

**CITY OF WILLCOX  
MAYOR AND CITY COUNCIL  
AGENDA**

**Monday, June 18, 2012  
7:00 p.m.**

**City Council Chambers  
300 W. Rex Allen Drive  
Willcox, AZ 85643**

(Mayor or Designee will read only **BOLD** print of each agenda item,  
except for Public Hearings, Petitions and Communications.)

**Resolution No. 2012- 61  
Ordinance NS311**

**NOTICE TO PARENTS:** Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. (A.R.S. §1-602.A)

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE TO THE FLAG**

**4. CALL TO THE PUBLIC**

Mayor and Council consider comments or complaints from the public. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting each presentation will be given approximately three (3) minutes. It is probable that each organization will be limited to one speaker. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

**5. DECLARATION ON CONFLICT OF INTEREST**

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

**6. ADOPTION OF THE AGENDA**

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

**7. PUBLIC HEARINGS, PETITIONS AND COMMUNICATIONS**

**Tab 1**

**Public hearings:** The Mayor and Council will hold a Public Hearing on Monday, July 2, 2012 at 7:00 p.m., City Council Chambers, 300 W. Rex Allen Drive, relating to the Licensing Agreement with Valley Connections, LLC.

All members of the public are invited to attend such meeting. For those persons unable to attend, written comments will be accepted until 4 p.m. the day of the public hearing in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, AZ 85643

**Communications:** Presentation of Declaration for Service on the City Council to former Councilmen Stephen Klump and Christopher Donahue

**Tab 2**

## **8. CONSENT AGENDA**

Items that are considered to be routine by the City Council will be enacted by one motion **without** discussion. The consent agenda is a timesaving device and Council members have received documentation on these items for their review prior to the open meeting. Any Councilmember may remove any item from the consent agenda for discussion and a separate vote as deemed necessary. The public may view the documentation relating to the consent agenda on the City's web site or 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, AZ from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue during normal working hours Monday-Saturday.

- 8A. RESOLUTION NO. 2012-53 RELATING TO THE GRANT AWARD FROM THE ATTORNEY GENERAL'S OFFICE OF VICTIMS' RIGHTS PROGRAM ["VRP"] ON BEHALF OF THE WILLCOX DEPARTMENT OF PUBLIC SAFETY ["WDPS"], AUTHORIZING THE EXECUTION OF THIS RESOLUTION AND ACCEPTANCE OF THE AWARD AND DECLARING AN EMERGENCY TO EXIST. Tab 3**
- 8B. RESOLUTION NO. 2012-60 APPROVING AND ADOPTING THE FY 2012-2013 UTILITIES CONTRIBUTION AGREEMENT BETWEEN THE CITY OF WILLCOX ["CITY"] AND THE SOUTHEASTERN ARIZONA COMMUNITY ACTION PROGRAM, INC, ["SEACAP"] AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND DECLARING AN EMERGENCY TO EXIST Tab 4**
- 8C. RESOLUTION NO. 2012-54 RELATING TO THE FY 2012-2013 AGREEMENT BETWEEN THE CITY OF WILLCOX ["CITY"] AND THE SOUTHEASTERN ARIZONA COMMUNITY ACTION PROGRAM, INC, ["SEACAP"] AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND DECLARING AN EMERGENCY TO EXIST. Tab 5**
- 9. PRESENTATION BY JASON JONES ON THE TWIN LAKES MUNICIPAL GOLF COURSE Tab 6**  
Consideration and/or discussion on the presentation by Mr. Jones on the Twin Lakes Municipal Golf Course
- 10. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-55 THE AGREEMENT BETWEEN THE CITY OF WILLCOX ["CITY"] AND EMPLOYEE SOLUTIONS GROUP ["ESG"] FOR SERVICES TO ACT AS ADMINISTRATOR OF EMPLOYEE BENEFIT PLANS AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST. Tab 7**  
Consideration, discussion and/or decision regarding Resolution NO. 2012-55, as stated, relating to agreement between City and ESG for services to act as administrator Employee Benefit Plan.
- 11. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-56 THE AGREEMENT BETWEEN THE CITY OF WILLCOX ["CITY"] AND METLIFE FOR THE FY2012-2013 RENEWAL OF THE EMPLOYEE LIFE INSURANCE PLAN AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST. Tab 8**  
Consideration and/or discussion regarding Resolution No. 2012-56 as stated, relating to agreement between City and MetLife for FY 2012-13 renewal of the employee life insurance.
- 12. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-57 THE AGREEMENT BETWEEN THE CITY OF WILLCOX ["CITY"] AND HEALTH NET OF ARIZONA, INC. ["HN"] FOR THE FY2012-2013 RENEWAL OF THE EMPLOYEE INSURANCE PLAN AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST. Tab 9**  
Consideration, discussion and/or decision regarding Resolution No. 2012-57, as stated, relating agreement between the City and Heathnet of Arizona renewal of employee insurance plan.
- 13. DISCUSSION/DECISION REGARDING OBTAINING A BOOTH AT THE LEAGUE OF CITIES AND TOWNS ANNUAL CONFERENCE Tab 10**  
Consideration, discussion and/or decision regarding obtaining a booth at the League Conference.
- 14. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-58 ADOPTING THE TENTATIVE BUDGET OF THE CITY OF WILLCOX FOR FISCAL YEAR 2012-2013, ADOPTING THE ESTIMATED AMOUNTS REQUIRED TO MEET THE PUBLIC EXPENSES AND THE ESTIMATED REVENUES, AUTHORIZING AND DIRECTING PUBLICATION OF STATEMENTS AND SCHEDULES OF THE TENTATIVE BUDGET AND DECLARING AN EMERGENCY TO EXIST Tab 11**

Consideration, discussion and/or decision regarding Resolution No. 2012-58, as stated, relating to adopting Tentative Budget FY 2012-13.

- 15. DISCUSSION/ DECISION REGARDING RESOLUTION NO. 2012-59 THE ELSIE S. HOGAN COMMUNITY LIBRARY ["LIBRARY"] LIBRARY GENERAL POLICY AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST. Tab12**  
Consideration, discussion and/or decision regarding Resolution No. 2012-59, as stated, relating to the Library General Policy.
- 17. DISCUSSION/DECISION REGARDING THE APPOINTMENT OF AN EX-OFFICIO MEMBER TO ACT AS REPRESENTATIVE ON THE HISTORIC PRESERVATION ADVISORY COMMITTEE-h/f done copy to Hector Tab 13**  
Consideration, discussion and/or decision regarding, as stated, relating to the appointment of an Ex-Officio member to act as representative on the Historic Preservation Advisory Committee
- 18. DISCUSSION/DECISION REGARDING THE APPOINTMENT OF AN EX-OFFICIO MEMBER TO ACT AS REPRESENTATIVE ON THE LIBRARY ADVISORY COMMITTEE Tab 14**  
Consideration, discussion and/or decision regarding relating to the appointment of an Ex-Officio member to act as representative on the Library Advisory Committee.
- 19. DISCUSSION/DECISION REGARDING THE APPOINTMENT OF AN EX-OFFICIO MEMBER TO ACT AS REPRESENTATIVE ON THE PARKS AND RECREATION ADVISORY COMMITTEE Tab 15**  
Consideration, discussion and/or decision regarding relating to the appointment of an Ex-Officio member to act as representative on the P&R Advisory Committee.
- 20. DISCUSSION/DECISION REGARDING THE APPOINTMENT OF AN EX-OFFICIO MEMBER TO ACT AS REPRESENTATIVE ON THE PLANNING AND ZONING COMMISSION Tab 16**  
Consideration, discussion and/or decision regarding relating to the appointment of an Ex-Officio member to act as representative on the P&Z Commission.
- 21. DISCUSSION/DECISION REGARDING APPOINTMENT TO THE ARIZONA LEAGUE OF CITIES RESOLUTION COMMITTEE Tab 17**  
Consideration, discussion and/or decision regarding relating to the appointment to the Arizona League of Cities Resolution Committee.
- 22. DISCUSSION/DECISION REGARDING RE-APPOINTMENT OR APPOINTMENT OF A COUNCIL MEMBER TO THE AD HOC STEERING COMMITTEE FOR THE WWTP PER REVIEW Tab 18**  
Consideration, discussion and/or decision regarding re-appointment or appointment of Council member to the Ad Hoc Steering Committee for the WWTP PER Review.
- 23. DISCUSSION/DECISION REGARDING CITY APPOINTMENTS TO THE INPUT COMMUNITY ADVISORY COMMITTEE (SENIOR CITIZENS COMMITTEE) Tab 19**  
Consideration, discussion and/or decision regarding relating to City appointments to the Community Input Advisory Committee (Senior Citizens Committee).
- 24. DISCUSSION/DECISION REGARDING APPOINTMENT TO THE SEAGO EXECUTIVE COMMITTEE Tab 20**  
Consideration, discussion and/or decision regarding appointment to the SEAGO Executive Committee.
- 25. DISCUSSION/DECISION REGARDING APPOINTING SUE BALL TO FILL THE VACANCY ON THE LIBRARY ADVISORY COMMITTEE Tab 21**  
Consideration, discussion and/or decision regarding appointment of Sue Ball to fill the vacancy on the Library Advisory Committee, term ending June 30, 2016.
- 26. DISCUSSION/DECISION REGARDING APPOINTING CHRISTOPHER DONAHUE TO FILL THE VACANCY ON THE LIBRARY ADVISORY COMMITTEE Tab 22**  
Consideration, discussion and/or decision regarding appointment of Christopher Donahue to fill the vacancy on the Library Advisory Committee, term ending June 30, 2016.

**27. DISCUSSION/DECISION REGARDING APPOINTING JAMES "JIM" FUSCO TO FILL THE VACANCY ON THE PLANNING AND ZONING COMMISSION. Tab 23**

Consideration, discussion and/or decision regarding appointment of James "Jim" Fusco, to fill the vacancy on the Planning & Zoning Commission, term ending June 30, 2016.

**28. DISCUSSION/DECISION REGARDING APPOINTING STEPHEN KLUMP TO FILL THE VACANCY ON THE PLANNING AND ZONING COMMISSION Tab 24**

Consideration, discussion and/or decision regarding appointment of Stephen Klump, to fill the vacancy on the Planning & Zoning Commission, term ending June 30, 2016.

**29. REPORTS BY THE CITY MANAGER PAT MCCOURT Tab 25**

Consideration, discussion, and/or decision regarding the following topics by the City Manager:

- **Report on the WASA Fundraiser Golf Tournament-** to be held on Saturday, June 23, 2012
- **Report on Arizona League of Arizona Cities & Towns Annual Conference-**will be held on August 28-31, 2012 at the Hyatt Regency Scottsdale at Gainey Ranch
- **Report on Collection of Donations for the 4<sup>th</sup> of July Fireworks-**The Willcox Department of Public Safety is accepting donations towards the 4<sup>th</sup> of July Fireworks!
- **Report City Manager Vacation-**City Manager is on vacation from July 24<sup>th</sup> to August 10, 2012, Chief Weaver is covering.
- **Report on Skate Park Equipment-**it has arrived and is installed by this meeting date.
- **Report on Dedication & Open House Rose C. Allan Senior Learning Center-**Mayor and Council is invited to attend this event on Thursday, June 21<sup>st</sup> from 10:00 a.m. – 3:00 p.m.
- **Mayor/Manager Luncheon-** will be held on Thursday, June 21<sup>st</sup> at 12:00 pm in Douglas.
- **Benefits Fair-** will be held on Thursday, June 21<sup>st</sup> from 8:30am – 3:30pm at the City Council Chambers.
- **Parks and Recreation Advisory Committee-** has one open vacancy.

**30. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.**

**31. DISCUSSION/DECISION ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES §38-431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY Tab 26**

Consideration, discussion and/or decision to enter into an Executive Session pursuant to ARS §38-431.03A(1) and (3), as stated, relating to consideration of employee and consultation for legal advice with the attorney(s) of the public body.

**32. RECESS TO EXECUTIVE SESSION, IF APPROVED**

**33. RECONVENE FROM EXECUTIVE SESSION**

**34. DISCUSSION/DECISION/DIRECTION TO STAFF REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION**

Consideration, discussion, decision and/or direction to staff regarding matters discussed in Executive Session and/or consultation for legal advice from City Attorney.

**35. ADJOURN**

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**NOTE:** Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and on the City's website [www.cityofwillcox.org](http://www.cityofwillcox.org).  
**NOTE:** People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.