

**CITY OF WILLCOX
MAYOR AND CITY COUNCIL**

**WORK SESSION MEETING
AGENDA**

Monday, May 07, 2012

6:00 p.m.

**City Council Chambers
300 W. Rex Allen Drive
Willcox, AZ**

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. DECLARATION ON CONFLICT OF INTEREST

The Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff may have a conflict of interest.

5. ADOPTION OF THE AGENDA

The Council will at this time either adopt the agenda as presented by the City Clerk or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

6. DISCUSSION REGARDING COMPARISON OF A DOLLAR PER HOUR VERSUS 3% RAISE BY FUND FOR FY13

Consideration and/or discussion regarding comparison of a dollar per hour versus 3% raise by Fund for FY13.

7. DISCUSSION REGARDING PRESENTATION OF FISCAL YEAR 2012-13 GENERAL FUND BUDGET FOR PUBLIC WORKS INCLUDING PW ADMINISTRATION, VEHICLE MAINTENANCE, PARKS, BUILDINGS AND GROUNDS, CEMETERY, AND SWIMMING POOL

Consideration and/or discussion regarding presentation of the Fiscal Year 2012-13 General Fund Budget for Public Works including PW Administration, Vehicle Maintenance, Parks, Buildings and Grounds, Cemetery and Swimming Pool

8. ADJOURN

NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271, ext. 4204, during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.



NOTICE OF MEETING

CITY COUNCIL

In accordance with Resolution No. 370 of the City of Willcox, and Section §38-431.01 of the Arizona Revised Statutes **NOTICE IS HEREBY GIVEN** that the **MAYOR AND COUNCIL** of the City of Willcox, County of Cochise, Arizona, will hold a **WORK SESSION MEETING** on **MONDAY** the **07th** day of **MAY 2012**, at **6:00 P.M.**, at the **CITY COUNCIL CHAMBERS, 300 W. REX ALLEN DRIVE, WILLCOX, AZ.**

Item for consideration and/or discussion relating to:

- COMPARISON OF A DOLLAR PER HOUR VERSUS 3% RAISE BY FUND FOR FY13
- PRESENTATION OF FISCAL YEAR 2012-13 GENERAL FUND BUDGET FOR PUBLIC WORKS INCLUDING PW ADMINISTRATION, VEHICLE MAINTENANCE, PARKS, BUILDINGS AND GROUNDS, CEMETERY, AND SWIMMING POOL

All members of the public are invited to attend such meeting.

DATED AND POSTED this 3rd day of MAY 2012, at 3:00 P.M.

CITY OF WILLCOX, ARIZONA

Cristina Garcia Whelan, CMC

/s/ Cristina Garcia Whelan, CMC

City Clerk Cristina Garcia Whelan, CMC

Agenda\2012\wsmtgnotice 050712

"Mine, Yours, Ours"

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: _____

Tab Number: _____

Date: 05-07-2012

Date Submitted: 5-2-12
Date Requested: 5-7-12 work session

Action: <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Formal <input checked="" type="checkbox"/> Other

Subject: Comparison of a dollar per hour versus 3% raise by fund for FY13
--

TO: MAYOR AND COUNCIL

FROM: City Manager

DISCUSSION: At the work session meeting 4-30-2012 I was requested to compute the cost of providing an increase to the employees of the City of Willcox of one dollar per hour (\$1.00/hr).

The attached sheet shows the estimated cost.

RECOMMENDATION: Provide direction to the staff on any adjustment to the base pay of city employees.

FISCAL IMPACT: The impact is dependent on the direction provided by the City Council. The impact varies by Fund due to the number of employees, the workman comp rate classification, the retirement system, and the amount of amount of estimated overtime.

Prepared by: Pat McCourt

Approved by: 
Pat McCourt, City Manager

CITY OF WILLCOX FISCAL YEAR 2012-2013 BUDGET DRAFT
Cost Estimate for Payroll 05/07/2012

Beginning Compensation Rates Based on FY12
DEPARTMENT/POSITION

	#	0% TOTAL COMP	3% TOTAL COMP	With \$1/hr TOTAL COMP	0%=>>3% COMP DIFF	0%=>>3% COMP DIFF
GENERAL FUND						
MAYOR AND COUNCIL (10-402)	7.0	\$ 21,695	\$ 21,695	\$ 21,695	\$ -	\$ -
ADMINISTRATION (10-401)	3.0	\$ 249,975	\$ 256,769	\$ 257,408	\$ 6,794	\$ 7,433
DEVELOPMENT SERV/BLDG INSP (10-460)	3.0	\$ 122,945	\$ 126,168	\$ 130,233	\$ 3,223	\$ 7,288
PUBLIC SAFETY ADMIN (10-421)	3.0	\$ 211,709	\$ 217,231	\$ 219,707	\$ 5,522	\$ 7,998
COMMUNICATIONS (10-422)	6.0	\$ 247,259	\$ 253,534	\$ 262,978	\$ 6,275	\$ 15,719
HUMANE DIVISION (10-424)	1.5	\$ 65,318	\$ 66,806	\$ 70,032	\$ 1,488	\$ 4,714
PATROL (10-425)	8.0	\$ 576,740	\$ 591,947	\$ 603,572	\$ 15,207	\$ 26,832
INVESTIGATIONS (10-426)	2.0	\$ 152,228	\$ 156,428	\$ 158,786	\$ 4,200	\$ 6,558
K-9 (10-428)	1.0	\$ 17,213	\$ 18,262	\$ 17,878	\$ 1,049	\$ 665
FIRE DEPARTMENT (10-427)	18.0	\$ 35,946	\$ 36,947	\$ 36,947	\$ 1,001	\$ 1,001
FINANCE (10-442)	4.5	\$ 217,895	\$ 223,611	\$ 228,345	\$ 5,716	\$ 10,450
LIBRARY (10-444)	5.0	\$ 206,759	\$ 212,176	\$ 219,134	\$ 5,417	\$ 12,375
SWIMMING POOL (10-445)	12.0	\$ 52,516	\$ 54,087	\$ 58,526	\$ 1,571	\$ 6,010
PUBLIC WORKS ADMIN (10-451)	3.0	\$ 150,873	\$ 154,829	\$ 158,053	\$ 3,956	\$ 7,180
CEMETERY (10-455)	1.0	\$ 34,836	\$ 35,615	\$ 37,517	\$ 779	\$ 2,681
VEHICLE MAINTENANCE (10-456)	2.0	\$ 99,704	\$ 102,224	\$ 104,900	\$ 2,520	\$ 5,196
BUILDINGS AND GROUNDS (10-457)	1.0	\$ 44,213	\$ 45,246	\$ 46,868	\$ 1,033	\$ 2,655
PARKS AND RECREATION (10-462)	4.0	\$ 156,621	\$ 160,528	\$ 167,412	\$ 3,907	\$ 10,791
TOTAL GENERAL FUND WAGES/BENEFITS	85.0	\$ 2,664,445	\$ 2,734,103	\$ 2,799,991	\$ 69,658	\$ 135,546
STREETS						
TOTAL STREETS WAGES/BENEFITS	8.0	\$ 329,670	\$ 337,890	\$ 351,703	\$ 8,220	\$ 22,033
UTILITIES						
GAS FUND (50-451)	3.0	\$ 150,982	\$ 154,701	\$ 159,622	\$ 3,719	\$ 8,640
WATER FUND (51-451)	4.0	\$ 197,502	\$ 202,327	\$ 208,916	\$ 4,825	\$ 11,414
SEWER FUND (52-451)	3.0	\$ 158,155	\$ 162,214	\$ 166,566	\$ 4,059	\$ 8,411
GRANT FUNDED POSITIONS						
WILDLAND FIRE--ESTIMATED 17-439-6000		\$ 11,934	\$ 11,934	\$ 11,934	\$ -	\$ -
FY13 PROJECTED WAGES/BENEFITS	103.0	\$ 3,512,688	\$ 3,603,169	\$ 3,698,732	\$ 90,481	\$ 186,044
MAGISTRATE CONTRACT						
Magistrate Contract Wages 10-443-2595	1	28,092	29,216	29,216	\$ 28,935	\$ 1,124
FY13 WAGES/BENEFITS W/ MAGISTRATE	1.0	\$ 3,540,780	\$ 3,632,385	\$ 3,727,948	\$ 119,416	\$ 34,571
OVERALL CHANGE FROM 0%	104.0				\$ 91,605	\$ 187,168

**CITY OF WILLCOX
MAYOR AND CITY COUNCIL
AGENDA**

**Monday, May 07, 2012
7:00 p.m.**

**City Council Chambers
300 W. Rex Allen Drive
Willcox, AZ 85643**

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

**Resolution No. 2012- 38
Ordinance NS311**

NOTICE TO PARENTS: Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. (A.R.S. §1-602.A)

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. CALL TO THE PUBLIC

Mayor and Council consider comments or complaints from the public. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting each presentation will be given approximately three (3) minutes. It is probable that each organization will be limited to one speaker. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

5. DECLARATION ON CONFLICT OF INTEREST

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

6. ADOPTION OF THE AGENDA

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

7. PUBLIC HEARINGS, PETITIONS AND COMMUNICATIONS

Public Hearing: (1) In accordance with ARS §9-499.15, Public Notice: The Mayor and Council will hold public hearings on Monday, May 7, 2012 and Monday, May 21, 2012 at 7:00 p.m. in the City Council Chambers, 300 W. Rex Allen Drive, Willcox, AZ, regarding the Notice of Intention to Increase Utility Rates and to consider the implementation of revised FY13 Utility Rate Schedules for the Gas, Water, Wastewater, and Solid Waste utilities; and

Tab 1

(2) A.R.S. § 9-499.15 PUBLIC NOTICE-Notice is hereby given that on July 16, 2012 the City Council will consider revised fee schedules for the use of City facilities. Adoption of the fee schedules will be considered by the Mayor and Council on Monday, July 16th at the regular City Council meeting at 7:00 p.m. at 300 W Rex Allen Dr, Willcox, AZ 85643.

Proclamation: Mayor Lindsey read and proclaimed May 2012 (1) as "*Older Americans Month*;" (2) "*National Historic Preservation Month 2012*;" and (3) "*Letter Carriers' Food Drive Day*."

Tab 2

Communications: There is one Candidate Wm. "Bill" Nigh and three (3) Write In Candidates for the May 15th General Election. Those names not appearing on the ballot are: Linda Sue Ball; Richard Bennett and Wm. Kelly Rowden. Polls open at 6:00 a.m. and close at 7:00 p.m., City Council Chambers, 300 W. Rex Allen Drive, Willcox, AZ.

8. CONSENT AGENDA

Items that are considered to be routine by the City Council will be enacted by one motion without discussion. The consent agenda is a timesaving device and Council members have received documentation on these items for their review prior to the open meeting. Any Councilmember may remove any item from the consent agenda for discussion and a separate vote as deemed necessary. The public may view the documentation relating to the consent agenda on the City's web site or 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, AZ from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue during normal working hours Monday-Saturday.

8A. SPECIAL MEETING MINUTES OF THE APRIL 09, 2012 MEETING AND THE REGULAR MEETING HELD ON APRIL 16, 2012

Tab 3

9. DISCUSSION/DECISION REGARDING WINE FESTIVAL LICENSE/WINE FAIR LICENSE REQUESTED BY WILLCOX COUNTRY WINE FESTIVAL AT RAILROAD PARK ON MAY 19 AND 20, 2012

Tab 4

Consideration, discussion and/or decision regarding Wine Festival License/Wine Fair License requested by Willcox Country Wine Festival at Railroad Park on May 19 and 20, 2012.

10. DISCUSSION/DECISION REGARDING WILLCOX WINE COUNTRY FESTIVAL REQUEST FOR A WAIVER FOR GLASS CONTAINERS IN RAILROAD PARK

Tab 5

Consideration, discussion and/or decision regarding Willcox Wine Country Wine Festival request for a Waiver for Glass Containers in Railroad Park.

11. DISCUSSION/DECISION REGARDING WILLCOX WINE COUNTRY COMMITTEE OF THE WILLCOX CHAMBER OF COMMERCE REQUESTS RESERVATION OF 10-15 PARKING SPACES ON THE PARK SIDE OF RAILROAD AVENUE ON MAY 19-20, 2012 FROM 7:00 A.M. UNTIL 7:00 P.M.

Tab 6

Consideration, discussion and/or decision regarding the Willcox Wine Country Committee of the Willcox Chamber of Commerce requests reservation of 10-15 parking spaces on the park side of Railroad Avenue on May 19-20, 2012 from 7:00 a.m. until 7:00 p.m.

12. DISCUSSION/DECISION REGARDING STRONGHOLD FEED & SUPPLY REQUESTS STREET CLOSURE FROM RAILROAD AVENUE BETWEEN FREMONT AND WOOD STREET ON FRIDAY, JUNE 8, 2012 FROM 5:00 P.M. TO 10:30 P.M. (NO ALCOHOL)

Tab 7

Consideration, discussion and/or decision regarding Stronghold Feed & Supply requests street closure from Railroad Avenue between Fremont and Wood Street on Friday, June 8, 2012 from 5-10:30 p.m.

13. DISCUSSION/DECISION REGARDING APPOINTMENT OF ANGELA FUENTES TO THE PARKS & RECREATION ADVISORY COMMITTEE TERM TO EXPIRE DECEMBER 31, 2012 ANGELA FUENTES

Tab 8

Consideration, discussion and/or decision regarding the appointment of Angela Fuentes to the Parks and Recreation Advisory Committee.

14. DISCUSSION/DECISION REGARDING ACCEPTING THE LETTER OF RESIGNATION FROM DELAH J. AIMAN FROM THE WILLCOX PUBLIC LIBRARY ADVISORY COMMITTEE, EFFECTIVE JUNE 30, 2012

Tab 9

Consideration, discussion and/or decision regarding the acceptance of the letter of resignation from Delah J. Aiman from the Willcox Public Library Advisory Committee, effective June 30, 2012.

15. DISCUSSION/DECISION REGARDING ACCEPTING THE LETTER OF RESIGNATION FROM JOSEPH L.T. AIMAN FROM THE WILLCOX PUBLIC LIBRARY ADVISORY COMMITTEE, EFFECTIVE JUNE 30, 2012

Tab 10

Consideration, discussion and/or decision regarding the acceptance of the letter of resignation from Joseph L.T. Aiman from the Willcox Public Library Advisory Committee, effective June 30, 2012.

16. DISCUSSION/DECISION REGARDING APPROVAL OF A TRANSFER OF FUND APPROPRIATIONS IN THE AMOUNT OF \$100,000 TO THE NEW FUND 22, "REPAIR AND DEMOLITION FUND" Tab 11
Consideration, discussion and/or decision regarding approval of a transfer of fund appropriations to the "Repair and Demolition Fund."

17. DISCUSSION/DECISION REGARDING APPROVAL OF A \$100,000 LOAN TO FUND 22 THE "REPAIR AND DEMOLITION FUND" FROM THE GENERAL FUND Tab 12
Consideration, discussion and/or decision regarding approval of a \$100,000 loan to the "Repair and Demolition Fund" from the General Fund.

18. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-35 APPROVING AND AWARDDING THE WASTE WATER TREATMENT PLANT ("WWTP") BID TO SEVERN TRENT ENVIRONMENTAL SERVICES, INC. ("CONTRACTOR"), AUTHORIZING THE EXECUTION OF THIS RESOLUTION AND CONTRACT DOCUMENTS AND DECLARING AN EMERGENCY TO EXIST. Tab 13
Consideration, discussion and/or decision regarding Resolution NO. 2012-35, as stated, relating to approving the contract with Severn Trent for operation of the Waste Water Treatment Plant. (This item by motion was removed from the agenda on 04-16-2012)

19. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-36 APPROVING AND ADOPTING AMENDMENTS TO BILLBOARD LEASES BETWEEN THE CITY OF WILLCOX ["LANDLORD"] AND CLEAR CHANNEL OUTDOOR, INC., A DELAWARE CORPORATION ["TENANT"] FOR THE PURPOSE OF EXTENDING THE LEASES ON CITY OWNED PROPERTY FOR BILLBOARD SPACE, AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST. Tab 14
Consideration and/or discussion regarding Resolution NO. 2012-36 as stated, regarding extension of leases with Clear Channel for two (2) billboard sites.

20. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-37 APPROVING AND ADOPTING THE DISPATCH AGREEMENT WITH HEALTHCARE INNOVATIONS, INC. ["HCI"] ON BEHALF OF THE WILLCOX DEPARTMENT OF PUBLIC SAFETY COMMUNICATIONS DIVISION ["WDPS"] FOR THE PURPOSE OF PROVIDING DISPATCH SERVICES AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST. Tab 15
Consideration, discussion and/or decision regarding Resolution No. 2012-37, as stated, regarding Dispatch Agreement with HCI.

21. REPORTS BY THE CITY MANAGER PAT MCCOURT Tab 16
Consideration, discussion, and/or decision regarding the following topics by the City Manager:

- **Report on City Election** – General Election to be held on Tuesday, May 15, 2012, for one (1) position. There are three (3) Official Write-In Candidates and their name(s) will not appear on ballot. They are Linda Sue Ball, Richard Bennett, and Wm. Kelly Rowden. Candidate William Nigh will be listed on the Ballot..
- **Report on City Clean Up Day held on Saturday, April 28, 2012**
- **2012 Newly Elected Officials Training-** reminder to save the date-June 1-2, 2012 at The Wigwam Resort, Litchfield Park, AZ, registration cost is \$170.00 per person.
- **May 14, 2012** – No Work Session Scheduled due to General Election on Tuesday, May 15, 2012
- **Report on Arizona League of Arizona Cities & Towns Annual Conference-**will be held on August 28-31, 2012 at the Hyatt Regency Scottsdale at Gainey Ranch. They are requesting ideas, suggestions on possible conference themes, workshop topics and speakers. Also keep in mind if the Mayor and Council would like to participate in the Parade of Flags and/or with a booth at the Festival of Cities & Towns which is an additional cost. The costs for registration, motel, booth, etc., will be sent soon.

22. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

23. DISCUSSION/DECISION ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES §38-431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY Tab 17

Consideration, discussion and/or decision to enter into an Executive Session pursuant to ARS §38-431.03A(3), as stated, relating to consultation for legal advice with the attorney(s) of the public body.

24. RECESS TO EXECUTIVE SESSION, IF APPROVED

25. RECONVENE FROM EXECUTIVE SESSION

26. DISCUSSION/DECISION/DIRECTION TO STAFF REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION

Consideration, discussion, decision and/or direction to staff regarding matters discussed in Executive Session relating to advice from City Attorney.

27. ADJOURN

NOTE: Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and on the City's website www.cityofwillcox.org .
NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.

TAB 1



NOTICE OF PUBLIC HEARING
MAYOR AND CITY COUNCIL

In accordance with Resolution No. 370 of the City of Willcox, and Section 38-431.01 of the Arizona Revised Statutes **NOTICE IS HEREBY GIVEN** that the **MAYOR AND COUNCIL** of the City of Willcox, County of Cochise, Arizona, will hold a **PUBLIC HEARINGS**, during the **REGULAR** meetings, on **MONDAY** the **7th AND 21st** day of **MAY**, 2012 at **7:00 p.m.**, in the **CITY COUNCIL CHAMBERS, 300 W. REX ALLEN DRIVE, WILLCOX, AZ.**

Public Hearing on:

The Notice of Intention to Increase Utility Rates and to consider the implementation of revised FY13 Utility Rate Schedules for the Gas, Water, Wastewater, and Solid Waste utilities.

All members of the public are invited to attend such meeting. For those persons unable to attend, written comments will be accepted until 4 p.m. the day of the public hearing in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, AZ 85643.

DATED AND POSTED this 30th day of MARCH 2012 AT 11:00 A.M.

CITY OF WILLCOX, ARIZONA

Is/Cristina G. Whelan, CMC
CITY CLERK

Publichearing/notice of intention utility rates

A.R.S. § 9-499.15

PUBLIC NOTICE

Notice is hereby given that on July 16, 2012 the City Council will consider revised fee schedules for the use of City facilities. Adoption of the fee schedules will be considered by the Mayor and Council on Monday, July 16th at the regular City Council meeting at 7:00 p.m. at 300 W Rex Allen Dr, Willcox, AZ 85643.

(Notice posted 5/2/2012)

EXHIBIT A
CITY OF WILLCOX, ARIZONA
GAS SYSTEM
RATES AND CHARGES EFFECTIVE JULY 1, 2012

Section 1. Monthly Availability Meter Charge based upon size of Gas Service:				
Customer Type	Meter Size	Rate Code	FY12 Meter Charge	FY13 Meter Charge
Residential In Town	175/200/250/275	101	\$ 11.01	\$ 12.01
Residential Out of Town	175/200/250/275	102	\$ 11.01	\$ 12.01
Commercial	175/200/250/275	110	\$ 11.01	\$ 12.01
Commercial	315/325 415/425	111	\$ 11.01	\$ 21.01
Commercial	750/800	112	\$ 11.01	\$ 31.01
Commercial	1000/1500 2000	113	\$ 11.01	\$ 61.01
Commercial	3000/4000	114	\$ 11.01	\$ 91.01
Commercial	5000/6000	115	\$ 11.01	\$ 101.01
Commercial	7000/8000	116	\$ 11.01	\$ 131.01

Section 2. Usage Charge based upon Units of Thousand cubic feet (Mcf):		
In Town Customers	\$	3.280
Out of Town Customers	\$	3.924

The Usage Charges reflect the overhead rate charged on each unit of gas (Mcf). The Usage Charge is in addition to the monthly cost of gas purchases and transportation costs described in Section 3. below. The Usage Charge is subject to the annual cost of living adjustment.

Section 3. Monthly Adjustment based on Gas Wholesale Price and Carrying Charges:
The City's cost for the supply of natural gas and the transportation of the gas to the City's gate changes on a monthly basis. The wholesale natural gas price to customers is adjusted monthly to pass through the City's cost for the natural gas.

Section 4. Annual Adjustment based on the Change in the Consumer Price Index:
Unless acted upon by the City Council, the rates listed in Section 1. and Section 2. of this Resolution shall be adjusted effective July 1st of each year, with July 1, 2012 being the date of the first adjustment. The rates shall be adjusted by taking the monthly Meter Charge Availability charges and the per unit Usage Charges for the most recent period and multiplying those rates by the annual change in the Consumer Price Index - All Urban Consumers - U.S. City Average (CPI) as published by the Bureau of Labor Statistics for the period from January 1st of the preceding year to January 1st of the current year.

**EXHIBIT A
CITY OF WILLCOX, ARIZONA
WATER SYSTEM
RATES AND CHARGES EFFECTIVE JULY 1, 2012**

Section 1. Monthly Availability Meter Charge based upon size of Water Service:				
Customer Type	Meter Size	Rate Code	FY12 Meter Charge	FY13 Meter Charge
Residential	3/4"	301	\$ 17.55	\$ 14.55
Residential	1"	302	\$ 27.21	\$ 19.21
Commercial	3/4"	310	\$ 17.55	\$ 14.55
Commercial	1"	311	\$ 27.21	\$ 19.21
Commercial	1 1/2"	312	\$ 46.52	\$ 26.52
Commercial	2"	313	\$ 85.16	\$ 35.16
Commercial	3"	314	\$ 152.80	\$ 72.80
Commercial	4"	315	\$ 297.61	\$ 182.61

Section 2. Unit Usage Charge based on Thousand Gallon Units (MG):	
0-2,000 Gallons	Included in base
2,001 - 6,000 Gallons	\$1.63
6,001 - 10,000 Gallons	\$1.82
10,001 - 15,000 Gallons	\$2.03
15,001 and above, No Limit	\$2.16

Section 3. Bulk Water Rates.	
Cost per Thousand	\$9.89

Section 4. Annual Adjustment based on the Change in the Consumer Price Index:

Unless acted upon by the City Council, the rates listed in Section 1. and Section 2. of this Resolution shall be adjusted effective July 1st of each year, with July 1, 2012 being the date of the first adjustment. The rates shall be adjusted by taking the monthly Meter Charge Availability charges and the per unit Usage Charges for the most recent period and multiplying those rates by the annual change in the Consumer Price Index - All Urban Consumers-U.S. City Average (CPI) as published by the Bureau of Labor Statistics for the period from January 1st of the preceding year to January 1st of the current year. All water sales are subject to Transaction Privilege (Sales) Tax.

**EXHIBIT A
CITY OF WILLCOX, ARIZONA
WASTE WATER SYSTEM
RATES AND CHARGES EFFECTIVE JULY 1, 2012**

Section 1. Monthly Availability Meter Charge based upon size of Water Service:				
Customer Type	Meter Size	Rate Code	FY12 Meter Charge	FY13 Meter Charge
Residential	3/4" or less	501	\$ 18.99	\$ 19.94
Residential	1"	502	\$ 25.82	\$ 27.11
Commercial	3/4" or less	520	\$ 27.61	\$ 28.99
Commercial	1"	521	\$ 34.46	\$ 36.18
Commercial	1 1/2"	522	\$ 51.68	\$ 54.26
Commercial	2"	523	\$ 72.31	\$ 75.93
Commercial	3"	524	\$ 137.77	\$ 144.66
Commercial	4"	525	\$ 224.00	\$ 235.20

Section 2. Unit Usage Charge based on Thousand Gallon Units (MG):	
All Customers	\$ 2.724830

Section 3. Annual Usage Rate Adjustment based on three month Winter Average:

The Current Usage Rate shall be based upon the volume of water usage during the billing cycles for December, January, and February each year. Water usage will be totaled and divided by three (3) to provide an average usage for computing the Sewer usage rate for each customer. This new average usage will remain unchanged throughout the ensuing year. Documentation of unusual circumstances (i.e. leaks) may be used by City Manager to adjust annual usage. The adjustment for Annual Usage shall be effective as of April 1st. New customers or sewer locations, or customers whose water is provided by a well, will be charged the average base rate and usage for that class of customers.

Section 4. Annual Adjustment based on the Change in the Consumer Price Index:

Unless acted upon by the City Council, the rates listed in Section 1, 2 and 3 of this Resolution shall be adjusted effective July 1st of each year, with July 1, 2012 being the date of the first adjustment. The rates shall be adjusted by taking the monthly Meter Charge Availability charges and the per unit Usage Charges for the most recent period and multiplying those rates by the annual change in the Consumer Price Index - All Urban Consumers - U.S. City Average (CPI) as published by the Bureau of Labor Statistics for the period from January 1st of the preceding year to January 1st of the current year.

RESOLUTION NO. 2012-_____

EXHIBIT A
 CITY OF WILLCOX, ARIZONA
 SOLID WASTE (TRASH REMOVAL) SYSTEM
 RATES AND CHARGES EFFECTIVE JULY 1, 2012

Section 1. Solid Waste Charges for Residential Service:				
Customer Type	Container Size	Rate Code	FY12 Charge	FY13 Charge
Single Family	96 gallon	701	\$ 23.49	\$ 23.72
Senior Citizen /Side Yard	96 gallon	702	\$ 19.85	\$ 20.40
Commercial	SEE ATTACHED FISCAL YEAR 13 RATE SCHEDULE			

Section 2. Annual Adjustment based on the Change in the Consumer Price Index:

Unless acted upon by the City Council, the rates listed in Section 1 and as enumerated on the attached rate schedule shall be adjusted by the cost of living effective July 1st of each year, with July 1, 2012 being the date of the first adjustment. The rates from the most recent period will be multiplied by the annual rate of change in the Consumer Price Index All Urban Consumers - U.S. City Average (CPI) as published by the Bureau of Labor Statistics for the period from January 1st of the preceding year to January 1st of the current year.

Proclamation

TAB 2

WHEREAS, the City of Willcox is a community that includes 723 (2010 Census) Citizens aged 60 and older; and

WHEREAS, the City of Willcox is committed to helping all individuals maintain their health and independence in later life; and

WHEREAS, the older adults in the City of Willcox have an important role in sharing knowledge, wisdom, and understanding of the history of our community through interactions with children, youth, and adults from other generations; and

WHEREAS, the fruits of knowledge and experience can be effectively transferred from generation to generation through meaningful social interactions; and

WHEREAS, their interactions with family, friends, and neighbors across generations enrich the lives of everyone involved; and

WHEREAS, our community can provide opportunities to enrich citizens young and old by:

- Emphasizing the value of including elders in public and family life*
- Creating opportunities for older Americans to interact with people of different generations*
- Providing services, technologies, and support systems that allow older adults to participate in social activities in the community*

NOW, THEREFORE, I, Gerald W. Lindsey, Mayor of the City of Willcox, Arizona, do hereby proclaim May 2012 to be

******Older Americans Month******

I urge every citizen to take time this month to engage with our older citizens through enjoyable social interactions such as sports, games, contests, and other forms of play.

In witness whereof, I have hereunto set my hand and caused the Seal of the City of Willcox to be affixed this 7th day of May 2012.

MAYOR GERALD W. LINDSEY

Attest: _____

City Clerk Cristina Garcia. Whelan, CMC

"Mine, Yours, Ours"

PROCLAMATION

WHEREAS, historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, "Discover America's Hidden Gems" is the theme for national Historic Preservation Month 2012, cosponsored by the Sulphur Springs Valley Historical Society and the National Trust for Historic Preservation.

*NOW, THEREFORE, I, Gerald W. Lindsey, Mayor of the City of Willcox, Cochise County, Arizona, do hereby proclaim **May 2012** as*

NATIONAL HISTORIC PRESERVATION MONTH

And call upon the people of Willcox, Arizona to join their fellow citizens across the United States in recognizing and participating in this special observance.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

Gerald W. Lindsey

Mayor Gerald W. Lindsey

Attest:

City Clerk Cristina Garcia Whelan, CMC

Dated: May 7, 2012

"Mine, Yours, Ours!"

Proclamation

WHEREAS; *the National Association of Letter Carriers Branch 704 represents all letter Carriers in Tucson and many other Post Offices in Southern Arizona; and*

WHEREAS; *NALC Branch 704, the United States Postal Service and the AFL-CIO have joined together with local Community Food Banks for the past sixteen years for the Annual Letter Carriers' Food Drive; and*

WHEREAS; *the Food Drive was initiated in 1991 to assist the many Community Food Banks, food pantries and homeless shelters throughout the nation; and*

WHEREAS; *the Food Drive effort is a community-based endeavor and all food items donated remain within each local community to serve the needs of the community.*

WHEREAS; *in the year 2011, NALC Branch 704 Letter Carriers collected 822,927 pounds of food in Southern Arizona; and*

NOW, THEREFORE, I, Gerald W. Lindsey, Mayor of the City of Willcox, Cochise County, do hereby proclaim May 12, 2012 as

****** Letter Carriers' Food Drive Day ******

in this community, and encourage all of our citizens to join in this important effort by leaving food items near their mailboxes on Saturday for the Letter Carriers to pick up as they make their rounds.

AND FURTHER, *to offer our appreciation and admiration for our local Letter Carriers for the enthusiasm and unique contribution they are making toward the betterment of our community.*

In witness whereof, I have hereunto set my hand and caused the Seal of the City of Willcox to be affixed this 7th day of May 2012

Mayor Gerald W. Lindsey

Attest: _____
Cristina Garcia Whelan, CMC
City Clerk



"Mine, Yours, Ours"



**THE MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND
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CALL TO ORDER- Mayor Lindsey called the work session meeting to order on Monday, April 09, 2012 at 6:34 p.m. and thanked everyone for attending.

ROLL CALL- Sherry Lynn Van Allen, Recording Secretary, called the roll:

TAB 3

PRESENT

Mayor Gerald W. Lindsey
Vice Mayor Monika Cronberg
Councilman Elwood A. Johnson
Councilman Stephen Klump
Councilman Bill Holloway
Councilman Bob Irvin

STAFF

City Manager Pat McCourt
City Attorney Hector M. Figueroa
Recording Secretary Sherry Lynn Van Allen
Public Services & Works Director Dave Bonner
Finance Director Ruth Graham
Library Director Tom Miner
Development Services Jeff Stoddard
Streets Supervisor Gary Adams

ABSENT

Councilman Christopher Donahue

PLEDGE OF ALLEGIANCE led by Mayor Lindsey.

CALL TO THE PUBLIC: Dennis Dunham addressed the City Council on the clean up of the city, wants to form a committee to help clean up Willcox through volunteer help. Believes he can form a nonprofit committee to help clean up the town. He would like to have the Council discuss.

Anne Bryan: wants to support what Mr. Dunham said about cleaning up the city. Would like to assist in forming the committee to clean up Willcox and believes that a committee would benefit the community.

Kelly Rowden addressed the Council in support of City Manager McCourt's letter regarding unsafe buildings. Also he commended the people wanting to clean up the City. He concurs with Mr. McCourt that if we can get the work done without violating anyone's rights or getting into legal trouble we should move forward.

DECLARATION ON CONFLICT OF INTEREST none declared.

ADOPTION OF THE AGENDA

MOTION: Councilman Johnson moved to adopt the agenda as presented.

SECOND: Vice Mayor Cronberg seconded the motion - **CARRIED**

DISCUSSION REGARDING PROPOSED STREETS BUDGET FOR FY13

City Manager McCourt discussed the city budget using a spreadsheet explaining the various city funds. He detailed each column of the spreadsheet and detailed how the budget is balanced. He explained the estimated expenses and the expected revenues. Tonight this session will be based on the Highway Users Revenue Fund (HURF) or what is also called the Streets Fund. As we have done in the past fund presentations the streets budget shows actual expenses and revenues. This budget shows this for FY8-FY11. These show actual numbers. The budget for FY12 shows both a combination of real and projected numbers. Mr. McCourt explained that Willcox does not have a gasoline levy, but that the state does have a gas levy that is given back to the community based on population. The City has a 3% sales tax with 1% being pledged by the council for the Streets fund. Estimated income is down for this year as compared to the prior year's one being because the interest rate has fallen. Our debit service is money that is owed on previous projects much like mortgage payments on a home these expenses are payments on borrowed Bonds. FY13 we will have the lease purchases repaid so expenses on this line should go down.

Discussion moved to projections and assumptions. Lottery Transportation Automotive Funds (LTAF) This money was shared for public transportation needs. The state has taken all of the LTAF money away from the Cities. The next projection is HURF these monies are shared by all of the communities by population; a secondary HURF is shared by the counties by population and distributed to each city or town by the county. Currently the State is using the HURF funds to fund the state highway Patrol. 120 million dollars from the HURF fund will be moved to pay for the State Highway Patrol, with the States general fund paying only about 45 million of the State Highway Patrol

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expenses. The City has projected no increase for HURF Funding for FY13-14 and a 1% increase can be seen in FY15. The City projected a 5% increase in revenue for FY13-FY15 based on the 1% sales tax assigned for the streets fund with this revenue falling back to a 3% increase in FY16. We are getting very close to the point that the income is less than the expenses. The Streets department is currently short two positions and we are holding them vacant. We are hoping to get back to full staff in FY13, however we are being very conservative and watching the budget closely. We have projected a maintenance budget increase of 3% for the maintenance costs of current City equipment and vehicles in the Streets department. \$52,580 is our share of the Fort Grant Beautification Grant Project. We have a project scheduled for this coming year called the Sidewalk Project. The dollar amount we will have to match will be discussed later in this session. Mr. Adams also stated that a Chip Seal Project is planned for Curtis and Biddle and from Maley to Jessie Street for FY13.

The City currently has quite a bit of large equipment; Mr. McCourt's recommendation is to plan to use the lease purchase monies to replace outdated equipment. Monies may also be set aside once the bonds have been paid off into a fund to use for Capital Projects.

Gary Adams – Streets Supervisor addressed the council on the Streets fund from FY12 through FY17. At this time the personnel for the streets fund is 1 Supervisor, 1 part time Administrative Assistant, 2 Equipment Operators and 2 Streets Maintenance workers. This year we have a streets preservation chip seal project in the amount of \$125,000. This includes chip seal and street patching materials. Patti road is included in this years FY12 budget. Mr. Adams explained that we should be starting Patti Road on May 2nd and 3rd. Chip seal has already been done on Fremont and Delos. 384,000 pounds of cold mix or 192 tons of products have been used on streets so far this year. Streets also did the parking lot, the curbing, the sidewalk and the patching along Curtis in front of the library. Fort Grant project still needs a seal coat put on the walkway. The Streets department went in and did all of the dirt work on the Skate Park. Green waste area is also maintained by the Streets department, it is the green waste that the community drops off and is made into compost or burned if unusable. The green waste is collect at the Golf Course.

The Streets department has a grant pending on a sidewalk project; the match of \$32,758 was already approved by the Council. The streets department was advised that a 20% contingency fund should be set aside if the state funding fails. The State funding has fallen to 93% which means another \$68,963.00 the City will be will short an additional \$28,000 in FY13 if the project moves forward. If the project is accepted we will have to maintain all of the sidewalks that are constructed. Dave Bonner addressed the council and expressed his concerns with the sidewalk grant project. Mr. Bonner recommended doing a chip seal project in place of the sidewalk grant.

Vice Mayor Cronberg stated she believes that sometimes a grant is more expensive than doing projects in-house. A Grant project takes away the Councils freedom to determine how the monies are spent.

Mayor Lindsey stated we have learned a lesson from the Fort Grant project. He directed staff to bring this Sidewalk project back for a vote by Council. He also stated that Streets has done a good job with what they have had to work with.

DISCUSSION/DIRECTION CONCERNING INITIATION OF ACTION TO ADDRESS POTENTIALLY UNSAFE STRUCTURES IN THE CITY OF WILLCOX

City Manager McCourt stated this is an item that has come up on many occasions. The Council has been reluctant to move into the private property rights of the property owners. The City's goal is to work with people to clean up the property. Some of the property owners are willing to clean up the property and then on some occasions we run into people who can't or will not clean up their property. The potentially unsafe buildings around the town have been brought to the attention of the City Manager. I believe that this is something the council needs to address, it is a policy issue and monies will have to come from the general fund. A perfect solution would be for the property owner to take responsibility and clean up their property, however there is a lot of concern from the public on how we clean up the City. This is an extremely sensitive area, private property rights are a very large area of concern. First and foremost we have to exhaust all legal rights to the property owner. We must pursue the legal obligations and after all legal obligations have been met take further actions.

**THE MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND
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Kelly Rowden asked the City Attorney: where does Public Domain come into play here? Attorney Figueroa replied that in an Ordinance adopted in 2001 that if there is a possibility the property may be a danger to the safety of the public then appropriate action will be taken by the City. Mr. Rowden then stated Public domain has allowed for certain sections of Las Vegas to be demolished. Attorney Figueroa replied that Public Domain is not an issue here, our code allows for "if there is a safety issue" the City must try to get the property owner, or who ever is in control of the building to comply with the code. Once you pass a code then it has to be enforced. Enforcement is based on the city code and state statutes that outline the procedures. This gives time frames and authority. The Council is in the budget preparation process. They could set aside money to prepare for demolition of buildings. The council must make a policy decision on what to do with the unsafe buildings. You can appoint an Ad-Hoc committee to address the issues. The Mayor and Council must decide if they want to enforce the code.

Manager McCourt asked could the private individuals who wish to clean up the City talk with the property owners and work with them to clean up the property on their own without City involvement. Attorney Figueroa replied, if a property owner has been sited twice, then notice of action is issued. Then the City can become involved. The Mayor and Council must decide if they want to enforce the code.

Connie Dunham stated that a group of people are willing to donate their time to clean up the city. They will donate equipment, man power and time to clean up Willcox. Attorney Figueroa responded I recommend that the Mayor and Council make a policy decision to clean up the town.

Vice Mayor Cronberg commented, I think that we are all sure that Code Enforcement has to have the teeth to do their job and back that up. I also think we have a large group of people who are willing to clean up Willcox and take this city back. I think that having a group of people to help may get some of the property owners to take responsibility for their property.

Councilman Holloway asked if the owner is free and clear and City involved and if this group comes in and cleans up their property. Attorney Figueroa replied "No they are not." Whatever the costs are associated with the clean up then that amount will be placed as a lien on the property.

Councilman Johnson commented he believes that we have to allow code enforcement the ability to site people and give the property owners the time to comply. He thinks that once property owners see that the City is serious about code enforcement they will clean up their property to avoid fines. The City could also have a volunteer committee available to call and assist the community with clean up if needed.

William Nigh commented that the first thing you have to do legally is get a quick claim deed. Mayor Lindsey replied that a quick claim deed is not always necessary. The abatement process can place a lien on the property if the property owner fails to pay or comply with the codes.

Ms. Dunham asked if the volunteer committee could sign a waiver stating that if any member of the committee were to be hurt they hold the City harmless. Attorney Figueroa stated that the committee would need to be formed under the color of law.

City Manager McCourt asked what if the cost of the clean up exceeds the property value and Attorney Figueroa replied then that is the cost of following the law.

Vice Mayor Cronberg stated she believes that we have more of a low maintenance problem such as weeds and grass.

Attorney Figueroa asked the Council will you give us direction to enforce the current code.

Jeff Stoddard, Development Services, added that residential clean up is much simpler than cleaning up a commercial property. He explained that Commercial property must have an asbestos survey and a lead survey before any type of demolition may occur.

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Ms. Bryan asked why anyone would want to bring a business here to Willcox if we can't take care of the businesses we have, we have been lazy for too long. "Why should I bring my money and businesses here?"

Councilman Irvin stated that the City has to follow legal protocol to get the abatement process started; it is a long process and will not happen over night.

Ms. Dunham stated, she thinks our community wants the City cleaned up bad enough that local businesses, farmers and ranchers will donate to help off set the costs.

Vice Mayor Cronberg added we need to be consistently public and vocal that we are going to enforce the codes. She agrees with Ms. Bryan's comment that to improve economic development we must move forward.

Councilman Holloway added, he has been here 39 years and economic development is the problem. The freeway moved from Haskell and the businesses closed. "I am not as optimistic as Councilman Johnson" he doesn't believe that that the business owner's care and they are not going to help clean up their own mess. They live outside of Willcox and do not give it a second thought. He would like to do something in economic development because the first things you see when you drive in off of Exit 336 are empty buildings.

Mr. Rowden remarked that if the City gets involved you can bill the owner, although there is no guarantee that they will pay those costs. If the City undertakes the costs they stand a chance of losing money.

Ms. Bryan added that the Freeway bypassed Benson and Bowie also and "those communities are now thriving."

Vice Mayor Cronberg asked: can we keep doing the same thing or can we change things? We have people who are proactive and she thinks we need to do what we can do. Sitting here arguing about it is getting us no where.

Attorney Figueroa commented, "How long have we seen the buildings down town deteriorate?" You go down town now and things are improving. Businesses are moving towards the downtown area. People are improving their buildings. Start thinking positive and positive things will happen. We need to begin starting the process of thinking positive.

Mayor Lindsey directed City staff to pursue the full legal obligations of the property owners and proceed in that manner. Then we will look towards what has to be done down the road if the owners do or do not comply with the City Code.

DISCUSSION/DECISION ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES §38 431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY; §38-431.03A(4) DISCUSSION OR CONSULTATION WITH THE ATTORNEYS OF THE PUBLIC BODY IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEYS REGARDING THE PUBLIC BODY'S POSITION REGARDING CONTRACTS THAT ARE THE SUBJECT OF NEGOTIATIONS, IN PENDING OR CONTEMPLATED LITIGATION OR IN SETTLEMENT DISCUSSION CONDUCTED IN ORDER TO AVOID OR RESOLVE LITIGATION.

MOTION: Councilman Klump made a motion to enter into executive session for the purposes stated above.

SECOND: Councilman Holloway seconded the motion – **CARRIED**

RECESS TO EXECUTIVE SESSION, IF APPROVED

The Mayor and Council recessed into Executive Session at 8:13 p.m.

RECONVENE FROM EXECUTIVE SESSION

The meeting was called back to order by Mayor Lindsey upon reconvening from the Executive Session at 8:52 p.m.

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**DISCUSSION/DECISION/DIRECTION TO STAFF REGARDING MATTERS DISCUSSED IN EXECUTIVE
SESSION**

Mayor Lindsey stated direction to staff is the same as the direction given earlier during item #7. (Mayor Lindsey directed City staff to pursue the full legal obligations of the property owners and proceed in that manner. Then we will look towards what has to be done down the road if the owners do or do not comply with the City Code.)

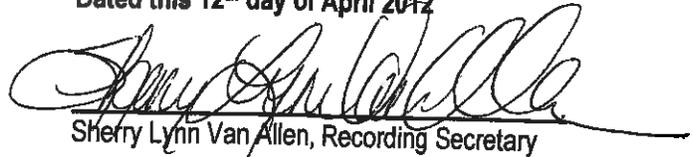
ADJOURN

There being no further business before the Mayor Lindsey adjourned the meeting at 8:54 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the City Council of the City of Willcox held on the 9th day of April 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 12th day of April 2012


Sherry Lynn Van Allen, Recording Secretary

PASSED, APPROVED AND ADOPTED this ____ day of _____ 2012.

MAYOR GERALD W. LINDSEY OR
VICE MAYOR MONIKA S. CRONBERG
Signed: _____

ATTEST:

City Clerk Cristina Garcia Whelan, CMC

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 16TH DAY OF APRIL 2012**

NOTICE TO PARENTS: Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. (A.R.S. §1-602.A)

CALL TO ORDER –Mayor Gerald W. Lindsey called the regular meeting to order on Monday, April 16, 2012 at 7:20 p.m. appreciates their patience because prior meeting went over time felt discussion was necessary. Welcomes all here tonight and invites participation and glad to have them here.

ROLL CALL–City Clerk Cristina Garcia Whelan, CMC, called the roll:

PRESENT

Mayor Gerald W. Lindsey
Vice Mayor Monika Cronberg
Councilman Elwood A. Johnson
Councilman Stephen Klump
Councilman Christopher Donahue
Councilman Bob Irvin

STAFF

City Manager Pat McCourt
City Attorney Hector M. Figueroa
City Clerk Cristina Garcia Whelan, CMC
Library Director Tom Miner
Public Safety Director Jake Weaver
Finance Director Ruth Graham
Public Services & Works Director Dave Bonner
Development Services Jeff Stoddard

ABSENT

Councilman Bill Holloway

PLEDGE OF ALLEGIANCE TO THE FLAG–Mayor Lindsey.

CALL TO THE PUBLIC–There was no response from those present.

DECLARATION ON CONFLICT OF INTEREST– Councilman Donahue declared a conflict on agenda item #9 relating to the NCCH Golf Tournament. There was no further response from the Mayor, Council members or staff.

ADOPTION OF THE AGENDA

MOTION: Vice Mayor Cronberg moved to adopt the agenda as presented with the removal of the Consent Agenda item 8A relating to the Financial Reports to regular item; remove agenda item #16 relating to Resolution No. 2012-35, WWTP; and remove agenda items 19, 20, 21 & 22 relating to Executive Session.

SECONDED: Councilman Johnson seconded the motion. **CARRIED.**

PUBLIC HEARINGS, PETITIONS AND COMMUNICATIONS

Public Hearing: In accordance with ARS §9-499.15, Public Notice: The Mayor and Council will hold public hearings on Monday, May 7, 2012 and Monday, May 21, 2012 at 7:00 p.m. in the City Council Chambers, 300 W. Rex Allen Drive, Willcox, AZ, regarding the Notice of Intention to Increase Utility Rates and to consider the implementation of revised FY13 Utility Rate Schedules for the Gas, Water, Wastewater, and Solid Waste utilities.

Proclamation: Mayor Lindsey proclaims April 15-21, 2012 ***National and Willcox Volunteer Week***; and the Mayor encouraged and thanked those that do participate as volunteers as service that they render to our citizens and it is appreciated. As City recognize them. Library Director Miner asked the Volunteer Coordinator and Library Supervisor to accept the Proclamation on the Library's behalf. Councilman Johnson wished to recognize the group seating upfront who are the four (4) individuals. **APPLAUSE!**

CONSENT AGENDA

8A. FINANCIAL REPORTS THROUGH MARCH 31, 2012 (removed from Consent.)

Finance Director Ruth Graham reported on the Funds which we are at 75% of the year. General Fund budgeted \$904,000 and we are at 75% or we have \$130,398 and if we compare year ago we had \$220,000 so situation is better this year.

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
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Received 66% General Fund Revenues and Expended 59% of amount budgeted. Expenses are being held down in relation to the revenues that are coming in. A review was made of each Fund which was included in the Mayor and Council packets.

DISCUSSION/DECISION REGARDING PARTICIPATION IN THE NCCH 16TH ANNUAL GOLF TOURNAMENT

Mayor Lindsey reported the hospital asked us to participate and sponsor Golf Tournament and did not do so last year because of condition of budget. City Manager Pat McCourt stated in the Mayor and Council budget \$387 in miscellaneous line item also has suggestion that the number of City pins is starting to run low and may want to consider replenish that supply.

MOTION: Councilman Klump moved that any City staff or Council wanting to participate to do so on their own in the NCCH 16th Annual Golf Tournament.

SECONDED: Vice Mayor Cronberg seconded the motion. **DISCUSSION:** City Attorney Hector Figueroa stated that on behalf of him and his wife "Nakai's" will donate \$250 to the Scholarship Fund and \$125 for Hole. Councilman Johnson and the Mayor thanked the City Attorney. **VOTE: Ayes-**Mayor Lindsey, Vice Mayor Cronberg, Councilmen Johnson, Klump, and Irvin. **Nays-**None. **Declared Conflict:** Councilman Donahue. **CARRIED 5-1-1 (Absent-Councilman Holloway.)**

DISCUSSION/DECISION REGARDING OFFER OF CITIZENS TO TAKE CARE OF THE FLAGS IN RAILROAD PARK.

City Manager McCourt stated he has had a group of citizens approach City in taking over the Flags at Railroad Park. There are three (3) flags: US, AZ and POW and they are considering larger flags and staff has no problem the poles will hold them. Included in staff report is the list of contact names to call on the flag conditions. City would continue to pay the cost on the American Flag and no requirement to raise and lower because of lighting and they are welcome to do it. Mayor Lindsey stated that is commendable that they want to do that.

MOTION: Councilman Irvin moved to accept the offer from citizens to take care of the flags in Railroad Park.

SECONDED: Councilmen Johnson and Donahue seconded the motion. **CARRIED.** Ms. Connie Dunham addressed the Mayor and Council and stated that at meeting a week ago talked about clean up and big response. They are looking to contact the Governor and other politicians to help with funding and everything looks positive.

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-30 APPROVING AND ADOPTING THE GRANT FROM THE UNION PACIFIC FOUNDATION FOR THE PURPOSE OF APPLYING FOR \$5,000.00 TO BE USED FOR THE HISTORIC MASCOT & WESTERN PASSENGER CAR AND DECLARING AN EMERGENCY TO EXIST.

Ms. Zoe Richmond

MOTION: Councilman Johnson moved to approve Resolution NO. 2012-30, as presented, to accept the Grant from Union Pacific Foundation for the staging area in front of the Mascot & Western Car.

SECONDED: Vice Mayor Cronberg seconded the motion. **DISCUSSION:** Ms. Richmond presented to the Mayor and Council a check and appreciates the City's partnership with last year's Steam Train. Arizona Centennial and Union Pacific also are celebrating 150 years and they continue to share and preserve collective history. She is inviting the community of Willcox to do two (2) things: (1) visit the web site @up150.com where they are starting to gather a lot of the History from individuals and a lot from people with personal ties to the Railroad to get a lot of stories; and (2) understands there continues to be a need for non-profits organizations to apply for UP Foundation and go to up.com and type the word "Foundation" and they have until August 15th to help the community and to apply for beautification or restoration projects. She presented check and thanked the City for applying and continuing their partnership. **CARRIED. APPLAUSE!**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012- 31 APPROVING AND ADOPTING THE CHIP SEAL AWARD TO WESTERN EMULSIONS ["CONTRACTOR"] IN THE AMOUNT OF \$37,886.20 (+) \$85.00 FOR TANKER UNLOADING FOR THE PATTI ROAD IMPROVEMENT AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.

MOTION: Councilman Irvin moved to approve Resolution No. 2012-31, as stated, relating to approving and adopting the chip seal award to Western Emulsions.

SECONDED: Councilman Donahue seconded the motion. **DISCUSSION:** Councilman Johnson asked staff if this was budgeted item and Public Services & Works Director Dave Bonner replied "yes it was." **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-32 APPROVING AND AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE STATE FARM YOUTH ADVISORY BOARD PROGRAM FOR THE PURPOSE OF APPLYING FOR A YOUTH-DIRECTED SERVICE-LEARNING ACTION GRANT IN THE AREA OF "ACCESS TO HIGHER EDUCATION/CLOSING THE ACHIEVEMENT GAP", AUTHORIZING AND DIRECTING CITY STAFF TO SUBMIT SAID APPLICATION AND DECLARING AN EMERGENCY TO EXIST.

MOTION: Councilman Donahue moved to approve Resolution No. 2012-32, as stated, relating to approving and authorizing the submission of an application to the state farm youth advisory board program for the purpose of applying for a youth-directed service-learning action grant.

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SECONDED: Councilman Klump seconded the motion. **DISCUSSION:** Vice Mayor Cronberg stated she is not clear regarding the additional responsibilities of the City. Mr. Miner stated there is no additional funding by the City for this Grant. It is to apply and try to get \$25,000 to help this community to step up and give kids quality education. The Library partners with other educational entities in our community and part of their core reason to being here is carry on and support other partners i.e. Cochise College, WASA, WUSD and try to have tools available to help our kids. The TAG Teen Program has steadily built for the past 7 years, and many of that initial cadre of kids has gone on to college – about 75% in fact! Mr. Miner stated...other teens in the community and can provide strong support. My Programming Technician and Library Supervisor (who is our Grants administrator) are here tonight to answer any technical questions you may have about the Grant." The Vice Mayor then had a question about whether there was a grant match for the \$25,000, to which Mr. Miner replied "No. To the best of our knowledge, there is not." **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-33 APPROVING AND ADOPTING THE REVISED BULK WATER FILL STATION BID FROM SMYTH INDUSTRIES ("CONTRACTOR"), AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST

Mr. Bonner reported they received three (3) bids which exceeded budget and found that in our purchasing policy staff is able "to negotiate with lowest bidder" to get to budgeted amount and Smyth did lower their amount. They are interested in this for themselves too. Smyth put in our well and tank and they are getting into what they have not done before. Currently the rate per thousand is \$4 and break down cost for call out minimum of 30 minutes or \$8.62/1,000; equipment about \$12,000 pump or 10 years or \$2.40/thousand and these figures are based on half minimum gallons per year; cost for electrical operations is 36 cents/thousand. The total cost would be \$16.32 per thousand which is considerably more than what we are charging and that is where rate would be if Mayor and Council chose to follow all costs. If amortized the cost over 1M gallons per year the cost per thousand would go down to \$14.94 and that is the current system. In either case the real costs exceed the current rate of \$4/thousand. On the new equipment spreading the cost over 10 years and 1M gallons of sales per year the cost per thousand would be \$11.43. For 10 years and 1.5M gallons cost would be \$8.34/thousand. For 15 years and 1M gallons the cost would be \$9.89/thousand. For 15 years and 1.5M gallons the cost would be \$7.31/thousand. Currently selling half million to 2M gallons per year on our bulk water system. Rates will be brought back to Mayor and Council. Councilman Johnson any contractor or well driller can pull up to well and pump x number of water. Mr. Bonner explained currently it is non potable and Mayor and Council adopted policy several years ago to only allow Contractors to have that water at \$4/thousand gallons. This system potable system can get 5-gallons or larger for system they have. County residents that do not have water could get it and people at TA can fill up their RV's and looking at west of the Brewers. Councilman Johnson said not talking about location at Keiller Park and Mr. Bonner said he proposes to discontinue obtaining water at Keiller Park because of the amount of staff time required and discontinue using the hydrant meters and proposes that used on a limited basis. Councilman Johnson asked if it is potable water and what about pressure? Mr. Bonner replied said we have that situation everyday. Councilman Johnson asked what about fire on the other side of town and talked about this in 2006-2007 as far as "pay as you go." Mayor Lindsey asked if we have a rate structure if we install automated system. Mr. Bonner stated he proposes to bring that back with the utility rate hearings. Depends on amortization schedules and amount sold and during non construction year selling from ½ million gallons to 2M gallons. Vice Mayor Cronberg rate structure would work to capture and Mr. Bonner set up to pay equipment and have money to replace that equipment after 10 years and construction warranty is 2-years and it is budgeted items. Councilman Donahue any plans to put on web site for travelers on I-10. Mr. Bonner said they have not planned that far ahead and that is good suggestion. Councilman Donahue good job by City staff and great infrastructure and for those that do not have water will bring them into town and this is very popular at Snowflake because they do not have very many wells.

MOTION: Councilman Klump moved to approve Resolution NO. 2012-33, as stated, relating to Bulk Water Fill Station Bid from Smyth Industries.

SECONDED: Councilman Donahue seconded the motion. **CARRIED.**

DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-34 APPROVING AND AWARDED THE BID CONTRACT TO EMPLOYEE SOLUTIONS GROUP ("ESG") PURSUANT TO THE RFP BID FOR SPECIFIC EMPLOYEE INSURANCE BENEFITS PLAN AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.

Ms. Graham reported she sent out Request For Proposals and received five (5) responses difficult to assess based on fees. We are looking for to have new ideas. Believes that bids that came in from ESG had something they have not seen from other providers. Fee in premium and ESG proposed \$1,200/month whether our rates go up or down fees remains the same and

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 16TH DAY OF APRIL 2012**

currently paying \$1,300/month. Present tonight from ESG are Al Thunburg and John Stewart who is working with him as well. Believes bids incorporate new ideas to City.

Mr. Stewart addressed the Mayor and Council and they have been working with the City since 2009. The Plan they have secured has managed to bring down. Employee benefits are what are expected and are in need of every year. This year projecting \$370,000 and using unique strategies explained in the past that have allowed them to take the trend down and continue. High premiums are rising still and new regulations and statutes and are expert on those. The Cost of Service is fixed fees. They have capped and fixed rates and as premiums do rise their fee remains constant and gives the City best possible that they can. They did offer to the City and offered to other City clients and under proposed solution and complete compliance procedure and policy and regulation changes. This is audit process they go through and will do and report to with any ideas or gaps. Wage and hour becomes difficult topic. Bring excellent source of guidance and most important is educating the employees that they do during enrollment.

Councilman Johnson said 3.8% commission and on insurance market that is good rate. Stewart look at strategic alignment with City and Council. Councilman Johnson asked if they have potential to bid with other companies i.e. United Healthcare to provide our employees with the best possible insurance and also is their money set aside and now that we do not have as many health issue and asked if rating has been evaluated. Mr. Stewart explained they look at every angle and nobody is excluded. Looked at current policy with HealthNet and will look at others to make sure we have best deal from Blue Shield, Assurant, and Aetna. The City's health has improved, that is a good thing, and part of savings is because of better health. Wellness is a hot topic and can do a better job to educate and encourage healthy behavior. Carriers have not encouraged people about Wellness they have talked about it but no strategy. You can talk the game or reward i.e. compensation, gifts, and rewards and should consider because health behavior is lower. Trend is 12% and City has been trending down and fantastical and part is due because of strategy. **MOTION:** Councilman Johnson moved to approve Resolution NO. 2012-34, as presented, relating approving and awarding the bid contract to Employee Solutions Group.

SECONDED: Vice Mayor Cronberg seconded the motion. **DISCUSSION:** City Attorney Figueroa referred to negotiations are from the State of Connecticut and if any dispute or problems with that going to the State of Connecticut. Mr. Stewart said should be State of Arizona and its Statutes and will adjust that. Mr. Figueroa stated he will work them on that. Mr. Stewart added that includes an employee web portal and is included in the fee. City Attorney Figueroa stated he will not sign the documents until corrections are made. **CARRIED.**

(Removed from agenda per motion items relating to WWTP.)

REPORTS BY THE CITY MANAGER PAT MCCOURT

Consideration, discussion, and/or decision regarding the following topics by the City Manager:

- **Report on City Election** – General Election to be held on Tuesday, May 15, 2012, for one (1) position. William "Bill" Nigh on the ballot. Nomination papers from write-in candidates were due Thursday, April 5, 2012. There are three (3) Official Write-In Candidates and their name(s) will not appear on ballot. They are Linda Sue Ball, Richard Bennett, and Wm. Kelly Rowden, Request for early Ballots begins April 19, 2012 by calling Cochise County Elections at 1-520-432-8354 or 1-888-457-4513.
- **Report City Clean Up April 28, 2012**-starts at 7:30 a.m. at Railroad Park joint with City and Chamber. City crews working on Friday the 27th.
- **Update on the Energy Efficiency Conservation Block Grant**-Told us great job we did and encouraged us to apply and the City of Willcox was not selected for award which was to be used at the Fire Station #2.
- **2012 Newly Elected Officials Training**, June 1-2, 2012 at The Wigwam Resort, Litchfield Park Cost is \$170.00 per person. Asked all candidates to check calendars this is excellent program by League. appears sufficient funds if schedule allows the Newly Elected Officials to attend.
- **Mayor/Managers Luncheon in Bisbee**- Thursday April 26 and RSVP to Clerk's Office or his office if plan to attend.

COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

Councilman Donahue reported that as he wraps up his Council term finds tonight an opportune time to mention the following: we talked a little bit tonight about the financial reports and one of the things that came up was that we have surplus in some of the funds. He thought it was interesting because the reason we have surplus is because we have a Cost of Living Adjustment every year and the rates go up automatically. And he thought it was really interesting that the Employee Solutions Group

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representative said that insurance rates typically rise 10-12% per year. Councilman Donahue wanted to make this comment as he is leaving the Council: "I am not Nostra Damus and I am not claiming to be, but I can tell you one thing for surety and you can come back to me in 5-years to discuss it: everything is going to be more expensive next year than it was last year." When they put into these funds and they raise rates and they have a surplus the "City is never going to get hurt by that." As Mr. Bonner pointed out tonight we have a great infrastructure project coming up and when you run a surplus you can reinvest in infrastructure. Since his time is limited took opportunity to share with you his opinion about the future. Thank You for your time.

(Removed from agenda per motion were the items relating to Executive Session.)

ADJOURN

There being no further business before the Mayor and Council, Mayor Lindsey adjourned the meeting at 8:27 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of the City of Willcox held on the 16th day of April 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 3rd day of May 2012

City Clerk Cristina Garcia Whelan, CMC

PASSED, APPROVED AND ADOPTED this _____ day of _____ 2012.

MAYOR GERALD W. LINDSEY
Signed: _____

ATTEST:

City Clerk Cristina Garcia Whelan, CMC

TAB 4

State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

1. Applicant's Name: Glomski Eric Steven
Last First Middle

2. Business Name: Arizona Stronghold Vineyards D.F.W. Lic#: 13133015
(Domestic Farm Winery License #)

3. Location of Festival: Railroad Park, 157 N. Railroad Ave, Willcox Cochise 85643
(Physical location - Do not use PO Box) City County Zip

4. Mailing Address: 1019 N. Main St. Suite B Cottonwood Az 86326
City State Zip

Date and hours of festival:

DATE	DAY OF WEEK	HOURS FROM	HOURS TO
<u>05/19/2012</u>	<u>Saturday</u>	<u>10:00</u> a.m./p.m.	<u>5:00</u> a.m./p.m.
<u>05/20/2012</u>	<u>Sunday</u>	<u>10:00</u> a.m./p.m.	<u>5:00</u> a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.

6. Name and address of site owner: City of Willcox
Last First Middle
101 S. Railroad Ave Suite B Willcox Az 85643
Address City State Zip

7. Phone Numbers: (520) 384-4271 (928) 639-2789 (928) 301-0977
Site Owner Applicant's Business Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

8. Has the festival site owner given permission for use of the site and for the sale of spirituous liquors? YES NO

9. Are the spirituous liquors to be sold or served Arizona Domestic Farm Winery Products ONLY? YES NO

10. How many wine festival licenses have you applied for this calendar year, including this one? 9

Give the total number of days you have held licensed wine festivals this year 18

11. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

_____ # Police ● Fencing
_____ # Security personnel ○ Barriers

Enclosed wine garden with gated entry.

12. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your wine festival/fair licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

I, Eric Steven Glomski, hereby declare that I am the APPLICANT filing this application. I
(Print full name)
have read the application and the contents and all statements are true, correct and complete.

State of Arizona County of Yavapai
The foregoing instrument was acknowledged before me this

X [Signature]
(Signature of APPLICANT)
LISA N. RHODES
Notary Public - Arizona
Yavapai County
My Comm. Expires Jul 5, 2014

5 day of April, 2012
Day Month Year

My commission expires on: _____ (Signature of NOTARY PUBLIC)

*** FOR USE BY LOCAL GOVERNING AUTHORITY ONLY ***

I, _____, hereby APPROVE DISAPPROVE this application on behalf of
(Government Official)

(City, Town, or County) (Title) X (Signature of OFFICIAL)

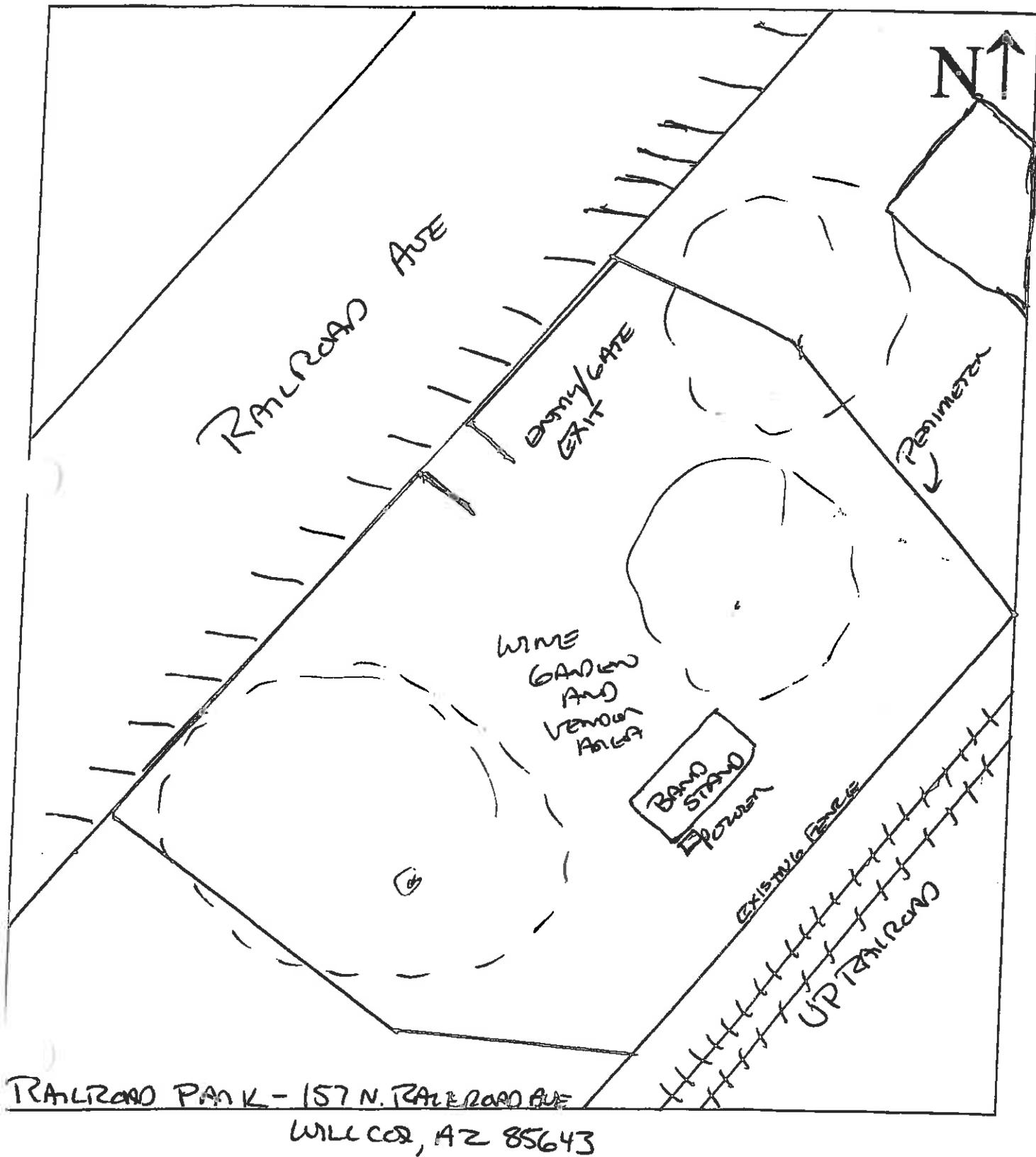
*** FOR USE BY DLLC ONLY ***

APPROVED DISAPPROVED

By: _____ Date: _____

WINE FESTIVAL/FAIR LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.
(Show dimensions, serving areas, and label type of enclosure and security positions)





MAALEY

STEWART

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1271-1272

1271-1272

State of Arizona Department of Liquor Licenses and Control
 800 W. Washington, 5th Floor
 Phoenix, AZ 85007
 www.azliquor.gov
 (602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

1. Applicant's Name: Carlson Robert Carl
Last First Middle

2. Business Name: Carlson Creek Vineyard LLC D.F.W. Lic#: 13023018
(Domestic Farm Winery License #)

3. Location of Festival: Railroad Park 157 Railroad Ave Willcox Cochise 85643
(Physical location - Do not use PO Box) City County Zip

4. Mailing Address: 115 Railview Ave Willcox AZ 85643
City State Zip

5. Date and hours of festival:

<u>DATE</u>	<u>DAY OF WEEK</u>	<u>HOURS FROM</u>	<u>HOURS TO</u>
<u>5/19/12</u>	<u>Saturday</u>	<u>10 am</u> a.m./p.m.	<u>5pm</u> a.m./p.m.
<u>5/20/12</u>	<u>Sunday</u>	<u>10 am</u> a.m./p.m.	<u>5pm</u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.

6. Name and address of site owner: City of Willcox
Last First Middle

101 S Railroad Ave Suite B Willcox AZ 85643
Address City State Zip

Phone Numbers: (520) 384-4271 (520) 766-3000 (520) 444-5023
Site Owner Applicant's Business Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

8. Has the festival site owner given permission for use of the site and for the sale of spirituous liquors? YES NO

9. Are the spirituous liquors to be sold or served Arizona Domestic Farm Winery Products ONLY? YES NO

10. How many wine festival licenses have you applied for this calendar year, including this one? 4

Give the total number of days you have held licensed wine festivals this year 7

11. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

 # Police Fencing
 # Security personnel Barriers

Enclosed Wine Garden with gated entry.

12. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your wine festival/fair licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

I, Robert C Carlson III, hereby declare that I am the APPLICANT filing this application. I
(Print full name)
have read the application and the contents and all statements are true, correct and complete.

X 
(Signature of APPLICANT)

State of Arizona County of Cochise
The foregoing instrument was acknowledged before me this
27 day of April, 2012
Day Month Year



27, 2015 Kirsta L. Gonzales
(Signature of NOTARY PUBLIC)

*** FOR USE BY LOCAL GOVERNING AUTHORITY ONLY ***

I, _____, hereby APPROVE DISAPPROVE this application on behalf of
(Government Official)

(City, Town, or County) (Title) X _____
(Signature of OFFICIAL)

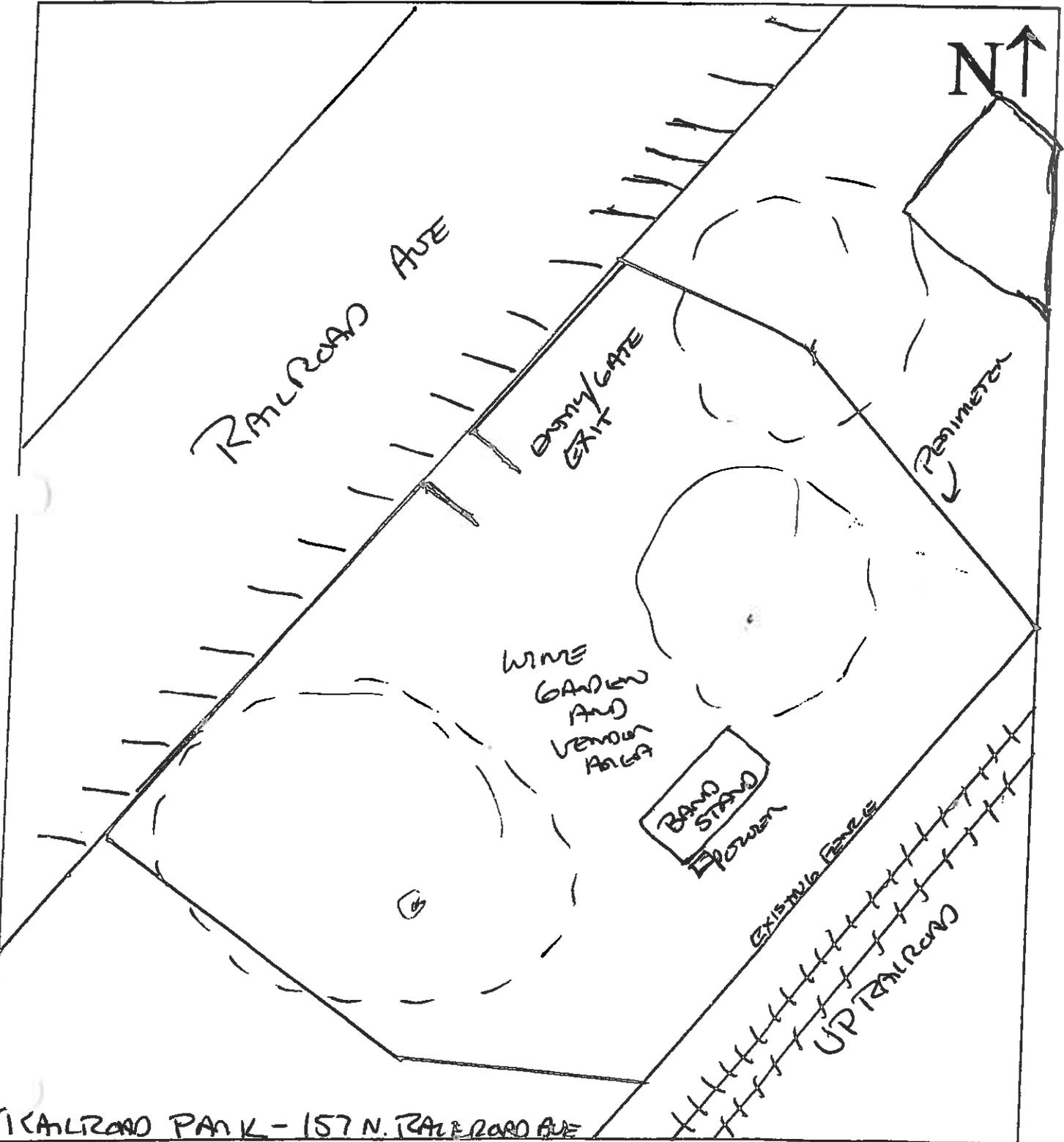
*** FOR USE BY DLLC ONLY ***

APPROVED DISAPPROVED

By: _____ Date: _____

WINE FESTIVAL/FAIR LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.
(Show dimensions, serving areas, and label type of enclosure and security positions)



RAILROAD PARK - 157 N. RAILROAD AVE
WILL COZ, AZ 85643



MAALEY

STEWART

© 2000 Google

Map data © 2000 Google

8. Has the festival site owner given permission for use of the site and for the sale of spirituous liquors? YES NO

9. Are the spirituous liquors to be sold or served Arizona Domestic Farm Winery Products ONLY? YES NO

10. How many wine festival licenses have you applied for this calendar year, including this one? 2

Give the total number of days you have held licensed wine festivals this year 4

11. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

_____ # Police Fencing
_____ # Security personnel Barriers

Gate wine gardens.

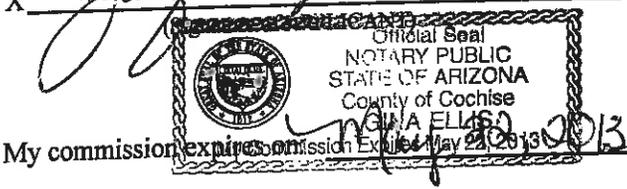
12. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your wine festival/fair licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

I, Jacquelyn Taylor Cook, hereby declare that I am the APPLICANT filing this application. I
(Print full name)

have read the application and the contents and all statements are true, correct and complete.

X Jacquelyn Cook State of Arizona County of Cochise
The foregoing instrument was acknowledged before me this

10th day of April, 2012
Day Month Year



Gina Ellis
(Signature of NOTARY PUBLIC)

*** FOR USE BY LOCAL GOVERNING AUTHORITY ONLY ***

I, _____, hereby APPROVE DISAPPROVE this application on behalf of
(Government Official)

(City, Town, or County) (Title) X (Signature of OFFICIAL)

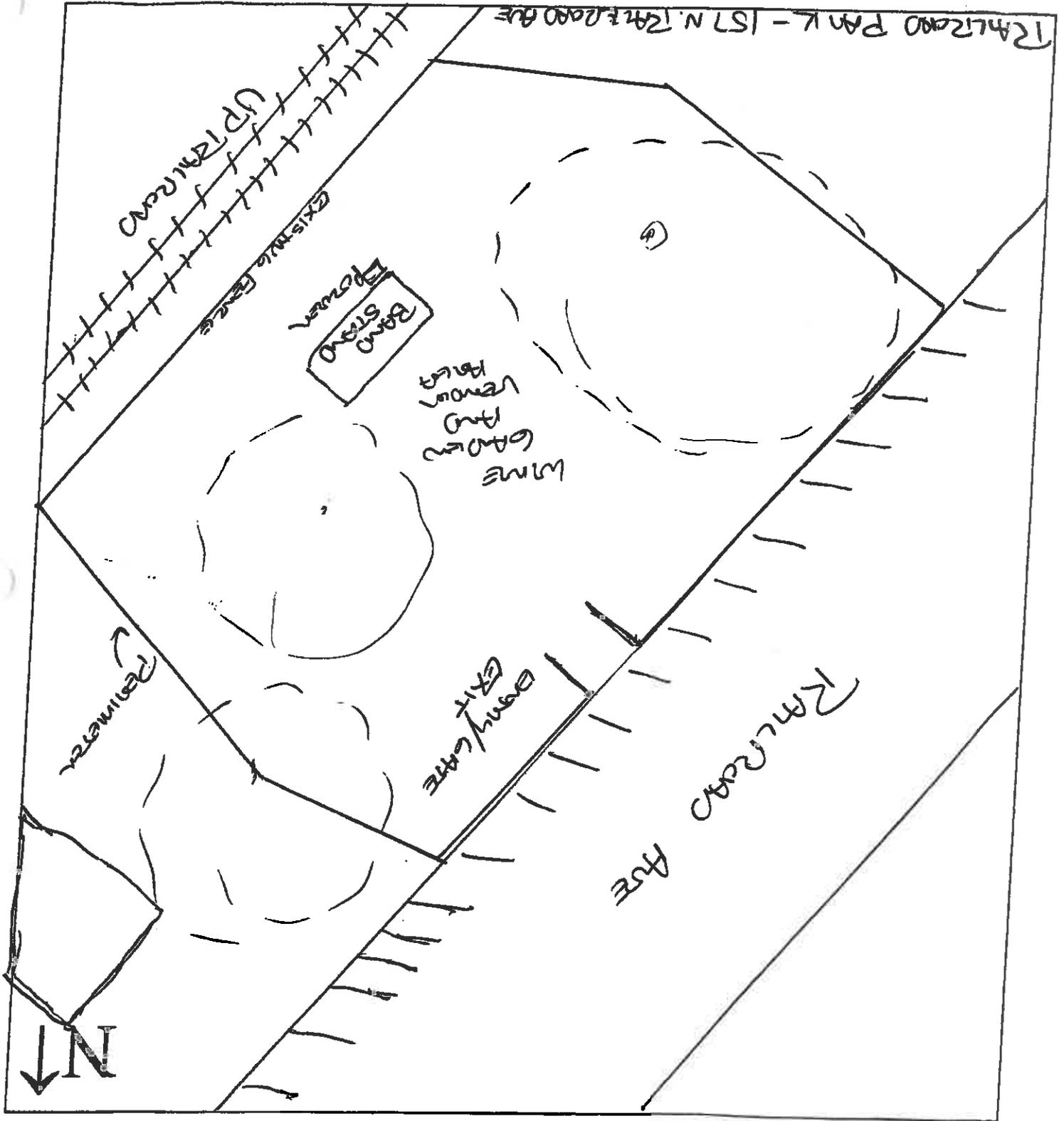
*** FOR USE BY DLLC ONLY ***

APPROVED DISAPPROVED

By: _____ Date: _____

WINE FESTIVAL/FAIR LICENSED PREMISES DIAGRAM
 (This diagram must be completed with this application)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.
 (Show dimensions, serving areas, and label type of enclosure and security positions)





State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

1. Applicant's Name: Gallifant Irlun
Last First Middle

2. Business Name: Gallifant Cellars D.F.W. Lic#: 13023024
(Domestic Farm Winery License #)

3. Location of Festival: "Railroad Park" 157 N. Railroad Ave Willcox 85643
(Physical location - Do not use PO Box) City County Zip

4. Mailing Address: 157 N. Railroad Ave Willcox AZ 85643
City State Zip

5. Date and hours of festival:

DATE	DAY OF WEEK	HOURS FROM	HOURS TO
<u>5/19/12</u>	<u>Saturday</u>	<u>10</u> a.m./p.m.	<u>5</u> a.m./p.m.
<u>5/20/12</u>	<u>Sunday</u>	<u>10</u> a.m./p.m.	<u>5</u> a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.

6. Name and address of site owner: City of Willcox
Last First Middle
101 S. Railroad Ave, Suite B Willcox AZ 85643
Address City State Zip

Phone Numbers: 520 384-4271 () ()
Site Owner Applicant's Business Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

-Davis-

- 8. Has the festival site owner given permission for use of the site and for the sale of spirituous liquors? YES NO
 - 9. Are the spirituous liquors to be sold or served Arizona Domestic Farm Winery Products **ONLY**? YES NO
 - 10. How many wine festival licenses have you applied for this calendar year, including this one? 9
- Give the total number of days you have held licensed wine festivals this year 9

11. What security and control measures will you take to prevent violations of state liquor laws at this event?
 (List type and number of security/police personnel and type of fencing or control barriers if applicable)

 # Police Fencing
 # Security personnel Barriers

Enclosed wine garden with gated entry

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I, Irlyn Gallifant, hereby declare that I am the APPLICANT filing this application. I
 (Print full name)
 have read the application and the contents and all statements are true, correct and complete.

X G. Malley State of Arizona County of Maricopa
 (Signature of APPLICANT) The foregoing instrument was acknowledged before me this



day of April 2012
 Month Year

My commission expires on: 11-21-2014 Ginger Hughes
 (Signature of NOTARY PUBLIC)

***** FOR USE BY LOCAL GOVERNING AUTHORITY ONLY *****

I, _____, hereby APPROVE DISAPPROVE this application on behalf of
 (Government Official)

 (City, Town, or County) (Title) X (Signature of OFFICIAL)

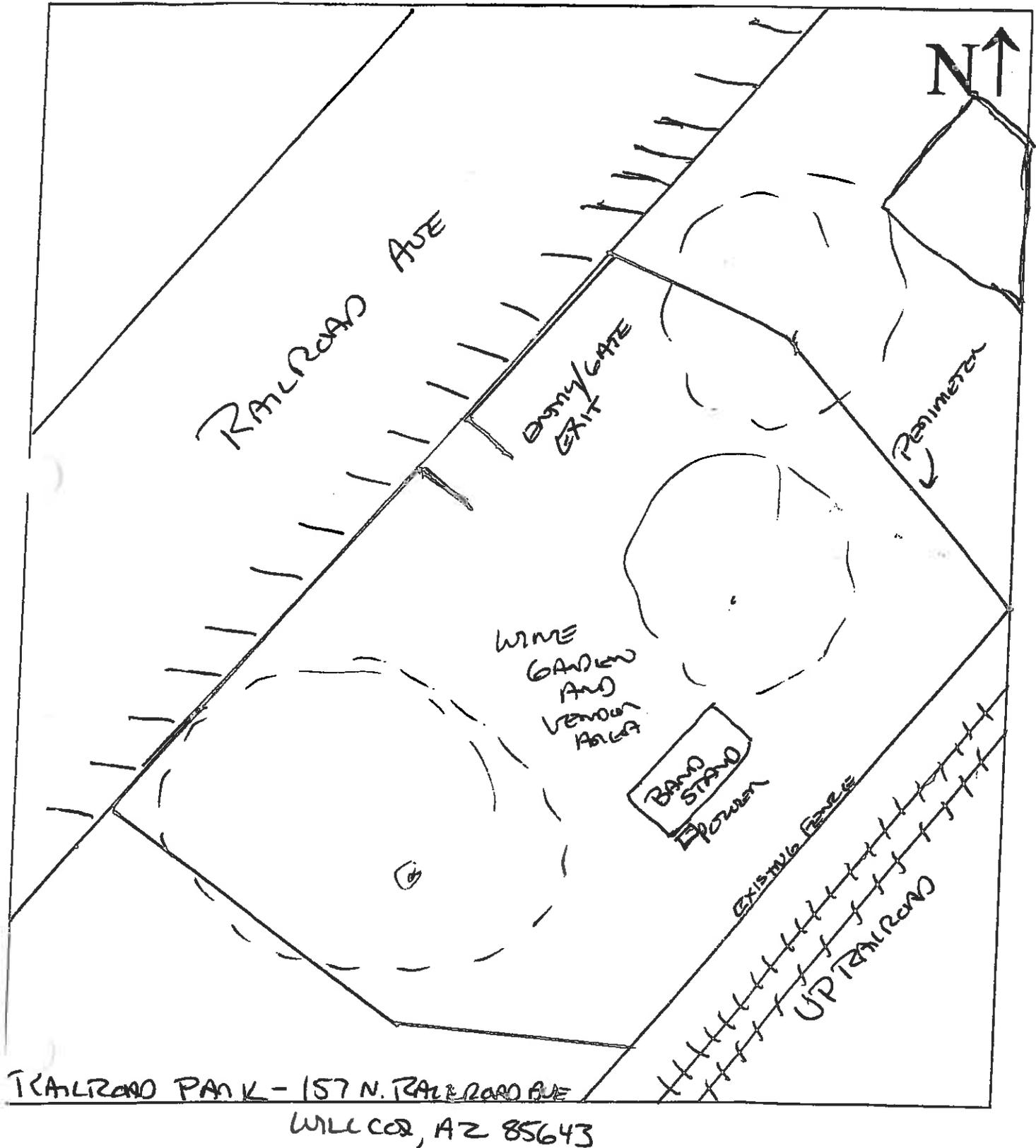
***** FOR USE BY DLLC ONLY *****

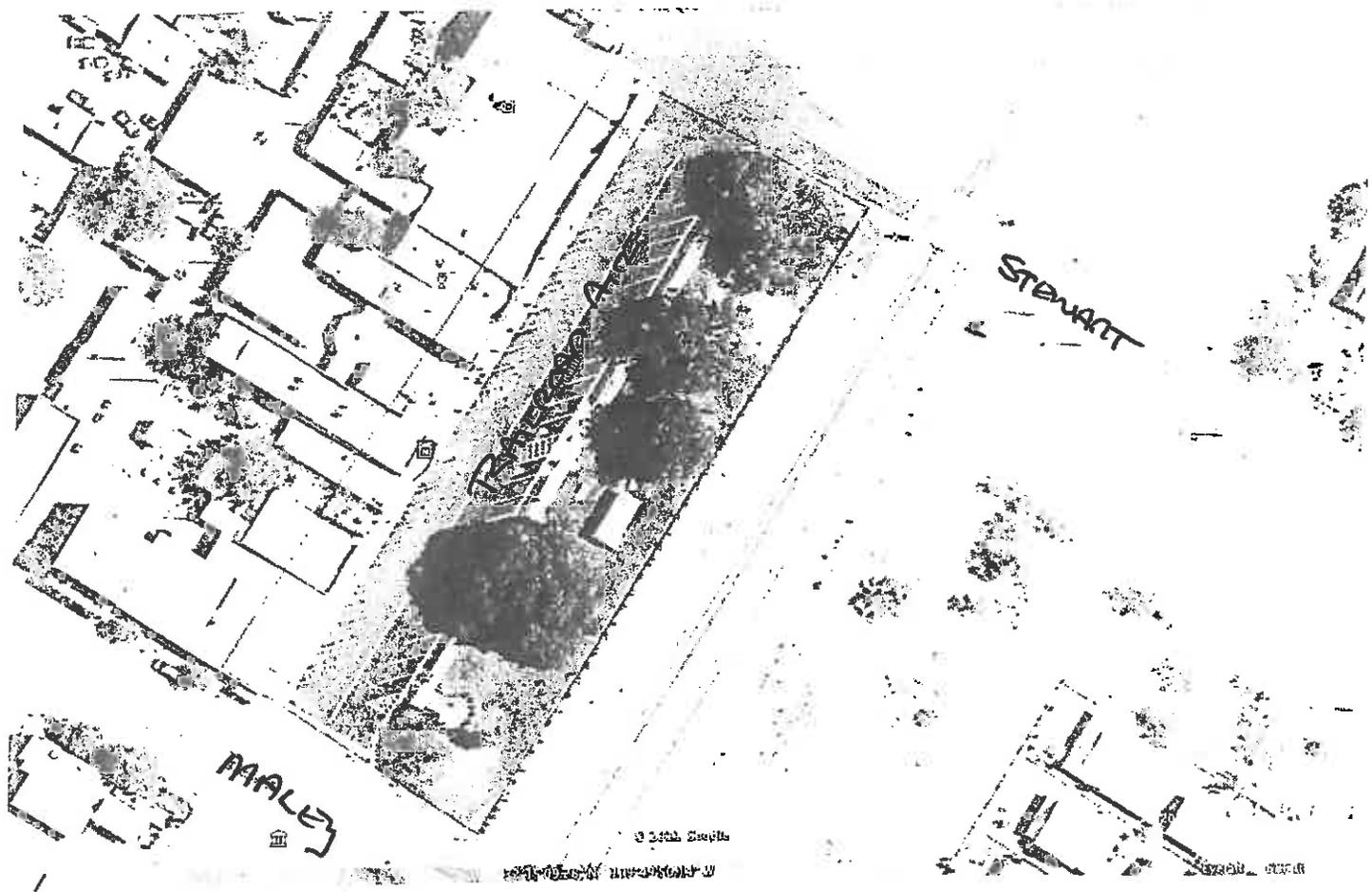
APPROVED DISAPPROVED

By: _____ Date: _____

WINE FESTIVAL/FAIR LICENSED PREMISES DIAGRAM
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(Show dimensions, serving areas, and label type of enclosure and security positions)





MAALEY

STEWART

© 2011 Google

Map data © 2011 Google

Map data © 2011 Google

State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

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A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

1. Applicant's Name: GRAHAM JAMES HILL
Last First Middle

2. Business Name: GOLDEN RULE VINEYARD D.F.W. Lic#: 13023015
(Domestic Farm Winery License #)

3. Location of Festival: RAILROAD PARK, 157 N RAILROAD AVE WILLCOX COCHISE 85643
(Physical location - Do not use PO Box) City County Zip

4. Mailing Address: 3649 N GOLDEN RULE RD COCHISE AZ 85606
City State Zip

5. Date and hours of festival:

Table with 4 columns: DATE, DAY OF WEEK, HOURS FROM, HOURS TO. Includes entries for 05/19/2012 SATURDAY and 05/20/2012 SUNDAY.

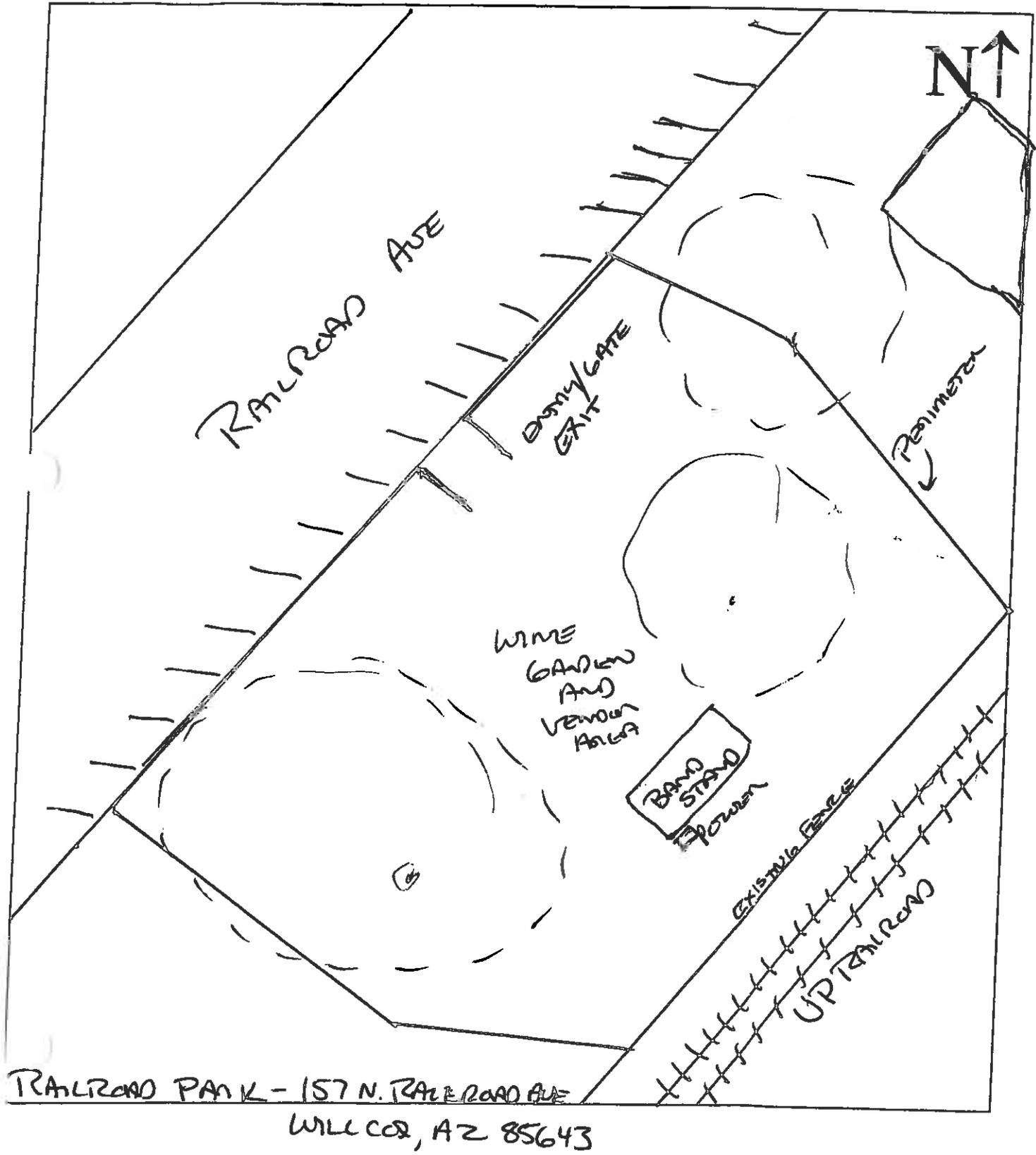
6. Name and address of site owner: CITY OF WILLCOX
Last First Middle
101 S RAILROAD AVE, STE B WILLCOX AZ 85643
Address City State Zip

7. Phone Numbers: (520) 384-4271 (520) 826-3508 (520) 507-2400
Site Owner Applicant's Business Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

WINE FESTIVAL/FAIR LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.
(Show dimensions, serving areas, and label type of enclosure and security positions)





MAALEY

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State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

1. Applicant's Name: Charlotte Manning Charlene Lee
Last First Middle

2. Business Name: K. F. Joshua Vineyard D.F.W. Lic#: 13123006
(Domestic Farm Winery License #)

3. Location of Festival: RAILROAD PARK 157W Railroad Ave. Cushing 85643
(Physical location - Do not use PO Box) City County Zip

Mailing Address: HCI Box 31 Elgin Arizona 85611
City State Zip

5. Date and hours of festival:

DATE	DAY OF WEEK	HOURS FROM	HOURS TO
5/19/2012	Saturday	10:00 a.m./p.m.	5:00 a.m./p.m.
5/20/2012	Sunday	10:00 a.m./p.m.	5:00 a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.

6. Name and address of site owner: City of Willow
Last First Middle

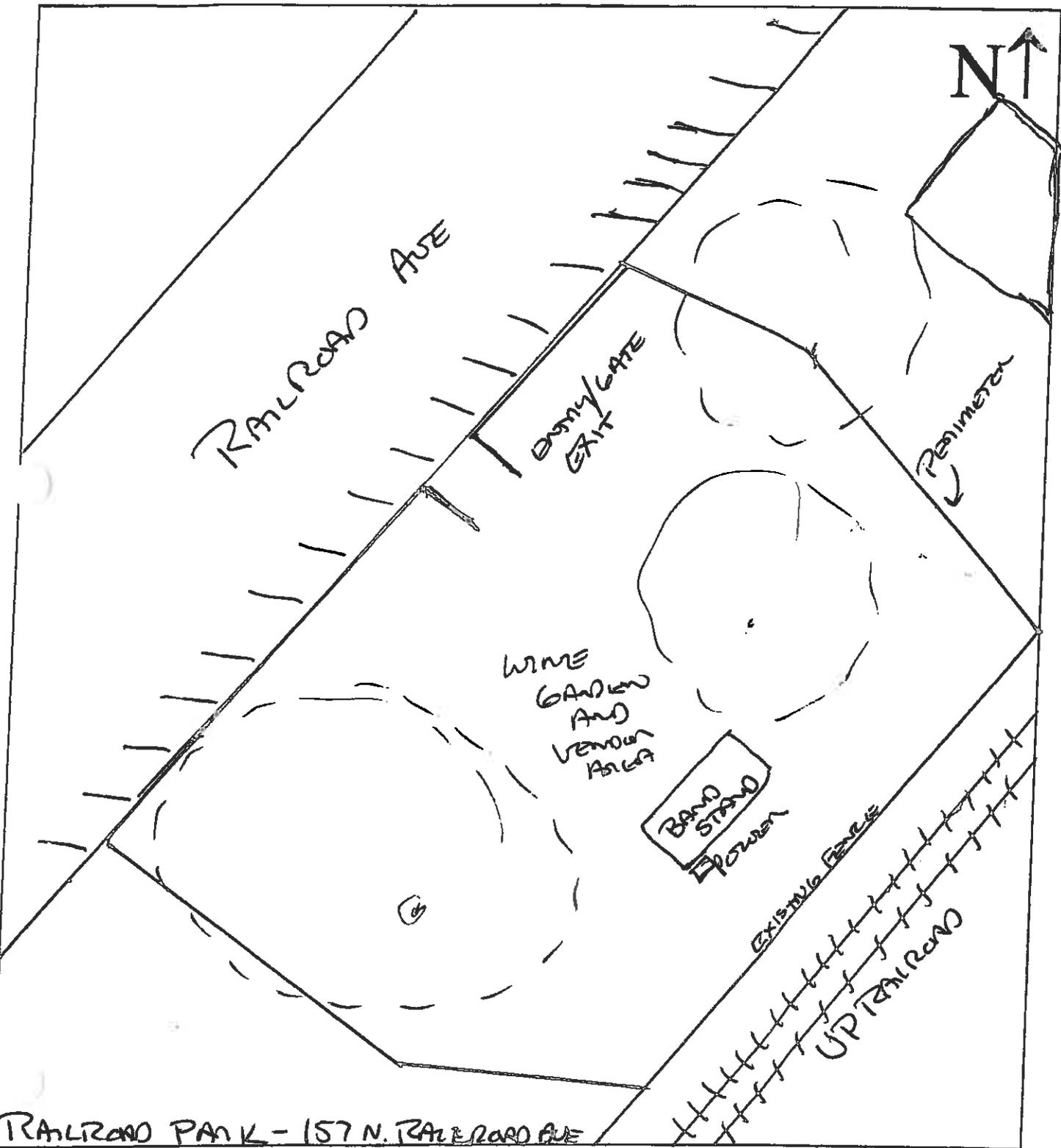
101 S. Railroad Avenue, Ste B Willow AZ 85643
Address City State Zip

Phone Numbers: (520) 384 4271 (520) 455 5582-480 650 8651
Site Owner Applicant's Business Applicant's Residence

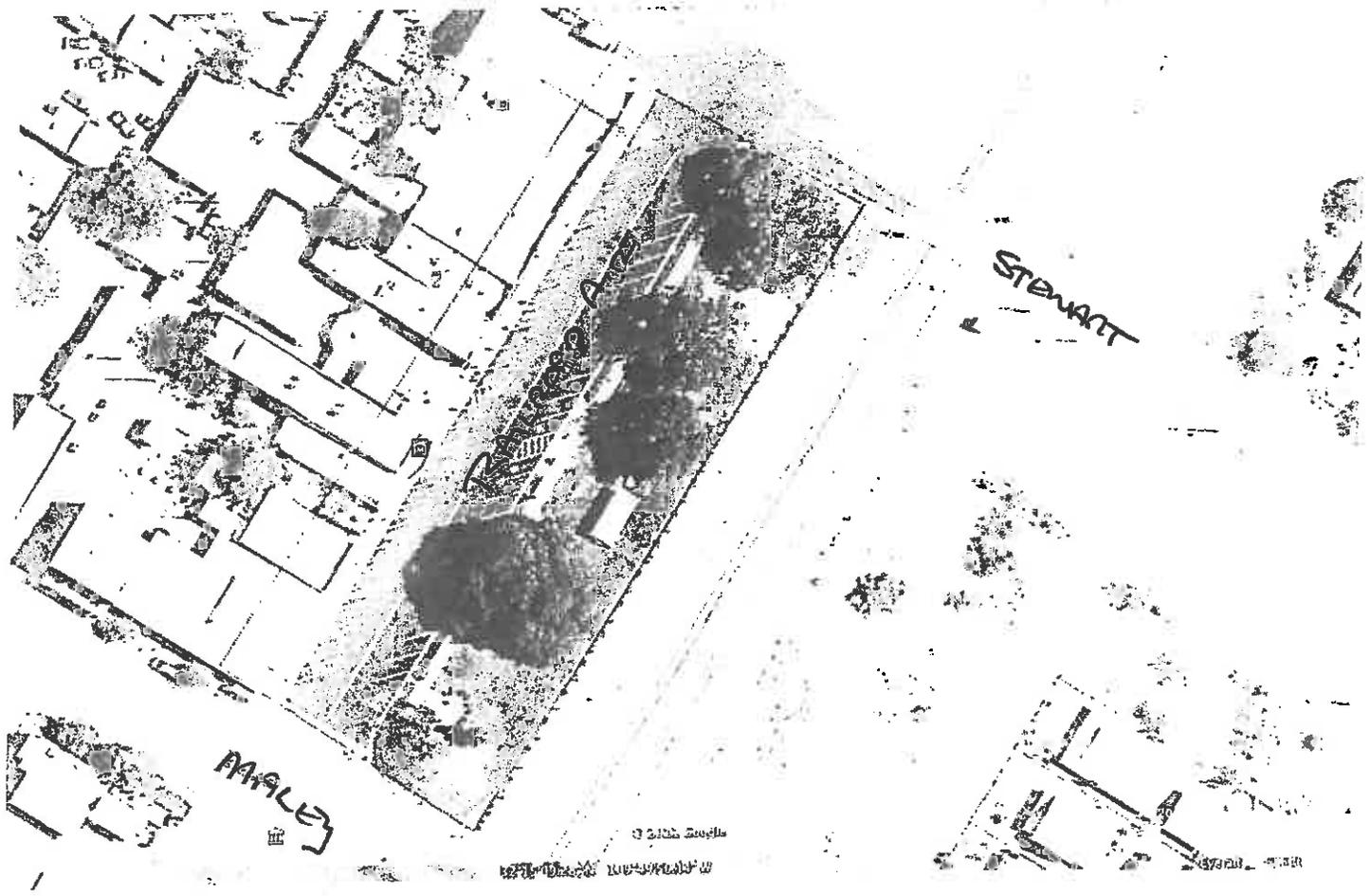
* Disabled individuals requiring special accommodation, please call (602) 542-9027.

WINE FESTIVAL/FAIR LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.
(Show dimensions, serving areas, and label type of enclosure and security positions)



RAILROAD PARK - 157 N. RAILROAD AVE
WILL COZ, AZ 85643



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STEWART

100-30000

100-30000

100-30000

State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

1. Applicant's Name: Keeling Rodney Edward
Last First Middle

2. Business Name: Keeling Schaefer Vineyards, LLC D.F.W. Lic#: 13023006
(Domestic Farm Winery License #)

3. Location of Festival: 157 N Railroad Ave Railroad Park Willcox Cochise 85643
(Physical location - Do not use PO Box) City County Zip

4. Mailing Address: 10277 E Rock Creek Ln Pearce AZ 85625
City State Zip

5. Date and hours of festival:

Table with 4 columns: DATE, DAY OF WEEK, HOURS FROM, HOURS TO. Rows include May 19, 2012 (Sat, 10AM-5PM) and May 20, 2012 (Sun, 10AM-5PM).

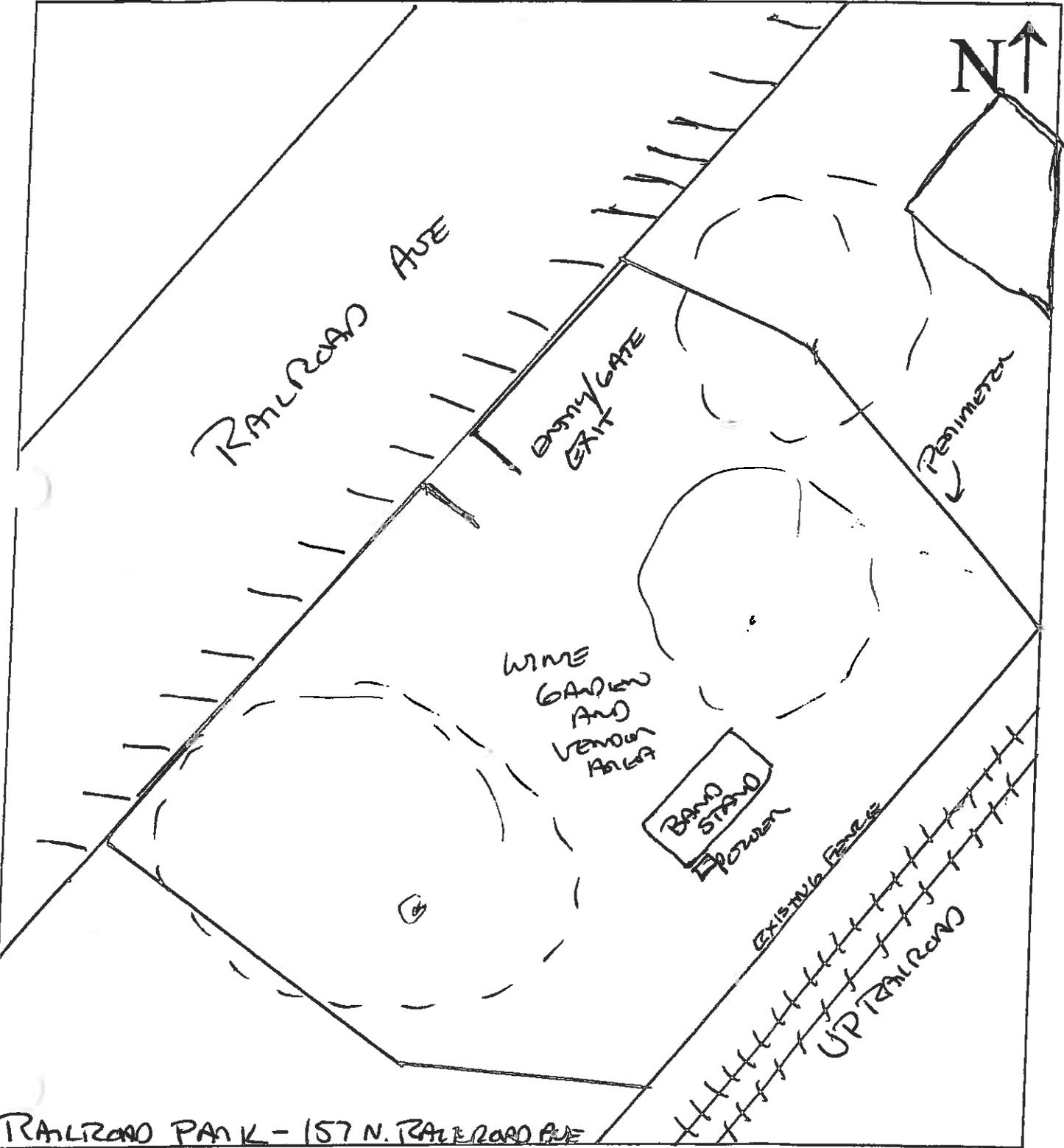
6. Name and address of site owner: City of Willcox
101 South Railroad Ave
Address City State Zip

7. Phone Numbers: (520) 384-4271 x4203 (520) 824-2500 (520) 507-2301-cell
Site Owner Applicant's Business Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

WINE FESTIVAL/FAIR LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.
(Show dimensions, serving areas, and label type of enclosure and security positions)



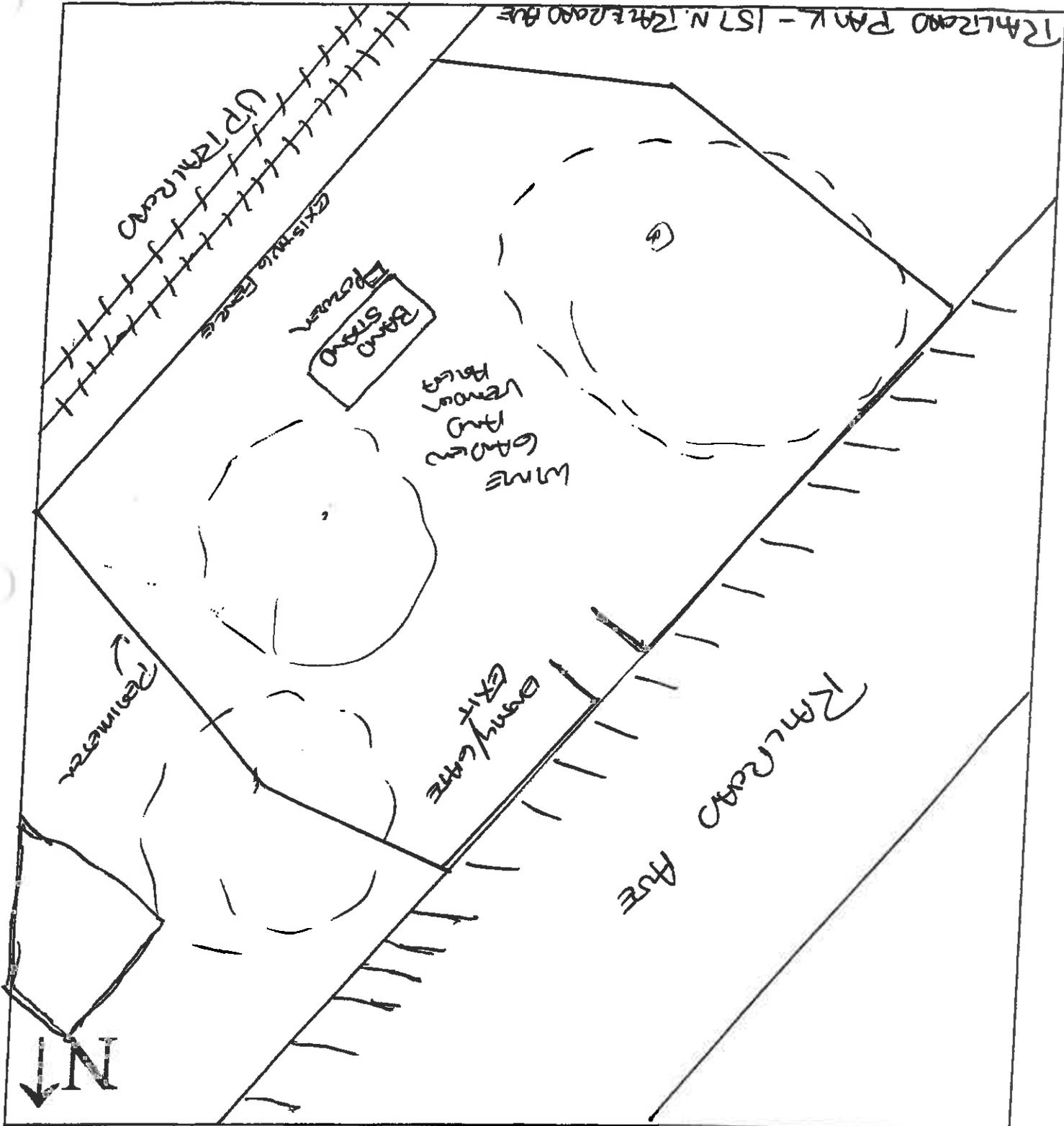
RAILROAD PARK - 157 N. RAILROAD AVE
WILL CO, AZ 85643



© 2003 Google

2216025674 1107-00001107-0000

WILL COB, A2 85643



NOTE: Show nearest cross streets, highway, or road if location doesn't have an address. (Show dimensions, serving areas, and label type of enclosure and security positions)

WINE FESTIVAL/FAIR LICENSED PREMISES DIAGRAM (This diagram must be completed with this application)



State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

1. Applicant's Name: PILLSBURY SAMUEL WALLACE
Last First Middle

2. Business Name: Pillsbury Wine Company LLC D.F.W. Lic#: 13023010
(Domestic Farm Winery License #)

3. Location of Festival: Railroad Park 157 N. Railroad Ave Willcox, Cochise 85643
(Physical location - Do not use PO Box) City County Zip

4. Mailing Address: 4109 E Via Estrella Phoenix AZ 85028
City State Zip

5. Date and hours of festival:

DATE	DAY OF WEEK	HOURS FROM	HOURS TO
<u>5/19/12</u>	<u>Saturday</u>	<u>10</u> a.m./p.m.	<u>5</u> a.m./p.m.
<u>5/20/12</u>	<u>Sunday</u>	<u>10</u> a.m./p.m.	<u>5</u> a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.

6. Name and address of site owner: CITY OF WILLCOX
Last First Middle

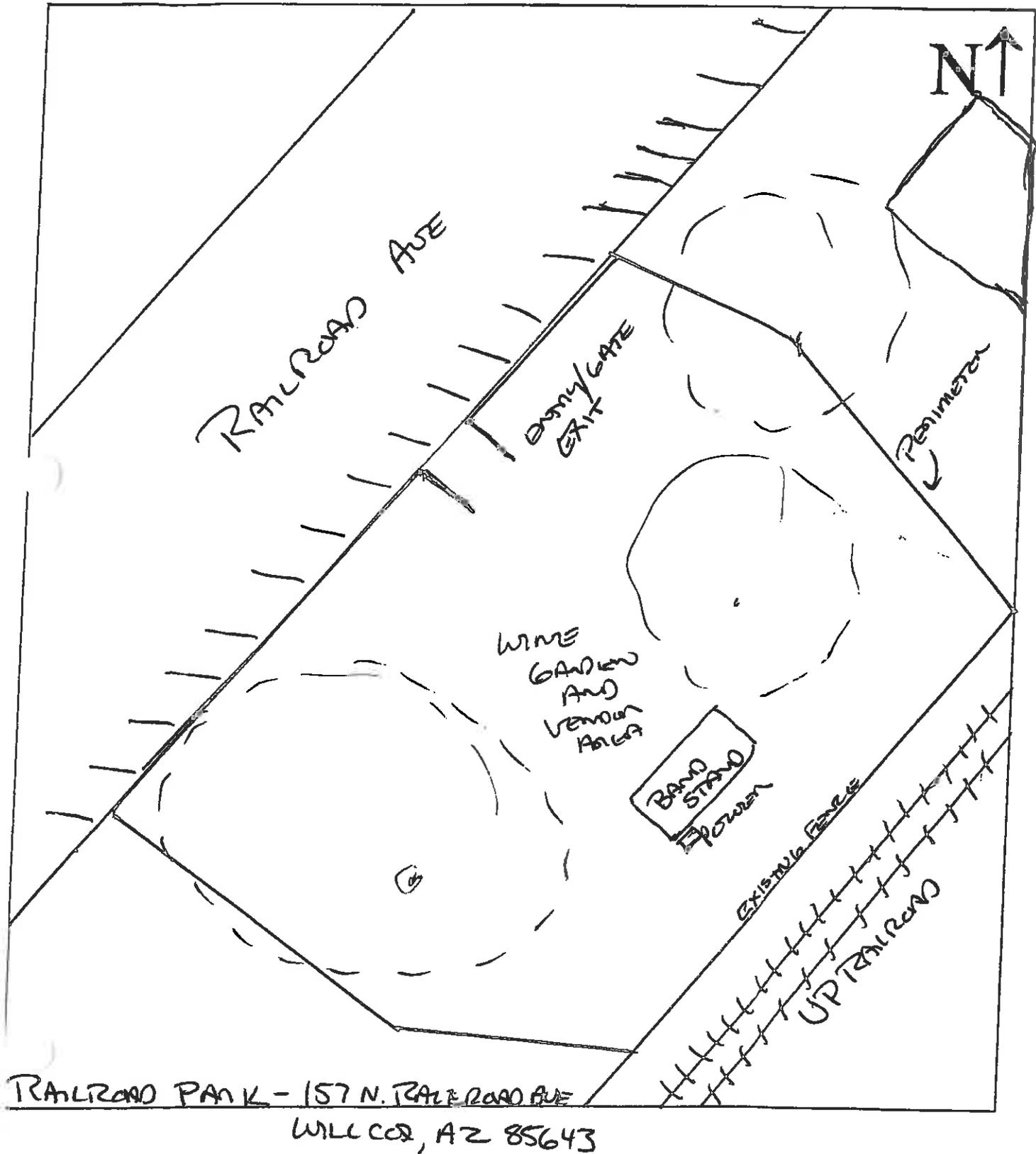
101 S Railroad Ave # B Willcox AZ 85643
Address City State Zip

7. Phone Numbers: (520) 3844271 (Site Owner) (310) 508 3348 (Applicant's Business) (602) 996 3239 (Applicant's Residence)

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

WINE FESTIVAL/FAIR LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.
(Show dimensions, serving areas, and label type of enclosure and security positions)





MAALEY

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Map data © 2005 Google

State of Arizona Department of Liquor Licenses and Control
 800 W. Washington, 5th Floor
 Phoenix, AZ 85007
 www.azliquor.gov
 (602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/ WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

1. Applicant's Name: Hammelman Robert M
Last First Middle

2. Business Name: Sand-Reckoner Vineyards D.F.W. Lic#: 13023020
(Domestic Farm Winery License #)

3. Location of Festival: Railroad Park, 157 N Railroad Avenue Willcox AZ 85643
(Physical location - Do not use PO Box) City County Zip

4. Mailing Address: 4798 E Robbs Rd Willcox AZ 85643
City State Zip

5. Date and hours of festival:

<u>DATE</u>	<u>DAY OF WEEK</u>	<u>HOURS FROM</u>	<u>HOURS TO</u>
<u>5/19/2012</u>	<u>Saturday</u>	<u>10:00AM</u> a.m./p.m.	<u>5:00PM</u> a.m./p.m.
<u>5/20/2012</u>	<u>Sunday</u>	<u>10:00AM</u> a.m./p.m.	<u>5:00PM</u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.

6. Name and address of site owner: City of Willcox Willcox AZ 85643
Last First Middle Address City State Zip

7. Phone Numbers: (520) 384-4271 (970) 250-1433 (970) 250-1433
Site Owner Applicant's Business Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

8. Has the festival site owner given permission for use of the site and for the sale of spirituous liquors? YES NO

9. Are the spirituous liquors to be sold or served Arizona Domestic Farm Winery Products ONLY? YES NO

10. How many wine festival licenses have you applied for this calendar year, including this one? 1

Give the total number of days you have held licensed wine festivals this year 0

11. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

_____ # Police Fencing
_____ # Security personnel Barriers

Enclosed wine garden with gated entry

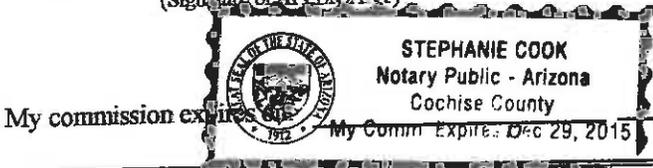
12. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your wine festival/fair licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

I, ROBERT M HAMMELMAN, hereby declare that I am the APPLICANT filing this application. I
(Print full name)

have read the application and the contents and all statements are true, correct and complete.

X [Signature] State of Arizona County of Cochise
(Signature of APPLICANT) The foregoing instrument was acknowledged before me this

5 day of April, 2012
Day Month Year



[Signature]
(Signature of NOTARY PUBLIC)

*** FOR USE BY LOCAL GOVERNING AUTHORITY ONLY ***

I, _____, hereby APPROVE DISAPPROVE this application on behalf of
(Government Official)

_____ X _____
(City, Town, or County) (Title) (Signature of OFFICIAL)

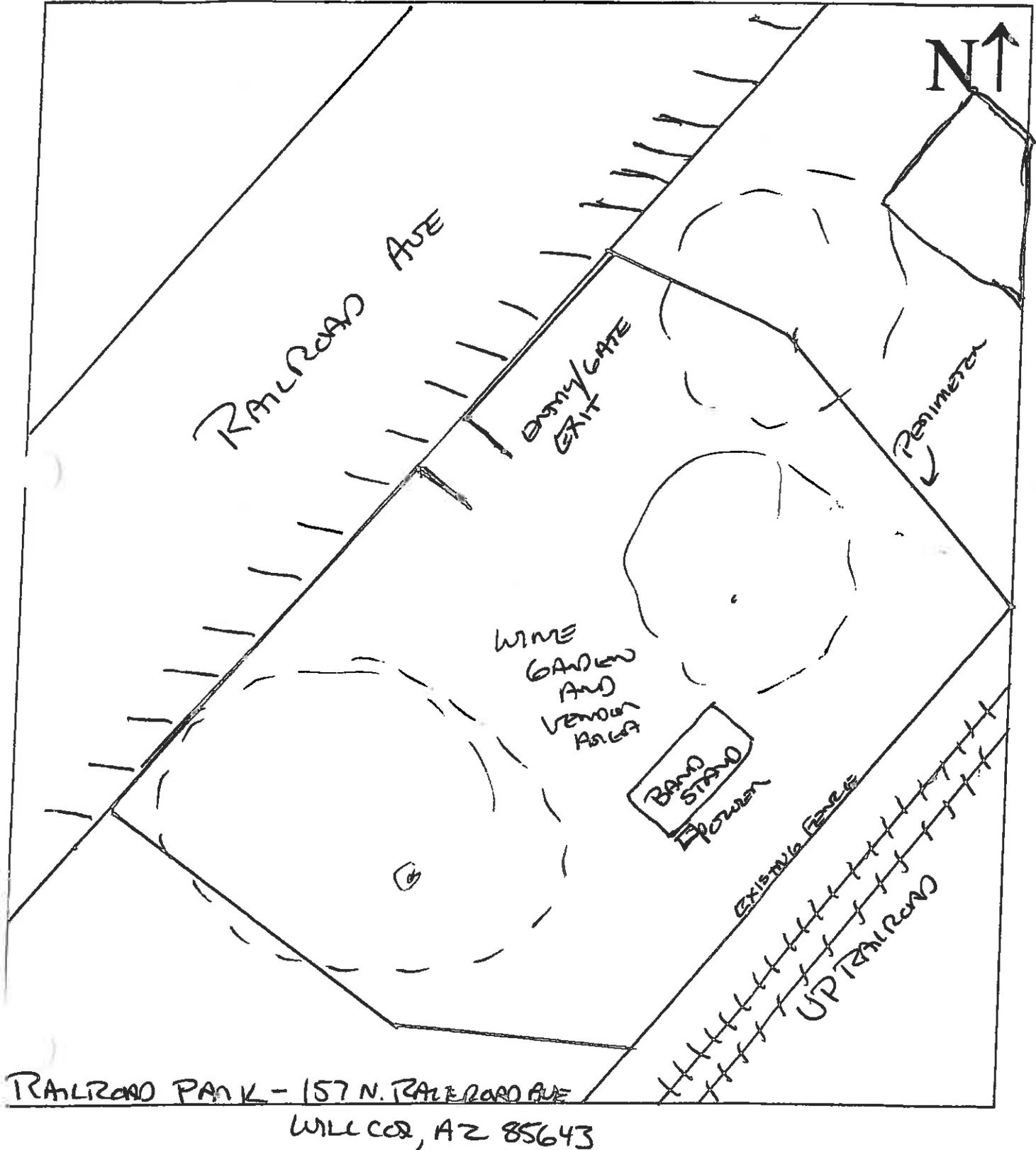
*** FOR USE BY DLLC ONLY ***

APPROVED DISAPPROVED

By: _____ Date: _____

WINE FESTIVAL/FAIR LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.
(Show dimensions, serving areas, and label type of enclosure and security positions)





8. Has the festival site owner given permission for use of the site and for the sale of spirituous liquors? YES NO
9. Are the spirituous liquors to be sold or served Arizona Domestic Farm Winery Products ONLY? YES NO
10. How many wine festival licenses have you applied for this calendar year, including this one? 2

Give the total number of days you have held licensed wine festivals this year 2

11. What security and control measures will you take to prevent violations of state liquor laws at this event?
 (List type and number of security/police personnel and type of fencing or control barriers if applicable)

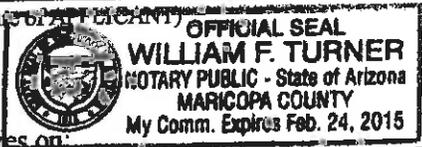
_____ # Police Fencing
 _____ # Security personnel Barriers

12. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your wine festival/fair licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

I, MARK TORVE, hereby declare that I am the APPLICANT filing this application. I
 (Print full name)
 have read the application and the contents and all statements are true, correct and complete.

X [Signature]
 (Signature of APPLICANT)

State of ARIZONA County of MARICOPA
 The foregoing instrument was acknowledged before me this
9 day of APRIL, 2012
 Day Month Year



My commission expires on: 02/24/2015 (Signature of NOTARY PUBLIC)

*** FOR USE BY LOCAL GOVERNING AUTHORITY ONLY ***

I, _____, hereby APPROVE DISAPPROVE this application on behalf of
 (Government Official)
 _____ X _____
 (City, Town, or County) (Title) (Signature of OFFICIAL)

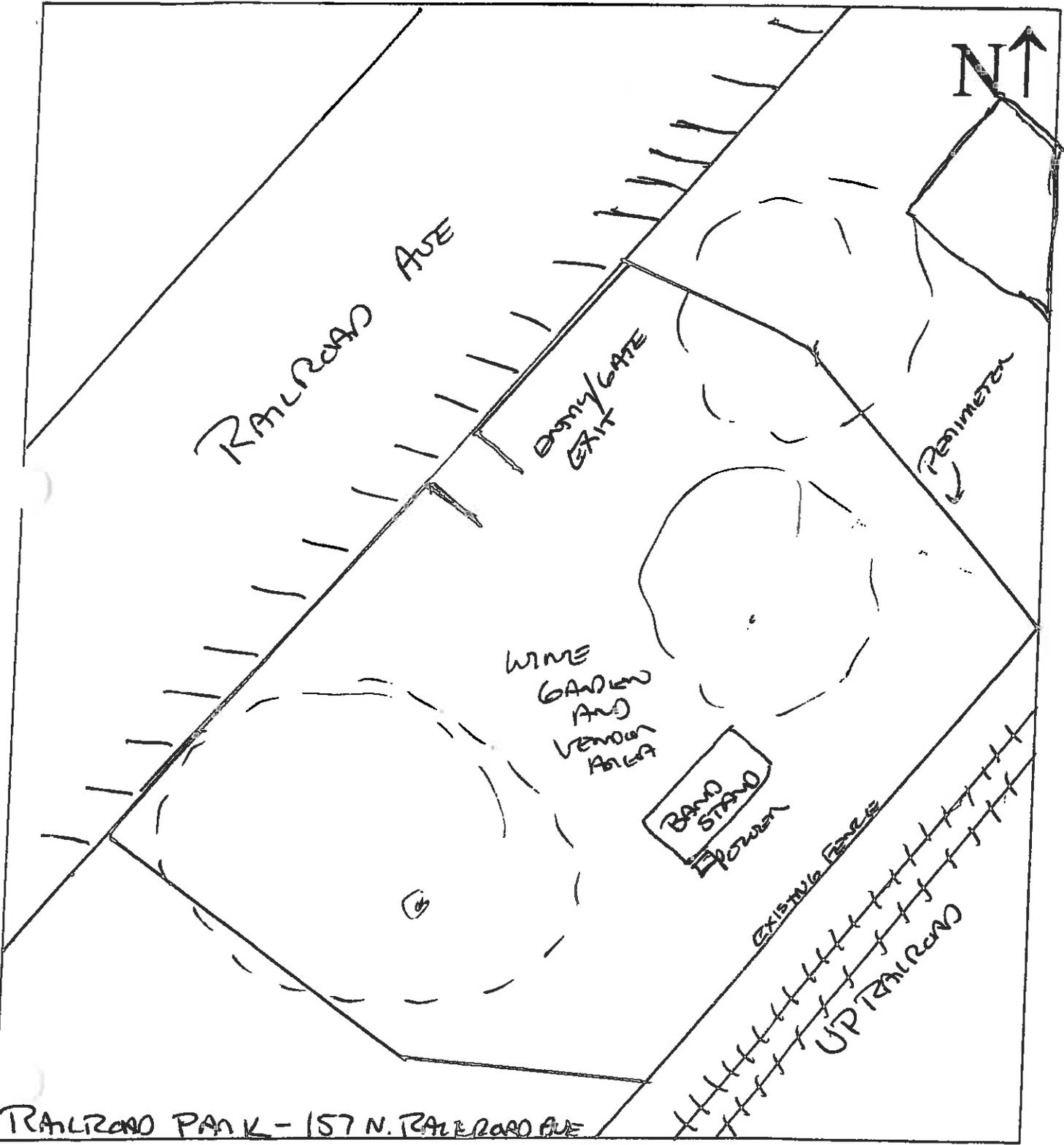
*** FOR USE BY DLLC ONLY ***

APPROVED DISAPPROVED

By: _____ Date: _____

WINE FESTIVAL/FAIR LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.
(Show dimensions, serving areas, and label type of enclosure and security positions)



RAILROAD PARK - 157 N. RAILROAD AVE
WILL CO, AZ 85643



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STEWART

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Map data © 2004 Google

Map data © 2004 Google

CITY OF WILLCOX
Request for Council Action

Agenda Item: 10
Tab Number: 3
Date: 05-07-2012

Date Submitted:
April 13, 2011
Date Requested:
May 19-May 20, 2012

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject:
Request approval to
serve wine in glass
containers.

To: Honorable Mayor and City Council

From: Dave Bonner, Director Public Services & Works

Discussion: Mr. Rod Keeling of the Willcox Wine Country Committee of the Willcox Chamber of Commerce is planning to hold a wine and music festival from 7:00 AM to 7:00 PM on May 19 and 7:00 AM to 7:00 PM on May 20, 2012. This event is scheduled to be held in Railroad Park. They are requesting approval for vendors to serve wine in glass containers during this event.

Recommendation: Staff recommends that the Mayor and Council consider approval for vendors to be able to serve wine in glass containers during their October festival in Railroad Park.

Fiscal Impact: \$

Prepared By: Kate Schwartz

Kate Schwartz, Public Services and Works

Approved By: Dave Bonner

Dave Bonner, Public Services and Works Director

Approved By: Pat McCourt

Pat McCourt, City Manager

**CITY OF WILLCOX
Request for Council Action**

Agenda Item: 11
Tab Number: 6
Date: 05-07-2012

Date Submitted:
April 13, 2012
Date Requested:
May 19-May 20, 2012

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject:
Willcox Wine
Country Committee
of the Willcox
Chamber of
Commerce requests
reservation of 10-15
parking spaces on the
park-side of Railroad
Ave.

To: Honorable Mayor and City Council

From: Dave Bonner, Director Public Services and Works

Discussion: The Willcox Wine Country Committee of the Willcox Chamber of Commerce requests a reservation of 10-15 parking spaces on the park-side of Railroad Ave. This event is scheduled to be held May 19 and May 20, 2012, from 7:00 AM until 7:00 PM.

Recommendation: Staff recommends that the Mayor and Council consider a waiver for this event.

Fiscal Impact: \$0.00

Prepared By:

Kate Schwartz
Kate Schwartz, Public Services and Works

Approved By: Dave Bonner
Dave Bonner, Public Services and Works Director

Approved By:

Pat McCourt
Pat McCourt, City Manager

**CITY OF WILLCOX, COCHISE COUNTY, ARIZONA
Facilities Use Agreement**

This Agreement made this _____ day of _____, 20____
between WILLCOX WINE COUNTY COMMITTEE/CHAMBER ("PARTICIPANT") and
the City of Willcox through the City Public Works Department ("CITY") for the use of the
City owned facilities by a private organization.

ARTICLE I -- TERM OF AGREEMENT:

The term of this agreement shall be May 19, 2012, through
May 20 2012, unless earlier terminated by either party.

Please note starting time and ending time TO INCLUDE set up and tear down.

7am
start time

7pm
end time

Notice of termination shall be provided at least ninety (90) days prior to the effective
termination date.

ARTICLE II -- CITY OWNED FACILITIES:

This agreement shall be for the use of RAILROAD PARK,
(facility and area/s)

to be used for WINE FESTIVAL, MUSIC, FOOD, VENDORS
(type of event)

to be used by WILLCOX WINE COUNTY - PUBLIC EVENT
(example: public, family, friends)

PARTICIPANT wishes to use certain City owned facilities and the CITY is willing to permit
the PARTICIPANT the primary use of the facilities under the conditions indicated in this
Agreement and any Exhibit attached hereto during the term of this Agreement.

CITY agrees that it will perform the duties as outlined in Attachment "A".

PARTICIPANT agrees it will perform the duties as outlined in Attachment(s) "B".

PARTICIPANT agrees to pay the fees as are listed on Attachment "C".

ARTICLE III -- INDEMNIFICATION AND INSURANCE

PARTICIPANT agrees to secure liability Insurance ten (10) days prior to the event to
cover the term of this agreement in not less than the amount of one million dollars
(\$1,000,000.00) which names the City as additionally insured and including required
endorsement.

SEVERABILITY

Each provision of this Agreement stands alone and, if any provision of this Agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of the provision and of the entire Agreement will be severable and remains in effect.

ENTIRE AGREEMENT

This document constitutes the entire Agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This Agreement may be modified, amended or extended only by a written amendment approved by the parties.

GOVERNING LAW

This Agreement shall be construed under the laws of the State of Arizona and shall incorporate, by reference, all laws governing mandatory contract provisions required by statute or executive order.

IN WITNESS WHEREOF, the Parties hereby enter into this Agreement as of the day and year written above.

CITY OF WILLCOX, COCHISE COUNTY, ARIZONA

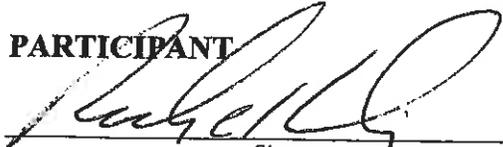

Signature

3-20-12
Date

Oscar Hudson
Printed Name

Facilities & Parks Supervisor
Title

PARTICIPANT


Signature

3-20-12
Date

ROONEY E. KEELING
Printed Name

EVENT COORDINATOR
Title

Attachment "A"
Railroad Park

The City of Willcox Facilities & Maintenance section of Public Services & Works will perform the following:

<input checked="" type="checkbox"/> <input type="checkbox"/> Discontinue Irrigation on <u>MAY 18, 2012</u>
<input type="checkbox"/> <input type="checkbox"/> Provide Electrical Key, Master 0873
<input type="checkbox"/> <input type="checkbox"/> Provide Electrical Key, Ace CH ELEC M1
<input type="checkbox"/> <input type="checkbox"/> Provide Electrical Key, Ace C0266

Unless otherwise specified trash cans are emptied, restrooms are cleaned and restocked on a daily basis during weekdays.

Arrangements for additional tasks may be requested by speaking with the Facilities and Maintenance Supervisor or the Public Services & Works Director.

Special Arrangements:

- 1- NEED ACCESS TO POWER AT BANDSTAND/RAMAOTA
- 2- NEED EXTRA TRASH BANNERS & PICK-UP ON MONDAY
- 3- WE WILL RESERVE 10-15 PARKING SPACES ON PARK-SIDE OF RAILROAD AVE. NEED TRAFFIC CONES FROM PW.

The "Participant" is responsible for establishing control of the area(s) requested for use. The City of Willcox is not responsible for loss due to acts of God or vandalism or by actions of others not affiliated with the City of Willcox.

Attachment "C"
Railroad Park Fee Schedule

Deposit and Rental Fees

All Deposits, Fees, Proof of Insurance & Special Permits or Licenses must be tendered 10 days prior to event date in order to finalize scheduling details.

	Fee Description	Fee Amount	Number of Days	Subtotal	Cash Rec'd.	Check#	Rcpt. #
X	Reservation Deposit	\$50.00		\$50.00		3121	93023
Total Fees Due				50			

- Request to waive fees through City Council.
- The City of Willcox reserves the right to refuse reservations.
- Must be at least 21 years of age to reserve facilities.
- Participant may reserve one (1) day prior to the event to set up for event without additional charge for the day providing another event is not already scheduled.
- Under normal circumstances; fees and certificate of insurance must be remitted ten (10) days prior to the scheduled use.
- All fees must be paid prior to the issuance of keys.
- Cancellation of reservation within five (5) days of the activity will result in surrender of \$50.00 deposit and 1/2 of rental fees.
- Returned checks are subject to a twenty-five dollar (\$25.00) fee.

Condition Verification

I have inspected the condition of the facilities specified under this agreement and have found them to be in _____ Satisfactory _____ Unsatisfactory condition.
 I recommend that _____ All _____ None _____ Other _____ of the deposit be returned.
 _____ Significant damage has occurred directly related to this event.
 Damages are estimated to cost _____ which must be remitted within five (5) days.

City of Willcox Representative Signature

Date

CITY OF WILLCOX
Request for Council Action

Agenda Item: 12
Tab Number: 7
Date: 05-07-2012

Date Submitted:
04/13/2011
Date Requested:
06/08/2012

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject:
Stronghold Feed and
Supply requests
street closure from
Railroad Ave
between Fremont
and Woods.

To: Honorable Mayor and City Council

From: Dave Bonner, Director Public Services & Works

Discussion: The Stronghold Feed and Supply is requesting a street closure from Railroad Ave between Fremont and Wood. The Stronghold Feed and Supply would like to hold a street dance for customer appreciation. This event is scheduled to be held on June 8, 2012 for 5:00 PM until 10:30 PM.

Recommendation: Staff recommends that the Mayor and Council consider a waiver for this event.

Fiscal Impact:

Prepared By: Kate Schwartz
Kate Schwartz, Public Services and Works

Approved By: Dave Bonner
Dave Bonner, Public Services and Works Director

Approved By: Pat McCourt
Pat McCourt, City Manager

PETITION TO CLOSE RAILROAD AVENUE, BETWEEN
Fremont Street *Wood Street*
~~MALLEY STREET AND STEWART STREET~~ TO VEHICULAR TRAFFIC

ON June 8, 2012
DATE(S)

FROM 5pm TO 10:30p
START TIME END TIME

FOR THE PURPOSE OF Street Dance - Customer Appreciation
EVENT

Willcox Commercial, ok to close _____

Rex Allen Museum, ok to close _____

Rex Allen Theater, ok to close _____

Rodney's, ok to close _____

Palace Saloon, ok to close _____

Desert Moon Gifts, ok to close _____

Old West Mercantile, ok to close _____

Friends of Marty Robbins, ok to close _____

Taylor's Machine, ok to close *[Signature]*

_____, ok to close _____

_____, ok to close _____

_____, ok to close _____

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: _____
Tab Number: _____
Date: 05/12/2012

Date Submitted:
04-17-2012

Date Requested:
05-07-2012

Action:

Resolution
 Ordinance
 Formal
 Other

Subject: Appointment to the Parks and Recreation Advisory Committee, to fill 1 vacancy, term expiring December 31, 2012.

TO: MAYOR AND COUNCIL

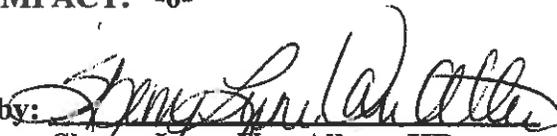
FROM: Sherry Lynn Van Allen, Human Resources

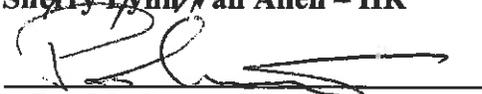
DISCUSSION: In accordance with the Willcox City Code Title 2-Chapter 2-3-3 Appointment; Terms; Vacancies; Removals: vacancies shall be filled by appointment by the Mayor and City Council. There are two (2) vacancies to fill which was vacated by the resignations of William "Bill" Nigh whose term expires December 31, 2012 and Sharon Nigh who term also expires on December 31, 2012 . City staff has advertised for two weeks in the Arizona Range News to fill the vacancies. Staff received 1 letter of interest in response to the advertisement. Currently there is one member that lives in the City and two members that reside in the County. The Committee must have 3-members residing in the City at all times.

A resume was received for consideration for appointment to the Parks and Recreation Advisory Committee from Angela Fuentes a resident of Willcox residing in the City limits.

RECOMMENDATION: For the Mayor and Council to appoint Angela Fuentes, if so desired, to the Parks and Recreation Advisory Committee to fill the unexpired term.

FISCAL IMPACT: -0-

Prepared by: 
Sherry Lynn Van Allen - HR

Approved by: 
Pat McCourt, City Manager

April 4, 2012

Angela Fuentes

520-384-9273 or 520-253-0722

doscabezasdiaz@hotmail.com

253 S Bisbee Ave. Willcox, AZ 85643

Objectives

To start a non-profit organization of my own, collaborating with local businesses and other non-profit organizations to aide Willcox and surrounding areas in Cochise County.

Education

Willcox High School

May 1999 Diploma

Cochise College

Currently attending Associates

Experience

Bobbi Abbl State Farm Insurance Agency | 303 W Rex Allen Drive

Office Manager **May 26, 2009 – Currently**

Licensed Staff **2006- Feb 2007**

Receptionist **2005- 2006**

Over a spread just short of 5 years, I have worked under Bobbi Abbl. Starting as a receptionist, I aided licensed staff members in service work. I scanned documents and took payments. I also started off setting appointments with the agent to review clients insurance. After I passed my test to obtain a life/health license, I worked as a specialist in that particular insurance industry. I picked up marketing at this time as well. Currently- I assist the agent in majority of her tasks for the office. I manage the office when the agent is not available. I reconcile the Premium Fund account on a monthly basis. I have many duties that an office manager would have.

APR 04 2012
RECD


Grant writer **August 2007- July 2009**

Laborer/ Store Manager **2006-2006**

I started this position as a laborer and quickly advanced to the Store Manager. The job duties needed for this position was to sort through purchased salvage and prepare it for retail in the Food Bank store. I managed over a crew of 5 or more, assigning different tasks on a daily basis such as, keeping the store clean, stocking the shelves, assembling food boxes, etc. I also priced the items for the store, and in return kept a spreadsheet of what prices we had used on products. As I learned more about the function of the food bank, I gained a lot of interest in trying to raise more money. I headed fundraisers for and wrote grants. I collaborated with other non-profit organizations throughout the Cochise County area to be able to come up with new ideas for programs that would benefit

AFLAC |

Self-Employment **Feb 2007- March 2008**

Insurance Sales and travel- commission pay only

Skills

- Marketing
- Typing
- Eager to learn new things
- Good communication skills
- Can operate office equipment
- Knowledge in life and health insurance and baking products
- Good management skills
- Networking
- Good work ethics



**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: _____
Tab Number: 14 - _____
Date: 05-07-2012

Date Submitted:
4-18-12
Date Requested:
5-7-12

Action:
 Resolution
 Ordinance
 Formal
 Other

**Subject: Resignation
from Delah J. Aiman
from Willcox Public
Library Advisory
Committee**

TO: MAYOR AND COUNCIL

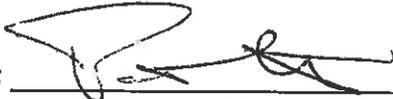
FROM: City Manager

DISCUSSION: Attached is a resignation letter from Mrs. Aiman from the Willcox Public Library Advisory committee effective June 30, 2012.

RECOMMENDATION: Accept the resignation.

FISCAL IMPACT: zero

Prepared by: Pat McCourt

Approved by: 

City Manager

Delah J. Aiman
711 N. Prescott Ave #6
Willcox, AZ 85643

April 12, 2012

City of Willcox
Mayor and City Council
Human Resources Office
101 S. Railroad Ave.
Willcox, AZ 85643

RE: Resignation from Willcox Public Library Advisory Committee:

Dear Mayor Lindsey:

Please accept this letter as my resignation from the Willcox Public Library Advisory Committee effective at the end of my current term which ends at the end of this current fiscal year: June 30, 2012.

Sincerely,

A handwritten signature in cursive script that reads "Delah J. Aiman".

Delah J. Aiman

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: 15
Tab Number: 10
Date: 05-07-2012

Date Submitted:
4-18-12
Date Requested:
5-7-12

Action:
 Resolution
 Ordinance
 Formal
 Other

**Subject: Resignation
from Joseph L. T. Aiman
from Willcox Public
Library Advisory
Committee**

TO: MAYOR AND COUNCIL

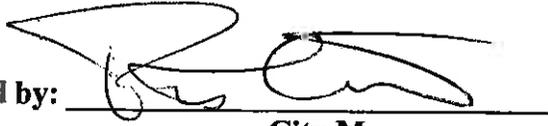
FROM: City Manager

DISCUSSION: Attached is a resignation letter from Mr. Aiman from the Willcox Public Library Advisory committee effective June 30, 2012.

RECOMMENDATION: Accept the resignation.

FISCAL IMPACT: zero

Prepared by: Pat McCourt

Approved by: 

City Manager

Joseph L. T. Aiman, Jr.
711 N. Prescott Ave #6
Willcox, AZ 85643

April 12, 2012

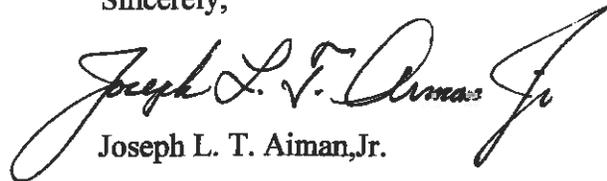
City of Willcox
Mayor and City Council
Human Resources Office
101 S. Railroad Ave.
Willcox, AZ 85643

RE: Resignation from Willcox Public Library Advisory Committee:

Dear Mayor Lindsey:

Please accept this letter as my resignation from the Willcox Public Library Advisory Committee effective at the end of this current fiscal year: June 30, 2012.

Sincerely,



Joseph L. T. Aiman, Jr.

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: 16
Tab Number: 11
Date: 05/07/2012

Date Submitted:
4-19-12
Date Requested:
5-7-12

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject:
Approval of a transfer
of fund appropriations to
the "Repair and
Demolition Fund"

TO: MAYOR AND COUNCIL
FROM: City Manager

DISCUSSION:

The City Council adopted Ordinance NS 289 on November 17, 2008. Included in Section 3 of that Ordinance was the adoption of the "Uniform Code for the Abatement of Dangerous Buildings, 1997 Edition" (ADB).

Section 802.1 of ADB requires the City to establish a revolving Fund to be designated as the "Repair and Demolition Fund". Staff has established this Fund and line items within the Fund for use in accomplishing the purposes of the ADB. This will be a Governmental type Fund as per GFOA guidelines.

As the City progresses with the demolition of Dangerous Buildings the ADB requires expenditures be made from the Repair and Demolition Fund.

State law prohibits the expenditure of any money for which the Council has not authorized an appropriation (an appropriation is the authority to spend money: we would commonly think of it as the "budgeted amount").

State law also provides that the City may not exceed the total budget limitation, nor the total amount budgeted whichever is less.

In order for the staff to be able to write checks from the Repair and Demolition fund for the purposes of the ADB it is necessary to "move" some appropriations from somewhere else in the City Budget to the ADB line items (reduce the budget in one area and increase it in another area).

RECOMMENDATION:

Approve the movement of Appropriations of one hundred thousand dollars (\$100,000) from the Sewer fund – Capital Outlay to the ADB.

FISCAL IMPACT:

There is no fiscal impact on moving appropriations. The fiscal impact occurs when the money is actually spent.

Prepared by: _____

Approved by:  _____
City Manager

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: _____
Tab Number: _____
Date: 5/7/2012

Date Submitted:
4-19-12
Date Requested:
5-7-12

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject:
Approval of a loan
to the "Repair and
Demolition Fund"
from the General Fund.

TO: MAYOR AND COUNCIL
FROM: City Manager

DISCUSSION:

The City Council adopted Ordinance NS 289 on November 17, 2008. Included in Section 3 of that Ordinance was the adoption of the "Uniform Code for the Abatement of Dangerous Buildings, 1997 Edition" (ADB).

Section 802.1 of the ADB requires the City to establish a revolving Fund to be designated as the "Repair and Demolition Fund". Staff has established this Fund and line items within the Fund for use in accomplishing the purposes of the ADB. This will be a "Governmental" type Fund as per GFOA guidelines.

As the City progresses with the demolition of dangerous buildings the ADB will require actual expenditures be made from the Repair and Demolition Fund.

Since the ADB Fund has no income at this time, and does not have an opening Fund Balance carryover, in order to provide funds for ADB there must be a transfer into the Repair and Demolition Fund from the General Fund.

Section 802.2 states that "such sum so transferred shall be deemed a loan to the repair and demolition fund and shall be repaid out of the proceeds of the collections herein provided for." This loan will be taken from the Fund Balance of the General Fund as needed to pay the necessary expenses that will be paid from the Repair and Demolition Fund.

As monies are recaptured in the Repair and Demolition Fund, the "loan" will automatically be repaid to the General Fund. What this means is that the Staff will transfer money, up to a maximum of \$100,000, from the General Fund (if more is needed

the staff will have to secure approval from the City Council) as it is needed in the Repair and Demolition Fund to pay the necessary costs of the ADB.

Doing it in this way maximizes the money in the General Fund for investment purposes. It also means that the cash balance in the Repair and Demolition Fund will be zero.

RECOMMENDATION:

Approve a loan of up to One Hundred Thousand Dollars (\$100,000) from the General Fund to the Repair and Demolition Fund.

FISCAL IMPACT:

There is a loss of income to the General Fund as the balance drops to cover the loan to the Repair and Demolition Fund. If the costs incurred to cover expenses incurred in the Repair and Demolition Fund cannot be recaptured, then the "loan" will have to be written off as a bad debt.

Prepared by: _____

Approved by:  _____
City Manager

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: 18
Tab Number: 13
Date: 05-07-2012

Date Submitted:
5-2-12

Date Requested:
5-7-12

Action:
 Resolution
 Ordinance
 Formal
 Other

**Subject: Private Public
partnership in operation
of Waste Water
Treatment Plant
Resolution to approve**

TO: MAYOR AND COUNCIL

FROM: City Manager

DISCUSSION: As the Staff has previously reported, we have been reviewing the prospect of a Public/Private Partnership for the operation of the City's Waste Water Treatment Plant (WWTP). There have been a few factors driving this exploration.

- 1) The City of Willcox has used a Lagoon system of Waste Water Treatment for many years, this system does not seem to be adequate to properly treat the waste water. The result has been a Notice of Violation (NOV) from the Arizona State Department of Environmental Quality (AZDEQ). Failure to address the concerns could result in substantial fines and the loss of the ability to connect any new accounts to the Sewer Collection system.
- 2) The City made major upgrades to the WWTP approximately 2000, these were made in conjunction with professional engineers. These have failed to address the concerns and the result was the NOV and a Consent Order (CO).
- 3) The Federal and State requirements are projected to continue to become more demanding in future years.
- 4) While the City staff is knowledgeable and motivated, we are limited by our lack of expertise in the operation of many types of Waste Water Disposal.
- 5) The City is faced with making major investments in facilities to address long term needs at the WWTP. The decisions made now will affect the City rate payers for decades. These decisions will affect the type of system chosen, the design of the WWTP, and the long term costs of the operation of the WWTP. Each of these decisions can have the effect of hundreds of thousands of dollars in construction and/or operational costs.
- 6) It is not clear at this time what will be selected as the "Best" system to address to correct the current problems and address the future needs of the City. While I have a preference, much of that preference is guided by my limited past experience. What I do not have, nor does any of the staff or engineers, is the "hands on" experience of operating the various types of plants. This is the type experience the City needs to help make the decision on type and design.

- 7) While engineers are knowledgeable and will design a system which will achieve the goal of producing the end product (effluent of adequate quality); they are not necessarily experienced or knowledgeable in day to day operations.
- 8) Whatever system is picked for the WWTP there will be new costs involved in the operation which will be difficult to predict.

The Staff looked for ways to try to address these concerns. We feel that the need to bring in a high level of "Operational Expertise" to the City to assist in the process of developing the new WWTP: this development needed to be done in a timeframe which will allow the City to be active in the selection of method, design of facility, and future operation of facility. This latter item is especially important to the City as these costs will have to be 100% borne by the ratepayers – forever.

Our opinion was that the best way to find the type Operational Expertise we needed was to look to a large private firm who had broad experience in the operation of WWTP of various types.

Staff initiated a Request for Qualifications (RFQ) in conformance with the City's purchasing procedure. While we feel Willcox is an important Metropolitan area; in the bigger picture we are small potatoes. We did receive three (3) well qualified responses.

GHD Environmental Services, Inc.
Phoenix, AZ

PERC Water Corporation
Costa Mesa, CA

Severn Trent Services
Colorado Springs, CO

A panel made up of Staff, outside staff and a knowledgeable citizen from the Willcox area reviewed the RFQ and selected Severn Trent as best suiting the needs of the City. (Pat McCourt, John Bowen, Jim Thomas, Brad Hamilton [Benson Public Works Director], and Kevin Stamback [County resident and Septage Hauler]).

Staff recognized that we are buying not just current operations ability; we are buying expertise and a lot of it. We recognize that the immediate cost to operate the WWTP is likely to **increase**. Under all circumstances the cost to operate the WWTP will increase. We feel that the long term benefits of selection of the type facility and the design to incorporate operational efficiencies will far out weigh the short term costs. Therefore the saving by having additional expertise as the City's partner during selection, design, construction, during switch over, and operation of the new WWTP is likely to create savings which will outweigh the additional short term costs.

The plan is to bring Severn Trent on board July 1, 2012. They will be our long term partner through the selection, design, construction, and operation of the new WWTP. Severn Trent is currently working with the City of Safford in a Public Private Partnership to operate Safford's WWTP.

RECOMMENDATION: Award a five (5) year contract for operation of the City's WWTP to Severn Trent.

FISCAL IMPACT: While it is somewhat difficult to breakout the cost of operation of the WWTP from the operation of the Collection system; therefore the FY13 numbers are likely to be highly inflated; it is estimated that the additional costs of operation of the entire Sewer system is likely to increase over the current costs \$180,000/yr. Regardless whether the City decides to use the Public/Private partnership the cost of operation of the WWTP will increase substantially. The proposed contract includes variable cost sections which are designed to protect both the City and Severn Trent. If costs of operation in these areas exceed estimates, Severn Trent receives additional payments to cover the costs; if costs are less than expected the City receives a credit toward the next years costs. These clauses could cause the estimated increase of \$180,000 to be higher or lower.

Prepared by: Pat McCourt

Approved by: 
Pat McCourt City Manager

RESOLUTION NO: 2012-35

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, APPROVING AND AWARDING THE WASTE WATER TREATMENT PLANT (“WWTP”) BID TO SEVERN TRENT ENVIRONMENTAL SERVICES, INC. (“CONTRACTOR”), AUTHORIZING THE EXECUTION OF THIS RESOLUTION AND CONTRACT DOCUMENTS AND DECLARING AN EMERGENCY TO EXIST.

WHEREAS, the CITY is empowered pursuant to A.R.S. § 9-240 (A) and (B) to control the finances and property of the corporation; and

WHEREAS, the CITY is empowered pursuant to A.R.S. §§ 9-240 and 9-276 to establish and define sewer districts and construct sewers therein; to regulate, build and repair sewers, tunnels and drains; and

WHEREAS, the CITY is empowered pursuant to A.R.S. § 9-511 to engage in any business or enterprise which may be engaged in by persons by virtue of a franchise from a municipal corporation, and may construct, purchase, acquire, own and maintain within and without its corporate limits any such business or enterprise, including plants and pipelines for sewage; and

WHEREAS, the CITY and AZDEQ have reached an agreement pursuant to an AZDEQ Consent Order to perform certain steps to assure actions are taken to come into compliance with State and Federal laws related to the City’s Waste Water Treatment Plant; and

WHEREAS, the City of Willcox Mayor and Council, desire to have this item presented at its next Council meeting on May 7, 2012; and

WHEREAS, it is necessary for the preservation of the peace, health, and safety of the City of Willcox, Cochise County, Arizona, that an emergency be declared to exist to assure approval of the bid award to CONTRACTOR, and that this Resolution be effective immediately upon its passage and adoption.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Willcox, Cochise County, Arizona, that the City hereby formally approves the bid award to CONTRACTOR for the WWTP contracted services.

BE IT FURTHER RESOLVED by the Mayor and Council that, due to an existing emergency declared herein, the immediate effectiveness of this Resolution is necessary to preserve the peace, health, and safety of the City of Willcox, Cochise County, Arizona, and this Resolution shall therefore be effective upon its passage and adoption.

PASSED AND ADOPTED by the Mayor and Council of the City of Willcox,
Cochise County, Arizona this _____ day of May, 2012.

APPROVED/EXECUTED:

MAYOR, GERALD W. LINDSEY (or)
VICE-MAYOR, MONIKA S. CRONBERG

ATTEST:

APPROVED AS TO FORM:

City Clerk, Cristina Garcia Whelan, CMC

City Attorney, Hector M. Figueroa

RESOLUTION NO: 2012-35

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: _____
Tab Number: _____
Date: 05-07-2012

Date Submitted:
4-11-12
Date Requested:
5-7-12

Action:
 Resolution
 Ordinance
 Formal
 Other

**Subject: Extension of
leases with Clear
Channel For two (2)
billboard sites**

TO: MAYOR AND COUNCIL

FROM: City Manager

DISCUSSION: The City of Willcox has a number of sites upon which Billboards are erected. The City has two (2) leases with Clear Channel for use of two (2) of these sites: one is located on the westbound interstate near exit 340 on the City property off Circle I; the other is located on the eastbound interstate near exit 340 on City Property located near Keillor Park.

The current leases are for a two (2) year period and expire on June 30, 2012. The current "rent" paid to the City is space received on two (2) other Clear Channel Billboards: one on westbound I-10 between the New Mexico State line and Willcox and the other on eastbound I-10 between Mile Post 270 and Mile post 340.

The proposed amendment only extends the term of the leases to June 30, 2014; all other terms remain the same.

RECOMMENDATION: Approve the proposed extension

FISCAL IMPACT: No direct monetary impact, the value of the advertizing on the two Billboards the City receives is unknown.

Prepared by: Pat McCourt

Approved by: 
Pat McCourt, City Manager

**CITY OF WILLCOX, COCHISE COUNTY, ARIZONA
RESOLUTION NO: 2012-36**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA APPROVING AND ADOPTING AMENDMENTS TO BILLBOARD LEASES BETWEEN THE CITY OF WILLCOX [“LANDLORD”] AND CLEAR CHANNEL OUTDOOR, INC., A DELAWARE CORPORATION [“TENANT”] FOR THE PURPOSE OF EXTENDING THE LEASES ON CITY OWNED PROPERTY FOR BILLBOARD SPACE, AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.

WHEREAS, the Mayor and Council of the City of Willcox shall have control of the finances and property of the corporation pursuant to A.R.S. Section 9-240(A) and Section 9-499.01 et seq.: and

WHEREAS, the **LANDLORD** is authorized pursuant to A.R.S. § 9-241(A) to lease property necessary or proper to carry out the purposes of the corporation, within or without its limits; and

WHEREAS, **LANDLORD** and **TENANT** have existing Billboard Leases for Parcels #202-43-003C and #202-72-004C which will expire on June 30, 2012; and

WHEREAS, the **LANDLORD** and **TENANT** desire to extend the Lease period to June 30, 2014 with all other Lease terms and conditions remaining unchanged; and

WHEREAS, the Mayor and Council has determined that it is in the best interest of the City and its citizens to authorize and approve the Billboard Leases as presented; and

WHEREAS, Mayor and Council desire to have this item presented to the Willcox City Council at the next Council Meeting on May 7th, 2012; and

WHEREAS, it is necessary for the preservation of the peace, health, and safety of the City of Willcox, Cochise County, Arizona, that an emergency be declared to exist to assure timely approval of the Lease extensions, and that this Resolution be effective immediately upon its passage and adoption.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Willcox, Cochise County, Arizona, that the City hereby formally authorizes and approves the Lease extensions on Parcels #202-43-003C and #202-72-004C as stated above and authorizes the Mayor to execute this Resolution.

BE IT FURTHER RESOLVED by the Mayor and Council that, due to an existing emergency declared herein, the immediate effectiveness of this Resolution is necessary to preserve the peace, health, and safety of the City of Willcox, Cochise County, Arizona, and this Resolution shall therefore be effective upon its passage and adoption.

PASSED AND ADOPTED by the Mayor and Council of the City of Willcox, Cochise County, Arizona this _____ day of May, 2012

APPROVED/EXECUTED

MAYOR, GERALD W. LINDSEY (or)
VICE-MAYOR, MONIKA S. CRONBERG

ATTEST:

APPROVED AS TO FORM:

City Clerk, Cristina Garcia Whelan, CMC

City Attorney, Hector M. Figueroa, Esq.

RESOLUTION NO: 2012-36

**AMENDMENT
TO LEASE AGREEMENT**

This Amendment ("Amendment") to that certain Lease Agreement dated May 17, 2010 (collectively with all amendments and/or addenda thereto, the "Lease"), is entered into and effective as of June 1, 2012, by and between CITY OF WILLCOX, COCHISE COUNTY, ARIZONA ("Landlord") and CLEAR CHANNEL OUTDOOR, INC. ("Tenant") for premises located on Parcel 202-72-004C.

RECITALS

WHEREAS, Tenant and Landlord desire to enter into this Amendment to amend and modify certain terms of the Lease.

NOW, THEREFORE, for \$10.00 and other good and valuable consideration, the receipt and adequacy of which are hereby expressly acknowledged and agreed, the parties do hereby agree as follows:

AGREEMENT

1. Except as otherwise defined herein, capitalized terms used in this Amendment shall have the meanings assigned to such terms in the Lease.
2. Lease term will extend for additional two year period June 1, 2012 through May 31, 2014.
3. The parties hereby ratify the Lease and except as amended or modified hereby, all other terms of the Lease shall remain unaltered and in full force and effect.

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound hereby, have caused this Amendment to be signed by their duly authorized officers as of the date first written above.

Landlord: City of Willcox

Tenant: Clear Channel Outdoor, Inc.

Name:
Title:

Name: Diane Veres
Title: President, Arizona Division

**AMENDMENT
TO LEASE AGREEMENT**

This Amendment ("Amendment") to that certain Lease Agreement dated May 17, 2010 (collectively with all amendments and/or addenda thereto, the "Lease"), is entered into and effective as of June 1, 2012, by and between CITY OF WILLCOX, COCHISE COUNTY, ARIZONA ("Landlord") and CLEAR CHANNEL OUTDOOR, INC. ("Tenant") for premises located on Parcel 202-43-003C.

RECITALS

WHEREAS, Tenant and Landlord desire to enter into this Amendment to amend and modify certain terms of the Lease.

NOW, THEREFORE, for \$10.00 and other good and valuable consideration, the receipt and adequacy of which are hereby expressly acknowledged and agreed, the parties do hereby agree as follows:

AGREEMENT

1. Except as otherwise defined herein, capitalized terms used in this Amendment shall have the meanings assigned to such terms in the Lease.
2. Lease term will extend for additional two year period June 1, 2012 through May 31, 2014.
3. The parties hereby ratify the Lease and except as amended or modified hereby, all other terms of the Lease shall remain unaltered and in full force and effect.

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound hereby, have caused this Amendment to be signed by their duly authorized officers as of the date first written above.

Landlord: City of Willcox

Tenant: Clear Channel Outdoor, Inc.

Name:
Title:

Name: Diane Veres
Title: President, Arizona Division

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: 28
Tab Number: 15
Date: 05-07-2012

Date Submitted:
April 26, 2012

Date Requested:
May 21, 2012

Action:
 Resolution
 Ordinance
 Formal
 Other

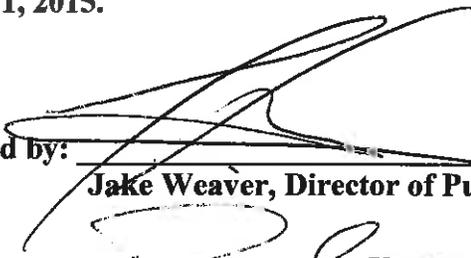
Subject: Renewal of contract with Health Care Innovations, Inc. for Ambulance Dispatch Agreement.

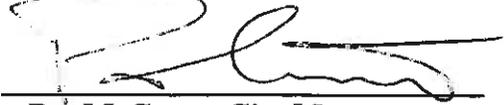
TO: MAYOR AND COUNCIL
FROM: Jake Weaver, Willcox Department of Public Safety Director

DISCUSSION:

Willcox Department of Public Safety is requesting that council review and approve the contract for Ambulance Dispatch services between the City of Willcox and Health Care Innovations, Inc. The purpose of this agreement is to establish the terms by which the City of Willcox Department of Public Safety Communications Division, will provide backup ambulance dispatch service for Health Care Innovations, Inc. beginning June 1, 2012 and expiring June 1, 2015. Additionally HCI agrees to provide training to CITY staff, Ambulance GPS monitoring equipment, communications equipment, stand by crew and ambulance in the Willcox area, agrees not to charge City Employees for transport in the event of work related injury, and to pay the sum of \$11,269.00, which is half the salary of one full time dispatcher. The sum is to be paid to the City of Willcox yearly, in equal monthly payments for the duration of the contract, as long as Medicare or Medicaid do not reduce payment to ambulance providers. HCI has been the ambulance provider for the Willcox area for approximately 14 years.

RECCOMENDATION: Council approve the contract between the City of Willcox and Healthcare Innovations, Inc for backup ambulance dispatch services beginning June 1, 2012 to June 1, 2015.

Prepared by: 
Jake Weaver, Director of Public Safety

Approved by: 
Pat McCourt, City Manager

**CITY OF WILLCOX, COCHISE COUNTY, ARIZONA
RESOLUTION NO: 2012-37**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA APPROVING AND ADOPTING THE DISPATCH AGREEMENT WITH HEALTHCARE INNOVATIONS, INC. ["HCI"] ON BEHALF OF THE WILLCOX DEPARTMENT OF PUBLIC SAFETY COMMUNICATIONS DIVISION ["WDPS"] FOR THE PURPOSE OF PROVIDING DISPATCH SERVICES AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.

WHEREAS, the City of Willcox is empowered pursuant to A.R.S. § 9-240(12) to establish and regulate the police of the city and to enter into agreements with the county, the state and federal governments and agencies pursuant A.R.S. § 11-951 and 952 et seq. and is vested with all powers of incorporated cities and towns as set forth in Title 9; and

WHEREAS, HCI provides ambulance services in the Willcox community and has done so for approximately fourteen (14) years; and

WHEREAS, the Willcox Department of Public Safety Communications Division was approached and asked to provide Back-Up Ambulance Dispatch Services ; and

WHEREAS, the WDPS and HCI have agreed to the terms of the Agreement and the compensation to be derived therefrom; and

WHEREAS, the Mayor and Council of the City of Willcox, Cochise County, Arizona have determined that it is in the best interest of the City, the WDPS and its citizens to approve and adopt the Ambulance Dispatch Agreement; and

WHEREAS, the Mayor and Council and the WDPS desire to have this item presented at the next Council Meeting on May 7th, 2012; and

WHEREAS, it is necessary for the preservation of the peace, health, and safety of the City of Willcox, Cochise County, Arizona, that an emergency be declared to exist to assure timely implementation of the Agreement, and that this Resolution be effective immediately upon its passage and adoption.

BE IT RESOLVED by the Mayor and Council of the City of Willcox, Cochise County, Arizona, that the City hereby formally approves and adopts the Ambulance Dispatch Agreement, authorizes the Mayor to execute this Resolution and directs and authorizes the City Manager and Police Chief to take necessary action to carry out the intent of this Resolution.

BE IT FURTHER RESOLVED by the Mayor and Council that, due to an existing emergency declared herein, the immediate effectiveness of this Resolution is necessary to preserve the peace, health, and safety of the City of Willcox, Cochise County, Arizona, and this Resolution shall therefore be effective upon its passage and adoption.

PASSED AND ADOPTED by the Mayor and Council of the City of Willcox, Cochise County, Arizona this _____ day of May, 2012

APPROVED/EXECUTED
CITY OF WILLCOX

By _____
MAYOR, GERALD W. LINDSEY (or)
VICE-MAYOR MONIKA S. CRONBERG
Signed: _____.

ATTEST:

APPROVED AS TO FORM:

City Clerk, Cristina Garcia Whelan, CMC

City Attorney, Hector M. Figueroa, Esq.

RESOLUTION NO: 2012-37

AMBULANCE DISPATCH AGREEMENT

City of Willcox, a Municipal Corporation	CITY Contact Pat McCourt, City Manager	Willcox Department of Public Safety Chief, Jake Weaver
Healthcare Innovations, Inc., a Corporation (HCI)	HCI Contact James Broome	Ambulance Service Provider

This agreement is entered into between the **CITY OF WILLCOX**, a municipal corporation, duly-incorporated under the laws of the State of Arizona, hereinafter referred to as “**CITY**”, and **HEALTHCARE INNOVATIONS, INC.**, a duly incorporated corporation, hereinafter referred to as “**HCI**”.

1. The purpose of this agreement is to establish the terms by which the “**CITY**” will provide backup ambulance dispatch service for HCI. “Backup”, as used in this agreement, means that if personnel are not available in the HCI dispatch office, telephone calls would be automatically transferred to the **CITY**. The **CITY** will remain the primary answering point for ambulance calls in its PSAP area and backup, in other areas described in appendix A.
2. The term of this Agreement shall be three (3) years beginning June 1, 2012 to June 1, 2015. During the term, the agreement may be terminated by either party with thirty (30) day written notice.
3. **HCI** agrees to maintain in full force and effect, during the duration of this agreement, comprehensive general liability insurance coverage in the aggregate amount of two million dollars (\$2,000,000) per occurrence. The **CITY** shall be named as an additional insured of the aforementioned policy for the services performed within the scope of this agreement, on a certificate of insurance acceptable to the **CITY**.
4. The **CITY** agrees to communicate with **HCI** on a Federal Communications Commission approved emergency radio frequency, alpha numeric pager system, and/or by telephone, in the conduct of the ambulance dispatch operations. Should **HCI** decide to operate on another licensed radio frequency, **HCI** shall be responsible for providing the **CITY** with the radio equipment. **HCI** shall also be

responsible for installation and maintenance of the paging system and paying the cost of any long distance telephone charges. **HCI** shall also provide the **CITY** with internet based vehicle tracking hardware and software to permit **CITY** dispatchers to identify the location of **HCI** vehicles.

5. The **CITY** agrees to perform ambulance-dispatching services to **HCI** for the handling of ambulance service calls. Such services shall include non-emergency and emergency dispatching when personnel are not available in the **HCI** dispatch center.
6. In exchange for the services/considerations contained herein, **HCI** agrees that it shall not bill the **CITY** for treatment or transport of City of Willcox employees injured in work related accidents. The provisions of this paragraph apply to the services provided within the area described in CON #103 including any additions during the term of this agreement. **HCI** agrees to pay the **CITY** the sum of \$11,269, half of the salary of one full time dispatcher yearly in equal monthly payments for the term of the Agreement. The payments described above may be terminated if Medicare or Medicaid should reduce payments to ambulance providers after June 1, 2012.
7. **HCI** agrees to provide a First Responder or EMT class in Willcox every other year during the term of the Agreement. Qualified individuals recommended by the **CITY** shall be given preference and tuition scholarships.
8. In the event either party deems the other to be in non-compliance with the terms of this Agreement, including any supplements or amendments hereto, said party shall notify the other, in writing, of the alleged non-compliance and demand appropriate remedial or corrective action within thirty (30) days after the date of said notice. If the non-complying party fails to initiate appropriate corrective action within thirty (30) days, the non-compliance shall be considered a material breach entitling the complaining party to declare a default and the Agreement of no further force and effect.
9. **HCI** shall indemnify and hold harmless the **CITY** from any claims resulting from **HCI's** actions.

10. The CITY shall indemnify and hold harmless HCI from any claims resulting from the CITY's actions.
11. HCI agrees to provide when available and applicable, a stand by ambulance and crew to respond to requests for service within the immediate Willcox area, if an extended response time exists due to primary units being delayed due to calls or inter facility transports.
12. HCI shall provide drivers training to CITY Public Safety personnel who may be requested to drive HCI ambulances in times of emergency.
13. HCI agrees to provide maintenance any and all updates to monitoring system in dispatch.
14. The Agreement shall be interpreted, construed, and governed according to the laws of the State of Arizona with controlling jurisdiction in the Cochise County Superior Court. In the event of litigation between the parties as a result of any terms of this Agreement, venue shall be deemed to be proper only in Cochise County, Arizona.
15. The CITY and the HCI agree to the following miscellaneous provisions:
 - a) The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach hereof.
 - b) No modification, amendment, addition to or termination of Agreement, nor waiver of any of its provisions, shall be valid or enforceable unless in writing and signed by all of the parties, except as herein otherwise provided.
 - c) Agreement shall be binding on the parties, their distributees, legal representatives, successors and permitted assigns. Agreement is personal to each of the parties, and neither party may assign nor delegate any of its rights or obligations hereunder except as provided in this Agreement.
 - d) Any and all notices required or permitted to be given under Agreement will be sufficient if furnished in writing, sent by registered mail to the address listed in this Agreement.
 - e) In the event that any one or more of the provisions contained in Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect other provisions hereof, and Agreement shall be construed as if such invalid, illegal or unenforceable provisions had never been contained herein.
 - f) The Agreement constitutes the entire agreement between the parties and supersedes any prior understanding or written or oral agreements between the parties respecting the within subject matter of the scope of work contained herein.

g) Each party which is a signatory to Agreement has full authority to enter into this Agreement.

16. The address of the **CITY** for the purpose of this contract is:

City of Willcox, Attn: City Manager
101 S. Railroad Avenue, Suite B
Willcox, Arizona 85643
520-384-4271
Fax: 520-384-2590
pmccourt@willcoxcity.org

The address of **HCI** for the purpose of this contract is:

Healthcare Innovations, Inc.
ATTN: James Broome
440 S. Ocotillo
Benson, AZ 85602
(520) 586-7617
Fax (520) 586-2689
broomejw@msn.com

Changes in the respective contact person, contact address, or other contact information to which such notices may be directed may be made from time to time by either party by written notice to the other party in accordance with the provisions of this section.

17. STATUTORY REQUIREMENTS

E-verify requirements: To the extent applicable under Ariz. Rev. Stat. § 41-4401, **HCI** warrants compliance, on behalf of itself and any and all subcontractors, with all federal immigration laws and regulations that relate to their employees and compliance with the E-verify requirements under Ariz. Rev. Stat. § 23-214(A). **HCI's** breach of the above-mentioned warranty shall be deemed a material breach of the Agreement and the **CITY** may terminate the Agreement.

Scrutinized Business Operations: To the extent applicable under Ariz. Rev. Stat. Title 35, Articles 7 through 9, the **HCI** certifies that it does not have a scrutinized business operation in Sudan or Iran. For the purpose of this Section the term "scrutinized business operations" shall have the meanings set forth in LAWS 2008 CH. 1 or LAWS 2008 CH. 295, as applicable. **HCI's** breach of the above-mentioned warranty shall be deemed a material breach of the Agreement and the **CITY** may terminate the Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year first above written.

APPROVED/EXECUTED
CITY OF WILLCOX

By _____
MAYOR, GERALD W. LINDSEY (or)
VICE-MAYOR MONIKA S. CRONBERG

ATTEST:

APPROVED AS TO FORM:

By _____
City Clerk, Cristina G. Whelan, CMC

By _____
City Attorney, Hector M. Figueroa, Esq.

APPROVED/EXECUTED
HEALTHCARE INNOVATIONS, INC.

By _____
AUTHORIZED SIGNATORY,
JAMES BROOME

TAB 16

NEWLY ELECTED
OFFICIALS
TRAINING

June 1st & 2nd, 2012 at the Wigwam Resort, Litchfield Park

Invitation
Friday's Agenda
Saturday's Agenda
Rates & Lodging
Register

Dear City/Town Official:

The League of Arizona Cities and Towns, in partnership with Arizona State University, is pleased to announce the 15th annual Newly Elected Officials Program. The program will be held Friday, June 1 and Saturday, June 2, 2012 at the Wigwam Resort in Litchfield Park. It will begin at 8:30 a.m. on Friday and will conclude at 12:00 p.m. on Saturday.

Established in 1998, the purpose of the program is to assist newly elected officials to be more effective in their new policy-making role. The program will be similar to that offered in past years and provide participants with an opportunity to:

- Learn the basics of municipal government in Arizona
- Review Arizona government structure
- Learn about general issues of municipal budgeting
- Discuss ethical and legal issues facing elected officials
- Review the public policy process

The information is presented in a practical format with time for questions. In addition, all participants will receive materials that will serve as a useful reference when they return to their communities.

We encourage all newly elected city and town officials as well as local elected officials who are currently in office but wish to brush up on the basics of municipal government to join us. The cost of the program is \$170.00 per person and includes meals and materials. Registration materials are included in this site.

If you have questions about registration, please contact **Matt Lore** at the League of Arizona Cities and Towns, 602-258-5786.

We look forward to working with you.

Sincerely,
Ken Strobeck

NEWLY ELECTED

OFFICIALS
T R A I N I N G

June 1st & 2nd, 2012 at the Wigwam Resort, Litchfield Park

[Invitation](#)

[Friday's Agenda](#)

[Saturday's Agenda](#)

[Rates & Lodging](#)

[Register](#)

Friday's Agenda - June 1, 2012

- 7:30 am** Registration & Breakfast
- 8:30 am** Welcome & Introductions
- 9:15 am** Arizona Government 101
- 10:30 am** Break
- 10:45 am** The Public Policy Process in a Council Manager Form of Government
- 12:00 pm** Lunch
- 1:15 pm** The Budget - How Cities Raise and Spend Revenues
- 2:30 pm** Break
- 2:45 pm** Leadership as a Mayor or Councilmember
- 3:45 pm** Guidelines of Media Relations as an Elected Official
- 5:00 pm** Reception



NEWLY ELECTED

OFFICIALS
T R A I N I N G

June 1st & 2nd, 2012 at the Wigwam Resort, Litchfield Park

[Invitation](#)

[Friday's Agenda](#)

[Saturday's Agenda](#)

[Rates & Lodging](#)

[Register](#)

Saturday's Agenda - June 2, 2012

- 7:30 am Breakfast
- 8:30 am Anatomy of a Council Meeting
- 9:30 am Open Meeting Law
- 10:30 am Break
- 10:40 am Public Service Ethics
- 11:45 am Questions & Wrap-up



NEWLY ELECTED

OFFICIALS
T R A I N I N G

June 1st & 2nd, 2012 at the Wigwam Resort, Litchfield Park

[Invitation](#)

[Friday's Agenda](#)

[Saturday's Agenda](#)

[Rates & Lodging](#)

[Register](#)

Rates & Lodging

Registration Fee: \$170 per person (includes 2 breakfasts, 1 lunch and materials)

Cancellations must be received by May 25, 2012 for a full refund. If you have any questions, please contact the League of Arizona Cities and Towns at (602) 258-5786.

If you have any special dietary needs, please submit that information by email to mlore@azleague.org.

The Newly Elected Officials Training will be held at the:

Wigwam Resort

300 East Wigwam Blvd.

Litchfield Park, Arizona 85340

The Wigwam is offering a rate of \$91.00 plus tax. To make your hotel reservation and receive the special rate, please call 1-800-327-0396 and let the hotel know you are attending the Newly Elected Officials Training.

Deadline for hotel registration to receive the \$91.00 rate is Tuesday, May 15.

To view the hotel's website, [click here](#).

2012 Newly Elected Officials Training

Dear City/Town Official:

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We look forward to working with you.

Sincerely,
Ken Strobeck
Executive Director
League of Arizona Cities and Towns
(602) 258-5786

Details

When
Friday, June 1, 2012 - Saturday, June 2, 2012
7:30 AM - 12:00 PM
Pacific Time

Where
Wigwam Resort
300 East Wigwam Blvd.
Litchfield Park, Arizona 85340
1-800-327-0396

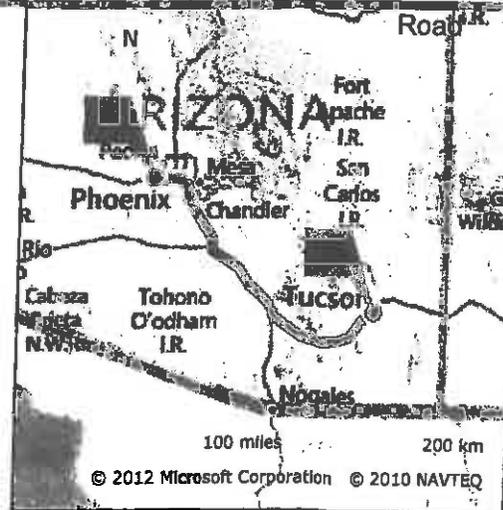
Planner
Matt Lore

2012 Newly Elected Officials Training

Directions

Driving From
101 S RAILROAD Ave, Willcox, AZ 85643

Driving To
300 W Ocotillo Rd, Litchfield Park, AZ 85340



215.5 mi, 3 hr 9 min

3 hr 11 min with traffic

[view route based on traffic](#)

A 101 S RAILROAD Ave, Willcox, AZ 85643

Depart S RAILROAD Ave toward E Grant St

422 ft

Turn right onto E Grant St



412 ft

Turn left onto I-10 Blvd / S Haskell Ave

Pass Circle K/Circle K in 0.3 mi



3.6 mi

Take ramp left for I-10 West / US-191 South toward Tucson / Douglas

207.9 mi

At exit 129, take ramp right and follow signs for Dysart Rd

0.4 mi

Turn right onto N Dysart Rd

2.4 mi

Turn left onto W Indian School Rd

0.3 mi
Turn right onto E Wigwam Blvd

0.6 mi
Turn right onto Sahuaro Rd
Private Road

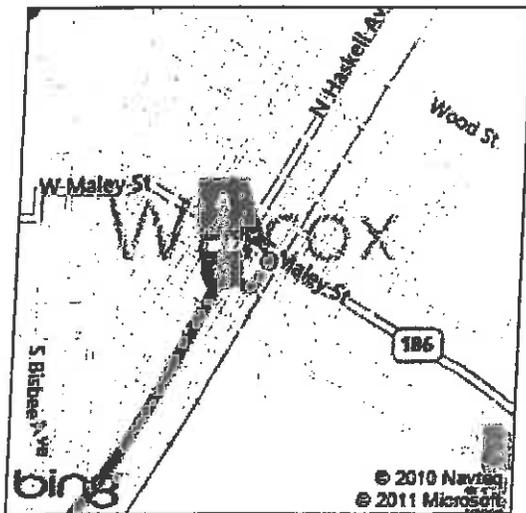
465 ft
Bear right onto W Ocotillo Rd
Private Road

180 ft
Arrive at 300 W Ocotillo Rd, Litchfield Park, AZ 85340
The last intersection is Sahuaro Rd

B 300 W Ocotillo Rd, Litchfield Park, AZ 85340

Driving From
**101 S RAILROAD Ave, Willcox, AZ
85643**

Driving To
**300 W Ocotillo Rd, Litchfield Park, AZ
85340**



**CITY OF WILLCOX
EXECUTIVE SESSION**

AGENDA

MONDAY, MAY 7, 2012

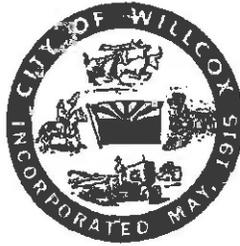
7:00 p.m.

300 W. REX ALLEN DRIVE

Willcox, Arizona

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CONSIDERATION OF ARIZONA REVISED STATUTES 38-431.03(A)(3) – DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY**
Consideration and/or discussion pursuant to Arizona Revised Statutes §38-431.03(A)(3), as stated relating to consultation with the City Attorney(s) of the public body.
4. **ADJOURN**

"Mine, Yours, Ours"



NOTICE OF EXECUTIVE SESSION

CITY COUNCIL

In accordance with Resolution No. 370 of the City of Willcox, and Section 38-431.01 of the Arizona Revised Statutes **NOTICE IS HEREBY GIVEN** that the **MAYOR AND COUNCIL** of the City of Willcox, County of Cochise, Arizona, will hold an **EXECUTIVE SESSION**, if approved, during the **REGULAR** meeting on **MONDAY**, the **7TH** day of **MAY 2012** at **7:00 p.m.** in the **CITY COUNCIL CHAMBERS, 300 W. REX ALLEN DRIVE, Willcox, AZ**

Item for Consideration and Discussion are:

A.R.S. §38.431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY,
Consideration and/or discussion regarding consultation for legal advice with the Attorney or Attorney's of the public body.

DATED AND POSTED this 3RD day of MAY 2012, at 4:00 P.M.

CITY OF WILLCOX, ARIZONA

Cristina Garcia Whelan, CMC

/s/ Cristina Garcia Whelan, CMC

City Clerk Cristina Garcia Whelan, CMC

"Mine, Yours, Ours"