

**CITY OF WILLCOX
MAYOR AND CITY COUNCIL
WORK SESSION AGENDA
STATEMENT OF LEGAL ACTIONS**

Note Date:

MONDAY, APRIL 8, 2013

Note Time:

6:30 p.m.

City Council Chambers

300 W. Rex Allen Drive

Willcox, AZ 85643

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

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1. **CALL TO ORDER-** Mayor Irvin called the work session meeting to order on Monday, April 08, 2013 at 6:32 p.m. and thanked everyone for attending.
2. **ROLL CALL-**Sherry Lynn Van Allen, Recording Secretary, called the roll:

PRESENT

Mayor Bob Irvin
Councilman Gerald W. Lindsey
Councilman Elwood A. Johnson
Councilman Stephen Klump
Councilman Bill Holloway

STAFF

City Manager Pat McCourt
Recording Secretary Sherry Lynn Van Allen
Finance Director Ruth Graham
Interim Public Works Director John Bowen

ABSENT

Vice Mayor Bill Holloway
Councilwoman Cronberg
Councilman Goolsby

3. **PLEDGE OF ALLEGIENCE** led by Mayor Lindsey
4. **DECLARATION ON CONFLICT OF INTEREST** none declared
5. **ADOPTION OF THE AGENDA**
It was moved and seconded to adopt the agenda as presented. - **CARRIED**

6. DISCUSSION REGARDING DEBT SERVICE, COURT AND FIREFIGHTER'S PENSION PLAN

DEBIT SERVICE: McCourt explained the debt service fund using the details available in the council packet. The debit service fund is paid with property taxes. Each property tax is designated to repay a certain debit. Some of the debit will be paid in 2014

COURT: The City has an agreement with Cochise County for the Magistrate Court. This is included in our budget however; the city has no control over the income received to the fund.

FIRE FIGHTERS PENSION: This fund is governed by a Board and not the Council. It Is Funded by the Volunteer Fire Fighters and receives revenue for other areas.. This is another item that the City does not have control over.

7. GENERAL FUND OVERVIEW

The spreadsheet included in the packet presented Revenue that is generated and applied to the General Fund. The information presented included Historical Data as well as Current, and Future Projections. McCourt highlighted the transfers out of the general fund used for other obligations.

McCourt detailed the opening balance in the general fund. He stated there is no minimum requirement required to be held in the general fund. His recommendation is to keep the balance at a 6 month projection of \$1,799,181. He emphasized that it is a recommendation and that the Council does not have to approve the suggestion.

8. ECONOMIC DEVELOPMENT

This line in the general fund is used to fund several different items. This line funds utilities at the Community Center, Willcox Chamber of Commerce, Cochise County Tourism, WASA and Economic Development. Mr. McCourt highlighted the amounts that have been transferred out of this fund to pay obligations during this year.

McCourt went into detail about the new legislation regarding Economic Development. The rule states the City must be able to demonstrate that money designated for Economic Development is actually used for that purpose and that the City is receiving a tangible benefit from this investment.

Alan Baker presented an update on what the Chamber is currently doing and how the Chamber is assisting the City with Economic Development. Mr. Baker demonstrated in his presentation that the City has stayed consistent with its visitor count as well as maintaining consistent lodging tax. The Chamber is holding its own and is basically breaking even each year. Mr. Baker highlighted the numerous ads and promotions the Chamber has been doing.

9. ADJOURN

Mayor Irvin adjourned the Work Session with no further discussion at 7:11 pm.

NOTE: Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and on the City's website www.cityofwillcox.org.

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