

**CITY OF WILLCOX  
MAYOR AND CITY COUNCIL  
AGENDA**

**Monday, November 19, 2012**

**7:00 p.m.**

**City Council Chambers**

**300 W. Rex Allen Drive**

**Willcox, AZ 85643**

(Mayor or Designee will read only **BOLD** print of each agenda item,  
except for Public Hearings, Petitions and Communications.)

**Resolution No. 2012- 96  
Ordinance NS311**

**NOTICE TO PARENTS:** Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. (A.R.S. §1-602.A)

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE TO THE FLAG**

**4. CALL TO THE PUBLIC**

Mayor and Council consider comments or complaints from the public. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting each presentation will be given approximately three (3) minutes. It is probable that each organization will be limited to one speaker. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

**5. DECLARATION ON CONFLICT OF INTEREST**

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

**6. ADOPTION OF THE AGENDA**

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time

**7. CONSENT AGENDA**

Items that are considered to be routine by the City Council will be enacted by one motion without discussion. The consent agenda is a timesaving device and Council members have received documentation on these items for their review prior to the open meeting. Any Councilmember may remove any item from the consent agenda for discussion and a separate vote as deemed necessary. The public may view the documentation relating to the consent agenda on the City's web site or 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, AZ from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue during normal working hours Monday-Saturday.

**7A. MINUTES OF PREVIOUS MEETINGS**

Tab 1

Regular Meeting- June 4, 2012, September 4, 2012, September 17, October 1, 2012, and October 15, 2012

Work Session- Joint Work Session January 9, 2012, September 17, 2012, October 1, 2012 and October 15, 2012

- 8. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011- 89 THE SUBGRANTEE AGREEMENT** Tab 2  
**OPSG OVERTIME AND MILEAGE FOR THE PURPOSE OF ACCEPTING FROM THE ARIZONA DEPARTMENT OF HOMELAND SECURITY A GRANT IN THE AMOUNT OF \$28,000.00 TO FUND OFFICER OVERTIME AND MILEAGE DURING THE PERFORMANCE OF OPERATION STONEGARDEN FROM NOVEMBER 1, 2012 THROUGH DECEMBER 31, 2013; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION; AND DIRECTING CITY STAFF TO EXECUTE AND FINALIZE ANY OTHER NECESSARY GRANT DOCUMENTATION AND DECLARING AN EMERGENCY.**

Consideration, discussion/decision regarding Resolution NO. 2011-89 Approving the Subgrantee agreement OPSG overtime and mileage for the purpose of accepting from the Arizona department of homeland security a grant in the amount of \$28,000.00 to fund officer overtime and mileage during the performance of operation Stonegarden from November 1, 2012 through December 31, 2013

- 9. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-90 APPROVE AMENDING THE** Tab 3  
**ADOPTED BUDGET FOR THE CITY OF WILLCOX FOR THE FISCAL YEAR 2012-2013, AS ORIGINALLY ADOPTED IN RESOLUTION NO 2012-67; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.**

Discussion/Decision Regarding Resolution No. 2011-90 approve amending the adopted budget for the city of Willcox for the Fiscal Year 2012-2013, as originally adopted in Resolution no 2012-67.

- 10. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-91 APPROVE FOR THE PURPOSE OF** Tab 4  
**ACCEPTING FROM WINGS OVER WILLCOX A DONATION OF REAL PROPERTY; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.**

Discussion/Decision Regarding Resolution No. 2011-91 Approve for the purpose of accepting from Wings Over Willcox a donation of real property.

- 11. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-92 APPROVING THE PURCHASE OF** Tab 5  
**RETRO REFLECTIVE STREET SIGNS FROM CENTER LINE SUPPLY WEST FOR COMPLIANCE WITH THE HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) GRANT AWARDED TO THE CITY BY THE STATE OF ARIZONA ON AUGUST 24, 2010; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.**

Consideration, discussion/decision regarding Resolution No. 2011-92 Approving the purchase of retro reflective street signs from center line supply west for compliance with the highway safety improvement program (HSIP) grant awarded to the city by the state of Arizona on august 24, 2010; authoring the mayor to execute this resolution and directing authorized city officers and agents to carry out the purposes and intent of this resolution.

- 12. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-93 APPROVING AND ADOPTING THE** Tab 6  
**CDBG CONTRACT #112-13 BETWEEN THE CITY OF WILLCOX AND THE ARIZONA DEPARTMENT OF HOUSING FOR THE PURPOSE OF ADMINISTERING FUNDS FROM TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 (CDBG) FOR HISTORIC PRESERVATION OF THE WILLCOX COMMUNITY CENTER; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.**

Consideration, discussion/decision regarding Resolution NO. 2011-93 Approving and adopting the CDBG contract #112-13 between the city of Willcox and the Arizona department of housing for the purpose of administering funds from Title I of the housing and community development act of 1974 (CDBG) for historic preservation of the Willcox community center.

**13. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-94 APPROVING THE BID FOR PURCHASE Tab 7  
OF REAL PROPERTY FROM JOHN A. HOLCOMB, MARY M. HOLCOMB AND AMANDA D. KIRKENDALL IN THE  
AMOUNT OF \$175,111.00, FOR THE SALE OF CITY PROPERTY LOCATED AT 1510 N. CIRCLE I. ROAD, WILLCOX,  
ARIZONA; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DIRECTING AUTHORIZED CITY  
OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.**

Consideration, discussion regarding Resolution NO. 2011-94 Approving the bid for purchase of real property from John A. Holcomb, Mary M. Holcomb and Amanda D. Kirkendall in the amount of \$175,111.00, for the sale of city property located at 1510 N. Circle I. Road, Willcox, Arizona

**14. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-95 CANVASSING, DECLARING AND Tab 8  
ADOPTING THE RESULTS OF THE GENERAL ELECTION HELD ON NOVEMBER 6, 2012**

Consideration, discussion and/or decision regarding Resolution NO. 2012-95 Declaring and Adopting the Results of the General Election held on November 6, 2012.

**15. CITY MANAGER REPORTS**

Consideration, discussion, and/or decision regarding the following topics by the City Manager:

- **City Hall Closed-** November 22 & 23, 2012 for Thanksgiving
- **Special Work Session-** Capital expense needs for Water System & Solid Waste Monday, November 26, 2012 at 6:30 pm.
- **Apple Festival-** November 29 –December 1, 2012 at the Community Center
- **Employee Appreciation Potluck-** December 6, 2012 from 11:00 am-1:00 pm.
- **Work Session-** Monday December 10, 2012 for Sewer System

**16. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.**

**17. DISCUSSION/DECISION ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED Tab 9  
STATUTES §38-431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR  
ATTORNEYS OF THE PUBLIC BODY REGARDING THE PURCHASE, SALE, OR LEASE OF REAL PROPERTY**

Consideration, discussion and/or decision to enter into an Executive Session pursuant to ARS §38-431.03A(1) and (3), as stated, consultation for legal advice with the attorney(s) of the public body regarding the purchase, sale, or lease of real property. .

**18. RECESS TO EXECUTIVE SESSION, IF APPROVED**

**19. RECONVENE FROM EXECUTIVE SESSION**

**20. DISCUSSION/DECISION/DIRECTION TO STAFF REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION**

Consideration, discussion, decision and/or direction to staff regarding matters discussed in Executive Session and/or consultation for legal advice from City Attorney.

**21. ADJOURN**

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**NOTE:** Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and on the City's website [www.cityofwillcox.org](http://www.cityofwillcox.org).  
**NOTE:** People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.

