

**THE MINUTES OF THE WORK SESSION OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 13th DAY OF MAY 2013**

1. **CALL TO ORDER**-Mayor Irvin called the work session meeting to order on Monday, May 13, 2013 at 6:30 p.m. and
2. **ROLL CALL**-City Clerk, Virginia A. Mefford, called the roll:

PRESENT

Mayor Robert A. Irvin
Vice Mayor Bill Holloway
Councilman Gerald W. Lindsey
Councilman Elwood A. Johnson
Councilwoman Monika Cronberg
Councilman Earl Goolsby
Councilman William "Bill" Nigh

STAFF

City Manager Pat McCourt
City Clerk Virginia A. Mefford
Public Services & Works Director John Bowen
Finance Director Ruth Graham
Development Services Jeff Stoddard

3. **PLEDGE OF ALLEGIANCE TO THE FLAG** led by Mayor Irvin
4. **DECLARATION ON CONFLICT OF INTEREST**
No Conflicts were declared.

5. **ADOPTION OF THE AGENDA**

MOTION: Councilmember Cronberg moved to adopt the agenda as presented

SECONDED: Councilmember Johnson **CARRIED.**

6. **DISCUSSION REGARDING PUBLIC WORKS, INCLUDING ADMINISTRATION**

DISCUSSION: City Manager McCourt stated Mr. Bowen will be giving a presentation on his department's budget and what projects are in the works and have been completed. Mr. Bowen stated we distribute water through the AZ Department of Water Quality. The streets department maintains all of the streets signs, and streets maintenance. Chip Seal projects that have been completed are about 13 blocks include Patti Road and Curtis road. The Public Works department has built an ADA ramp at the Bird Viewing area, at the library we just installed a new video camera system, and the exterior has been painted. The Police Department and Development Services improvements include the landscaping with red rock. Food pantry Improvements, A/C, extra electrical upgrades, new carpet, and painted the interior. Capital projects Public Works has completed are in the alleyways of between N. Haskell and Railroad the Gas main replacement project, we are installing a valve at sections so we do not have to shut of blocks of areas when we shut off the gas, rebuild our lift station and new pumps, and the well back-up with natural gas power is in the process, it is working, and we will build a sound wall around this well to help with the sound. Water fill station will be a terrific system once it is fully installed. It will be like pumping gas it will take a credit card or debt card. Capital purchases, we have brought two dump trucks from Arizona Surplus that were well maintained, a new GPS for line location and V-Loc is a locating tool. We have been using the recycling, the E-waste and cardboard. Councilman Goolsby asked about the security at City Hall like security system, bars on windows or anything like that. Mr. Bowen stated not at this time.

7. **DISCUSSION REGARDING SWIMMING POOL**

DISCUSSION: Mr. Bowen gave a brief presentation on the improvements at the pool and indicated an ADA lift has been installed.

8. **DISCUSSION REGARDING CEMETERY**

DISCUSSION: Mr. Bowen gave a brief presentation on the cemetery and indicated Mr. Hudson is in charge of this area.

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9. DISCUSSION REGARDING VEHICLE MAINTENANCE

DISCUSSION: Mr. Bowen gave a brief presentation on vehicle maintenance repair. We do repairs on antiquated equipment and vehicles. Indicated we do have some fire trucks that need updating, we also work on response vehicles and service trucks and they do have priority. In the Warehouse area we will be replacing the gas water heaters.

10. DISCUSSION REGARDING BUILDINGS AND GROUNDS

DISCUSSION: Mr. Bowen gave a brief presentation on the Community Center Improvements the next phase will be restrooms and new windows. At City Hall Repair and Maintenance to the doors and the interior doors, and we will be painting Virgie's office and other areas of City Hall. At the Twin Lakes Course the restrooms were renovated and we repaired the potholes in the parking area.

11. DISCUSSION REGARDING PARKS

DISCUSSION: Mr. Bowen stated we maintain the park areas. We have placed Safety Barrier installation at Keiller Park, High Visibility Signs (Grant purchased). Park Improvements painted the dugout area and replaced the trees, painted the buildings and the Ramada at Railroad Park has been raised higher and re-stucco and painted. At the Arena Master we have done welding repairs on the structures to make it sturdier. Donations for Railroad Park were an old railroad phone booth, and railcar "Wheels" and we do have a grant to put shading area here also.

12. ADJOURN

Being no further business before the Mayor and Council, Mayor Irvin adjourned the Work Session at 7:11 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of the City Council of the City of Willcox held on the 13th day of May 2013. I further certify that the work session was duly called and held, and that a quorum was present.

Dated this 13th day of May 2013

City Clerk Virginia A. Mefford

PASSED, APPROVED AND ADOPTED this 3rd day of June 2013

MAYOR ROBERT A IRVIN

Signed _____

ATTEST:

City Clerk Virginia A. Mefford