who is otherwise lawfully present in the United States. PLEASE NOTE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. § 1621(a).

12 JAN 13 09:06 PM 128

SECTION IV — DECLARATION

All applicants must complete this section. I declare under penalty of perjury under the laws of the state of Arizona that the answers I have given are true and correct to the best of my knowledge.


APPLICANT'S SIGNATURE

1-6-12
TODAY'S DATE

12 JAN 12 09:14 PM '12

Certificate of Birth



POMONA VALLEY COMMUNITY HOSPITAL
1798 North Garey Avenue • Pomona, California

~~CHRISTINA SELENE FRASER~~

was born to GORDON AND SAMANTHA FRASER

on at 1113

Mother's Maiden Name: ~~SAMANTHA SELENE FRASER~~
Birthplace: CALIFORNIA age: 21

Residence at time child was born: 3983 RIVERSIDE DR., CHINO, CALIFORNIA

Father's full name: GORDON WALDO FRASER
Birthplace: CALIFORNIA age: 22

Sex of child: FEMALE Weight at birth: 9 pounds 10½ ounces Length: 20 inches.

Attending Physician: THOMAS EASTER, M.D.



Paul Burwell
Hospital Administrator

72 JUN 13 10 46 AM '69

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934

(602) 542-5141

QUESTIONNAIRE

FP current 8/2011

Attention all Local Governing Bodies: Social Security and Birthdate information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DLLC. FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW ENFORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY DLLC. THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

Effective 10/01/07 there is a \$24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License #

0602-0009

(If the location is currently licensed)

1. Check appropriate box: Controlling Person (Complete Questions 1-19) Agent Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete #21 for a Manager

2. Name: CHANDLER Last, JARED First, MATTHEW Middle, Date of Birth: (NOT a Public Record)

3. Social Security Number: (NOT a public record), Drivers License #: (NOT a public record), State: ARIZONA

4. Place of Birth: LAVERNA CA, USA, Height: 6'09", Weight: 225, Eyes: BLU, Hair: BRN

5. Marital Status: Married, Daytime Contact Phone: (480) 816-3390 x307

6. Name of Current or Most Recent Spouse: CHANDLER CHRISTINE K BACHMANN, Date of Birth: (NOT a public record)

7. You are a bona fide resident of what state? ARIZONA, If Arizona, date of residency: 2011 2005

8. Telephone number to contact you during business hours for any questions regarding this document: (480) 816-3390 x302

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: QUALITY INN WILLCOX, Premises Phone: (520) 384-3556

11. Physical Location of Licensed Premises Address: 1100 West Rex Allen Drive, Willcox, Cochise, 85643

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

Table with 4 columns: FROM Month/Year, TO Month/Year, DESCRIBE POSITION OR BUSINESS, EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip). Includes entries for Quality Inn Willcox and Chandler Hotel Group.

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

Table with 7 columns: FROM Month/Year, TO Month/Year, Rent or Own, RESIDENCE Street Address, City, State, Zip. Includes entry for 9909 E. Quartz Trail, Scottsdale, AZ 85262.

If you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
 If you answered YES, how many hrs/day? _____, and answer #14a below. If NO, skip to #15. YES NO
 14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof)
 If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on
 an existing license. YES NO

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? YES NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? YES NO

17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? YES NO

18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? YES NO

19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? YES NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement.
 Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

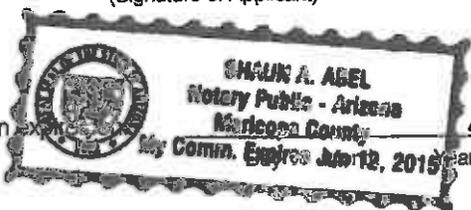
20. I, Jared Matthew Cepeda, hereby declare that I am the APPLICANT/REPRESENTATIVE
 (print full name of Applicant)
 filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

X [Signature]
 (Signature of Applicant)

State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this
29th day of December, 2011
 Month Year

[Signature]
 (Signature of NOTARY PUBLIC)

My commission expires 12 Jun 2015


7-2011 19 LWR, LSC, PMS, JCS

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license.
 The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this

X _____
 Signature of Controlling Person or Agent (circle one)

_____ day of _____
 Month Year

 (Signature of NOTARY PUBLIC)

Print Name _____

My commission expires on: _____
 Day Month Year

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

FP WALKER
8/1/011

Attention all Local Governing Bodies: Social Security and Birthdate information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DLES. FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW ENFORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY DLES. THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

Effective 10/01/07 there is a \$24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

P102547
Liquor License #
01102009
(if the location is currently licensed)

1. Check appropriate box → Controlling Person (Complete Questions 1-19) Agent (Complete All Questions except # 14, 14a & 21) Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete #21 for a Manager

2. Name: GIAN JASIR S. Date of Birth: _____
Last First Middle (NOT a Public Record)

3. Social Security Number: _____ Drivers License #: _____ State: ARIZONA
(NOT a public record) (NOT a public record)

4. Place of Birth: NEW DELHI INDIA Height: 5'09" Weight: 150 Eyes: BRO Hair: BLK
City State Country (not county)

5. Marital Status Single Married Divorced Widowed Daytime Contact Phone: (602) 770-7949

6. Name of Current or Most Recent Spouse: GIAN NEELAM WMA A Date of Birth: _____
(List all for last 5 years - Use additional sheet if necessary) Last First Middle Maiden (NOT a public record)

7. You are a bona fide resident of what state? ARIZONA If Arizona, date of residency: 05/22/1993

8. Telephone number to contact you during business hours for any questions regarding this document. (602) 770-7949

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: QUALITY INN WILLCOX Premises Phone: (520) 384-3556

11. Physical Location of Licensed Premises Address: 1100 West Rex Allen Drive Willcox Cochise 85643
Street Address (Do not use PO Box #) City County Zip

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
09/1996	CURRENT	MANAGER	33'S FOOD MART 3345 N. 16TH ST. PHOENIX, AZ 85016

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address	City	State	Zip
12/2005	CURRENT	OWN	13607 W. READE AVE.	LITCHFIELD PARK	AZ	85340

If you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
If you answered YES, how many hrs/day? _____, and answer #14a below. If NO, skip to #15. YES NO
- 14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof)
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on
an existing license. YES NO
15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or
ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years
(include only traffic violations that were alcohol and/or drug related)? YES NO
16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments
or summonses PENDING against you or ANY entity in which you are now involved? YES NO
17. Have you or any entity in which you have held ownership, been an officer, member, director or manager
EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended
or fined in this or any other state? YES NO
18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or
misrepresentation? YES NO
19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member,
director or manager on any other liquor license in this or any other state? YES NO

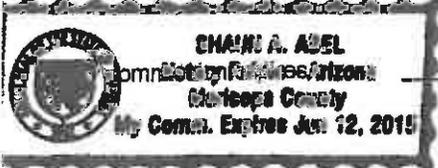
If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement.
Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, Jasjit S. Gind, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

(X) Jasjit S. Gind
(Signature of Applicant)

State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this
20th day of December, 2011
Month Year
[Signature]
(Signature of NOTARY PUBLIC)



12 June 2015
Day Month Year

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license.
The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this
_____ day of _____
Month Year

X _____
Signature of Controlling Person or Agent (circle one)

Print Name

(Signature of NOTARY PUBLIC)

My commission expires on: _____
Day Month Year

2011 JUN 13 10:16 AM EST

QUESTIONNAIRE CONTINUED

JAGJIT S. GIRN

IN 2005 RECEIVED A DUI AT THE AGE ON 21. SINCE THAN NO OTHER VIOLATIONS HAVE OCCURRED WITH ANY OTHER ALCOHOL RELATED INCIDENTS. ALL THE CHARGES HAVE BEEN SINCE EXPUNGED. I WAS PULLED OVER IN SCOTTSDALE, AZ. WHILE HELPING A FRIEND. WHEN OFFICER CAME TO JJ GIRN IN PARKING LOT AND DEMANDED TO SEE DRIVER LISCENSE. UPON RUNNING LISCENSE ACCUSED JJ OF DRIVING IN RETURN ARRESTING JJ GIRN. LATER FOUND OUT JJ GIRN WAS NOT THE DRIVER AND UPON BREATHLIZING EVERYONE IN CAR, DETERMINED THAT THERE WAS A DESIGNATED DRIVER WITH THEM BUT RECORD INDICATED JJ GIRN WAS DRIVING WHEN THE VEHICAL ENTERED PARKING LOT. THERE WAS NO CAMERA EVIDENCE BUT OFFICERS STATED JJ GIRN WAS THE DRIVER AND JJ GIRN WAS CHARGED WITH A DUI. ALL REQUIREMENTS SET FORTH BY STATE WERE MET AND THE ISSUE HAS BEEN RESOLVED.

12 MAY 10 09: 05: 04 183

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

FP document 8/2011

Attention all Local Governing Bodies: Social Security and birthdate information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DLCC. FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW ENFORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY DLCC. THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

Effective 10/01/07 there is a \$24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # 0002009

(If the location is currently licensed)

1. Check appropriate box -> [X] Controlling Person (Complete Questions 1-19) [] Agent (Complete All Questions except # 14, 14a & 21) [] Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete #21 for a Manager

2. Name: Arian DEVIKOR LAUR Date of Birth: (Last First Middle) (NOT a Public Record)

3. Social Security Number: Drivers License #: State: ARIZONA (NOT a public record)

4. Place of Birth: SAHAGURABAD INDIA Height: 5'03" Weight: 130 Eyes: BLK Hair: BLK (City State Country (not country))

5. Marital Status [] Single [] Married [] Divorced [X] Widowed Daytime Contact Phone: (602) 770-8582

6. Name of Current or Most Recent Spouse: Arian HARDEV S. M/A Date of Birth: (Last First Middle Maiden) (NOT a public record)

7. You are a bona fide resident of what state? ARIZONA If Arizona, date of residency: 1995

8. Telephone number to contact you during business hours for any questions regarding this document. (602) 770-8582

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: QUALITY INN WILCOX Premises Phone: (520) 384-3556

11. Physical Location of Licensed Premises Address: 1100 W. REX ALLEN DR. WILCOX COCHISE 85643 (Street Address (Do not use PO Box #) City County Zip)

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

Table with 4 columns: FROM Month/Year, TO Month/Year, DESCRIBE POSITION OR BUSINESS, EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip). Rows include: 04/1995 CURRENT CO-OWNER JACKRABBIT CAFETERIA 1419 N. JACKRABBIT TRAIL BUCKEYE, AZ 853; 07/2010 CURRENT CO-OWNER QUALITY INN 1100 W. REX ALLEN DR. WILCOX, AZ 85643; 09/1996 CURRENT OWNER JJ'S FOOD MART 3345 N. 16TH ST. PHOENIX, AZ 85016

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

Table with 7 columns: FROM Month/Year, TO Month/Year, Rent or Own, RESIDENCE Street Address, City, State, Zip. Row: 12/2005 CURRENT OWN 13607 W. READE AVE. LITCHFIELD PARK AZ 85340

If you checked the ~~manager~~ box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
If you answered YES, how many hrs/day? _____, and **answer #14a below**. If NO, skip to #15. YES NO
- 14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof)
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license. YES NO
15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? YES NO
16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? YES NO
17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? YES NO
18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? YES NO
19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? YES NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement. Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, David Lee Clark, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

[Signature]

(Signature of Applicant)

CHAUN A. LEE
Notary Public - Arizona
Maricopa County
My Comm. Expires Jun 12, 2015

June 12 2015
Day Month Year

State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this
20th day of December, 2011
Month Year

[Signature]

(Signature of NOTARY PUBLIC)

12/13/11 10:16 AM

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this
____ day of _____
Month Year

X _____
Signature of Controlling Person or Agent (circle one)

Print Name

(Signature of NOTARY PUBLIC)

My commission expires on: _____
Day Month Year

Questionnaire Continued

Devinder Kaur Girm

#17. Liquor license #10074040 issued to "Jackrabbit Chevron" has been cited and/or fined for the following reasons:

- 1) 02/2002 No Manager's agreement on file (4-202.C)
- 2) 10/2007 Name Change Requirements (R19-1-306) resulted in a warning letter
- 3) 03/2010 Failure to request ID (4-241.A) one count and Sale to underage (4-244.9) one count which resulted in \$750 fine paid.
- 4) 11/2010 Failure to request ID (4-241.A) one count and Sale to underage (4-244.9) one count which resulted in \$3,000 fine paid.

#19. I have been associated as a Controlling Person or Agent in the following liquor licenses:

- 1) Maricopa Co. 10074040 issued to "Jackrabbit Chevron" (current)
- 2) Maricopa Co. 10073073 issued to "JJ's Market" (current)
- 3) Maricopa Co. 10073659 issued to JJ's Market #2 (surrendered)
- 4) Maricopa Co. 10073988 issued to JJ's Market #3 (withdrawn)



Devinder Kaur Girm

12 JAN 13 10:46 AM '09

TABS

**NOTICE
CITY OF WILLCOX
PUBLIC LIBRARY
ADVISORY COMMITTEE
VACANCIES (2)**

The Mayor & Council are soliciting letters of interest or resumes from interested persons who wish to serve on the Library Advisory Committee. City and County applicants are acceptable. Must be registered voters. Submit by 4 PM, Wed, May 30, 2012 to Human Resources Office, 101 S. Railroad Ave., Suite B, Willcox, AZ 85643.

PUBLISH: Arizona Range News
May 16 & 23, 2012

LUANNE MATTSON

PO Box 13361 ▪ Chandler, Arizona 85248
 T. (602) 826-2892 ▪ E. Luanne.Mattson@cox.net

DATE: Jan. 24, 2012
TO: Cochise County Tourism Council
FROM: Luanne Mattson

Media Relations & Internet Marketing Activities, January 2012

- Pitched stories, responded to requests for information, and developed itineraries for journalists
- Helped **Roger Naylor** find pictures of Killer Bee Honey for his story on Made in Arizona
- Pitched Bisbee and Bisbee's Chocolate tasting to **Jamie Moore**, who is doing a story on most romantic towns in the U.S. for **SmarterTravel.com**
- Responded to query from **Jennifer Wilson** on HARO about little known U.S. destinations for a story in **State Farm Good Neighbor** magazine. Gave info on each community in the county
- Responded to Kara Woroniec's (AOT) request for Valentine's Day specials and events
 - Sent info on Bisbee Chocolate Tasting and the Coronado Vineyards' Wine & Chocolate event
 - Sent request to communities to see if they knew of more events I should tell Kara about; Sierra Vista responded, and I forwarded info to Kara the same day
- Responded to request from Marjorie Magnusson, AOT media relations manager
 - John Wayne info – for **Charlie Vascellaro**; he had stayed in the Copper Queen Hotel's John Wayne room and is gathering more info to pitch a story; got info from Boyd Nicholl
- Finished working with **Chris Maloney**, who is updating the **Arizona/New Mexico Travel and Recreation Directory**
 - I wrote new profiles for Benson, Bisbee and Willcox. I sent each profile to each community contact for approval & sent profiles and photos for all communities to Chris
- Met with Rocio and Patty in Douglas to discuss how we might be able to promote Douglas' arts activities to get more media coverage. This is a different arts destination from places like Scottsdale, Bisbee and Jerome. Market it as undiscovered art experience?
- Met with Jessica Stephens, PR director for the Tucson CVB to discuss ways to help each other
- Sent list of event websites for Phoenix and Tucson to CCTC contacts
 - Event organizers can use these to enter event info directly to websites
- Worked with Michelle Streeter and Ann Walker to maximize efforts of agritourism and work together to promote Arizona as a state of bounty instead of a dry, dusty desert
 - Contributed info on Willcox for a joint press release
 - Discussed ideas for sending food and travel writers to
- Represented Cochise County at the PR Round Table meeting on Jan. 12
 - Gave input for media marketplaces and ideas for AOT's FAM tours; discussed ways to market the state and each of the communities effectively (see report sent Jan. 17, 2012)
- Website and social media activities
 - Shared photos on Arizona Highways' Facebook wall; they requested photos of "shadows"; encouraged Cochise County's fans to post Cochise County pictures too
 - Discussed social media guidelines and improving engagement with Mark Schmitt
 - Developed social media guidelines and sent to internet marketing committee for review; Mark Schmitt will discuss changes at the next CCTC meeting
 - Posted photos and talked about Cochise County history and events on Facebook and Twitter

Continued

Media relations activities report – page 2

- Tracked & distributed Cochise County's press coverage using Arizona Clipping Service (digital clippings provided to each community):

Media tracking for calendar year 2011

Advertising equivalent for articles publications posted Jan. 1 to Dec. 31, 2011: **\$975,272**

Community	Clips w/1 community	Clips w/2+ communities
Benson	\$ 41,477	\$ 115,117
Bisbee	226,742	108,198
Douglas	6,332	18,588
Sierra Vista	151,968	204,385
Tombstone	91,336	160,394
Willcox	103,310	193,834

Stories published with assistance provided by Luanne Mattson:

\$157,037 In-state media tracked by BurrellesLuce (included in table above):

\$145,588 Out-of-state media not tracked by BurrellesLuce (not included in table above):

\$302,625 Total

Media tracking, 2012 year-to-date

Advertising equivalent for articles in 2012 publications posted Jan. 1 to Jan. 23, 2012: **\$ 62,636**

Community	Clips w/1 community	Clips w/2+ communities
Benson	\$ 0	\$ 874
Bisbee	20,117	2,831
Douglas	0	679
Sierra Vista	1,314	2,449
Tombstone	1,635	2,002
Willcox	35,123	749

Stories published in 2012 with assistance provided by Luanne Mattson:

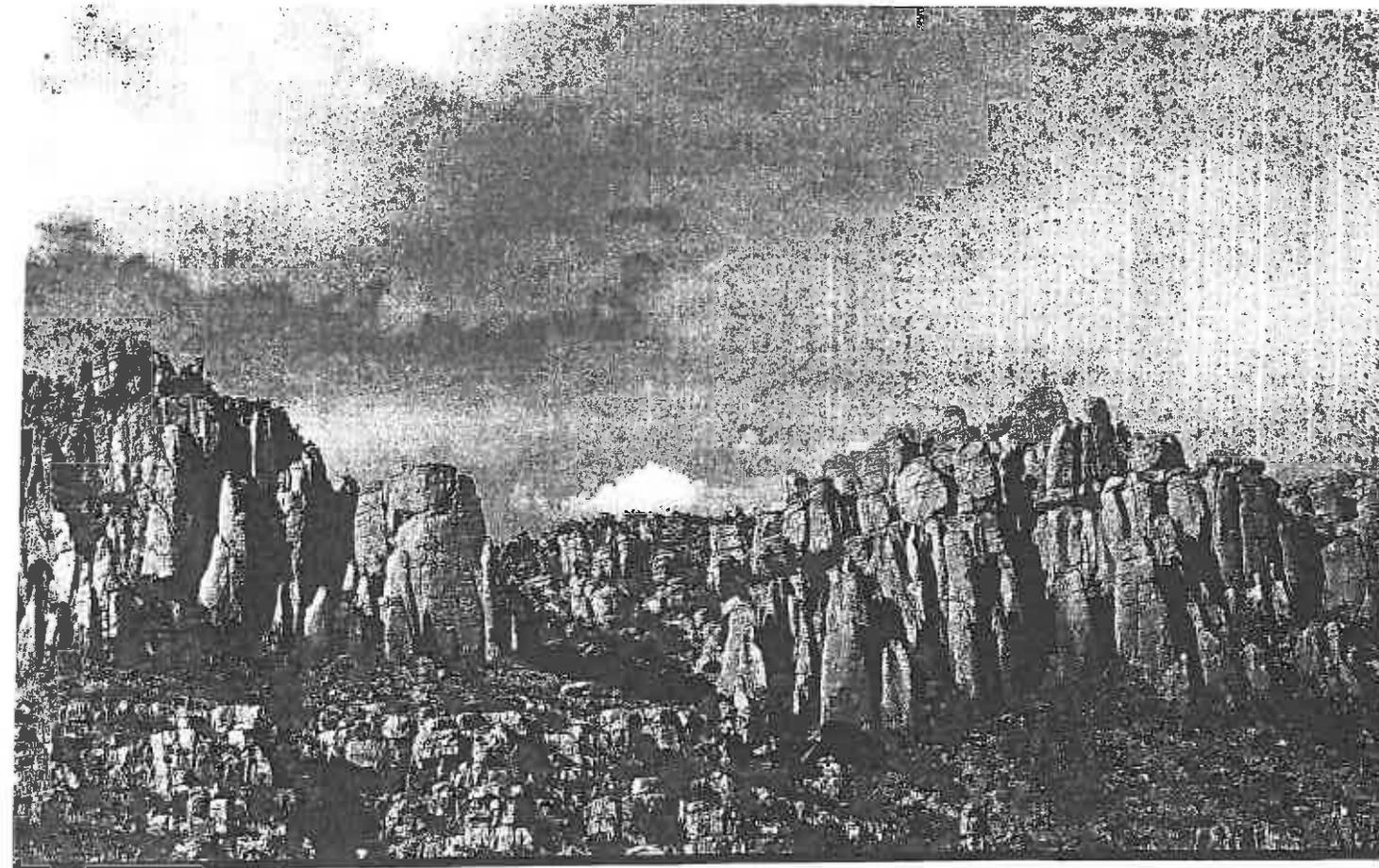
\$ 8,104 In-state media tracked by BurrellesLuce (included in table above)

\$ 73,195 Plus out-of-state media not tracked by BurrellesLuce (not included in table above)

\$81,299 Total

Articles of note (LM assisted):

- Charlie Vascellaro's article in Cowboys & Indians magazine, January 2012, \$73,195 (not included in the 2012 totals)
- Laurie Davies' 52 Weekend Adventures article in Phoenix Magazine, February 2012, \$8,104 (included in the 2012 totals)



ARIZONA'S ROUGH-AND-TUMBLE 100 YEARS OF statehood trace back to its frontier origins as a gold rush-era territory. At the epicenter of Indian wars, border disputes with Mexico, and gunfights between rival cowboy gangs and gold prospectors, Arizona put the "wild" in the Wild West. It remained a renegade into the 20th century, refusing joint statehood with New Mexico and repeatedly being scorned by Congress for appearing too dry, too empty, and "too Hispanic." But in the end, the diverse and hardscrabble population prevailed, becoming citizens of the last continental state to join the Union on February 14, 1912.

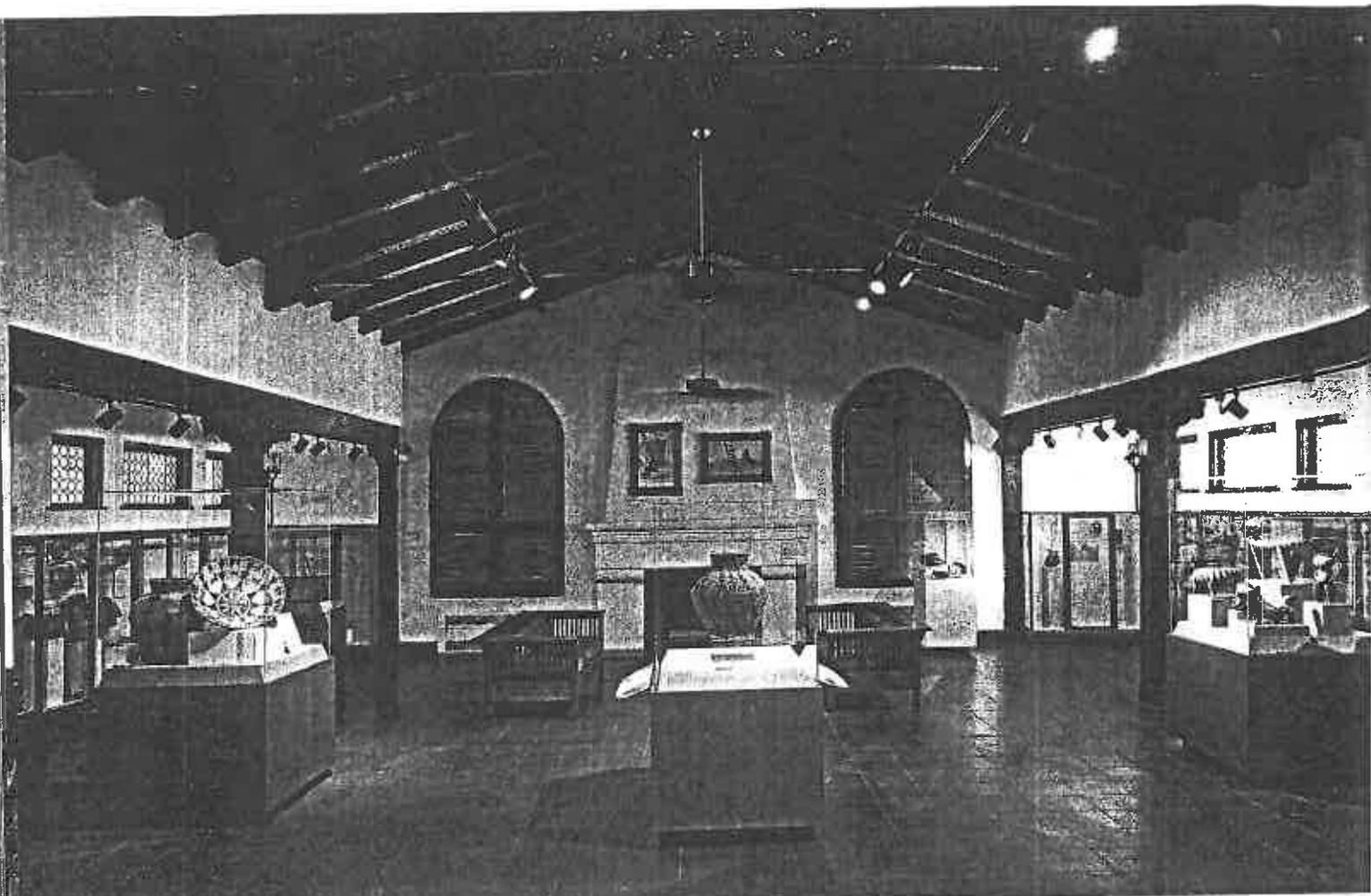
This Valentine's Day, the 48th state celebrates its 100th anniversary of statehood, an occasion worthy of commemorating with a trip to some of its most famous cowboy and

Indian sites, which happen to be clustered on the fringes of the Mexican and New Mexican borders in the remote southeastern corner of the state. It's here, in Cochise County, where the landscape, history, and towns—Tombstone, Bisbee, Douglas, Benson, Sierra Vista, Willcox—most evoke the Old West. Because, in fact, almost everything that happened in Arizona's Old West happened in Cochise County.

Before there was even a glimmer of statehood, before there were any cowboys among the cactus here, there were Indians. The land is steeped in Native history as layered, deep, and ancient as the state's Grand Canyon. And there is perhaps no better place to learn about that early history than the **Amerind Foundation**, a world-class nonprofit museum and research center dedicated to the preservation and interpretation of Native American

TOP: The Chiricahua Mountains in southeastern Arizona were formed by volcanic eruptions more than 25 million years ago and later served as hiding places for Geronimo, Cochise, and the Chiricahua Apache. **LEFT:** Panoramic view of Bisbee in 1916. **RIGHT:** Tombstone ca. 1909.





There's no better place to learn about Arizona's early Native American history than the Amerind Foundation, which houses the 21,000-plus-piece collection of founder William S. Fulton. The vast collection of art and artifacts includes a bow signed by Geronimo and Mata Ortiz pottery.

cultures. Located an easy drive east of Tucson between Benson and Willcox, in the tiny unincorporated town of Dragoon near the Little Dragoon Mountains, it's notable not just for the internationally renowned collections of founder William S. Fulton but also for the topography of the place where he chose to put down stakes: a landscape of dramatic granite outcroppings and enormous boulders called Texas Canyon.

Fascinated by the region's Native American past, the Connecticut-born amateur archaeologist began visiting regularly in the 1920s, finally buying 1,600 acres and building a home in 1931. Fulton's collection of artifacts soon outgrew his FF Ranch residence, and he established the foundation in 1937 to house and study his finds. Even an hour's visit will attest to the substance of the place, which has been called the nation's finest private collection of Native American archaeological artifacts and contemporary items. The more than 21,000-piece collection dates from prehistory to the 20th century, and permanent exhibits display Zuni fetishes, kachina dolls, Southwestern tribal pottery, Navajo weavings, and Plains Indians beadwork alongside temporary exhibits of modern-day artists. One of the most compelling and extensive displays documents Geronimo's capture and surrender to U.S. troops in 1886; among the artifacts is a bow signed by the Chiricahua Apache leader.

C&I Online
Get a complete Cochise County Trail Guide
itinerary and list of Arizona centennial events
at www.cowboysindians.com.

From the Amerind and Arizona's Indian history, continue east on Interstate 10 to cowboy country in the Southern Pacific Railroad's historic whistle-stop town of Willcox, the birthplace of "the Arizona Cowboy," singer Rex Allen. A star of western movies and the widely known voice of *Walt Disney's Wonderful World of Color* nature films and 150 Disney cartoon characters, Allen created the Rex Allen Arizona Cowboy Museum & Willcox Cowboy Hall of Fame here in his hometown in the Dragoon Mountains. Next door is The Friends of Marty Robbins Museum, which was created by a fan and family friend,

who moved her own private collection of memorabilia and artifacts from Robbins' birthplace in Glendale, Arizona, to Willcox at the invitation of Rex Allen Jr.

Together the two museums create plenty of reasons for lovers of cowboy music to stop in Willcox for a while. Lovers of coffee will want to linger over a cup of joe at Bucko's Coffee; lovers of wine will want to explore downtown Willcox's three tasting rooms, featuring local high desert vintages: Galifant Cellars, Keeling-Schaefer Vineyards, and Carlson Creek Vineyard. If more wine touring is in order, you can head east on Interstate 10 along the Willcox Wine Trail and stop on the outskirts of town at A Taste of Coronado, where you can sit outdoors in the Coronado Vineyards and enjoy a lovely dinner

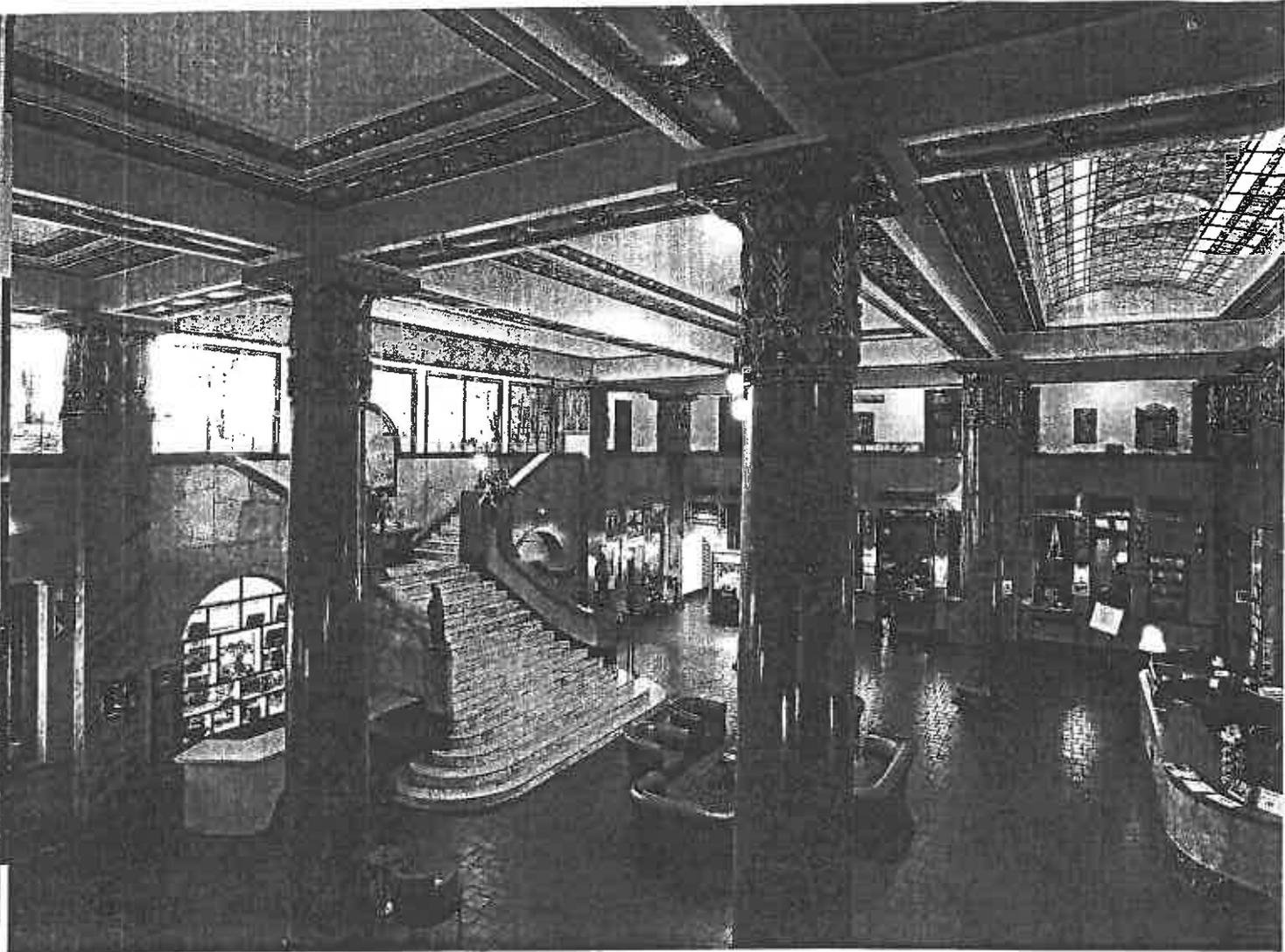


The Rex Allen Arizona Cowboy Museum & Willcox Cowboy Hall of Fame celebrates the man known as "the Arizona Cowboy." Allen starred in 19 western films and recorded numerous country albums, in addition to being the voice of Walt Disney's *Wonderful World of Color* nature films.

of grilled quail paired with a glass of syrah.
 Leaving there, jog down to State Route 186 and proceed south-
 east through Arizona's wine country to a perfect place to bed down
 for the night: **Sunglow Ranch** in the foothills of the Chiricahua
 mountains. Just past the **Chiricahua National Monument and**
Wilderness—a natural wonder on par with the Grand Canyon
 of old days of exploration—Route 186 becomes Route 181 and
 grows increasingly rural until you turn onto an unpaved road, the
 long dusty drive eventually leading to Sunglow's serene surround-
 ings. On my last visit, I arrived at sunset—in time to see the warm
 illumination that gives the ranch its name. When darkness fell,
 it was a perfect night for stargazing. (Located in a region known
 as Sky Island situated about 5,000 feet above sea level, Cochise
 County is a front row seat to the spectacle of the night sky.) Pro-
 fessor and resident astronomer Mitch Sayare invited guests to get
 an up-close look at the cosmos through a high-powered telescope.
 The celestial show doesn't disappoint, and neither does the
 horseback riding. With 200,000 acres of adjoining **Coronado**
National Forest as its backyard, Sunglow Ranch lets you bring
 your own horse or ride one of theirs for in-the-saddle immer-
 sion in the high desert, complete with wildlife sightings (bobcats,
 rattlesnakes, and even black bears) and spectacular scenery that is true
 Arizona—not the least of which is the blazing sunset over the
 desert. It is the famous Chiricahua Apache warrior Cochise called home.

THERE'S AN AUTHENTIC SENSE OF PLACE
 throughout Cochise County, and the **Fort Bowie**
National Historic Site, where the state's roots as a
 territory run deep, is a prime example. Approach-
 ing the fort, you follow a rustic desert trail that is actually the
 historic **Butterfield Overland Mail Company stagecoach**
route. In 1857, 55 years before Arizona became a state, the federal
 government contracted John Butterfield to carry mail from St.
 Louis to San Francisco and points between, and it was over land
 through this very rough terrain deep in Indian territory that the
 stagecoaches came.

The fort itself was originally constructed in response to two
 Apache incidents along the trail. The first, the **Bascom Affair**
 in January 1861, began with an Apache raid on the ranch of
 John Ward in which some cattle were stolen and Ward's one-
 eyed stepson, Felix (later adopting the name Mickey Free), was
 kidnapped. Cochise was wrongly accused—the marauders were
 actually another band of Apaches—but he nonetheless became
 one of America's most wanted (at one point he was captured but
 famously cut through a tent and escaped). During the ensuing
 volley of hostage-taking, ante-upping negotiations, and reprisal
 murders, George Bascom, the young second lieutenant sent to
 confront Cochise about the raid on Ward's ranch, executed
 several of Cochise's warriors, hardening the once cooperative



TOP: The dramatic lobby of the “haunted” Gadsden Hotel in Douglas.
BOTTOM: The remains of Fort Bowie resemble a cowboy Stonehenge.

chief into a furious foe. (Mickey Free was never recovered, but he became a valuable Apache scout and interpreter.)

The second incident along the trail, the Battle of Apache Pass, was a two-day skirmish, July 15–16, 1862, between the California Column of the Union army and 140 to 160 Chiricahua Apaches led by Mangas Coloradas and son-in-law

Cochise, who ambushed the Union troops as they marched toward the Apache Spring water supply en route to aid Union soldiers fighting Confederates in New Mexico. Colonial conflicts like these—known as the Apache Wars—escalated and persisted into 1886, and Cochise’s fighting forces would become what Western journalist Charles Lummis called “the deadliest Fighting Handful in the calendar of Man.”

The quiet trail belies the region’s violent history—until you come to the Fort Bowie Post Cemetery. Here, three of the California Column soldiers were the first to go into the ground (all military remains were removed in 1895 and reinterred in the National Cemetery in San Francisco), joined later by miners and white and Mexican settlers, all buried side by side with Apache prisoners, including one of Apache warrior Geronimo’s children, Little Robe.

The path continues to Apache Spring, now just a trickle and hardly imaginable as the once-abundant source of both water and conflict. A descriptive marker requests that visitors not drink from the spring, as its purity cannot be guaranteed, but there’s a strong temptation to dip down for a handful of history regardless.

At Apache Spring, Fort Bowie comes into sight. Nearing what’s left of the place you are reminded of a cowboy-style Stonehenge. The original fort, crudely constructed in 1862,



TOP: The Lavendar Pit copper mine near Bisbee. **BOTTOM:** The Copper Queen Hotel served visiting mining investors and dignitaries.

consisted of a camp of tents and a stone house encircled by a protective stone wall strategically situated on an elevated plateau. The post was moved to a plateau southeast of the original location and construction on more permanent adobe structures—barracks, officers' housing, corrals, a trading post, and a military hospital—began in 1867. Officially abandoned in 1894, Fort Bowie became a national historic site in 1964.

In spite of the fact that Fort Bowie receives only 10,000 visitors annually—it's three miles round trip to venture to this hike-in-only site—some devoted souls make the pilgrimage every year, according to former park ranger Janet Hoppe. "Most of them are older with military backgrounds or grew up with the cowboy and Indian movies and radio shows of the 1950s and '60s," says Hoppe, whose responsibilities included raising the flag over the fort at sunrise and bringing it back down at dusk. If there was a family at the flagpole at the end of the day she would ask them if they'd like to help. "One time I asked a group of White Mountain Apaches, young Native kids from Cibecue High School north of here. They took the flag down. One of the boys that stayed on the deck played taps on his cellphone as they folded the flag."

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PHOENIX REPUBLIC

Wings Over Willcox began 19 years ago with a focus on sandhill cranes. About 30,000 of these large, loud migrators gather in southern Arizona each winter, and a group of local people thought it would be nice to have a festival to mark the occasion.

Since then, the festival has grown to include seminars, hikes and tours on a variety of subjects, from birding to geology. This year, the festival is an official Arizona Centennial event.

"It's just grown. It's become so popular," said Connie Bonner, a spokeswoman for Wings over Willcox. Although the cranes are a big draw, birders are attracted to the area because they could find a wide variety of birds, Bonner said.

"It took off," she said. "There are a lot of birds here. People come here all winter to look at birds."

The event has grown to include seminars that have nothing to do with birds. Among this year's sessions are discussions of archaeology, dragonflies, history, photography, wine and dining. Some tours are already sold out, but others are still available. And there's plenty to do. Don't miss the nature expo, which will include owls, hawks and snakes.

"There are a lot of things going on that you can do for free. Then we have seminars going on all week, and those are also free," Bonner said.

The nature expo is kid friendly, and children can learn how to build nesting boxes. "It's a great family event," Bonner said.

The keynote speaker, Ted Floyd, editor of *Birding* magazine, will talk about birding at night. Floyd has written more than 125 articles for such scholarly journals as *Ecology*, *Oecologia*, *Animal Behaviour*, *Journal of Animal Ecology* and *Trends in Ecology and Evolution*. He also has written for *Natural History* and *Birdwatcher's Digest*.

Although the festival has grown to include many aspects of the natural world, it's still a great opportunity to see sandhill cranes. Some crane tours are still available. Participants will have the chance to observe cranes at sunrise, when the birds move to their feeding grounds.

"They take (participants) out to see the liftoff," Bonner said. "It is supposed to be the most spectacular thing you've ever seen."

Besides being a spectacular sight at a nice time of day, the birds make a lot of racket as they move. The Willcox Chamber of Commerce can help anyone who does not sign up for a tour locate a likely spot to view the big birds, which have wingspans of 6 feet or more.

Even during the day, the cranes make themselves known.

"We hear them all the time flying over," Bonner said. "You can hear them all the time, making all kinds of noise. It's pretty amazing."

Reach the reporter at 602-444-4847 or ron.dungan@arizonarepublic.com.

EXECUTIVE SUMMARY REPORT
 COCHISE COUNTY TOURISM
 FY 2011-2012

	Dec-11	YTD
Total Web Requests	281	1175

Advertising

Audubon	66	66
History Channel	140	140
American Cowboy	2 No names Given	2
Tucson	5	5
AOT	57	57
Explore Cochise	9	9

Top 5 States

	Dec-11	YTD
California	34	122
Arizona	20	78
Texas	20	68
Florida	16	61
New York	10	62

Top 5 Countries

	Dec-11	YTD
Canada	2	20
India	0	1
Germany	0	1

LOL 1 Ballet left for distribution!
 10 Boxes distributed @ December meeting
 30 Boxes distributed to Sierra Vista for
 distribution to Bessemer County & S. Vista. *BE*

Executive Summary Report - STATE REPORT

	Dec-11	YTD		Dec-11	YTD
AL	4	13	NM	2	7
AK	2	10	NY	10	62
AZ	20	78	NC	8	27
AR	2	10	ND	0	2
CA	34	122	OH	5	36
CO	4	25	OK	3	13
CT	3	20	OR	6	18
DE	1	3	PA	9	47
FL	16	61	RI	1	2
GA	7	21	SC	6	16
HI	2	6	SD	0	0
ID	0	3	TN	6	22
IL	9	56	TX	20	68
IN	3	23	UT	2	7
IA	7	27	VT	0	1
KY	5	17	WA	8	21
LA	2	15	WV	2	7
ME	1	6	WI	9	43
MD	4	11	WY	0	3
MA	8	23			
MI	8	36	DC	0	0
MN	9	27	GUAM	0	0
MS	1	4	PR	0	0
MO	3	16	APO	0	0
MT	3	9			
NE	2	12			
NV	3	14			
NH	1	5			
NJ	8	31			

Budget*

FY 13 Total

Jul-11

Aug-11

Sep-11

Oct-11

Nov-11

PRINT ADVERTISING

Tucson Guide	\$23,665	\$23,665							
Audubon	\$6,920	\$6,920							
Canadian Traveller	\$5,000	\$5,000							
USA Today Travel Guide	\$1,545	\$1,545							
History Magazine	\$3,500	\$3,500							\$5,000
Ad Production	\$4,250	\$4,250							
Americagn Cowboy	\$450	\$450							
	\$2,000	\$2,000							

DISTRIBUTION SERVICES

Certified Map	\$28,491	\$28,491							
Certified Lol	\$4,551	\$4,551							
Presidio Distribution	\$5,040	\$5,040							\$4,551
Tucson Airport	\$900	\$900							\$2,100
Desert Hawk Publications	\$2,100	\$2,100							\$30
	\$15,900	\$15,900							\$30

MEDIA RELATIONS

Luanne Mattson	\$35,000	\$35,000							
Social Media	\$30,000	\$30,000							
	\$5,000	\$5,000							

PRINTING

Maps	\$10,400	\$10,400							
Banner Stand	\$10,000	\$10,000							
	\$400	\$400							

Cochise Origins

Nichols Tourism Group	\$4,500	\$4,500							
Print DVD's	\$3,000	\$3,000							
	\$1,500	\$1,500							

Memberships

	\$1,000	\$1,000							\$1,500
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Visit Cochise County... the Land of Legends.

Cochise County, in the southeastern corner of Arizona, is a region of great scenic beauty and carefully preserved cultural heritage.

Connect with nature and explore the gorgeous scenery, breathe the fresh mountain air and view the abundance of birds and other wildlife.

Step back into time and encounter some of the nation's most colorful history ever written.

Reflect on historic times by visiting the wide variety of museums or experience the new age depicted in the influence of modern art galleries.

COCHISE COUNTY

Land of Legends

RENSON
KARTCHNER CAVERNS
BISBLE
DOUGLAS
WILCOX
SIERRA VISTA
FORT HUACHUCA
SONORA, MEXICO
TOMBSTONE



ARIZONA

Points of Interest

Cochise County

3-3 American Foundation
In architecture research facility and museum houses a superb Native American art and artifact collection. 520-586-3666

4-3 Babcock Mining & Historic Museum
A Smithsonian Institute metal refinery; the museum relives Babcock's dynamic and colorful mining past. 520-432-2711

D-8 Chiricahua National Monument
In 11,985 acre "Wonderland of Rocks" is an incredible rock spire, tower columns and balanced bibles. Visitor Center and interpretive hikes. 520-824-3560 x905

2-3 Cochise Stronghold
One of the Chiricahua Apache who used the bluffs as lookouts and hideouts in the canyon. Chief Cochise is rumored to be buried somewhere within the stronghold. 520-364-3468, 520-364-6800 USFS

1-2 Coronado National Memorial
Commemorates the first expedition of the American Southwest by Juan Rodriguez Rivera in 1540. Has a small visitor center and trails. Monumentary Plaza and Village. 520-366-5515

1-12 C-18 C-G-7,8,9 E-F-1
Petroglyph National Forest
occupies 1.7 million acres and twelve miles of the Gila National Forest. Each range rises like a sky island in the desert. The forest service units are a diverse range of ecosystems from riparian and desert to cool pine.

4-4 Copper Queen Historic Site
A four story Italian architectural style hotel built in 1902, is landmark in historic Park Historic District. 520-432-2216

7-7 Fort Bowie National Historic Site
A memorial to early settlers, the fort - now in ruins - played a vital role in U.S. military operations against the Chiricahua Apache. 520-847-2300



H-1 Fort Huachuca Museums
A 73,000 acre military installation established in 1877 as a post for American soldiers fighting the Indian Wars. Also home to Buffalo Soldiers. Fort Huachuca Museum highlights the early military history. 520-533-5638

L-7 Gadsden Hotel
Opened in 1907, the stately hotel contains a spacious two story lobby, ornate marble columns, and a Tiffany stained glass mural. 520-364-4481

L-8 John Slaughter Ranch Museum
John Slaughter was the Sheriff of Cochise County from 1888-1892. His ranch is tribute to the turn-of-the-century ranch life. 520-558-2474

E-F-1 Karstaker Caverns State Park
Arizona's newest state park opened in November 1999. One of the world's top cave. The Discovery Center has interpretive exhibits and a film about the remarkable discovery of the caves. Also available are hiking trails and 62 site campground. 520-586-CAVE (2283)

B-2 Malibon Ranch Preserve
The Malibon Ranch includes a v. acrehd area for seven permanently flowing streams, representing some of the best remaining aquatic habitat in Arizona. The 1,120 acres offer hiking, birding, wildlife viewing and horseback riding. Guest accommodations available. 520-212-4295

H-2 Murray Springs
A Clovis archeology site along the San Pedro River. 520-439-6400 - BLM

H-0 Parker Canyon Lake
A 133 acre fishing lake located in grassy rolling hills with a small marina and a bait shop. Hiking trails and 65 unit campground are located near the lake. 520-378-0311 USFS

F-2 Presidio Santa Cruz de Teresena
Only mud walls remain of this Spanish 1775-era frontier outpost. An interpretive trail gives visitors a glimpse of the daily lives of Spanish soldiers. 520-439-6400 - BLM

L-4 Queen Mine Tour
Outback with yellow slickens, hard hats, and miner's lights, ride the mine cart and learn about the operations of underground mining. 520-432-2071, 866-432-2071

H-1 Ramsey Canyon Preserve
The 300 acre nature preserve is globally recognized for its abundant bird populations, including up to 14 species of hummingbirds. Guest accommodations are available. 520-378-2785

B-4 Rock Allen Museum and Cowboy Hall of Fame
A memorial to Willcox's most famous citizen, Rex Allen, one of the silver screen and the pioneer settlers and ranchers that helped shape the West. 520-384-4583

L-8 San Bernardino National Wildlife Refuge
A 2,309 acre wildlife refuge providing protection to endangered native fishes and over 250 species of birds. U.S. Fish and Wildlife. 520-364-2104

E-1-2 San Pedro Riparian National Conservation Area
A 37 mile long riparian area along the San Pedro River. The San Pedro River runs north out of Mexico and is a unique ecosystem for approximately 350 species of birds, 82 species of mammals, and 50 species of reptiles and amphibians. 520-439-6400 - BLM

F-3 Tombstone
A Registered Historic National Landmark, the town is home to the OK Corral - one of the legendary showdowns between the law and the lawless. A registered historic site, the town is home to the OK Corral - one of the legendary showdowns between the law and the lawless. Originally constructed in 1882 as Cochise County's Courthouse and now an Arizona State Park, the park contains exhibits and artifacts that tell of Tombstone's colorful past. 520-437-3311

F-3 Tombstone Courthouse State Park
Originally constructed in 1882 as Cochise County's Courthouse and now an Arizona State Park, the park contains exhibits and artifacts that tell of Tombstone's colorful past. 520-437-3311

B-4 U-Pick Farming Areas
Southwestern Arizona boasts the state's largest assortment of fresh farm produce. Apples, melons, peaches, pumpkins and other fruits and vegetables are available at different times of the late summer through early fall. 520-384-2272, 800-200-2272

C-4 Wilcox Trips
A day like no other is favored winter roosting habitat for the migrating sandhill cranes from mid-October to mid-February. 520-384-2272, 800-200-2272

G-H-5 Whitehorn Drive
A nearby birding area populated by thousands of migrating sandhill cranes in the winter months. 520-642-3763 - AZ Game and Fish

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CITY OF WILLCOX
Request for Council Action

Agenda Item: 10
Tab Number: 7
Date: 02-06-2012

Date Submitted:
January 19, 2012
Date Requested:
January 30, 2012

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject:
Request from the
Friends of Marty
Robbins to close
Railroad Avenue from
Maley St to Stewart
St.

To: Honorable Mayor and City Council

From: Dave Bonner, Director Public Services & Works

Discussion: Juanita Buckley with The Friends of Marty Robbins is requesting permission from City Council to have Railroad Ave. closed from Stewart Rd to Maley St. for the 21st Annual Tribute to Honor Marty Robbins on Saturday, March 3, 2012, from 8:00am to 5:00 pm, through Sunday, March 4, 2012 from, 8:00am to 4:00 pm. Attached you'll find a Street Closure Request Form, a signature page businesses along Railroad Ave. and a letter addressed to City Council Members outlining their intentions.

Recommendation: Staff recommends that the Mayor and Council consider allowing the closure of Railroad Ave. from Maley St. to Stewart St.

Fiscal Impact: \$0

Prepared By: Neyra Enriquez
Neyra Enriquez, Public Services and Works

Approved By: Dave Bonner
Dave Bonner, Director Public Services and Works

Approved By: Pat McCourt
Pat McCourt, City Manager

Street Closure Request Form

Name of Applicant

JUANITA BUCKLEY

Date of Request

1-19-2012

Address

156 N. RAILROAD AVE

Phone Number

520-766-1404

Event or Event Sponsor for Street Closure

21st ANNUAL Tribute to Honor Marty Robbins

Date(s) Requested for Street Closure

MARCH 3-4 - 2012

Times for Street Closure

8:00 AM Both Days

Street(s) to be closed - Beginning and ending points.

MARCH 3, 2012 - 8 AM TO 5:00 PM
MARCH 4, 2012 - 8 AM TO 4:00 PM

The applicant understands that a certificate of liability insurance for \$1,000,000 naming the City of Willcox as additionally insured must be supplied with this application in order for the request to be fully executed and processed. Additionally, the City of Willcox requests that all adjacent property owners be notified of the intent to close the street and offered an opportunity to make comments to the Mayor and City Council. Comments may be submitted to the City Clerk prior to the council meeting or may be stated in the public meeting.

Juanita Buckley
Applicant Signature

Date

Nancy Enriquez
Received By

1/19/2012
Date

Dear Railroad Avenue Business

The Friends of Marty Robbins is holding our 21st Annual Tribute to Honor Marty.

March 3, 4, 2012 from 7:00 Am March 3th, to 5:00 PM March 4^h.

I have requested to have the street closed from Maley to Stewart.

I hope this is not a problem for your business.

Thank you, Juanita Buckley (for more information 766-1404 ask for Juanita or Shawn Ring)

Desert Moon Gift Shop Mark Waddell

Palace Saloon _____

Rodneys Bob Eason

Rex Allen Movie Theater closed

Rex Allen Museum E. Pierre Brehm

Marshal Bo's Shea Dorney

Commercial Keith Seidel

Keeling Wine Tasting Keeling

The Friends of Marty Robbins
156 N. Railroad Avenue,
Willcox Arizona 85643
520-766-1404

Willcox City Council
101 S. Railroad Ave.
Willcox, AZ 85643

Dear City Council Members;

December 26, 2011

The Friends of Marty Robbins are holding our 21th Annual Tribute to honor Marty Robbins.

Saturday March 3&4, 2012.

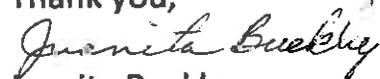
We would like to request the closing for Railroad Avenue, from Maley to Stewart. Would like the Fee be waived for the vendors.

The Vendors would like to set up in the Park on Railroad Ave.

Beginning at 7:00 AM ,Saturday morning March 3, until Sunday evening, March 4, 5:00 PM.

Enclosed is signed form from all merchants for our closing off the street.

Thank you,



Juanita Buckley

President /FOMR

CITY OF WILLCOX
Request for Council Action

Agenda Item: 11
Tab Number: 8
Date: 02-06-2012

Date Submitted:
January 19, 2012
Date Requested:
January 30, 2012

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject:
Request from the
Friends of Marty
Robbins to waive
requirements for all
vendors to have
individual permits

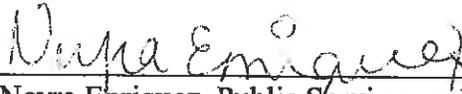
To: Honorable Mayor and City Council

From: Dave Bonner, Director Public Services & Works

Discussion: Juanita Buckley with The Friends of Marty Robbins is planning to hold the 21st Annual Tribute to Honor Marty Robbins on Saturday, March 3, 2012, through Sunday, March 4, 2012. This event is scheduled to be held in Railroad Park. On the submitted Facility Use Agreement Mrs. Buckley is requesting to waive requirements for all vendors to have individual permits.

Recommendation: Staff recommends that the Mayor and Council consider waiving the requirement for all vendors to have individual permits for this event.

Fiscal Impact: \$0

Prepared By: 
Neyra Enriquez, Public Services and Works

Approved By: 
Dave Bonner, Director Public Services and Works

Approved By: 
Pat McCourt, City Manager

The Friends of Marty Robbins
156 N. Railroad Avenue,
Willcox Arizona 85643
520-766-1404

Willcox City Council
101 S. Railroad Ave.
Willcox, AZ 85643

Dear City Council Members;

December 26, 2011

The Friends of Marty Robbins are holding our 21th Annual Tribute to honor Marty Robbins.
Saturday March 3&4, 2012.

We would like to request the closing for Railroad Avenue, from Maley to Stewart.
Would like the Fee be waived for the vendors.

The Vendors would like to set up in the Park on Railroad Ave.

Beginning at 7:00 AM ,Saturday morning March 3, until Sunday evening, March 4,
5:00 PM.

Enclosed is signed form from all merchants for our closing off the street.

Thank you,

Juanita Buckley
Juanita Buckley

President /FOMR

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: 12
Tab Number: 9
Date: 02-06-2012

Date Submitted:
1-25-12

Date Requested:
2-6-12

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject: Transfer of Cox Franchise Agreement to Valley Connections INC.

TO: MAYOR AND COUNCIL

FROM: City Manager

DISCUSSION: At the regular City Council meeting of 12-5-2011 the Council approved Resolution # 2011-91 which extended the existing Franchise agreement between the City of Willcox and Coxcom LLC. (COX) for a period of six (6) months. The Franchise was due to expire on December 11, 2011; i.e. the extension now expires June 11, 2012). Cox has sold the Franchise to Valley Connections LLC. Effective date was December 31, 2011.

The existing Franchise Section 4.4 "Conditions of Sale" and Section 4.5 "Transfer of Franchise" require the Consent of the "Franchising Authority" (City of Willcox) prior to any transfer.

Staff has no concerns about the transfer of the Franchise from COX to Valley connections LLC.

RECOMMENDATION: Approve the Resolution authorizing the Transfer of the Franchise.

FISCAL IMPACT:

Prepared by: Pat McCourt

Approved by: 

Pat McCourt, City Manager

**CITY OF WILLCOX, COCHISE COUNTY, ARIZONA
RESOLUTION NO: 2012-05**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA APPROVING AND ADOPTING THE TRANSFER OF EXTENSION ONE TO THE EXISTING CABLE TELEVISION LICENSE WITH COXCOM, LLC, (FORMERLY COXCOM, INC.) D/B/A COX COMMUNICATIONS (“COMPANY”) FOR CABLE SERVICE IN THE CITY OF WILLCOX (“MUNICIPALITY”) TO VALLEY CONNECTIONS, LLC, DIRECTING STAFF TO FORMALIZE A NEW AGREEMENT AND DECLARING AN EMERGENCY TO EXIST.

WHEREAS, the MUNICIPALITY is authorized pursuant to A.R.S. § 9-240 (B) and A.R.S. § 9-506 (G) to manage the streets, alleys, avenues and sidewalks of the city and to improve same; and

WHEREAS, the MUNICIPALITY has the authority to issue a License and to regulate the construction, operation and maintenance of cable television systems pursuant to Title 9, Chapter 5, Article 1.1 A.R.S. §§ 9-501; 9-505; 9-506; 9- 507; 9-508; and 9-583; and

WHEREAS, Title 9, Chapter 5, Article 1.1 A.R.S. § 9-508 enumerates the requirements for a License before construction and the provisions for existing licenses for “existing cable television systems” as that term is defined in A.R.S. § 9-505(5); and

WHEREAS, A.R.S. § 9-508 (B) provides that existing licenses for “existing cable television systems” for a fixed term of years shall be in compliance with the Article for the term of such License; and

WHEREAS, A.R.S. § 9-508 (D) provides that nothing in this section shall preclude a licensing authority from amending a license to bring the license into conformance with the applicable rules and regulations of the federal communications commission; and

WHEREAS, A.R.S. § 9-506 (H) empowered the MUNICIPALITY to renew or extend a license, like the existing Cox License, in effect on September 21, 2006 that would not be subject or be subject to the provisions of the amendment to this section depending upon the dates of renewal or extension; and

WHEREAS, the COMPANY proposed EXTENSION ONE to the existing License for a period of SIX (6) months and the MUNICIPALITY so approved it at the December 5th, 2011 Council Meeting; and

WHEREAS, the COMPANY and VALLEY CONNECTIONS, LLC have agreed to the sale/purchase/transfer of the FRANCHISE and pursuant to Section 4.4 “Conditions of Sale” and Section 4.5 “Transfer of Franchise”, such transaction requires the Consent of the “Franchising Authority” which is the MUNICIPALITY; and

WHEREAS, the Mayor and Council of the City of Willcox, Cochise County, Arizona have determined that it is in the best interest of the CITY and its citizens to approve and adopt the Transfer of the FRANCHISE and EXTENSION ONE for the FRANCHISE LICENSE as presented; and

WHEREAS, it is necessary for the preservation of the peace, health, and safety of the City of Willcox, Cochise County, Arizona, that an emergency be declared to exist to assure timely and immediate extension of the License, and that this Resolution be effective immediately upon its passage and adoption.

BE IT RESOLVED by the Mayor and Council of the City of Willcox, Cochise County, Arizona, that the City hereby formally approves the Transfer of the Franchise License and EXTENSION ONE from the COMPANY to Valley Connections, LLC and authorizes the Mayor to execute this Resolution and directs the City Staff to carry out the intent of this Resolution.

BE IT FURTHER RESOLVED by the Mayor and Council that, due to an existing emergency declared herein, the immediate effectiveness of this Resolution is necessary to preserve the peace, health, and safety of the City of Willcox, Cochise County, Arizona, and this Resolution shall therefore be effective upon its passage and adoption.

PASSED AND ADOPTED by the Mayor and Council of the City of Willcox, Cochise County, Arizona this _____ day of February, 2012

APPROVED/EXECUTED

MAYOR, GERALD W. LINDSEY

ATTEST:

APPROVED AS TO FORM:

City Clerk, Christina Garcia Whelan, CMC

City Attorney, Hector M. Figueroa, Esq.

RESOLUTION NO: 2012-05

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item 13
Tab Number 10
Date: 02-06-2012

Date Requested:
1/20/2012

Resolution
 Ordinance
 Formal
 Other

Subject: Approval of
recommendation by
PLAC naming 2 areas
of ESH Library for Dr.
Gayle Berry and Ms.
Nancy Guerrero

TO: MAYOR AND COUNCIL

FROM: Tom Miner, Library Director

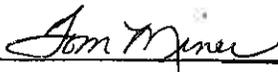
DISCUSSION: In Nov 2005, then-Mayor Mick Easthouse and I were discussing the Valuation of Library Assets report I had just submitted. During our discussion, he mentioned the upcoming relocation and consolidation of the Magistrate Court and Willcox Police Dept into a new Justice facility/complex, and the positive impact that 3000sf more space would have on the Library. He then made the suggestion of calling the vacated space in the Library the "Nancy Guerrero Annex", since she had planned and moved the Library from down the street to our current location, as well as planning the subsequent expansion thereof, and had since just recently retired. I thought it was a great idea, and it "stuck" in my mind from that point on. By definition, an Annex is an "addition" to an existing building, so the Solarium is the obvious choice and most logical location in the Library to be named the Nancy Guerrero Annex.

Concurrently with that, our then-5 Yr Strategic Plan (2003-2008) called for developing a Library Teen Program, and we had a volunteer who was willing to tackle the job, Dr. Gayle Berry. She built the Teen Program from scratch, when almost no one in the State besides Tucson and Phoenix, even had one. Teens were an often overlooked segment of our patron population, because quite simply, they didn't show up! She joined the Friends of the Library, and when the initial cadre of Teens we had persuaded to use the Library came up with the idea of starting their own Magazine, she enlisted the support of the FOL to sponsor the magazine, and the rest as they say, is history. As the magazine grew, so did the space required for producing it. When the old Court Office became available, the TAG Magazine Production Office found a new home, and my Library Programming technician, could once again "breathe" in his own office. The FOL proposed that we name the office in honor of Gayle Berry, and I whole-heartedly endorse that. I ran it up through channels, and Mr. McCourt recommended that the PLAC take a look at it from the community perspective. Their recommendation is attached for your review. I fully support both proposals, and the PLAC's recommendation.

RECOMMENDATION: The City Council approve the PLAC's recommendation to approve naming the two aforementioned areas of the Elsie S. Hogan Community Library in honor of two prominent local citizens, Ms. Nancy Guerrero, and Dr. Gayle Berry.

FISCAL IMPACTS: None

Submitted by:



Tom Miner, Library Director

Approved by:



Pat McCourt, City Manager

CITY OF WILLCOX
ELSIE S. HOGAN COMMUNITY LIBRARY
Phone: 520/766-4250 Fax: 520/384-0126



100 North Curtis Avenue
Willcox, Arizona 85643-2150
Email: tminer@willcoxcity.org

"Yours, Mine and Ours"

Jeffrey S. Shroyer, Chairman
Delah J. Aiman, Member

Terry DeWindt, Vice-Chair
Joseph L.T. Aiman, Member

Kay Boughton, Secretary
Chris Donahue, Ex-Officio

PUBLIC LIBRARY ADVISORY COMMITTEE

January 13, 2012

RE: Request to Name Two Newly-Renovated Areas of the Library in Honor of Two Prominent Local Citizens

TO: Honorable Mayor and Members of the City Council

Lady and Gentlemen,

It is the recommendation of this Committee, by unanimous vote, that the City Council approve the naming of two areas within the Elsie S. Hogan Community Library, in honor of two people who have made significant and substantial contributions to the success of our local Library in recent years.

The areas concerned are the former Magistrate Court office which, after renovation, is now the TAG Magazine Production Office, which is requested to be named in honor of Dr. Gayle Berry, Founder of the Teen Advisory Group (TAG), and Editor-in-Chief of the TAG Magazine, from 2005-2010. She was also named Willcox Citizen of the Year in 2009 after elevating the Library Teen Program to National recognition that year. Until recently, she served as Vice-President of the Friends of the Library. She is certainly deserving of this honor and recognition.

The other area is the Library's newest "addition" or annex, the 400sf Solarium room. It is requested to be named the *Nancy Guerrero Annex*, in honor of Ms. Nancy Guerrero, the longest-serving Head Librarian and Library Director in the 88-year history of the Library – 25 years, from 1979 to 2004, a record which will most likely never be surpassed. She struggled for 9 years to move the Library from 450 W. Maley to its present location, quadrupling the square footage to better serve our community residents. She started planning the expansion of the current facility in 2001 until her retirement in 2004, passing the torch to her successor, Mr. Miner, to see it through. Last month, Nancy moved to Tulsa, OK to be near her daughter and grandchildren. She is most certainly deserving of this honor and recognition.

Sincerely,


Jeffrey S. Shroyer, Chairman

RESOLUTION NO. 2012-06

A RESOLUTION OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, (“CITY”) APPROVING AND ADOPTING THE PUBLIC LIBRARY ADVISORY COMMITTEE (“COMMITTEE”) RECOMMENDATION TO NAME THE TWO NEWLY-RENOVATED AREAS OF THE LIBRARY IN HONOR OF TWO PROMINENT LOCAL CITIZENS AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.

WHEREAS, the CITY is authorized pursuant to A.R.S. §§ 9-413; 9-419; 9-420, et seq. to establish a Library fund; to authorize the use of land and structures for a public library; to enter into agreements with the Arizona State Library, Archives and Public Records to provide supervision of expenditures of all monies involved in financing a library service; and

WHEREAS, the CITY is empowered to create a Public Library Advisory Committee “Committee” and to appoint five Committee Members pursuant to Title 2, Chapter 4 of the City Code; and

WHEREAS, the COMMITTEE is authorized to provide advisory assistance to the CITY in establishing rules, regulations and policy related to the use of the ELSIE S. HOGAN LIBRARY pursuant to Title 2, Chapter 4, Sections 2-4-4 and 2-4-5; and

WHEREAS, the COMMITTEE held a public meeting on January 10, 2012 wherein it properly considered and decided on Agenda item #9 regarding the naming of the two newly-renovated areas to forward to Mayor and Council; and

WHEREAS, the COMMITTEE desires to recommend to Mayor and Council for approval and adoption the official naming of the Solarium in honor of Nancy Guerrero and the TAG room in honor of Gayle Berry; and

WHEREAS, the City of Willcox, Cochise County, Arizona desires to have this Resolution presented at its February 6th, 2012 Council meeting and has determined that approval and adoption of the proposed recommendation is in the best interest of the CITY and its residents; and

WHEREAS, it is necessary for the preservation of the peace, health, and safety of the City of Willcox, Cochise County, Arizona, that an emergency be declared to exist to assure timely implementation of the stated policies, and that this Resolution shall be effective immediately upon its passage and adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, AS FOLLOWS:

Section 1: That approval and adoption of the recommendation from the COMMITTEE, as presented, is in the best interest of the residents of the City of Willcox.

Section 2: The CITY formally approves and adopts the recommendation to name the Solarium in honor of Nancy Guerrero and the TAG room in honor of Gayle Berry and authorizes the Library Director, Mr. Thomas Miner, to carry out the intent of the Resolution.

Section 3: That the immediate operation of the provisions of this Resolution is necessary for the preservation of the public peace, health and safety, an emergency is hereby declared to exist, and this Resolution shall be in full force and effect from and after its passage by the City of Willcox, Cochise County, Arizona.

Section 4: The Mayor is authorized to execute this Resolution.

PASSED AND ADOPTED by the Council of the City of Willcox, Cochise County, Arizona, this _____ day of February, 2012.

APPROVED/EXECUTED:

MAYOR GERALD W. LINDSEY

ATTEST:

City Clerk, Cristina Garcia Whelan, CMC

APPROVED AS TO FORM:

City Attorney, Hector M. Figueroa

RESOLUTION NO. 2012-06

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: _____
Tab Number: _____
Date: 02-02-2012

Date Submitted:
January 31, 2012

Date Requested:
January 31, 2012

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject: Arizona Mutual Aid Compact

TO: MAYOR AND COUNCIL

FROM: Jake Weaver, Willcox Department of Public Safety Director

DISCUSSION: The Willcox Department of Public Safety is requesting approval to enter into the Arizona Mutual Aid Compact with the State of Arizona, Arizona Department of Emergency Management and military Affairs, and other signatory political jurisdictions within the State of Arizona. This compact is to define for the participating parties the emergency management terms and procedures which would be used among participating parties for dispatching mutual aid assistance to any affected area in accordance with local ordinances, resolutions, emergency plans or agreements, to provide the procedures to notify the providing parties of the need for emergency assistance, to identify available resources, and to provide a mechanism for compensation for resources.

RECOMMENDATION: Approve request for the City of Willcox and the Willcox Department of Public Safety to enter into Arizona Mutual Aid Compact with the State of Arizona, the Arizona Department of Emergency and Military Affairs, and other signatory political jurisdictions within the State of Arizona.

FISCAL IMPACT: None

Prepared by: _____
Jake Weaver, Director of Public Safety

Approved by: _____
Pat McCourt, City Manager

CITY OF WILLCOX

RESOLUTION NO: 2012-07

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, APPROVING AND ADOPTING THE ARIZONA MUTUAL AID COMPACT (“AZMAC”) BETWEEN THE CITY OF WILLCOX (“CITY”) AND THE ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS [“DEMA”] AND AUTHORIZING THE MAYOR TO EXECUTE THIS THE COMPACT AND DECLARING AN EMERGENCY TO EXIST

WHEREAS, the CITY is empowered to enter into this Compact and may appropriate and expend funds, make contracts and obtain and distribute equipment, materials and supplies for emergency management purposes pursuant to A.R.S. § 26-308; and

WHEREAS, the purpose of this Compact is to define, for the participating parties, the emergency management terms and procedures which will be used among participating parties for dispatching mutual aid assistance to any affected area in accordance with local ordinances, resolutions, emergency plans or agreements; and

WHEREAS, one or more parties to this Compact may find it necessary and may require the assistance of another party or parties to cope with emergencies; and

WHEREAS, it is desirable for all resources of participating parties be made available to respond to such emergencies including, but not limited to, fire, police, medical and health, environmental, communication, and transportation services to cope with the problems of response; and

WHEREAS, it is desirable that this Compact be executed for the interchange of such mutual aid and for determining the manner of financing of such cooperative undertakings in advance of such emergency; and

WHEREAS, the parties desire to have this item presented to Mayor and City Council at its next Council Meeting on Monday, February 6th, 2012; and

WHEREAS, the City of Willcox concurs and approves of the parties’ desires to enter into the AZMAC for the above stated purpose; and

WHEREAS, the AZMAC shall be effective on the date it is recorded with the Secretary of State and continue for a period of ten (10) years thereafter and may be extended for a period not to exceed 10 years upon mutual consent of the parties by formal written amendment; and

WHEREAS, the Mayor and Council of the City of Willcox have determined that it is in the best interest of the CITY and its citizens to enter into the AZMAC; and

WHEREAS, it is necessary for the preservation of the peace, health, and safety of the City of Willcox, Arizona, that an emergency be declared to exist to assure timely implementation of the AZMAC, and that this Resolution be effective immediately upon its passage and adoption.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Willcox, Cochise County, Arizona, that the CITY hereby gives formal approval for the execution of the AZMAC and empowers the Mayor of the City of Willcox to execute said document.

BE IT FURTHER RESOLVED by the Mayor and Council that, due to an existing emergency declared herein, the immediate effectiveness of this Resolution is necessary to preserve the peace, health, and safety of the City of Willcox and this Resolution shall therefore be effective upon its passage and adoption.

PASSED AND ADOPTED by the Mayor and Council of the City of Willcox, Cochise County, Arizona, this ____ day of February, 2012.

APPROVED/EXECUTED

MAYOR, GERALD W. LINDSEY

ATTEST:

City Clerk, Cristina Garcia Whelan, CMC

APPROVED AS TO FORM:

City Attorney, Hector M. Figueroa, Esq.

RESOLUTION NO. 2012-07

ARIZONA MUTUAL AID COMPACT

This Compact is made and entered into by and among the signatory political jurisdictions within the State of Arizona and the Arizona Department of Emergency and Military Affairs.

Recitals

WHEREAS, one or more parties to this Compact may find it necessary to utilize all of their own resources to cope with emergencies and may require the assistance of another party or other parties; and,

WHEREAS, it is desirable that all resources of political subdivisions, municipal corporations, tribes and other public agencies be made available to respond to such emergencies; and,

WHEREAS, it is desirable that each of the parties hereto should assist one another when such emergency occurs by providing such resources as are available and needed including, but not limited to, fire, police, medical and health, environmental, communication, and transportation services to cope with the problems of response and,

WHEREAS, it is desirable that a compact be executed for the interchange of such mutual aid; and,

WHEREAS, it is desirable that the manner of financing of such cooperative undertakings be resolved in advance of such emergency;

NOW, THEREFORE, IT IS HEREBY AGREED by and between each and all of the signatories hereto as follows:

COMPACT

1. **Purpose.**

The purpose of this Compact is to define for the participating parties the emergency management terms and procedures which will be used among participating parties for dispatching mutual aid assistance to any affected area in accordance with local ordinances, resolutions, emergency plans or agreements. Contracting authority for political subdivisions of Arizona for this Compact is based upon A.R.S. § 26-308 which provides that each county and incorporated city and town of the state may appropriate and expend funds, make contracts and obtain and distribute equipment, materials and supplies for emergency management purposes. Tribal contracting authority will be in accordance with each Tribe's laws.

2. **Scope.**

The Scope of this Compact is to (1) provide the procedures to notify the Providing Parties of the need for emergency assistance; (2) to identify available resources; and, (3) to provide a mechanism for compensation for resources.

3. **Definitions.**

Automatic Mutual Aid means the automatic dispatch and response of requested resources without incident specific approvals. These agreements are usually basic contracts; some may be informal accords.

Backfill means replacement of the Requesting Party's personnel who perform the regular duties of other personnel while they are performing eligible emergency work.

Compact means this document, the Arizona Mutual Aid Compact (AZMAC).

Director is the Director of the Department of Emergency and Military Affairs (DEMA).

Emergency or **Emergencies** means any disaster, emergency, or contingency situation which requires a collaborative effort among multiple Jurisdictions.

Jurisdiction means an entity, including Political Subdivisions and tribal governments, which (1) has the authority to act, within a defined geographical area especially in times of emergency and (2) is a party to this Compact.

Local Mutual Aid are agreements between neighboring jurisdictions or organizations that involve a formal request for assistance and generally cover a larger geographic area than automatic mutual aid.

Political Subdivision means any county, incorporated city or town, or public education district, irrigation, power, electrical, agricultural improvement, drainage, and flood control districts, and other tax levying public improvement districts.

Providing Party means the Jurisdiction providing aid in the event of an emergency.

Requesting Party means the Jurisdiction requesting aid in the event of an Emergency.

Self-deployed means to respond to an emergency without being requested by the Requesting Party.

4. Guiding Policy.

Arizona Revised Statute (A.R.S.), Title 26, Military Affairs and Emergency Management.

Arizona Administrative Code (A.A.C.), Title 8, Emergency and Military Affairs.

National Incident Management System (NIMS), 2008

5. Procedures for Requesting Assistance.

A Requesting Party, which needs assistance in **excess** of its own resources and existing automatic mutual aid or local mutual aid due to an emergency is authorized to request assistance from any party to this Compact. However, when making such requests, consideration shall be given to, and requests made, based on, but not limited to, the geographical proximity of other jurisdictions with that of the jurisdiction requesting assistance. All requests for assistance from the State must come from the Requesting Party's county.

Requests should specify what the emergency is, what resources are needed and the estimated period of time during which such mutual aid shall be required, if known. An example is provided in Appendix A.

6. Providing Party's Assessment of Availability of Resources and Ability to Render Assistance.

Subject to the terms of this Compact, the Providing Party shall make reasonable efforts to assist the Requesting Party. In all instances, the Providing Party shall render such mutual aid as it is able to provide consistent with its own service needs at the time, taking into consideration the Providing Party's existing commitments within its own jurisdiction. The Providing Party shall be the sole judge of what mutual aid it has available to furnish to the Requesting Party pursuant to this Compact.

7. Implementation Plan.

Each party should develop an emergency operations plan that includes a process to provide for the effective mobilization of its resources, both public and private, including acceptance of mutual aid to provide or receive assistance under this Compact.

8. Contact List.

Each Party shall develop a contact list as outlined in Appendix B, which shall be provided to the Director for distribution to all other parties to this Compact.

9. Reimbursement Procedures.

If the Providing Party desires reimbursement, the Requesting Party shall reimburse the Providing Party for all costs when any mutual assistance is requested, whether an incident has been declared an emergency or not. The Providing Party must declare to the Requesting Party its intent to seek reimbursement before responding to the Requesting Party's request for assistance. The Requesting Party, which is informed in advance of the Providing Party's intent to request reimbursement and which subsequently authorizes the Providing Party to respond, shall reimburse the providing party after receipt of an itemized voucher and documentation of all allowable costs of labor, equipment, and materials that have actually been expended in providing assistance.

The Providing Party and the Requesting party shall agree upon allowable costs for mutual assistance prior to the dispatch of any mutual assistance resources. Unless otherwise negotiated by the parties involved, the parties may reference the state allowable costs as defined in A.A.C. Title 8 (as may be amended from time to time).

10. Reimbursement Procedures from the State.

The state is not liable for any claim arising from an emergency for which the applicant receives funds from another source (A.A.C. Title 8, R8-2-312).

Self-deployed resources will not be reimbursed.

When mutual aid is extended under this Compact to the State, if the Providing Party desires reimbursement from the State, reimbursement, if any, to the Providing Parties by the State for costs will be provided to the Requesting Party pursuant to A.R.S. § 35-192, and A.A.C. Title 8 as applicable (as may be amended from time to time). A requesting jurisdiction other than a county may submit a request to the county for reimbursement. The county will then request reimbursement from the Director for reimbursement of the Requesting Party.

After the State and/or President has declared an emergency, the Requesting Party shall prepare an itemized voucher and documentation of all paid allowable costs including all the cost of the Providing parties for submittal to the State for consideration for reimbursement in accordance with A.A.C. Title 8 (as may be amended from time to time).

11. Personnel Compensation and Insurance.

The Requesting Party and the Providing Party shall be responsible for all compensation and insurance coverage of their respective employees and equipment.

12. Immunity.

The parties shall have such immunity as provided by applicable state, federal or tribal law.

- 13. Indemnification.**
To the fullest extent permitted by law, each party agrees to defend, indemnify, and hold harmless the other party and the other party's officers, agents, and employees from all claims, losses, and causes of actions arising out of, resulting from, or in any manner connected with this Compact, but only to the extent such claim, loss, cause of action, damage or injury is caused or contributed to by the negligent acts or omissions of the indemnifying party.
- 14. Term.**
This Compact shall be effective on the date it is recorded with the Secretary of State. Except as otherwise provided in this Compact, this Compact shall terminate ten years after the effective date. This Compact, upon mutual consent of the parties may be extended for a period of time not to exceed 10 years. Any modification or time extension of this Compact shall be by formal written amendment and executed by the parties hereto.
- 15. ADA.**
Each party shall comply with applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 United States Code. 12101-12213) and all applicable federal regulations under the Act, including 28 Code of Federal Regulation Parts 35 and 36.
- 16. Non-Discrimination.**
All parties to this agreement shall not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin in the course of carrying out Party duties pursuant to this Compact.
- 17. Compliance with Laws.**
Each party shall comply with all federal, tribal, state and local laws, rules, regulations, standards and Executive Orders, as applicable, without limitation to those designated within this Compact. Any changes in the governing laws, rules and regulations during the terms of this Compact shall apply but do not require an amendment.
- 18. Worker's Compensation.**
Each party shall be responsible for any injuries which may occur to its own personnel during the course of rendering mutual aid pursuant to this Compact. In accordance with A.R.S. § 23-1022, each party of a political jurisdiction of Arizona shall be deemed the primary employer and shall have sole responsibility for the payment of worker's compensation benefits to their respective employees. Each party shall comply with the notice provisions of A.R.S. § 23-1022 (E).
- 19. Insurance.**
Each Requesting and Providing Party shall bear the risk of its own actions, as it does with its day-to-day operations, and determine for itself what kinds of insurance, and in what amounts, it should carry.

- 20. Non-appropriation.**
Notwithstanding any other provision in this Compact, a party may terminate its participation in this Compact if for any reason the party does not appropriate sufficient monies for the purpose of maintaining this Compact. In the event of such cancellation, the terminating party shall have no further obligation to the other parties other than for payment for services rendered prior to cancellation.
- 21. No Third Party Beneficiaries.**
Nothing in the provisions of this Compact is intended to create duties or obligations to or rights in third parties not parties to this Compact or affect the legal liability of either party to the Compact by imposing any standard of care different from the standard of care imposed by law.
- 22. Entire Agreement.**
This document constitutes the entire Compact between the parties pertaining to the subject matter hereof. This Compact shall not be modified, amended, altered or extended except through a written amendment signed by the parties and recorded with the Arizona Secretary of State or Tribal government as appropriate.
- 23. Jurisdiction.**
Nothing in this Compact shall be construed as otherwise limiting or extending the legal jurisdiction of any party. Nothing in this Compact is intended to confer any rights or remedies to any person or entity that is not a party.
- 24. Conflict of Interest.**
This contract is subject to cancellation for conflict of interest pursuant to A.R.S. § 38-511, the pertinent provisions of which are incorporated herein by reference.
- 25. Supervision and Control.**
Management of an emergency shall remain with the jurisdiction in which the emergency occurred. Supervision and control of Providing Parties personnel and equipment shall be in accordance with National Incident Management System. The Requesting Party will be responsible for providing supplies and services, such as food, shelter, gasoline and oil, for on-site use of equipment and for the personnel providing assistance. All equipment and personnel used pursuant to this Compact shall be returned to the Providing Party upon being released by the Requesting Party or on demand of the Providing Party for such return.
- 26. Severability: Effect on Other Agreements.**
It is expressly understood that this Compact shall not supplant existing agreements between some of the parties, which do provide for the exchange or furnishing of certain types of services on a compensated basis.
- 27. Severability.**
If any provision of this Compact is held to be invalid or unenforceable, the remaining provisions shall continue to be valid and enforceable to the full extent permitted by law.

28. **Responsibility of the Department of Emergency and Military Affairs.**
Nothing within this Compact limits or restricts the duties and obligations the State of Arizona may have to respond to the emergency of any party.
29. **Effective Date.**
This Compact shall become effective as to each party when adopted by resolution and executed by the governing body of the jurisdiction, and shall remain operative and effective as between each and every party that has heretofore or hereafter executed this Compact, until participation in this Compact is terminated by the party. The termination by one or more of the parties of its participation in this Compact shall not affect the operation of this Compact as between the other parties thereto. The Director shall issue an annual report, with updates as needed, to all parties identifying the parties to this Compact.
30. **Execution Procedure.**
Execution of this Compact shall be as follows:
This Compact, which will be designated as "ARIZONA MUTUAL AID COMPACT," shall be executed in counterparts by the governing body of each party. Upon execution, the counterpart will be filed with the Secretary of State and the Tribal government as applicable and be provided to the Director. This Compact will be effective between all parties who execute this Compact even if it is not executed by all eligible jurisdictions.
31. **Termination.**
Termination of participation in this Compact may be effected by any party as follows:

Notice of termination will be given to the Director 20 days prior to termination.

A party shall by resolution of its governing body terminate its participation in this Compact and file a certified copy of such resolution with the Secretary of State or the Tribal government, and a copy will be provided to the Director.

The parties to this Compact understand and acknowledge that this Compact is subject to cancellation by any party pursuant to A.R.S. § 38-511 or applicable Tribal law.
32. **Dispute Resolution.**
In the event of any controversy, which may arise out of this Compact, the parties agree that the matter shall be arbitrated as provided in A.R.S. § 12-1518(A) or applicable Tribal law. The method of arbitration and the selection of arbitrators shall be decided by the mutual agreement of the parties at such time as arbitration services are needed.

**ARIZONA MUTUAL AID COMPACT
SIGNATURE PAGE**

(NAME OF JURISDICTION)

IN WITNESS WHEREOF, the parties hereto each sign this Arizona Mutual Aid Compact signature page. The signor warrants that he or she has been duly authorized to commit the jurisdiction to participate in the Compact by formal approval of the jurisdiction's governing body.

(Signing Authority) Date

ATTEST: _____
(Attesting Authority) Date

Date of formal approval by governing body: _____

Pursuant to A.R.S. § 11-952(D) or applicable Tribal law, the attorney for the above entity has determined that the foregoing Compact is in proper form and is within the powers and authority of the entity as granted under the laws of this State and the applicable Tribal government.

(Attorney) Date

Arizona Mutual Aid Compact (AZMAC)

Date posted: December 2, 2011

STATE OF ARIZONA

COUNTIES

Apache County 

Cochise County 

Coconino County 

Gila County 

Graham County 

Greenlee County 

La Paz County 

Maricopa County 

Mohave County 

Navajo County 

Pima County 

Pinal County 

Santa Cruz County 

Yavapai County 

Yuma County 

TRIBES

Ak-Chin Indian
Community 

Cocopah Tribe

Colorado River Indian
Tribes 

Fort McDowell Yavapai
Nation

Fort Mojave Indian
Tribe

Fort Yuma Quechan
Tribe

Gila River Indian
Community 

Havasupai Tribe

Hualapai Tribe

Kaibab Paiute Tribe

Navajo Nation

Pasqua Yaqui Tribe 

Pueblo of Zuni Tribe

Salt River Pima-Maricopa
Indian Community 

San Carlos Apache
Tribe

San Juan Southern
Paiute

The Hopi Tribe

Tohono O'odham
Nation 

Tonto Apache Tribe

White Mountain
Apache Tribe

Yavapai-Apache
Nation

Yavapai-Prescott
Indian Tribe

Arizona Mutual Aid Compact

CITIES/TOWNS

Apache Junction, City of	✓	Douglas, City of		Holbrook, City of	
Avondale, City of		Duncan, City of	✓	Huachuca City, Town of	
Benson, City of		Eagar, Town of		Jerome, Town of	
Bisbee, City of		El Mirage, City of	✓	Kearny, Town of	✓
Buckeye, Town of		Eloy, Town of	✓	Kingman, City of	✓
Bullhead City, City of	✓	Flagstaff, City of		Lake Havasu City	✓
Camp Verde, Town of		Florence, Town of	✓	Litchfield Park, City of	
Carefree, Town of	✓	Fountain Hills, Town of		Mammoth, Town of	
Casa Grande, City of	✓	Fredonia, Town of		Marana, Town of	✓
Cave Creek, Town of	✓	Gila Bend, Town of		Maricopa, City of	✓
Chandler, City of	✓	Gilbert, Town of	✓	Mesa, City of	✓
Chino Valley, Town of		Glendale, City of	✓	Miami, Town of	
Clarkdale, Town of		Globe, City of		Mohave Valley	
Clifton, Town of	✓	Goodyear, City of		Nogales, City of	
Colorado City, Town of		Grand Canyon		Oro Valley, Town of	✓
Coolidge, City of	✓	Guadalupe, Town of	✓	Page, City of	✓
Cottonwood, City of		Hayden, Town of		Paradise Valley	✓

Arizona Mutual Aid Compact

CITIES/TOWNS

Parker, Town of		Scottsdale, City of	✓	Thatcher, Town of	✓
Patagonia, Town of		Sedona, City of		Tolleson, City of	
Payson, Town of	✓	Show Low, City of		Tombstone, City of	
Peoria, City of	✓	Sierra Vista, City of		Tucson, City of	✓
Phoenix, City of	✓	Snowflake, Town of		Wellton, Town of	
Pima, Town of	✓	Somerton, City of		Wickenburg, Town of	
Pinetop-Lakeside, Town of		South Tucson, City of	✓	Willcox, City of	
Prescott Valley, Town of		Springerville, Town of		Williams, City of	
Prescott, City of	✓	St. Johns, City of		Winkelman, Town of	
Quartzsite, Town of		Star Valley		Winslow, City of	
Queen Creek, Town of	✓	Superior, Town of		Wittman, Town of	
Safford, City of		Surprise, City of	✓	Youngtown, Town of	✓
Sahuarita, Town of	✓	Taylor, Town of		Yuma, City of	
San Luis, City of		Tempe, City of	✓		

Arizona Mutual Aid Compact

OTHER JURISDICTIONS

Apache Junction Fire District	✓	Eloy Fire District	✓	Northwest Fire District	✓
Arizona City Fire District	✓	Fort Mohave Mesa Fire District	✓	Pinion Pine Fire District	✓
Avra Valley Fire District	✓	Golden Valley Fire District	✓	Queen Valley Fire District	✓
Bullhead City Fire District	✓	Golder Rance Fire District	✓	Rincon Valley Fire District	✓
Christopher Kohl's Fire District	✓	Higley Unified School District #60	✓	San Manuel Fire Department	✓
Clarkdale Fire District	✓	Mohave Valley Fire District	✓	Sedona Fire District	✓
Crown King Fire District	✓	Mt. Lemon Fire District	✓	Sun City West Fire District	✓
Drexel Heights Fire District	✓	Northern Arizona Consolidated Fire District #1	✓	Sun Lakes Fire District	✓
				Verde Valley Fire District	✓

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: 15
Tab Number: 12
Date: 02-06-2012

Date Submitted:
1-27-12

Date Requested:
2-6-12

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject: Discussion and direction to Staff on direct Election of Mayor

TO: MAYOR AND COUNCIL

FROM: City Manager

DISCUSSION: At the November 21, 2011 Council Meeting Councilman Johnson asked what the process was for direct election of the Mayor.

Staff gathered information on the Direct Election of Mayor by General Law Cities in Arizona and distributed the information to the Council in December 2011.

This is not an operational matter; it is a political/policy matter. Hence staff has taken no further action.

Vice Mayor Cronberg recently asked me the status and I explained the above and that to the best of my knowledge no staff was working on this item. She indicated that she felt there was interest by the other Council members and requested the item be placed upon the agenda for discussion and direction to the Staff.

Attached is the information previously distributed to the Council.

RECOMMENDATION: Provide direction to the Staff as may be the consensus of the Council.

FISCAL IMPACT: The decision to direct elect the mayor, does not change any other powers, duties or responsibilities so in regards to that particular question there is not any financial impact. The question must be placed on the ballot for the voters to decide. How that step is accomplished may have a varying impact on the cost. If the question is included with an already scheduled election the cost will be very minimal (Elections have a large fixed cost and a small variable cost). If the election question is done not in connection with a previously scheduled election the cost is much larger.

Prepared by: Pat McCourt

Approved by:


Pat McCourt, City Manager

From: Pat McCourt [pmccourt@willcoxcity.org]
Sent: Monday, December 05, 2011 8:14 AM
To: 'Bill Holloway'; Chirs Donohue (cdonahue@ncch.com); Monika Cronberg; 'Monika Cronberg'; Robert Irvin; Sam Lindsey; Stephen Klump; Woody Johnson
Cc: Hector Figueroa (hmfigueroa@vtc.net)
Subject: FW: Directly Elected Mayors

Attachments: 9-272.01 Directly Elected Mayors.docx; Direct Election of Mayor Ordinance.pdf; Directly Elected Mayors.pdf

At the 11-21-11 meeting Councilman Johnson asked for information concerning directly electing of the Mayor. The attached information is from the Az League of cities & towns

From: Joni Hoffman [mailto:jhoffman@azleague.org]
Sent: Friday, December 02, 2011 1:16 PM
To: Patrick McCourt
Cc: tbeishe@azleague.org
Subject: Directly Elected Mayors

Mr. McCourt,

Tom Belshe asked me to send you a couple of things related to the issue of changing to a directly elected mayor. I have attached three things. One is the statute that applies. The second is a model ordinance and the third is a list of municipalities that do and do not have such a system. We hope this helps. Let us know.

Joni Hoffman
General Counsel
League of Arizona Cities and Towns
1820 W. Washington Street
Phoenix, AZ 85007
602.258.5786
jhoffman@azleague.org

ARS TITLE PAGE	NEXT DOCUMENT	PREVIOUS DOCUMENT
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9-272.01. Alternative procedure for mayor to be directly elected by electors
The common council may, by a majority vote of the qualified electors of the city voting thereon either at a regular or special election, provide by ordinance that the mayor shall be directly elected by the electors rather than selected by the common council.

ARIZONA CITIES AND TOWNS

** Cities & Towns who have a directly elected Mayor

Apache Junction	**	Nogales	**
Avondale	**	Oro Valley	**
Benson	**	Page	**
Bisbee	**	Paradise Valley	
Buckeye	**	Parker	
Bullhead City	**	Patagonia	**
Camp Verde	**	Payson	**
Carefree		Peoria	**
Casa Grande	**	Phoenix	**
Cave Creek	**	Pima	
Chandler	**	Pinetop-Lakeside	
Chino Valley	**	Prescott	**
Clarkdale	**	Prescott Valley	**
Clifton		Quartzsite	**
Colorado City		Queen Creek	**
Coolidge	**	Safford	**
Cottonwood	**	Sahuarita	
Douglas	**	St. Johns	
Duncan	**	San Luis	**
Eagar	**	Scottsdale	**
El Mirage	**	Sedona	**
Eloy	**	Show Low	**
Flagstaff	**	Sierra Vista	**
Florence	**	Snowflake	**
Fountain Hills	**	Somerton	**
Fredonia	**	South Tucson	
Gila Bend		Springerville	**
Gilbert	**	Superior	**
Glendale	**	Surprise	**
Globe	**	Taylor	
Goodyear	**	Tempe	**
Guadalupe		Thatcher	
Hayden	**	Tolleson	**
Holbrook	**	Tombstone	**
Huachuca City	**	Tucson	**
Jerome		Tusayan	**
Kearny	**	Wellton	
Kingman	**	Wickenburg	**
Lake Havasu City	**	Willcox	
Litchfield Park	**	Williams	**
Mammoth		Winkelman	
Marana	**	Winslow	**
Maricopa	**	Youngtown	**
Mesa	**	Yuma	**
Miami	**		

ORDINANCE NUMBER _____

AN ORDINANCE OF THE CITY/TOWN OF _____, ARIZONA PROVIDING FOR DIRECT ELECTION OF THE MAYOR; SPECIFYING THE TERM OF OFFICE OF THE MAYOR; PROVIDING FOR SUBMISSION OF THE QUESTION OF DIRECT ELECTION OF THE MAYOR TO THE VOTERS AT THE (REGULAR OR SPECIAL) ELECTION AND CONDITIONAL ENACTMENT; AND DECLARING AN EMERGENCY.

Be it ordained by the City/Town council of _____, Arizona.

Section 1. DIRECT ELECTION OF THE MAYOR

Beginning with the election to be held on _____ the mayor of the city/town of _____ shall be directly elected by the qualified electors of the city/town.

Section 2. TERM OF OFFICE

The term of office of the mayor shall be _____ years. (The new law does not specify the length of term; we suggest that you do so in your ordinance. The term can be either 2 or 4 years in our opinion. Of course, a 4 year term would only be for those cities or towns which have already exercised the option for staggered terms. Just as a side note, a number of charter cities have staggered terms, but still elect their mayor every two years.)

Section 3. CONDITIONAL ENACTMENT

The provisions of this ordinance shall not be effective until approved by a majority vote of qualified electors voting at the (regular or special) election to be held on _____.

Section 4. EMERGENCY

Whereas the immediate operation of the provisions of this ordinance is necessary for the preservation of the public peace, health and safety an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage by the council.

Passed by the Council of the City/Town of _____ this _____ day of _____ 20__.

Mayor

Attest:

City/Town Clerk

Approved as to Form:

City/Town Attorney

CALL FOR SPECIAL ELECTION

A special election for the purpose of voting on the question as to whether the mayor shall be directly elected by the qualified electors of the City/Town of _____ is hereby called and shall be held on _____.

SUGGESTED BALLOT LANGUAGE

Shall the mayor of the city/town of _____ be directly elected by the electors rather than selected by the common council?

Yes

No

(Note: This ballot language should be translated into Spanish in compliance with the federal Voting Rights Act.)

December 8, 2011

Pat,

Talked with Tom Belsche, LACT's, who talked with our Election guru Cathy Connolly and she states it does not have to be in before Nomination Petition are due. The Ordinance and language has to be to the County when request everything else for Ballot preparation.

This item is a Proposition and suggested contact with Maricopa (I did no response maybe on vacation) recently incorporated and 1st election held Direct Election of Mayor. A publicity pamphlet is not needed.

We must follow process for Ordinance i.e. publishes twice, hold public hearing and decision. If we publish *December 14 and on agenda for decision to proceed on December 19th and if it is voted down then not publish on 21st and issue ends. If Mayor and Council approve to proceed then publish December 14 & 21, 2011. The 21st would have if the Council wanted 2 or 4 year term for Mayor placed on the ballot. Public hearing and decision would be held on January 3, 2012. The Proposition would be placed on the March 13, 2012 Primary Election and at the March 2014 Primary Election then we would have on the ballot those candidates for Mayor and those candidates for City Council.

*Dates would need to be changed.

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: 16
Tab Number: 13
Date: 02-06-2012

Date Submitted:
2-1-12
Date Requested:
2-6-12

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject: Discussion and direction to Staff on budget Preparation

TO: MAYOR AND COUNCIL

FROM: City Manager

DISCUSSION: Attached is a memo and two (2) Attachments. This is a result of the question raised at the January 17, 2012 council meeting

RECOMMENDATION: discuss and provide direction to staff

FISCAL IMPACT: Variable depending on direction provided

Prepared by: Pat McCourt

Approved by: 

City Manager

Memorandum

To: Mayor and Council
CC: Directors
From: City Manager *[Signature]*
Date: January 30, 2012
Re: Direction from Council on Budget Preparation FY 13

I was asked at the January 17, 2012 City Council meeting what guidelines I was using in the preparation of the Budget for FY 13 and I responded that I did not think the Council wished to reduce services to the Public. There was then some discussion that followed on employee morale and raises for the City Employees; during which I mentioned that giving raises would increase the deficit that already existed in the General Fund and that the employees has not received a raise in five years.

Upon reflection I realized that this did not create a very complete picture for the Council or the Public.

Since I have been with the City of Willcox, the City has picked up a larger share of the cost of Health Insurance; the City provided a increase in base pay to City employees under the Arizona State Retirement System (ASRS) to offset the change in % paid by the employees and the City from a 50/50 split to a 53/47 split (47 City); the City has also provided a Health Reimbursement program for the Health Insurance program, and \$50.00 bonus/incentive checks have been provided in December of 2010 and 2011. While none of these increased the take home pay of the City Employees, some people might feel these constituted a raise to the City Employees.

In preparing the budgets for the various Funds of the City of Willcox over the last three years the staff and I have been very aware of the service levels and have tried to minimize the impact on the people and business in the City of the reduction in revenues which the City Government has experienced. We have also been very aware of the all the people and business have been experiencing similar difficulties and have sought to minimize any tax or rate increases (while maintaining the financial stability of the various funds). We have also been very aware of the deficit spending in the General Fund and the Streets Fund: the staff understands that in the short term using up reserves (Deficit Spending) may be acceptable; it may also lead

to bankruptcy and radical needs for cuts in service to the people and businesses of Willcox. We are also aware that the payment of salaries and wages to City employees to deliver services to the public results in much of those salary and wages being returned to the economic pie in the City; hence layoffs may increase a downward economic trend (more business failures) and reduce services and ability of the City to attract visitors, support the local business, and encourage economic development.

Therefore in preparation of the Budgets of the various funds the Staff has been trying to accomplish several goals:

- 1) Minimize the loss of service to the public,
- 2) Minimize Deficit spending,
- 3) Minimize any Tax and/or Rate increases,
- 4) Minimize any layoffs,
- 5) Be prepared to respond to emergencies and unforeseen circumstances,(due to the unique nature of laws in Arizona this requires artificially inflated budgets)
- 6) Increase efficiencies of operation,
- 7) Treat all of the Employees fairly and impartially,
- 8) Treat all of the customers, citizens, and visitors fairly and impartially, and
- 9) Provide current, meaningful, and accurate information to the Council and Public on all of the above, and
- 10) Restore reductions in service.

I understand that some of these goals are contradictory and some inhibit the ability to fulfill others; that is the nature of budgeting.

I hear suggestions to “give the employees a raise and cut the budget”. I think it would be great to give the employees a raise and cut the budget(s) at the same time; I just do not know how it can be done. Therefore, I think this is not direction from the Council, but rather “Political Posturing”. I understand that Political Posturing is a normal part of any Political system (the City of Willcox is a political entity) and I also understand that this is a reflection of what people wish/dream could be. I listen and I try to incorporate those wishes/dreams into the service delivery of the City. My concern is that sometimes individuals may not realize the “cost” to implement these wishes/dreams and become frustrated to the point of believing they are not being heard or that nobody cares.

There seems to be an understanding that the services can be cut sufficiently to take care of the deficit in the General Fund. This can be done. The question is which services should be cut. The answer is the services that nobody will miss. We all know that there are no services that nobody will miss. The service levels in the City have been built up over the last one hundred years and even the simplest reductions (like expecting the leagues to turn off the ball field lights after they finish play) results in complaints. Staff recognizes that it is normal for the public to work in the political system to retain or even increase the level of service that they receive, regardless of the fiscal concerns of the City.

We may be able to cut services that public in a way that the public doesn't see the impact: like not properly accounting for money received and distributed. This might give the appearance that a cut has been made without a reduction in services, while actually the "cost" may be huge and undetected for many years. This is why when suggestions for service cuts have been requested no suggestions have been forthcoming on which services to cut. Every cut has an impact on the services the public receives. Every unfilled position results in a reduction of service. Staff constantly works to find more efficient methods to provide services (and we report many of these to the Council). Staff constantly works to minimize the expenditures (that is why the City budgets are "under spent" and the deficit is much less than forecast).

While staff hears the Council say they wish to see reductions in budget, which means cuts to service: what staff sees is the Council waiving fees and even agreeing to provide additional service to some groups. Staff understands this desire to service the public goes to the heart of the reason for existence of the City – to provide service to the public. Service to the public is a value that the Staff shares with the Council.

Can more service cuts be made – yes; the cuts that are left will require major reductions in services to the public. I understand; serving the public means being fiscally responsible: I do not believe; serving the public means making cuts to budget numbers for the sake of "reducing the budget". Reducing the expenditures means reducing the service to the public.

In my opinion, if we continue the current path of fiscal restraint, the City of Willcox will get the General Fund and Streets Fund in balance. This will require sacrifices on the part of all parties and will require "Planned Deficit Spending – which does use up reserves and must end.

On the question of raises for the employees: I support raises for the employees. As your manager I have not felt I could recommend across the board raises during the past and current fiscal situation. The following is a brief discussion and explanation on why while I favor raises I do not feel I can recommend them. Please keep in mind all of the goals listed above.

On page 31 of the Budget book for Fiscal Year 2011-2012 is a page entitled "City of Willcox: FY 2011-2012 Budget: Salaries and Benefits Schedule (0% Wage Increase, HMO \$5,000 Deductible. This page shows the number of positions authorized in the City and the Personal related costs of having those positions by Fund. (See Attachment 1)

For the FY 2012, the personnel related costs for the General Fund are \$2,592,801. The total Budget for the General Fund for FY 2012 is \$4,315,884. Personnel costs are 60% of the total General Fund, remaining costs include the City Court system (contracted), the Legal Services (contracted), Property and Liability Insurance, Elections, watering (Parks), electric for operations, fuel for cars, utilities for public buildings, maintenance of vehicles and buildings, economic development, etc. Staff has consistently under spent on all of the above areas which have minimized the year end deficit.

In the Streets Fund (also known as the Highway Users Fund) The Personnel related costs are \$321,627, the total budget is \$1,174,602 (including match on Ft Grant Project) personnel costs are 27% of the Streets Fund. The remainder of the costs are made up of Bond Payments and Grant Match \$400,709 (34%), Street Preservation/Improvements/repair \$211,751 (18%), Street Lighting \$77,246 (7%) Leases of equipment \$66,450 (6%), and all other including fuel, insurance, etc are \$99,819 (8%).

Both the General Fund and the Streets Fund have a planned DEFICIT for FY 2012. The Expenses exceed the Revenue. Personnel costs are a large part of the expense in both Funds. If the Council wishes to provide a raise to the Employees (which I will support) then the DEFICIT in both Funds will become larger. An increase in base wages and salaries is a permanent increase in the cost of service, which means the DEFICIT is increased; in not only this year, but indefinitely into the future. This will make it much more difficult to reach a balanced budget.

The Council has indicated that they do not wish to increase the Primary Property Tax Levy (A General Fund source of income). The Council has often waived fees for use of City Facilities (A General Fund source of income), and there are requests to reduce the current building fees (A General Fund source of income). All of these are in line with the goals listed above – all of these increase the DEFICIT in the General Fund.

Many of the decreases in revenue to the General Fund and the Streets Fund have been the result of the State of Arizona reducing the State Shared Revenue to the City or placing new costs on the City. While the State of Arizona income is recovering from the recession; there has been NO indication that any of the reduction in State Shared Revenue will be returned to the City; nor has there any indication that any of the increased costs will be rescinded. There are actually bills introduced into the current legislative session to transfer more costs from the State to the City (cost of

prisons). Consequently, there is no reason to believe there will be any significant increase in State Shared Revenues; and as reported at the mid year Budget review the estimated money from State Shared Revenue for the Street Fund is falling significantly below the estimate provided by the State for FY 12.

Even if the Council only meets the current legal requirements imposed on the City by outside entities (Federal, State Governments and the ASRS – both regular employees and Public Safety Employees) and does not grant an increase in the base wages; the cost of personnel will increase next year. (See Attachment 2)

General Fund personal cost 2013 is	\$2,651,946
General Fund personal cost 2012 is	<u>\$2,626,014</u>
A permanent increase of	\$ 25,932

Streets Fund personal cost 2013 is	\$ 327,768
Streets Fund personal cost 2012 is	<u>\$ 321,627</u>
A permanent increase of	\$ 6,141

For the Gas fund the increase is \$ 1,636

For the Water Fund the increase is \$ 2,382

For the Sewer Fund the increase is \$ 2,102

There are many other increases in the cost of operation that will be experienced in the operating budgets: Gasoline, Parts, Electric, Materials, Water, Sewer, Gas, Solid Waste, etc. in addition to the above mandated increases in Personnel cost.

If the Council wishes to grant an increase in the Utilities Fund, this will not necessarily cause a deficit in those Funds (Gas, Water, Sewer; the Solid Waste Fund does not have employees in it and will only be effected indirectly). It will increase the cost of Operations and may require a rate adjustment to the customers in those Funds.

In the interest of equity, fairness, and morale of the employees in the General Fund and Streets Fund, I would not recommend an increase to only the employees in the Utilities Funds.

I have worked up what an across the board increase would cost to implement within the Funds of the City based upon a % increase. These increases are over and in addition to the personal increase costs listed above.

1% increase in the base:

General Fund	\$ 23,119
Streets Fund	\$ 2,722
Gas Fund	\$ 1,320

Water Fund	\$ 1,586
Sewer Fund	\$ 1,487

2% increase in the base:

General Fund	\$ 46,242
Streets Fund	\$ 5,443
Gas Fund	\$ 2,639
Water Fund	\$ 3,172
Sewer Fund	\$ 2,975

3% increase in base:

General Fund	\$ 69,369
Streets Fund	\$ 8,164
Gas Fund	\$ 3,958
Water Fund	\$ 4,759
Sewer Fund	\$ 4,463

4% increase in the base:

General Fund	\$ 92,499
Streets Fund	\$ 10,885
Gas Fund	\$ 5,277
Water Fund	\$ 6,345
Sewer Fund	\$ 5,951

5% increase in the base:

General Fund	\$115,633
Streets Fund	\$ 13,606
Gas Fund	\$ 6,597
Water Fund	\$ 7,932
Sewer Fund	\$ 7,438

The Detail on the above numbers may be seen on the attached Attachment 2.

CITY OF WILLCOX FISCAL YEAR 2012-2013 BUDGET DRAFT

Cost Estimate for Payroll

Beginning Compensation Rates Based on FY12 DEPARTMENT/POSITION	# Pos	FY12 BUDGET								
		0% TOTAL COMP	1% TOTAL COMP	2% TOTAL COMP	3% TOTAL COMP	4% TOTAL COMP	5% TOTAL COMP			
GENERAL FUND										
MAYOR AND COUNCIL (10-402)	7.0	21,103	21,695	21,695	21,695	21,695	21,695	21,695	21,695	21,695
ADMINISTRATION (10-401)	3.0	245,893	247,526	249,766	252,006	254,247	256,487	258,727	258,727	258,727
DEVELOPMENT SERV/BLDG INSP (10-460)	3.0	123,780	122,135	123,201	124,267	125,333	126,399	127,465	127,465	127,465
PUBLIC SAFETY ADMIN (10-421)	3.0	204,061	210,900	212,733	214,565	216,398	218,231	220,063	220,063	220,063
COMMUNICATIONS (10-422)	6.0	245,153	245,334	247,406	249,479	251,551	253,624	255,696	255,696	255,696
HUMANE DIVISION (10-424)	1.5	63,907	65,030	66,153	67,276	68,400	69,523	70,646	70,646	70,646
PATROL (10-425)	8.0	558,565	577,199	582,271	587,343	592,415	597,487	602,559	602,559	602,559
INVESTIGATIONS (10-426)	2.0	152,896	152,355	153,756	155,157	156,559	157,960	159,361	159,361	159,361
K-9 (10-428)	1.0	16,404	17,229	17,575	17,925	18,278	18,634	18,994	18,994	18,994
FIRE DEPARTMENT (10-427)	18.0	35,935	35,946	36,280	36,613	36,947	37,280	37,614	37,614	37,614
FINANCE (10-442)	4.5	223,443	217,416	219,316	221,217	223,118	225,018	226,919	226,919	226,919
LIBRARY (10-444)	5.0	203,343	204,947	206,734	208,521	210,309	212,096	213,883	213,883	213,883
SWIMMING POOL (10-445)	12.0	51,895	51,912	52,430	52,947	53,465	53,983	54,501	54,501	54,501
PUBLIC WORKS ADMIN (10-451)	3.0	149,150	149,668	150,974	152,281	153,587	154,894	156,200	156,200	156,200
CEMETERY (10-455)	1.0	33,973	34,581	34,839	35,096	35,353	35,610	35,868	35,868	35,868
VEHICLE MAINTENANCE (10-456)	2.0	97,719	98,843	99,675	100,506	101,337	102,168	103,000	103,000	103,000
BUILDINGS AND GROUNDS (10-457)	1.0	40,487	40,959	41,300	41,641	41,982	42,323	42,664	42,664	42,664
PARKS AND RECREATION (10-462)	4.0	158,307	158,273	159,592	160,910	162,229	163,548	164,867	164,867	164,867
TOTAL GENERAL FUND WAGES/BENEFITS	85.0	2,626,015	2,651,946	2,675,065	2,698,189	2,721,315	2,744,445	2,767,579	2,767,579	2,767,579
INCREASED COST BY FUND, GENERAL FUND		-	25,931	23,119	46,242	69,369	92,499	115,633	115,633	115,633
STREETS										
STREETS/HURF FUND	8.0	321,627	327,768	330,489	333,210	335,931	338,652	341,373	341,373	341,373
INCREASED COST BY FUND, STREETS FUND		-	6,141	2,722	5,443	8,164	10,885	13,606	13,606	13,606
UTILITIES										
GAS FUND (50-451)	3.0	152,348	153,984	155,304	156,623	157,942	159,261	160,581	160,581	160,581
INCREASED COST BY FUND, GAS FUND		-	1,636	1,320	2,639	3,958	5,277	6,597	6,597	6,597
WATER FUND (51-451)	4.0	189,042	191,424	193,010	194,596	196,183	197,769	199,356	199,356	199,356
INCREASED COST BY FUND, WATER FUND		-	2,382	1,586	3,172	4,759	6,345	7,932	7,932	7,932
SEWER FUND (52-451)	3.0	176,376	178,478	179,965	181,453	182,941	184,429	185,916	185,916	185,916
INCREASED COST BY FUND, SEWER FUND		-	2,102	1,487	2,975	4,463	5,951	7,438	7,438	7,438
GRANT FUNDED POSITIONS										
SRO-WUSD CONTRIBUTION 16-474-9840										
WILDLAND FIRE--ESTIMATE 17-439-6000										
TOTAL GRANT-FUNDED WAGES/BENEFITS		11,896	11,897							
FY13 PROJECTED WAGES/BENEFITS	94.0	\$ 3,477,304	\$ 3,515,496	\$ 3,545,730	\$ 3,575,968	\$ 3,606,209	\$ 3,636,454	\$ 3,666,702	\$ 3,666,702	\$ 3,666,702
OVERALL CHANGE FROM 0%, ALL FUNDS		\$	38,192	30,233	60,471	90,712	120,957	151,205	151,205	151,205

CITY OF WILLCOX FISCAL YEAR 2012-2013 BUDGET DRAFT

Cost Estimate for Payroll

Beginning Compensation Rates Based on FY12 DEPARTMENT/POSITION	#	FY12 BUDGET		0%		1%		2%		3%		4%		5%	
		TOTAL	COMP	TOTAL	COMP	TOTAL	COMP	TOTAL	COMP	TOTAL	COMP	TOTAL	COMP	TOTAL	COMP
**Beginning Change from FY12 with 0% wage change, updated ASRS & PSPRS rates, and a 10% estimated insurance rate change.															

**Beginning Change from FY12 with 0% wage change, updated ASRS & PSPRS rates, and a 10% estimated insurance rate change.





Save the Date

Special Mayor/Manager's Luncheon

celebrating Arizona's Centennial

Guest Speaker *Becky Orozco*

Tuesday February 14 12:30 - 2:30 pm

Cochise County Board of Supervisors' Lobby

Barbeque Lunch to Celebrate Our Western Heritage

Followed by a *Tour of the Archives*

Bisbee High School Band

Community Bell Ringing at 2:14 pm

Fireworks

Call ASUP
02-07-2012

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item 12
Tab Number 14
Date: 2/6/11

Date Submitted:

February 2, 2012

Action:

Resolution
 Ordinance
 Formal

Subject:

**Review of Proposed
FY12-13 Budget
Calendar**

TO: MAYOR AND COUNCIL
FROM: Finance Director Ruth Graham

DISCUSSION:

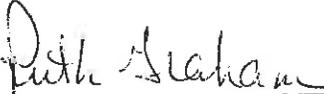
The Mayor and Council of the City of Willcox have will be holding a number of work sessions with regard to the City of Willcox 2012-2013 fiscal year budget. The Council will analyze the estimated revenues and expenses for the operation of the City and the rates for City utility services, as well as capital investment needs.

At this meeting, staff is presenting a tentative budget planning calendar for the 2012-2013 fiscal year. The calendar lists the work sessions and meetings at which the budget, including the General Fund, the HURF (Streets) Fund, the Grants and Special Revenue funds, the Debt Service Fund, the Capital Improvements Fund, the Gas, Water, Sewer and Refuse Utilities, Magistrate Court trust fund, and the Firemen's Pension Fund, will be discussed. The hearing dates for utility rate reviews and adoption dates are included as well.

RECOMMENDATION:
Review of budget calendar.

FISCAL IMPACT: N/A.

Submitted by:



Ruth Graham



Pat McCourt, City Manager

CITY OF WILLCOX FISCAL YEAR 2012-2013 BUDGET CALENDAR

	Action	Who	2012 Deadline
1	Certified prop value report from County Assessor to calculate prop tax levy limit.	County	Feb 10
2	Summary budget v. actual information to departments; all have access to account detail on Caselle. Excel budget worksheets and instructions provided.	Finance	Feb 10
3	Make property values provided by County Assessor available for public inspection.	Clerk	Feb 15
4	Council work session - Review revenue projections and expenses for FY12 YTD	City Mgr	Feb 20
5	Notify Prop Tax Oversight Comm of agreement/disagreement w/ property tax levy limit.	Finance	Feb 22
6	Departments to submit preliminary budgets in Excel format.	Finance	Feb 27
7	Meetings with individual department heads, City Manager and Finance.	Fin to staff	TBD
8	Council Budget work session; Gas, Water, Sewer, Refuse Budgets	Work Sess	March 5
9	Preliminary revenue projections including debt service requirements (by e-mail)	CM/Fin	TBD
10	Council Budget work session; Gas, Water, Sewer, Refuse Budgets	Work Sess	March 19
11	Council Budget work session; Gas, Water, Sewer, Refuse Budgets	Work Sess	March 26
12	Council Budget W/S: Grants, Debt Service, Cap Improvements, Fiduciary Funds	Work Sess	April 2
13	Council Budget W/S: Streets, Council, Comm Prog, Admin, Lib, Fin, Dev Serv.	Work Sess	April 16
14	Council Budget W/S: Public Safety and Public Works	Work Sess	May 7
15	Council Budget W/S: Public Safety and Public Works	Work Sess	May 21
16	Deliver proposed budget to City Council for review.	CM/staff	June 4
17	Submit info on involuntary tort judgments to Prop Tax Oversight Commission	CM/Fin	July 2
18	Adopt tentative budget.	Council	July 2
19	Publish budget once a week for two consecutive weeks. Also include time and place of budget hearing and statement indicating where the proposed budget may be examined (ARS §42-17103). Identify public hearing dates.	Fin	July 4
20	Publish Truth in Taxation notice & issue press release with the same information as the published notice (if tax levy amount is greater than prior year).	Clerk	July 11
21	Public Hearing on Final Budget and Property Tax Levy (can be combined with Truth in Taxation hearing).	1st pub >14 and <20 days before tax levy hearing	July 4/11
22	Convene meeting to adopt final proposed budget.		July 2/16
23	Adopt property tax levy.		July 16
24	Mail a copy of the truth in taxation notice, a statement of its publication or mailing and the result of the Council's vote to the Property Tax Oversight Commission @ 1600 W Monroe, Phoenix, AZ 85007.	Clerk	Aug 6
25	Forward certified copy of tax levy ordinance to Cochise County. The tax levy must be adopted by the Board of supervisors on or before the 3rd Monday in August.	Clerk	Aug 8



FEB 1 REC'D

A handwritten signature in black ink, appearing to be "CWD", with a long, sweeping underline.

January 31, 2012

Dear Cable Administrator,

This letter will serve to provide you with the formal notification of upcoming changes that Cox Business has planned for March 1, 2012.

Cox Business has not raised its rates on Business video services in over 6 years until June of 2010. Since that time, Cox Business has experienced a rapid increase in operational and programming costs. In addition Cox Business continues to invest in its cable network to provide the latest in HD technology. For the past several years, we have been able to absorb these costs. However, we are no longer able to do so, and must make some pricing adjustments to our video service.

Below is the chart comparing the old and new pricing on current purchased services:

	Current Rate	New Rate	Increase
Starter	\$22.95	\$25.95	\$3.00
Expanded	\$32.05	\$34.05	\$2.00

Cox Business remains committed to offering the best value in every market we service, and we will continue to enhance our services to meet the evolving needs of all of our customers. Please don't hesitate to contact me at (520) 867-7479 if you have any questions regarding these changes.

Sincerely,

A handwritten signature in black ink, appearing to be "Michael Dunne", written in a cursive style.

Michael Dunne

Director Media/Public Relations

Cox

1440 E 15th Street

Tucson, AZ 85719-6400



NOTICE OF EXECUTIVE SESSION

CITY COUNCIL

In accordance with Resolution No. 370 of the City of Willcox, and Section 38-431.01 of the Arizona Revised Statutes **NOTICE IS HEREBY GIVEN** that the **MAYOR AND COUNCIL** of the City of Willcox, County of Cochise, Arizona, will hold an **EXECUTIVE SESSION**, if approved, during the **REGULAR** meeting on **MONDAY**, the **6TH** day of **FEBRUARY** 2012 at **7:00 p.m.**, in the **CITY COUNCIL CHAMBERS, 300 W. REX ALLEN DRIVE, Willcox, AZ**

Item for Consideration and Discussion are:

A.R.S. §38.431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY,
 Consideration and/or discussion regarding consultation for legal advice with the Attorney or Attorney's of the public body.

DATED AND POSTED this 2ND day of FEBRUARY 2012, at 3:00 P.M.

CITY OF WILLCOX, ARIZONA

Cristina Garcia Whelan, CMC

Isi Cristina Garcia Whelan, CMC

City Clerk Cristina Garcia Whelan, CMC

"Mine, Yours, Ours"

**CITY OF WILLCOX
EXECUTIVE SESSION**

AGENDA

MONDAY, FEBRUARY 6, 2012

7:00 p.m.

300 W. REX ALLEN DRIVE

Willcox, Arizona

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CONSIDERATION OF ARIZONA REVISED STATUTES 38-431.03(A)(3) – DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY**
Consideration and/or discussion pursuant to Arizona Revised Statutes §38-431.03(A)(3), as stated relating to consultation with the City Attorney(s) of the public body.
4. **ADJOURN**

“Mine, Yours, Ours”