

**THE MINUTES OF THE WORK SESSION OF THE MAYOR AND  
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ  
HELD ON THIS 29<sup>th</sup> DAY OF APRIL 2013**

**CALL TO ORDER**-Mayor Irvin called the work session meeting to order on Monday, April 29, 2013 at 6:30 p.m. and

**ROLL CALL**-City Clerk, Virginia A. Mefford, called the roll:

**PRESENT**

Mayor Robert A. Irvin  
Vice Mayor Bill Holloway  
Councilman Gerald W. Lindsey  
Councilman Elwood A. Johnson  
Councilwoman Monika Cronberg  
Councilman Earl Goolsby  
Councilman William "Bill" Nigh

**STAFF**

City Manager Pat McCourt  
City Attorney Ann P. Roberts  
City Clerk Virginia A. Mefford  
Public Serv. & Works Interim Director John Bowen  
Finance Director Ruth Graham  
Development Services Jeff Stoddard

**PLEDGE OF ALLEGIANCE TO THE FLAG** led by Mayor Irvin

**DECLARATION ON CONFLICT OF INTEREST**

No Conflicts were declared.

**ADOPTION OF THE AGENDA**

**MOTION:** Councilmember Lindsey moved to adopt the agenda as presented

**SECONDED:** Councilmember Goolsby **CARRIED.**

**DISCUSSION REGARDING GENERAL FUND REVENUES AND PROJECTIONS**

City Manager McCourt explained this is one of our continuing and ongoing Budget Work Session for FY 14 starting July 1, 2013 to June 30, 2014. City Manager McCourt went over the handouts given in the Councilmember's packets. He explained the transfers in. He went over the General Fund long term projection sheets. He stated we do have a positive balance due to the sale of some property this year. On the Revenue sheet, we have a multiyear income. FY13 is a combination of actuals and estimates. City Manager McCourt went over the Taxes from General Fund Income sheet. We do split the Lodger's tax with the Chamber of Commerce. He explained the License and Permits. The electric License is at 3% and the cable TV is a declining due to satellite dishes. Business Permits do fluctuate On the Primary Property tax this will stay flat, but I kept it pretty conservative. Revenue Income Tax area should be correct because we will receive this amount as it is collected form two years back. We are tapering off in the Other Fees. He went line by line from the Councilmember's packet. In the Transfer In; we have a loan repayment for \$35,799 and the final installment will be next year.

In Expense Fund, the big change is in investigation which I have not authorized to fill this position. In communications it was filled with a lower level then in the past. In Library we have a vacant position, Administration we have 2 vacant positions, and in Finance we have a part time position. Not filling these positions has kept our spending down. Pointed out the Police Facility is not included in the transfer in. He went over the transfer in fund line by line that was provided in the Council packet. The City Attorney and the new City Clerk both feel the City code book is difficult to interpret and they are both committed to ensuring to get the Municipal codebook up to code. City Manager McCourt explained that the land where City Hall sits is owned by the City and in the contract of purchasing states we would erect a fence between City Hall and the railroad tracks.

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**ADJOURN**

Being no further business before the Mayor and Council, Mayor Irvin adjourned the Work Session at 6:57 p.m.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of the City Council of the City of Willcox held on the 29<sup>nd</sup> day of April 2013. I further certify that the work session was duly called and held, and that a quorum was present.

**Dated this 29<sup>nd</sup> day of April 2013**

/s/ Virginia A. Mefford  
City Clerk Virginia A. Mefford

**PASSED, APPROVED AND ADOPTED** this 6<sup>th</sup> day of May 2013

/s/ Robert A. Irvin  
MAYOR ROBERT A IRVIN

Signed 5-08-2013

**ATTEST:**

/s/ Virginia A. Mefford  
City Clerk Virginia A. Mefford