

CITY OF WILLCOX

MAYOR AND CITY COUNCIL AGENDA

A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF WILLCOX, ARIZONA
WILL BE HELD ON MAY 6, 2013, AT 7:00 P.M.
AT THE CITY COUNCIL CHAMBERS,
300 W. REX ALLEN DRIVE, WILLCOX, ARIZONA.

Resolution No. 2013-29
Ordinance NS 314

NOTICE TO PARENTS: Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. **Arizona Revised Statutes §1-602(A)(9)**

AGENDA

The council may discuss, consider and take possible action pertaining to the following:

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. PROCLAMATIONS

Tab 1

Mayor Irvin proclaims the month of May 2013 as 1. National Historic Preservation Month 2. Peace Officers Week and May 15 2013 Peace Officers Memorial Day

5. CALL TO THE PUBLIC

Call to the Public agenda items are provided as a courtesy to allow citizens an opportunity to voice any concerns or opinions they may have regarding the City of Willcox or other matters properly addressed to the Mayor and City Council. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting; each presentation will be given approximately three (3) minutes. Organizations may be limited to one (1) speaker. In accordance with Arizona law, citizens need to understand that the City Council is not permitted to respond directly to the citizen speaking on any issues of concern during these agenda items and as a result, action on such matters will be limited to directing staff or rescheduling the matter for further consideration at a later date.

6. DECLARATION ON CONFLICT OF INTEREST

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

7. ADOPTION OF THE AGENDA

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

8. CONSENT AGENDA

Tab 2

All items listed under this item are considered to be routine, have been previously reviewed by the City Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda. Public viewing of documentation related to the consent agenda is available on the City’s web site or 24 hours prior to the meeting at the City Clerk’s Office, 101 S. Railroad Avenue, Suite B, Willcox, Az., from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue, Willcox, Az., during normal working hours Monday-Saturday.

- 8a. Approval of Regular Meeting Minutes of April 15
- 8b. Approval of Work Session Minutes of April 15, 2013
- 8c. Approval of Work Session Minutes April 22, 2013
- 8d. Approval of Work Session Minutes April 29, 2013
- 8e. Approval of Special Meeting Minutes April 29, 2013

9. PUBLIC HEARINGS

Tab 3

The Mayor and Council will receive comments from the public on those items scheduled for public hearing. For those persons unable to attend, written comments will be accepted until 4 p.m. on the day of the hearing in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, Az. and will be duplicated and distributed to the Mayor and Council members prior to said hearing.

- a. Notice of Intent to Amend Title 13 “Public Services”, Chapter 14 “Sewer Pretreatments”.

10. PRESENTATION BY GAYLE BERRY ON THE WILLCOX HISTORIC THEATER PRESERVATION, INC.

Tab 4

11. PROPOSAL BY DONNIS BLACK TO PLACE MEMORIAL BOARD AT TWIN LAKES GOLF COURSE

Tab 5

Consideration, on the proposal by Donnis Black to Place Memorial Board at Twin Lakes Golf Course

12. REGARDING RESIGNATION FROM TIM CHARLEY FROM PARKS AND RECREATION ADVISORY COMMITTEE

Tab 6

Consideration, regarding resignation from Tim Charley from Parks and Recreation Advisory Committee

13 RESOLUTION NO. 2013-28 APPROVING A DONATION OF USED FIRE EQUIPMENT FROM THE CITY TO THE CHIRICAHUA TRAILS NONPROFIT FIRE DEPARTMENT; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION

Tab 7

Consideration, regarding Resolution No. 2013-28 approving a donation of used fire equipment from the City to the Chiricahua trails nonprofit fire department

14. ORDINANCE NO. NS 313 AMENDING THE WILLCOX MUNICIPAL CODE, BY ADOPTING AS A NEW CHAPTERS, THAT CERTAIN PUBLIC RECORD ENTITLED, “TITLE 13, PUBLIC SERVICES, CHAPTER 13.14, SEWER PRETREATMENT”; PROVIDING PENALTIES FOR THE VIOLATION THEREOF; ESTABLISHING AN EFFECTIVE DATE; AND DECLARING AN EMERGENCY.

Tab 8

Consideration, regarding, ordinance amending the Willcox Municipal code, by adopting as a new chapter, that certain public record entitled, “title 13, public services, Chapter 13.14, sewer pretreatment”; providing penalties for the violation thereof; establishing an effective date; and declaring an emergency.

15. REPORT FROM SUB-COMMITTEE REGARDING CITY ATTORNEY POSITION

Tab 9

Consideration, regarding sub-committee regarding City Attorney position

16. CITY MANAGER REPORTS

Council Work Session Meetings- in the Month of **May**

Work Session Monday, May 13, 2013 at 6:30 pm Admin PW including admin, Swimming Pool, Cemetery, Vehicle Maintenance., Buildings & Grounds, and Parks

- Work Session Monday, May 20, 2013 6:00 pm Patrol, Investigations, K-9 & Fire Department, Library
- **General-** City Manager to take vacation from June 3-5, 2013. Ruth Graham will step in while away.
- **June 3, 2013** will be the preliminary Budget adoption.
- **Update:** Chip Sealing

17. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCILMEMBERS

18 EXECUTIVE SESSION FOR DISCUSSION/CONSIDERATION REGARDING THE HIRING OF THE CITY MANAGER AND CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OF THE PUBLIC BODY **Tab 10**

Consideration, regarding entering into an Executive Session pursuant to A.R.S. §38-431.03(A) (1) and (A)(3), for the purpose of Discussion or consideration of employment.

19. RECESS TO EXECUTIVE SESSION, IF APPROVED

20. RECONVENE FROM EXECUTIVE SESSION

21. DISCUSSION/DIRECTION ON CITY MANAGER HIRING PROCESS.

22. ADJOURN

Posted this 2nd day of May, 2013

Virginia A. Mefford, City Clerk

NOTE: Documentation, if any, for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting and at any time during regular business hours, in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, Az., at the Elsie S. Hogan Community Library during regular business hours Monday-Saturday, and on the City's website www.cityofwillcox.org.

NOTE: The City Council Chambers are handicapped accessible. People with special accessibility needs may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.