

**CITY OF WILLCOX
MAYOR AND CITY COUNCIL
STATEMENT OF LEGAL ACTIONS!**

AGENDA

Monday, February 20, 2012

7:00 p.m.

City Council Chambers

300 W. Rex Allen Drive

Willcox, AZ 85643

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

**Resolution No. 2012- 11
Ordinance NS311**

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1. **CALL TO ORDER-** Vice Mayor Monika Cronberg called the regular meeting to order on Monday, February 20, 2012 at 7:00 p.m. and welcomed all here to tonight's meeting and Thank all for being here.
2. **ROLL CALL-**City Clerk Cristina Garcia Whelan, CMC, called the roll:

PRESENT

Vice Mayor Monika Cronberg
Councilman Elwood A. Johnson
Councilman Stephen Klump
Councilman Christopher Donahue
Councilman William "Bill" Holloway
Councilman Robert "Bob" Irvin

STAFF

City Manager Pat McCourt
City Attorney Hector M. Figueroa
City Clerk Cristina Garcia Whelan, CMC
Library Director Tom Miner
Public Safety Director Jake Weaver
Finance Director Ruth Graham
Public Services & Works Director Dave Bonner
Development Services Jeff Stoddard

ABSENT

Mayor Gerald W. Lindsey

3. **PLEDGE OF ALLEGIANCE TO THE FLAG-**Vice Mayor Cronberg.
4. **CALL TO THE PUBLIC-**There was no response from the public present.
5. **DECLARATION ON CONFLICT OF INTEREST-**There was no response from the Council members or staff.

ADOPTION OF THE AGENDA-It was moved and seconded to adopt the agenda as presented and removing agenda items #19-22 relating to Executive Session and to adopt the remainder of the agenda. **CARRIED.**

7. CONSENT AGENDA

Items that are considered to be routine by the City Council will be enacted by one motion **without** discussion. The consent agenda is a timesaving device and Council members have received documentation on these items for their review prior to the open meeting. Any Councilmember may remove any item from the consent agenda for discussion and a separate vote as deemed necessary. The public may view the documentation relating to the consent agenda 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, AZ from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue during normal working hours Monday-Saturday.

7A. THE MINUTES OF THE WORK SESSION HELD ON FEBRUARY 6, 2012

It was moved and seconded to adopt the Consent Agenda item as presented. **CARRIED.**

Tab 1

8. **PUBLIC HEARINGS, PETITIONS AND COMMUNICATIONS** Tab 2
PUBLIC HEARINGS: The Mayor and Council will hold a public hearing on Monday, February 20, 2012, City Council Chambers, 300 W. Rex Allen Drive, Willcox, AZ regarding the Application for Liquor License Series #06 Quality Inn-Willcox, Person Transfer, Location Transfer, Corporation, Christina Selene Fraser, Harden Motel, Inc., 1100 W. Rex Allen Drive, Willcox, AZ.

Vice Mayor Cronberg opened the public hearing at 7:04 p.m. and asked if anyone had any comments or questions. The Vice Mayor asked staff if any written comments were received and City Clerk Cristina Garcia Whelan, replied she had not received any. There being no further comments the Vice Mayor closed the public hearing at 7:05 p.m.

PROCLAMATION: The Mayor will proclaim and the Vice Mayor read and proclaimed: (1) Celebrating the Tab 3
Arizona Centennial throughout the Month of February by Honoring 100 Years of Arizona History 1912 – 2012, **Happy Birthday Arizona Month**; and (2) February 19-25, 2012 as **Willcox FFA Week**

The Vice Mayor read the **Happy Birthday Arizona Month** proclamation. Next the Vice Mayor read the **Willcox FFA Week** proclamation. **Applause!** The Proclamation was presented to the Officers: Larae Harguess, Kaitlyn Patterson, Marisa Colbert, Carolie Estes, and Johanna Schmidt. The activities have started and will be doing a breakfast beginning at 6:00 a.m. on Wednesday and all are invited. **APPLAUSE!**

COMMUNICATIONS: Vice Mayor Cronberg announced there are three (3) candidates running for the March 13, 2012 Primary Election. Candidates are: Earl B. Goolsby, Elwood "Woody" Johnson and William "Bill" Nigh. Polls open at 6:00 a.m. to 7:00 p.m., City Council Chambers, 300 W. Rex Allen Drive. There are no Write In Candidates for the Primary Election and Request for Early Ballots started February 16, 2012 by calling 1-888-457-4513.

9. **DISCUSSION/DECISION REGARDING THE APPLICATION FOR LIQUOR LICENSE SERIES #06** Tab 2
QUALITY INN-WILLCOX, PERSON TRANSFER, LOCATION TRANSFER, CORPORATION, CHRISTINA SELENE FRASER, HARDEN MOTEL, INC., 1100 W. REX ALLEN DRIVE, WILLCOX, AZ
It was moved and seconded to approve the Application for Liquor License Series #06 Quality Inn-Willcox, Person Transfer, Location Transfer, Corporation, Christina Selene Fraser, Harden Motel, Inc., 1100 W. Rex Allen Drive, Willcox, AZ. **CARRIED.**
10. **DISCUSSION/DECISION REGARDING THE APPOINTMENT OF SHARON NIGH TO FILL THE** Tab 4
UNEXPIRED TERM VACATED ON THE PLANNING AND ZONING COMMISSION, TERM TO EXPIRE JUNE 30, 2014
It was moved and seconded to approve the Appointment of Sharon Nigh to fill the term expiring on the Planning and Zoning Commission on June 30, 2014. **CARRIED.** The Vice Mayor congratulated Ms. Nigh!
11. **DISCUSSION/DECISION TO ACCEPT THE CHECK FROM THE LAMBDA CHI OMEGA ARIZONA BETA** Tab 5
CHAPTER IN THE AMOUNT OF \$400 FOR THE SKATE PARK DEVELOPMENT FUND 17
It was moved and seconded to accept check from the Lambda Chi Omega Arizona Beta Chapter in the amount of \$400 for the Skate Park Development Fund 17. **CARRIED. APPLAUSE!** The Vice Mayor Thanked them for the donation and to the members of the Skate Park said "Congratulations!" **APPLAUSE!**
12. **DISCUSSION/DECISION REGARDING PURCHASE OF SERVICES FROM SCOUTTEN ENGINEERING** Tab 6
UNDER EXISTING AGREEMENT-It was moved and seconded to approve item as presented: purchase of services from Scoutten Engineering under the existing Agreement. CARRIED.
13. **DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-06 APPROVING AND ADOPTING THE** Tab 7
PUBLIC LIBRARY ADVISORY COMMITTEE ("COMMITTEE") RECOMMENDATION TO NAME THE NEWLY-RENOVATED AREAS OF THE LIBRARY IN HONOR OF A PROMINENT LOCAL CITIZEN AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.
It was moved and seconded to adopt Resolution NO. 2012-06, as stated, relating to name (Nancy Guerrero as stated in the body of the Resolution) the newly renovated areas of the Library. **CARRIED.**
14. **DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-08 APPROVING AND ADOPTING THE** Tab 8
BID AWARD ON THE CDBG COMMUNITY CENTER PHASE III RENOVATIONS, AUTHORIZING CITY STAFF TO PROCEED WITH THE PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST-It was moved and seconded to approve Resolution NO. 2012-08, as stated, relating to the bid award (Building Excellence as stated in body of Resolution) on the CDBG Community Center Phase III Renovations. CARRIED.

15. **DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-09 APPROVING AND AUTHORIZING THE RENEWAL AND EXTENSION OF THE USE, MAINTENANCE AND STIPEND AGREEMENT BETWEEN THE CITY OF WILLCOX [“CITY”] AND THE WILLCOX CHAMBER OF COMMERCE AND AGRICULTURE, A NON-PROFIT CORPORATION, [“CHAMBER”] AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST-It was moved and seconded to approve Resolution NO. 2012-09, as stated, regarding Renewal and Extension of Agreement with Chamber. CARRIED.** Tab 9

16. **DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-10 APPROVING AND ADOPTING AN AMENDED JOB DESCRIPTION FOR THE POSITION OF ADMINISTRATIVE ASSISTANT IN THE PUBLIC WORKS DEPARTMENT PURSUANT TO SECTION 208 OF THE EMPLOYEE HANDBOOK AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST-It was moved and seconded to approve Resolution NO. 2012-10, as stated, relating to amended job description for the position of Administrative Assistant in the Public Works Department. CARRIED.** Tab 10

17. REPORTS BY THE CITY MANAGER PAT MCCOURT

Consideration, discussion, and/or decision regarding the following topics by the City Manager:

- **Report on City Election** – Primary Election to be held on Tuesday, March 13, 2012 and encouraged all eligible to vote to vote.
- **Skate Park**-the concrete has been poured. Staff is working on the fencing and will see about remaining funds to purchase obstacles.
- **Fence in Field Two**-put up another fence in preparation for upcoming season with donated materials.
- **New Budget Calendar**-included in book.
- **New Businesses**-EA Glass and Rock & Row Flooring have moved in next to Trusty Rusty on S. Haskell.
- **Asked for prayers**- for family that lost 3-year old son this weekend and for the Fire Fighters and all involved.
- **July 2009**-thought talked to Mayor and Council about lots at Twin Lakes. Some of those lots are in the City's best interest for the City to acquire for operational purposes. There are a few lots needed for running of sewer. There is one under \$200 and is going to do that under Small Purchases authorization.
- **No meeting next week**-then work sessions every Monday night. Have started them at 6:00 p.m. and question that is too early especially Monday we don't have Council meeting. Those meeting will begin at 6:30 p.m. on off Council meeting nights.

18. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

Councilman Donahue stated joins in with proclamation with wishing Arizona Happy Birthday! Recently went to New Mexico and saw their highly developed road system. “Its sticking your snout in government trough is a wonderful thing for New Mexico.” He could not believe how beautiful their roads are and as soon as you get to the Arizona line all of a sudden your car starts jumping around the interstate. As information we should be proud that Arizona is the 61st Largest Economy on the planet! We are larger than Ireland and New Zealand. Sometimes can't see it on road system. Said Happy Birthday Arizona!

Councilman Johnson reminder that March 3-4 is the 21st Annual Tribute to Honor Marty Robbins and festival in the Park on Friday and Saturday and the concert Friday night. They need support.

Vice Mayor Cronberg Thanked everybody and thanks for the extra work she knows some did during the past couple weeks and appreciates it greatly. Continue best wishes to Mayor and Heart goes out to the Family that lost a child.

Removed from agenda per motion items relating to the Executive Session.

~~19. DISCUSSION/DECISION ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES §38-431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY~~ Tab 11

~~20. RECESS TO EXECUTIVE SESSION, IF APPROVED~~

~~21. RECONVENE FROM EXECUTIVE SESSION~~

~~22. DISCUSSION/DECISION/DIRECTION TO STAFF REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION~~

23. ADJOURN-7:49 p.m.

NOTE: Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and on the City's website www.cityofwillcox.org .
NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.