

**CITY OF WILLCOX
MAYOR AND CITY COUNCIL**

AGENDA

Monday, March 4, 2013

7:00 p.m.

City Council Chambers

300 W. Rex Allen Drive

Willcox, AZ 85643

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

**Resolution No. 2013-14
Ordinance NS313**

NOTICE TO PARENTS: Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. **(A.R.S. §1-602.A)**

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. CALL TO THE PUBLIC

Mayor and Council consider comments or complaints from the public. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting each presentation will be given approximately three (3) minutes. It is probable that each organization will be limited to one speaker. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

5. DECLARATION ON CONFLICT OF INTEREST

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

6. ADOPTION OF THE AGENDA

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time

7. CONSENT AGENDA

Items that are considered to be routine by the City Council will be enacted by one motion **without** discussion. The consent agenda is a timesaving device and Council members have received documentation on these items for their review prior to the open meeting. Any Councilmember may remove any item from the consent agenda for discussion and a separate vote as deemed necessary. The public may view the documentation relating to the consent agenda on the City's web site or 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, AZ from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue during normal working hours Monday-Saturday.

- 7A. MINUTES OF PREVIOUS MEETINGS
- 7B. Regular Session Minutes February 4, 2013
- 7C. Regular Session Minutes February 18, 2013

Tab 1

8. PUBLIC HEARINGS, PETITIONS, AND COMMUNICATIONS

Tab 2

Public Hearings: The Mayor and Council will hold a public hearing at the regular meeting on **Monday, March 18, 2013** at 7:00 p.m., City Council Chambers, 300 W. Rex Allen Drive on:

- Liquor License Series #13 for Flying Leap Vineyards located at 100 N. Railroad Avenue Willcox, AZ.

9. DISCUSSION/DECISION REGARDING ACCEPTING THE LETTER OF RESIGNATION FROM SUE BALL FROM THE WILLCOX PUBLIC LIBRARY ADVISORY COMMITTEE, EFFECTIVE FEB 21, 2013

Tab 3

Consideration, discussion and/or decision regarding the acceptance of the letter of resignation from Sue Ball from the Willcox Public Library Advisory Committee, effective February 21, 2013

10. DISCUSSION AND/OR DECISION REGARDING APPROVING RESOLUTION NO. 2013-09 FOR THE PURPOSE OF ACCEPTING FROM MIKE ELLIS, A DONATION OF A MOBILE HOME TO THE WILLCOX DEPARTMENT OF PUBLIC SAFETY; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION

Tab 4

Consideration, discussion and/or decision regarding approving Resolution NO 2013-09 for the purpose of accepting from Mike Ellis a donation of a mobile home to the Willcox Department of Public Safety.

11. DISCUSSION AND/OR DECISION REGARDING APPROVING RESOLUTION NO. 2013-12 FOR THE PURPOSE OF ACCEPTING FROM THE WILLCOX CHAMBER OF COMMERCE & AGRICULTURE, A DONATION OF THREE HUNDRED FIFTY DOLLARS TO THE WILLCOX COMMUNITY CENTER; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION

Tab 5

Consideration, discussion and/or decision regarding approving Resolution NO 2013-12 for the purpose of accepting an in-kind donation for use of Public Facilities from the Willcox Chamber of Commerce & Agriculture..

12. DISCUSSION AND/OR DECISION REGARDING APPROVING RESOLUTION NO. 2013-13 THE APPLICATION FOR A GRANT FROM THE ARIZONA STATE LIBRARY, ARCHIVES, AND PUBLIC RECORDS AGENCY TO BE USED TO PROVIDE WORKSHOPS AND TRAINING PROGRAMS THROUGH THE PUBLIC LIBRARY; AUTHORIZING THE MAYOR AND LIBRARY DIRECTOR TO EXECUTE THE APPLICATION AND IF AWARDED, DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

Tab 6

Consideration, discussion and/or decision regarding approving Resolution NO 2013-13 the application for a grant from the Arizona stated library, archives, and Public Records Agency to be used to provide workshops and training programs through the Public Library.

13. CITY MANAGER REPORTS

Consideration, discussion, and/or decision regarding the following topics by the City Manager:

- **Council Work Session Meetings-** every Monday in the Month of March re: Rate Hearings at 6:00 pm.
- **Resignation Notification-** Notification has been received from Public Services & Works Director Dave Bonner.
- **ADOT Purchase** – Public Works is exploring purchasing a used 1-Ton dump truck through ADOT Purchasing List.
- **City Website** – The new website designed by John Cropper has launched and is working smoothly.
- **Asphalt Zipper** – The new Asphalt Zipper has arrived at Public Works.
- **Work Session** – Scheduled for Monday March 11, 2013 at 6:30pm for review of **Gas Rates**.

13. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

14. DISCUSSION/DECISION ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES §38-431.03A (3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY REGARDING THE PURCHASE, SALE, OR LEASE OF REAL PROPERTY

Consideration, discussion and/or decision to enter into an Executive Session pursuant to ARS §38-431.03A (1) and (3), as stated, relating to consultation for legal advice with the attorney(s) of the public body regarding the purchase, sale, or lease of real property.

15. RECESS TO EXECUTIVE SESSION, IF APPROVED

16. RECONVENE FROM EXECUTIVE SESSION

17. DISCUSSION/DECISION/DIRECTION TO STAFF REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION

Consideration, discussion, decision and/or direction to staff regarding matters discussed in Executive Session and/or consultation for legal advice from City Attorney.

18. ADJOURN

NOTE: Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and on the City's website www.cityofwillcox.org.

NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.

