

**CITY OF WILLCOX
MAYOR AND CITY COUNCIL
AGENDA**

Monday, February 4, 2013

7:00 p.m.

City Council Chambers

300 W. Rex Allen Drive

Willcox, AZ 85643

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

Resolution No. 2013-09

Ordinance NS313

NOTICE TO PARENTS: Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. (A.R.S. §1-602.A)

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. CALL TO THE PUBLIC

Mayor and Council consider comments or complaints from the public. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting each presentation will be given approximately three (3) minutes. It is probable that each organization will be limited to one speaker. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

5. DECLARATION ON CONFLICT OF INTEREST

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

6. ADOPTION OF THE AGENDA

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time

7. PUBLIC HEARINGS, PETITIONS AND COMMUNICATIONS

Tab 1

- 1. Proclamation:** Mayor declares 1st - 3rd February, 2013 as the "Willcox Historical Theater Weekend"

All members of the public are invited to attend such meeting. For those persons unable to attend, written comments will be accepted until 4 p.m. the day of the public hearing in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, AZ 85643

8. **PRESENTATION/DISCUSSION BY JOHN CROPPER FOR THE CITY OF WILLCOX WEBSITE** Tab 2
Presentation/discussion by John Cropper for the City of Willcox Website
9. **DISCUSSION AND/OR DECISION/DIRECTION REGARDING THE FINANCIAL REPORTS AS OF DECEMBER 31, 2012** Tab 3
Consideration, discussion and/or decision/direction regarding the Financial Reports as of December 31, 2013
10. **DISCUSSION/DECISION/DIRECTION REGARDING THE INVESTMENT REPORTS AS OF DECEMBER 31, 2012** Tab 4
Consideration, discussion and/or decision/direction regarding the investment reports as of December 31, 2013
11. **DISCUSSION/DECISION REGARDING WAIVER OF REQUIREMENT FOR THE FRIENDS OF MARTY ROBBINS VENDORS TO HAVE INDIVIDUAL BUSINESS PERMITS FOR AN EVENT ON MARCH 2ND AND 3RD, 2013 FROM 7:00 AM-4:00 PM.** Tab 5
Consideration, discussion and/or decision regarding waiver of requirement for the Friends of Marty Robbins Vendors to have individual business permits for an event on March 2nd and 3rd, 2013 form 7:00 am -4:00 pm.
12. **DISCUSSION/DECISION REGARDING STREET CLOSURE FOR 22ND ANNUAL TRIBUTE TO MARTY ROBBINS** Tab 6
Consideration, discussion/decision regarding street closure for 22nd Annual Tribute to Marty Robbins.
13. **DISCUSSION/DECISION REGARDING APPROVING RESOLUTION NO. 2013-07 APPROVING THE CITY OF WILLCOX'S PARTICIPATION IN THE ARIZONA DEBT SETOFF PROGRAM ADMINISTERED BY THE ARIZONA DEPARTMENT OF REVENUE; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.** Tab 7
Consideration, discussion/decision regarding Resolution NO. 2013-07 approving the City of Willcox's participation in the Arizona Debt Program administered by the Arizona Department of Revenue.
14. **DISCUSSION/DECISION REGARDING APPROVING RESOLUTION NO. 2013-08 APPROVING THE PROPOSAL FOR ADDITIONAL ARCHITECTURAL AND ENGINEERING SERVICES PURSUANT TO CDBG CONTRACT NO. 112-13, TO BE PROVIDED BY DAVID E. SHAMBACH ARCHITECT, INC. "DESA", INC., IN CONJUNCTION WITH PHASE IV OF THE WILLCOX COMMUNITY CENTER IMPROVEMENTS; AUTHORIZING CITY STAFF TO PROCEED WITH THE PROPOSED PROJECT; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.** Tab 8
Consideration, discussion/decision regarding Resolution NO. 2013-08 the proposal for additional architectural and engineering services pursuant to the CDBG contract NO. 112-13, to be provided by David E Shambach Architect, Inc. "DESA", Inc., in conjunction with phase IV of the Willcox Community Center improvements.
15. **CITY MANAGER REPORTS**
Consideration, discussion, and/or decision regarding the following topics by the City Manager:
- **Update-** Going out to bid on the demolition property located on S. Haskell.
 - **Update-** High School Building is scheduled to open on February 13, 2013
 - **Follow-up-** Meeting with Chamber on April 8, 2013 at 6 pm Work Session Re: Economic Development
 - **Annual Utilization Report** –Use of the former Border Patrol Building located on 200 W. Downen St. was sent in on January 11, 2013 a copy of the report is on file at the City Clerk's Office if you would like to look at it.
16. **COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.**
17. **DISCUSSION/DECISION ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES §38-431.03A (3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY REGARDING THE PURCHASE, SALE, OR LEASE OF REAL PROPERTY** Tab 9
Consideration, discussion and/or decision to enter into an Executive Session pursuant to ARS §38-431.03A (1) and (3), as stated, relating to consultation for legal advice with the attorney(s) of the public body regarding the purchase, sale, or lease of real property.

18. RECESS TO EXECUTIVE SESSION, IF APPROVED

19. RECONVENE FROM EXECUTIVE SESSION

20. DISCUSSION/DECISION/DIRECTION TO STAFF REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION

Consideration, discussion, decision and/or direction to staff regarding matters discussed in Executive Session and/or consultation for legal advice from City Attorney.

21. ADJOURN

NOTE: Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and on the City's website www.cityofwillcox.org.

NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.



NOTICE OF MEETING

CITY COUNCIL

In accordance with Resolution No. 370 of the City of Willcox, and Section ' 38-431.01 of the Arizona Revised Statutes **NOTICE IS HEREBY GIVEN** the **MAYOR AND COUNCIL** of the City of Willcox, County of Cochise, Arizona, will hold a **REGULAR MEETING** on **MONDAY** the **4th** day of **February** 2013, at **7:00 P.M.**, at the **CITY COUNCIL CHAMBERS, 300 W. REX ALLEN DRIVE, WILLCOX, AZ.**

Items for consideration, discussion and/or decision relating to Regular Meeting:

- Please see the posted Meeting Agenda for all items or visit www.cityofwillcox.org website.

* Public Hearings: For those persons unable to attend, written comments will be accepted until 4 p.m. the day of the public hearing in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, AZ 85643.

All members of the public are invited to attend such meeting.

DATED AND POSTED this 31st day of January 2013, at 3:00 P.M.

CITY OF WILLCOX, ARIZONA

/s/Virginia A. Mefford
City Clerk Virginia A. Mefford

Agenda\2013\04\1312spmtgnotice

"Mine, Yours, Ours"