

CITY OF WILLCOX

MAYOR AND CITY COUNCIL AGENDA

A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF WILLCOX, ARIZONA
WILL BE HELD ON APRIL 1, 2013, AT 7:00 P.M.
AT THE CITY COUNCIL CHAMBERS,
300 W. REX ALLEN DRIVE, WILLCOX, ARIZONA.

Resolution No. 2013-23
Ordinance NS 313

NOTICE TO PARENTS: Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. **Arizona Revised Statutes §1-602(A)(9)**

AGENDA

The council may discuss, consider and take possible action pertaining to the following:

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE TO THE FLAG**

4. **PROCLAMATIONS**

Tab 1

Mayor Irvin proclaims May 2013 as **Unleash the Power of Age**

5. **CALL TO THE PUBLIC**

Call to the Public agenda items are provided as a courtesy to allow citizens an opportunity to voice any concerns or opinions they may have regarding the City of Willcox or other matters properly addressed to the Mayor and City Council. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting; each presentation will be given approximately three (3) minutes. Organizations may be limited to one (1) speaker. In accordance with Arizona law, citizens need to understand that the City Council is not permitted to respond directly to the citizen speaking on any issues of concern during these agenda items and as a result, action on such matters will be limited to directing staff or rescheduling the matter for further consideration at a later date.

6. **DECLARATION ON CONFLICT OF INTEREST**

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

7. **ADOPTION OF THE AGENDA**

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

8. CONSENT AGENDA

Tab 2

All items listed under this item are considered to be routine, have been previously reviewed by the City Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda. Public viewing of documentation related to the consent agenda is available on the City's web site or 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, Az., from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue, Willcox, Az., during normal working hours Monday-Saturday.

- 8a. Approval of Regular Minutes of March 4, 2013
- 8b. Approval of Work Session Minutes of March 4, 2013
- 8c. Approval of Work Session Minutes of March 11, 2013
- 8d. Approval of Regular Minutes of March 18, 2013
- 8e. Approval of Work Session Minutes of March 18, 2013

9. PUBLIC HEARINGS

Tab 3

The Mayor and Council will receive comments from the public on those items scheduled for public hearing. For those persons unable to attend, written comments will be accepted until 4 p.m. on the day of the hearing in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, Az. and will be duplicated and distributed to the Mayor and Council members prior to said hearing.

- a. FY 2013-2014 Utility rates; Adopt rates by Resolution
- b. First reading, Liquor License Series #9 for KT's Market
- c. First reading, Liquor License Series #12 for Tortilleria La Unica

10. REGARDING CITY MANAGER ADVERTISEMENTS AND TENTATIVE HIRING TIMEFRAME

Tab 4

Consideration, regarding City Manager Advertisements, and tentative hiring timeframe

11. REGARDING WILLCOX WINE COUNTRY FESTIVAL REQUEST FOR LIQUOR LICENSE APPLICATION APPROVAL FOR WINE VENDORS AT WINE FESTIVAL MAY 18-19, 2013

Tab 5

Consideration, regarding Willcox Wine Country Festival request for Liquor License application approval for wine vendors at Wine Festival in Railroad Park on May 08-19, 2013

12. REGARDING WILLCOX WINE COUNTRY WINE FESTIVAL REQUEST FOR A WAIVER FOR GLASS CONTAINERS IN RAILROAD PARK

Tab 6

Consideration, regarding Willcox Wine Country Wine Festival request for a Waiver for Glass Containers in Railroad Park

13. REGARDING EMPLOYEE COMPENSATION OPTIONS FOR FY 2014 BUDGET

Tab 7

Consideration, regarding employee compensation options for budget.

14. RESOLUTION NO. 2013-17 REGARDING APPROVING THE REQUEST FOR A TWO YEAR EXTENSION OF THE LOAN AGREEMENT WITH THE WATER INFRASTRUCTURE FINANCE AUTHORITY OF ARIZONA (WIFA); DIRECTING THE EXECUTION AND DELIVERY OF SUCH REQUEST TO THE WIFA BOARD AND ANY OTHER SUPPORTING DOCUMENTATION IN CONNECTION THEREWITH; DIRECTING THE MAYOR TO EXECUTE THIS RESOLUTION AS PRESENTED AND FURTHER DIRECTING CITY STAFF TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION

Tab 8

Consideration, regarding resolution No. 2013-17 approving the request for a two year extension of the loan agreement with the water infrastructure Finance authority of Arizona (WIFA); directing the execution and delivery of such request to the WIFA Board and any other supporting documentation in connection therewith

15 RESOLUTION NO. 2013-18 REGARDING APPROVING AND ADOPTING RATES AND CHARGES FOR WASTEWATER UTILITY SERVICES PROVIDED BY THE CITY OF WILLCOX, SETTING AN EFFECTIVE DATE AND DIRECTING AUTHORIZED CITY OFFICERS AND ADMINISTRATORS TO CARRY OUT THE PURPOSE AND INTENT OF THIS RESOLUTION **Tab 9**

Consideration, regarding resolution No. 2013-18 approving and adopting rates and charges for Wastewater Utility services provided by the City of Willcox, setting an effective date and directing authorized city officers and administrators to carry out the purpose and intent of this resolution.

16 RESOLUTION NO.. 2013-19 REGARDING APPROVING AND ADOPTING RATES AND CHARGES FOR SOLID WASTE UTILITY SERVICES PROVIDED BY THE CITY OF WILLCOX, SETTING AN EFFECTIVE DATE AND DIRECTING AUTHORIZED CITY OFFICERS AND ADMINISTRATORS TO CARRY OUT THE PURPOSE AND INTENT OF THIS RESOLUTION **Tab 10**

Consideration, regarding resolution No. 2013-19 approving and adopting rates and charges for Solid Waste Utility services provided by the City of Willcox, setting an effective date and directing authorized city officers and administrators to carry out the purpose and intent of this resolution.

17. RESOLUTION NO.. 2013-20 REGARDING APPROVING AND ADOPTING RATES AND CHARGES FOR WATER UTILITY SERVICES PROVIDED BY THE CITY OF WILLCOX, SETTING AN EFFECTIVE DATE AND DIRECTING AUTHORIZED CITY OFFICERS AND ADMINISTRATORS TO CARRY OUT THE PURPOSE AND INTENT OF THIS RESOLUTION **Tab 11**

Consideration, regarding resolution No. 2013-20 approving and adopting rates and charges for Water Utility services provided by the City of Willcox, setting an effective date and directing authorized city officers and administrators to carry out the purpose and intent of this resolution.

18. RESOLUTION NO. 2013-21 REGARDING APPROVING AND ADOPTING RATES AND CHARGES FOR GAS UTILITY SERVICES PROVIDED BY THE CITY OF WILLCOX, SETTING AN EFFECTIVE DATE AND DIRECTING AUTHORIZED CITY OFFICERS AND ADMINISTRATORS TO CARRY OUT THE PURPOSE AND INTENT OF THIS RESOLUTION **Tab 12**

Consideration, regarding resolution No. 2013-21 approving and adopting rates and charges for Gas Utility services provided by the City of Willcox, setting an effective date and directing authorized city officers and administrators to carry out the purpose and intent of this resolution.

19. CITY MANAGER REPORTS

- **Council Work Session Meetings-** every Monday in the Month of April
Work Session Monday, April 8, 2013 at 6:30 pm., for Debt Service, Capital Project. Court, VFF, Economic Development, General Fund Review Service
Work Session Monday, April 15 2013 at 6:00 pm for Grants and Special Revenue Funds (16 & 17)
Work Session Monday, April 22, 2013 at 6:30 pm for Streets/HURF
Work Session Monday, April, 29, 2013 for General Fund Revenue
- **Report-** Sale of Willcox Rural Fire
- **Follow-up-** on question from Councilman Johnson regarding Inde Motorsports
- **City Clean-up-** Saturday, April 27, 2013

20. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCILMEMBERS

21. EXECUTIVE SESSION FOR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OF THE PUBLIC BODY Tab 13

Consideration, regarding entering into an Executive Session pursuant to A.R.S. §38-431.03(A)(3), for the purpose of consultation for legal advice with the attorney(s) of the public body.

22. RECESS TO EXECUTIVE SESSION, IF APPROVED

23. RECONVENE FROM EXECUTIVE SESSION

24. UPDATE ON DESERT INN MOTEL

25. RESOLUTION NO. 2013-22 REGARDING REJECTING ALL DEMOLITION BIDS RECEIVED IN RESPONSE TO THE INVITATION TO BIDDERS FOR DEMOLITION OF 704 S. HASKELL AVENUE, WILLCOX, ARIZONA, AND DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION. Tab 14

Consideration regarding resolution No. 2013-22 rejecting all Demolition bids received in response to the invitation to bidders for demolition of 704 S. Haskell Avenue, Willcox Arizona and directing and authorized city officers and agents to carry out the purposes and intent of this resolution.

26. ADJOURN

Posted this 28 day of March, 2013

Virginia A. Mefford, City Clerk

NOTE: Documentation, if any, for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting and at any time during regular business hours, in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, Az., at the Elsie S. Hogan Community Library during regular business hours Monday-Saturday, and on the City's website www.cityofwillcox.org.

NOTE: The City Council Chambers are handicapped accessible. People with special accessibility needs may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.