

**THE MINUTES OF THE WORK SESSION OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 1st DAY OF OCTOBER 2012**

CALL TO ORDER- Mayor Bob Irvin called the work session meeting to order on Monday, October 1, 2012 at 6:00 p.m. and welcomed everyone in attendance

ROLL CALL-City Clerk Virginia A. Mefford, called the roll:

PRESENT

Mayor Robert A. Irvin
Vice Chairman Bill Holloway
Councilman Gerald W. Lindsey at 6:11 pm
Councilman Elwood A. Johnson arrived at 6:11 pm
Councilwoman Monika Cronberg
Councilman Earl Goolsby
Councilman William "Bill" Nigh

STAFF

City Manager Pat McCourt
City Clerk Virginia A. Mefford
City Attorney Ann P. Roberts
Finance Director Ruth Graham
Public Services & Works Director Dave Bonner
Development Services Jeff Stoddard
Library Director Tom Miner

ABSENT

Councilman Gerald W. Lindsey- Excused

PLEDGE OF ALLEGIANCE TO THE FLAG lead by Mayor Irvin

DECLARATION ON CONFLICT OF INTEREST

None Declared

ADOPTION OF THE AGENDA.

MOTION: Councilwoman Cronberg moved to adopt the agenda as presented.

SECONDED: Vice Mayor Holloway seconded the motion. **DISCUSSION:** None **CARRIED.**

DISCUSSION REGARDING PARK FEES

Mr. Bonner explained briefly the basic premise the City would like to follow is the Community Center Fees. It is not to pay for all the cost but to capture some of the cost. There were three layers of types of users. Application fee, user fee plus half of fees proposed. He explained the ordinance; it basically says they are responsible. Council asked the department or actual user. Mr. Bonner stated the actual user. Mayor Irvin asked are the deposits returned. Mr. Bonner stated only if the Council waives the fees. Councilman Nigh stated you mentioned last meeting the cost was worked in. Mr. Bonner stated it is worked in at the Rodeo Arena for the preparation of the grounds. Councilman Nigh stated at the baseball fields I don't think all the fees should be given back, same with the arena. Vice Mayor stated you know how much \$150 pays for. City Manager McCourt asked if the city employee works outside of work time was this built in to the equation. Mr. Bonner stated not all of this was covered. Councilman Goolsby asked about regular time versus overtime is that per hour? Mr. Bonner stated it is per hour, if we know in advance what it is going to take place, we can have them work less say on Friday to make up the time worked on Saturday. Councilwoman Cronberg asked like flextime. Mr. Bonner stated yes. Councilwoman Cronberg asked was there discussion from the other meeting if someone reserves it will actually get to use it. Mr. Bonner stated yes there was, we have said if they have paperwork in hand then they have the right to use it. We have not had any of these problems in the past. Councilwoman Cronberg asked about the cleaning deposit, what if I know it was cleaned when I left, how do you know if someone didn't come behind me and made a mess, are we going to hire someone to monitor this? Mr. Bonner stated it was not our intention to do this. Council asked If someone comes in that represents the community, what kind of extra layer is there going to be? Is it going to be up to the front desk, or the council to decide? Mr. Bonner stated it will go to the front desk, Oscar, or me. I really don't have an answer to that at this time. Mayor Irvin asked will we have posters posted. Mr. Bonner stated we would have some laminated posters to put up. Councilwoman Cronberg asked about if someone has a reservation and they are not using it will they have the option to turn it over to someone who will use it. Mr. Bonner stated if it is reserved it is not up to him to decide, it would be up to the individual who reserved it to decide. Councilwoman Cronberg stated there are some that have reserved it and not used it. Mr. Bonner stated if there were fees this may be a deterrent for them hold the facilities. Vice Mayor Holloway

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stated they may not want to hold the facilities, if they have to pay lets say through August. Mr. Bonner stated we could do a block of fees for leagues. Councilwoman Cronberg stated that would make more sense. Mr. Bonner stated it would be Daily, weekend, or seasonal. Councilman Johnson asked do you have timers on the lights. Mr. Bonner stated we do on all of them except field 3. Councilman Nigh asked will the fees go up with the electrical charges going up. Mr. Bonner stated it will and explained the electrical charge per hour. Vice Mayor stated we could not charge for the whole cost if it is a community event. Mr. Bonner stated it would be an off set, and stated we would have to do routine maintenance on the lights for example, replacing the lights. Councilwoman Cronberg stated when we were talking about the community Center there was some donations where this also worked into the equation of the fee schedule. Mr. Bonner stated yes we did. Councilman Johnson stated a lot of kids can't afford to pay and the coaches may not be able to pay with paying out on everything else, we will have an issue there. Also, If someone reserves the park on Friday and no one checks it till Monday how do you know if someone else used it or left the lights on. Mr. Bonner stated we could install timers to turn off the lights. We do have a timer where we have them automatically set to shut off at 11:00 pm as that is when the parks are closed, we could install some strobe light to indicate the lights are going off. Councilman Johnson stated we don't have a comparison as the Community Center not has been used. Mayor Irvin asked is there any more discussion. Mr. Tim Charley introduced himself; I work at SSVEC and thanked the Council for having him on the P & R. City Manager stated my recommendation is posting this before we make any decision and letting the community be aware and have some input. We will not have to have a meeting until this time.

ADJOURN

Being no further business before the Mayor and Council Mayor Irvin adjourned the Work Session at 6:42 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the City Council of the City of Willcox held on the 1st day of October 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 1st day of October 2012

/s/ Virginia A Mefford

City Clerk Virginia A. Mefford

PASSED, APPROVED AND ADOPTED this 19th day of November 2012.

/S/ ROBERT A IRVIN

MAYOR ROBERT A IRVIN

Signed November 20, 2012

ATTEST:

/s/ Virginia A Mefford

City Clerk Virginia A. Mefford