

**CITY OF WILLCOX  
MAYOR AND CITY COUNCIL  
SPECIAL MEETING AGENDA  
TUESDAY, January 22, 2013**

**7:00 p.m.**

**City Council Chambers  
300 W. Rex Allen Drive  
Willcox, AZ 85643**

(Mayor or Designee will read only **BOLD** print of each agenda item,  
except for Public Hearings, Petitions and Communications.)

**Resolution No. 2012-06  
Ordinance NS313**

**NOTICE TO PARENTS:** Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. (A.R.S. §1-602.A)

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE TO THE FLAG**

**4. CALL TO THE PUBLIC**

Mayor and Council consider comments or complaints from the public. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting each presentation will be given approximately three (3) minutes. It is probable that each organization will be limited to one speaker. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

**5. DECLARATION ON CONFLICT OF INTEREST**

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

**6. ADOPTION OF THE AGENDA**

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time

**7. CONSENT AGENDA**

Items that are considered to be routine by the City Council will be enacted by one motion without discussion. The consent agenda is a timesaving device and Council members have received documentation on these items for their review prior to the open meeting. Any Councilmember may remove any item from the consent agenda for discussion and a separate vote as deemed necessary. The public may view the documentation relating to the consent agenda on the City's web site or 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, AZ from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue during normal working hours Monday-Saturday.

**7A. MINUTES OF PREVIOUS MEETINGS**

Tab 1

**7B. Work Session Minutes November 26, 2012**

**7C. Regular Session Minutes December 3, 2012**

**7D. Work Session Minutes December 10, 2012**

- 8. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-05 2013 APPROVING THE PURCHASE OF LIABILITY INSURANCE FROM THE ARIZONA MUNICIPAL RISK RETENTION POOL, "A.M.R.R.P."; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION; DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST** Tab 2  
Consideration, discussion/decision regarding Resolution NO. 2012-05 approving the Purchase of Liability Insurance from the Arizona Municipal Risk Retention Pool, "A.M.R.R.P."
- 9. DISCUSSION/DECISION REGARDING REQUEST FROM SACRED HEART CATHOLIC CHURCH FOR A SPECIAL EVENT LIQUOR LICENSE AT THE COMMUNITY CENTER TO HOLD MARDI GRAS ON SATURDAY, FEBRUARY 9, 2013** Tab 3  
Consideration, discussion and/or decision regarding the request from Sacred Heart Catholic Church for a Special Event Liquor License at the Community Center to hold Mardi Gras on Saturday, February 9, 2013.
- 10. PRESENTATION/DISCUSSION REGARDING FISCAL YEAR 2013-2014 BUDGET CALENDAR** Tab 4  
Presentation/discussion regarding Fiscal Year 2013-2014 Budget Calendar
- 11. DISCUSSION/DIRECTION REGARDING CHANGE OF BULK WATER FEES** Tab 5  
Discussion/Direction regarding change of bulk water fees
- 12. DISCUSSION/DECISION REGARDING DISPOSITION OF SURPLUS ELECTRONIC EQUIPMENT** Tab 6  
Consideration, discussion and/or decision regarding disposition of surplus electronic equipment
- 13. DISCUSSION/DECISION REGARDING WAIVING FEES FOR THE WILLCOX JUNIOR RODEO COMMITTEE** Tab 7  
Consideration, discussion and/or decision regarding waiving fees for the Willcox Junior Rodeo Committee
- 14. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2013-06 APPROVING THE PURCHASE OF AN ASPHALT ZIPPER FROM THE HOUSTON-GALVESTON AREA COUNCIL, "H.G.A.C.Buy", AND DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION. EQUIPMENT** Tab 8  
Consideration, discussion regarding Resolution NO. 2013-05 approving the purchase of an Asphalt Zipper from the Huston-Galveston area Council, "H.G.A.C. Buy", and directing authorized City Officers and Agents to carry out the purpose and intent of the resolution equipment.
- 15. CITY MANAGER REPORTS**  
Consideration, discussion, and/or decision regarding the following topics by the City Manager:
- **City Manager Vacation**- January 25-29, 2013; Chief Weaver will be covering while City Manager is out of town.
  - **Financial Reports for Council Members** – These financial reports are due by January 31, 2013 to the City Clerk.
  - **Foundation Grant Update** – City of Willcox was not selected for the Foundation Grant we were acting as fiscal agent for the Chamber/Wings over Willcox.
- 16. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.**
- 17. DISCUSSION/DECISION ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES §38-431.03A (3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY REGARDING THE PURCHASE, SALE, OR LEASE OF REAL PROPERTY** Tab 9  
Consideration, discussion and/or decision to enter into an Executive Session pursuant to ARS §38-431.03A (1) and (3), as stated, relating to consultation for legal advice with the attorney(s) of the public body regarding the purchase, sale, or lease of real property.

18. RECESS TO EXECUTIVE SESSION, IF APPROVED

19. RECONVENE FROM EXECUTIVE SESSION

20. ADJOURN

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**NOTE:** Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and on the City's website [www.cityofwillcox.org](http://www.cityofwillcox.org).

**NOTE:** People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.