

# CITY OF WILLCOX MAYOR AND CITY COUNCIL AGENDA

A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF WILLCOX, ARIZONA  
**WILL BE HELD ON MARCH 18, 2013, AT 7:00 P.M.**  
AT THE CITY COUNCIL CHAMBERS,  
300 W. REX ALLEN DRIVE, WILLCOX, ARIZONA.

Resolution No. 2013-17  
Ordinance NS 313

**NOTICE TO PARENTS:** Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. **Arizona Revised Statutes §1-602(A) (9)**

## AGENDA

The council may discuss, consider and take possible action pertaining to the following:

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE TO THE FLAG**

**4. CALL TO THE PUBLIC**

Call to the Public agenda items are provided as a courtesy to allow citizens an opportunity to voice any concerns or opinions they may have regarding the City of Willcox or other matters properly addressed to the Mayor and City Council. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting; each presentation will be given approximately three (3) minutes. Organizations may be limited to one (1) speaker. In accordance with Arizona law, citizens need to understand that the City Council is not permitted to respond directly to the citizen speaking on any issues of concern during these agenda items and as a result, action on such matters will be limited to directing staff or rescheduling the matter for further consideration at a later date.

**5. DECLARATION ON CONFLICT OF INTEREST**

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

**6. ADOPTION OF THE AGENDA**

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

**7. PUBLIC HEARINGS**

**Tab 1**

The Mayor and Council will receive comments from the public on those items scheduled for public hearing. For those persons unable to attend, written comments will be accepted until 4 p.m. on the day of the hearing in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, Az. and will be duplicated and distributed to the Mayor and Council members prior to said hearing.

- a. Liquor License Series #13 for Flying Leap Vineyards, Inc.

**8. THE APPLICATION FOR LIQUOR LICENSE SERIES #13 FLYING LEAP, VINEYARD INC NEW LICENSE** Tab 2  
Consideration, regarding the application for Liquor License Series #13 Flying Leap Vineyard, new license 100 N. Railroad Avenue, Willcox, AZ.

**9 REGARDING CITY MANAGER ADVERTISEMENTS AND TENTATIVE HIRING TIMEFRAME** Tab 3  
Consideration, regarding City Manager Advertisements, and tentative hiring timeframe

**10. APPROVAL LETTER FOR 51 MW WIND ENERGY POWER PLANT PROJECT LOCATED IN COCHISE COUNTY** Tab 4

**11. DRAFT CITY CODE LANGUAGE ESTABLISHING MODIFICATION TO THE CEMETERY MAINTENANCE FUND (SUNSET CEMETERY PERPETUAL CARE FUND)** Tab 5  
Consideration, regarding draft City Code language establishing modification to the Cemetery Maintenance fund (Sunset Cemetery Perpetual Care Fund)

**12. RESOLUTION NO. 2013-16 APPROVING PARTICIPATION OF THE CITY OF WILLCOX IN THE ARIZONA OPEN BOOKS PROGRAM TO BE ADMINISTERED BY THE ARIZONA DEPARTMENT OF ADMINISTRATION, APPROVING THE ADOA-GAO OPENBOOKS INTERAGENCY SERVICE AGREEMENT AND NAMING ENTITY ADMINISTRATORS AND USERS TO ACT ON BEHALF OF CITY; DIRECTING AUTHORIZED CITY OFFICERS AND CITY STAFF TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION.** Tab 6  
Consideration, approving Resolution No. 2013-13 participation of the City of Willcox in the Arizona OpenBooks program to be administered by the Arizona Department of Administration, approving the ADOA-GAO OpenBooks Integration Service Agreement and Naming Entity Administrators, and Users to action on behalf of the City

**13. RESOLUTION NO. 2013-14 APPROVING THE REQUEST FOR PROPOSALS FOR THE CITY OF WILLCOX BILLBOARD PERMIT AREAS; DIRECTING AUTHORIZED CITY OFFICERS, AGENTS AND CITY STAFF TO RECEIVE PROPOSALS AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION** Tab 7  
Consideration, approving Resolution No. 2013-14The request for proposals the City of Willcox Billboard Permit Areas

**14. RESOLUTION NO. 2013-15 APPROVING A FUND RAISER TO BE SPONSORED BY THE CITY OF WILLCOX FOR THE BENEFIT OF THE CITY OF WILLCOX VOLUNTEER FIRE DEPARTMENT FOR THE PURPOSE OF REPLACING TURNOUTS AND OTHER SAFETY EQUIPMENT OWNED BY THE CITY OF WILLCOX; DIRECTING AUTHORIZED CITY OFFICERS AND CITY STAFF TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION.** Tab 8  
Consideration, approving Resolution No. 2013-15 a fundraiser to be sponsored by the City of Willcox for the benefit of the City of Willcox Volunteer Fire Department for the purpose of replacing Turnouts and other safety equipment owned by the City of Willcox

## **15. CITY MANAGER REPORTS**

- **Willcox Historical Theater-** has raised the additional funds and has been paid \$4320.00 the balance of the \$15,000 pledged by the City.
- **Centennial** numbers
- **Council Work Session Meetings-** every Monday in the Month of April re: Rate Hearings  
March 25, 2013 Water and Bulk Water at 6:30 pm  
April 1, 2013 Public Hearing and adoption of Utility Rates  
April 8, 2013 at 6:30 pm. on Debt Service, Capital Project, Court, VFF, Economic Development, General Fund Revenue Services  
April 15 2013 at 6:00 pm on Grants and Special Revenue Funds (16 & 17)  
April 22, 2013 at 6:30 pm on Streets/HURF  
April, 29, 2013 on General Fund Revenue

**16. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCILMEMBERS**

**17. EXECUTIVE SESSION FOR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OF THE PUBLIC BODY Tab 9**

Consideration, regarding entering into an Executive Session pursuant to A.R.S. §38-431.03(A) (3), for the purpose of consultation for legal advice with the attorney(s) of the public body

**18. RECESS TO EXECUTIVE SESSION, IF APPROVED**

**19. RECONVENE FROM EXECUTIVE SESSION**

**20. DISCUSSION/DECISION/DIRECTION TO STAFF REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION**

Consideration, regarding matters discussed in Executive Session and/or consultation for legal advice from City Attorney.

**21. ADJOURN**

Posted this 14<sup>th</sup> day of March, 2013

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Virginia A. Mefford, City Clerk

**NOTE:** Documentation, if any, for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting and at any time during regular business hours, in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, Az., at the Elsie S. Hogan Community Library during regular business hours Monday-Saturday, and on the City's website [www.cityofwillcox.org](http://www.cityofwillcox.org).

**NOTE:** The City Council Chambers are handicapped accessible. People with special accessibility needs may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.