

**CITY OF WILLCOX  
MAYOR AND CITY COUNCIL  
MEETING AGENDA  
Monday, January 7, 2013  
7:00 p.m.  
City Council Chambers  
300 W. Rex Allen Drive  
Willcox, AZ 85643**

(Mayor or Designee will read only **BOLD** print of each agenda item, except for Public Hearings, Petitions and Communications.)

**Resolution No. 2013-05  
Ordinance NS313**

**NOTICE TO PARENTS:** Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. **(A.R.S. §1-602.A)**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE TO THE FLAG**

**4. CALL TO THE PUBLIC**

Mayor and Council consider comments or complaints from the public. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting each presentation will be given approximately three (3) minutes. It is probable that each organization will be limited to one speaker. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

**5. DECLARATION ON CONFLICT OF INTEREST**

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

**6. ADOPTION OF THE AGENDA**

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time

**7. PUBLIC HEARINGS, PETITIONS AND COMMUNICATIONS**

**Tab 1**

**Public Hearings:** The Mayor and Council will hold a public hearing at the regular meeting on Monday, January 7, 2013 at 7:00 p.m., City Council Chambers, 300 W. Rex Allen Drive on:

1. 2<sup>nd</sup> Reading on Liquor License Series #10 for Dollar General Store #6599 new license.

All members of the public are invited to attend such meeting. For those persons unable to attend, written comments will be accepted until 4 p.m. the day of the public hearing in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, AZ 85643

8. **PRESENTATION BY CITY ATTORNEY ANN ROBERTS ON OPEN MEETING LAW** Tab 2  
Presentation by City Attorney Ann Roberts on Open Meeting Law
9. **DISCUSSION AND/OR DECISION/DIRECTION REGARDING THE APPLICATION FOR LIQUOR LICENSE SERIES #10 DOLLAR GENERAL STORE #6599 NEW LICENSE** Tab 3  
Consideration, discussion and/or decision/direction regarding the application for Liquor License Series #10 Dollar General Store #6599, new license.
10. **DISCUSSION/DECISION REGARDING RESOLUTION NO. 2013-01 APPROVING THE PURCHASE OF A NATURAL GAS BACKUP POWER SYSTEM FOR WELL NUMBER THREE IN THE CITY OF WILLCOX WATER SYSTEM FROM BILL'S PUMP SERVICE; DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION; AND, DECLARING AN EMERGENCY TO EXIST.** Tab 4  
Consideration, discussion/decision regarding Resolution NO. 2013-01 approving the purchase of a natural gas backup power system for well number three in the city of Willcox water system from bill's pump service; directing authorized city officers and agents to carry out the purposes and intent of this resolution
11. **DISCUSSION/DECISION REGARDING APPROVING RESOLUTION NO. 2013-02 APPROVING ACCEPTING FROM TODD J. MYERS AND MICHELLE L. MINTA, A DONATION OF TWO HUNDRED DOLLARS TO THE WILLCOX HUMANE SHELTER; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.** Tab 5  
Consideration, discussion and/or decision regarding approving Resolution No. 2013-02 as stated above, approving and accepting a donation of \$200 to the Willcox Humane Shelter from a private donor.
12. **DISCUSSION/DECISION REGARDING APPROVING RESOLUTION NO. 2013- 03 APPROVING PURCHASES THROUGH MEMBERS OF ITS GOVERNING BODY** Tab 6  
Consideration, discussion/decision regarding Resolution NO. 2013-03 approving purchases through members of its governing body.
13. **DISCUSSION/DECISION REGARDING APPROVING RESOLUTION NO. 2013- 04 APPROVING AND ADOPTING THE "INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING" AGREEMENT WITH THE HOUSTON-GALVESTON AREA COUNCIL, "H.G.A.C.Buy", FOR THE PURPOSE OF UTILIZING THE COOPERATIVE PROCUREMENT UNIT TO MAKE PURCHASES FOR THE CITY; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.** Tab 7  
Consideration, discussion/decision regarding Resolution NO. 2013-04 as stated above approving the inter-local contract for cooperative purchasing through HGAC Buy, directing authorized city officers and agents to carry out the purposes and intent of this resolution.
14. **CITY MANAGER REPORTS**  
Consideration, discussion, and/or decision regarding the following topics by the City Manager:
- **City Manager Jury Duty** – Beginning on January 08, 2013 in Bisbee, AZ
  - **Wings Over Willcox-** January 17-20, 2013
  - **City Hall Closed-** January 21, 2013 for observance of Martin Luther King Holiday.
  - **Report on Next Regular Meeting Date-** on the 2<sup>nd</sup> regular meeting this will be a special meeting on Tuesday, January 22, 2013 due to Martin Luther King Holiday on Monday, January 21, 2013.
  - **City Manager Vacation-** January 25-29, 2013; Chief Weaver will be covering while City Manager is out of town.
  - **Financial Reports for Council Members** – These financial reports are due by January 31, 2013 to the City Clerk.
15. **COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.**

**16. DISCUSSION/DECISION ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES §38-431.03A (3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY REGARDING THE PURCHASE, SALE, OR LEASE OF REAL PROPERTY**

Tab 8

Consideration, discussion and/or decision to enter into an Executive Session pursuant to ARS §38-431.03A (1) and (3), as stated, relating to consultation for legal advice with the attorney(s).

**17. RECESS TO EXECUTIVE SESSION, IF APPROVED**

**18. RECONVENE FROM EXECUTIVE SESSION**

**19. ADJOURN**

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**NOTE:** Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and on the City's website [www.cityofwillcox.org](http://www.cityofwillcox.org).

**NOTE:** People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.