

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: 6
 Tab Number: WS
 Date: 4-15-2013

Date Submitted:
 2-21-13
Date Requested:
 4-15-13

Action:
 Resolution
 Ordinance
 Formal
 Other

**Subject: Railroad Park
 Grant Revenue(s) –
 Direction from Council**

TO: MAYOR AND COUNCIL

FROM: City Manager

DISCUSSION: The City of Willcox received a grant from the Union Pacific Railroad (UP) in the amount of \$75,000 on March 17th, 2008 for use in approving Railroad Park, subsequent discussions With UP allowed some expansion on the use of the money On August 17, 2009, the Council approved the first five (5) projects (out of a total of eight [8] that were prioritized by the Local Citizen’s Advisory Group [LCAG]).

The approved Projects and budgets were as below:

	Budget	Spent
Electrical Improvements in Railroad Park	\$ 7,196.33	\$ 2,022.56
Gazebo Repairs	\$ 8,000.00	\$ 2,600.00
Drinking Fountain	\$ 1,000.00	\$ 4,064.64
Play Area	\$ 2,000.00	\$ 1,905.28
Mascot & Western Car	\$47,040.00	\$ 5,084.80
Total	\$65,233.33	\$15,677.28

These projects have come in considerably under budget due to community volunteers and the work of City Staff on the projects.

Additionally prioritized:

Mascot Car Shade structure	\$42,000.00
Duplicate Fencing East side of tracks	\$31,500.00
Graveling East side of tracks	\$ 8,000.00

The City does not have a lease on the land on the East side of the tracks (between Railview and the Tracks). There has been discussions, however getting a response has proved to be difficult.

There was also discussion but not prioritization by the LCAG on providing fencing on the west side of the tracks north of Stewart and possibly extending the Park to the north side of Stewart on the west side of the tracks (same discussions with UP as stated above).

There is approximately \$59,000 remaining in the original grant from UP. Staff is requesting permission to move forward on the next prioritized project (Mascot Car Shade Structure).

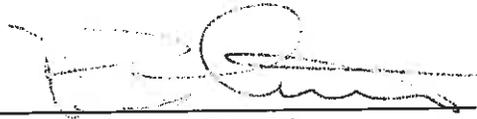
As a separate, but related matter, The City has also received three (3) grants from the Union Pacific Foundation (UPF) a charitable arm of the UP. Two (2) of these grants are being used in conjunction with the UP grant to develop Railroad Park by moving memorabilia to Railroad Park, develop Railroad Park for viewing the memorabilia, and developing a stage/viewing platform in front of the Mascot & Western Car. The third grant from UPF is being used in conjunction with a citizen group to beautify Railroad Ave.

RECOMMENDATION: Authorize proceeding with the Mascot & Western Shade Structure.

FISCAL IMPACT: Estimated expense of \$47,040 from Fund 17 "Special Revenue"

Prepared by: Pat McCourt

Approved by: _____



City Manager

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: 7
Tab Number: WS
Date: 4-15-2013

Date Submitted:
3-15-13
Date Requested:
4-15-13

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject: Discuss, provide Direction, and approve Funds 16 Grants & 17 Special Revenue

TO: MAYOR AND COUNCIL

FROM: City Manager

DISCUSSION: The City maintains several "Funds"; each Fund is treated like a separate company with its own set of financial records (books). There are also several different types of Funds. I have previously discussed the City's four Enterprise funds during the Rate reviews. The Grant Fund #16 and the Special Revenue Fund #17 are "Governmental Funds"; the main purpose of a Governmental Fund is to track the available amount of money and match it to the services to be provided. These funds receive revenue from specific sources which may only be used for the specific purpose listed.

In the case of Fund #16 "Grants"; these are grants (usually to provide or supplement services being provided by the General Fund. Each Grant is presented to the City Council for application and acceptance. Sometimes the Grants have "matching" requirements, when this is the case a transfer is made to demonstrate the City's "match". Occasionally the "match" may be made from "in kind" services, in which case the records are maintained to demonstrate the source of the match in the grant file. There is normally an income and expenditure for each of the grants. Often the grants will cross over one or more of the City's fiscal years.

In the case of Fund #17 "Special Revenues"; these are donations or monies provided to the City to provide specific services or purchase specific goods. Donations to the City must be approved by the City Council to assure that the City wants the donation, the "White Elephant rule". The City has also used the Fund to provide "Challenge grants" to the various community groups, i.e. the Skateboard group and the Historical Theater group. Normally the income is all from outside the City's normal funding sources; occasionally the City may transfer money into the Fund to pay for its part of a challenge grant.

RECOMMENDATION: Since the City Council approves all grants and all contributions when they occur, the recommendation is to approve these funds.

FISCAL IMPACT: Various based upon the Grants and donations received estimated \$1,200,000 income and \$1,200,000 expense. This is stated high to be able to conform to State Budgetary laws.

Prepared by: Pat McCourt

Approved by:



City Manager

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: 8
Tab Number: WS
Date: 4-15-2013

Date Submitted:
3-15-13
Date Requested:
4-15-13

Action:
 Resolution
 Ordinance
 Formal
 Other

**Subject: Discuss,
provide Direction, and
approve Repair &
Demolition #22**

TO: MAYOR AND COUNCIL

FROM: City Manager

DISCUSSION: The City maintains several "Funds"; each Fund is treated like a separate company with its own set of financial records (books). There are also several different types of Funds. I have previously discussed the City's four Enterprise funds during the Rate reviews. The Repair & Demolition Fund #22 is a "Governmental Fund"; the main purpose of a Governmental Fund is to track the available amount of money and match it to the services to be provided. These funds receive revenue from specific sources which may only be used for the specific purpose listed.

In the case of Fund #22 there is normally no income source: It is possible that there would be a recovery on property where Repair & Demolition monies have been spent, this would be very unusual. The money normally comes from the General Fund in the form of a transfer.

There is only one (1) approved project at this time: The demolition of the Desert Hills Motel. This project is proceeding through the necessary legal steps to allow the City to proceed with demolition.

RECOMMENDATION: Since the City Council approves all proposed Demolitions from the Demolition and Repair Fund prior to any expenditure, the recommendation is to approve this budget.

FISCAL IMPACT: Various based upon the Demolitions approved. For FY 14 an estimated amount of \$300,000.00 has been reserved for possible demolition. The actual "cash" is maintained in the General fund to earn interest until needed in the Demolition Fund.

Prepared by: Pat McCourt

Approved by:



City Manager

