

CITY OF WILLCOX MAYOR AND CITY COUNCIL AGENDA

A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF WILLCOX, ARIZONA
WILL BE HELD ON MAY 20, 2013, AT 7:00 P.M.
AT THE CITY COUNCIL CHAMBERS,
300 W. REX ALLEN DRIVE, WILLCOX, ARIZONA.

Resolution No. 2013-36
Ordinance NS 314

NOTICE TO PARENTS: Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. **Arizona Revised Statutes §1-602(A) (9)**

AGENDA

The council may discuss, consider and take possible action pertaining to the following:

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. CALL TO THE PUBLIC

Call to the Public agenda items are provided as a courtesy to allow citizens an opportunity to voice any concerns or opinions they may have regarding the City of Willcox or other matters properly addressed to the Mayor and City Council. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting; each presentation will be given approximately three (3) minutes. Organizations may be limited to one (1) speaker. In accordance with Arizona law, citizens need to understand that the City Council is not permitted to respond directly to the citizen speaking on any issues of concern during these agenda items and as a result, action on such matters will be limited to directing staff or rescheduling the matter for further consideration at a later date.

5. DECLARATION ON CONFLICT OF INTEREST

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

6. ADOPTION OF THE AGENDA

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

7. REGARDING DIRECTION ON ACQUISITION OF BACK TAX PROPERTIES FOR BACK NINE (9) OF THE TWIN LAKES GOLF COURSE Tab 1

Consideration, regarding direction on Acquisition of back tax properties for back nine (9) of the Twin Lakes Golf Course

8. REGARDING THE REX ALLEN MUSEUM WOULD LIKE A STREET CLOSURE BETWEEN STEWART AND MALEY ON MAY 25, 2013 FROM 6:00 AM UNTIL 5:00 PM FOR THE 7TH ANNUAL WILLCOX ROD AND CLASSIC CAR SHOW Tab 2

Consideration, regarding the Rex Allen Museum would like a street closure between Stewart and Maley on May 25, 2013 from 6:00 am until 5:00 pm for The 7th Annual Willcox Rod and Classic Car Show

9. REGARDING RESOLUTION NO. 2013-29 OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, "CITY", APPROVING A BID FROM BILL'S PUMP SERVICE FOR THE REFURBISHING OF THE IRRIGATION PUMP AT THE TWIN LAKES GOLF COURSE; DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION. Tab 3

Consideration, regarding Resolution No. 2013-29 A resolution of the Mayor and Council of the City of Willcox, Cochise County, Arizona, "City", approving a bid from bill's pump service for the refurbishing of the irrigation pump at the Twin Lakes Golf Course

10. RESOLUTION NO. 2013-30 OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, ARIZON RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, ARIZONA, "CITY", APPROVING THE EXTENSION OF THE REQUEST FOR PROPOSALS FOR THE CITY OF WILLCOX BILLBOARD PERMIT AREAS; DIRECTING AUTHORIZED CITY OFFICERS, AGENTS AND CITY STAFF TO CONTINUE TO RECEIVE PROPOSALS AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION. Tab 4

Consideration, regarding Resolution No. 2013-30 A resolution of The Mayor and Council of the City of Willcox, Arizona Resolution of The Mayor and Council of the City of Willcox, Arizona, "City", approving The extension of the request for proposals for the City of Willcox billboard permit areas; directing authorized city officers, agents and city staff to continue to receive proposals

11. RESOLUTION NO. 2013-31 OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, ARIZONA, "CITY", WILLCOX, ARIZONA APPROVING BILLBOARD LEASE NUMBER 1-2013, WITH APPLE ANNIE'S ORCHARD, INC., DIRECTING AUTHORIZED CITY OFFICERS, AGENTS AND CITY STAFF TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AS PRESENTED. Tab 5

Consideration, regarding Resolution No. 2013-31 a resolution of the mayor and council of the city of resolution of the mayor and council of the city of Willcox, Arizona, "City", approving billboard lease number 1-2013, with Apple Annie's Orchard, Inc., directing authorized city officers, agents and city staff to carry out the purposes and intent of this resolution

12 RESOLUTION NO. 2013-32 OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, ARIZONA, "CITY", AUTHORIZING AND APPROVING THE ACCEPTANCE OF HERITAGE GRANT FUNDS IN THE AMOUNT OF \$3,000.00 FROM THE STATE OF ARIZONA GAME AND FISH DEPARTMENT, DIRECTING AUTHORIZED CITY OFFICERS, AGENTS AND CITY STAFF TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AS PRESENTED. Tab 6

Consideration, regarding Resolution No. 2013-32 of the mayor and council of the city of Willcox, Arizona, "City", Authorizing and approving the acceptance of Heritage Grant Funds in the amount of \$3,000.00 from the State of Arizona Game and Fish Department, directing authorized city officers, agents and city staff to carry out the purposes and intent of this resolution

13. RESOLUTION NO. 2013-33 OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, "CITY", APPROVING THE PURCHASE OF ONE (1) IN CAR VIDEO CAMERA SYSTEM FOR THE 2007 CROWN VICTORIA FROM WATCH GUARD DIGITAL IN CAR VIDEO, AND DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION. Tab 7

Consideration, regarding Resolution No. 2013-33 of the mayor and council of the city of Willcox, Cochise county, Arizona, "City", approving the purchase of one (1) in car video camera system for the 2007 Crown Victoria from Watch Guard Digital in car video, and directing authorized city officers and agents to carry out the purposes and intent of this resolution.

14. RESOLUTION NO. 2013-34 OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, "CITY", FOR THE PURPOSE OF APPROVING THE APPOINTMENT OF VIRGINIA A. MEFFORD TO THE APPOINTED POSITION OF CITY CLERK AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION. Tab 8

Consideration regarding Resolution No. 2013-34 of the Mayor and Council of the City of Willcox, Cochise County, Arizona, "City", for the purpose of approving the appointment of Virginia A. Mefford to the appointed position of city clerk and authorizing the Mayor to execute this resolution.

15. RESOLUTION NO. 2013-35 OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA APPROVING AND ADOPTING EMPLOYEE BENEFIT ADVOCATE SERVICE APPLICATION AND THE ADMINISTRATION SERVICES RENEWAL AGREEMENT BETWEEN THE CITY OF WILLCOX AND EMPLOYEE SOLUTIONS GROUP TO ACT AS HEALTH INSURANCE AGENT AND ADMINISTRATOR OF EMPLOYEE BENEFIT PLANS, AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION **Tab 9**

Consideration regarding Resolution No. 2013-35 of the mayor and city council of the City of Willcox, Cochise County, Arizona approving and adopting employee benefit advocate service application and the administration services renewal agreement between the City of Willcox and employee solutions group to act as health insurance agent and administrator of employee benefit plans, and authorizing the mayor to execute this resolution.

16. REVIEW OF PROPOSED CITY ATTORNEY'S CONTRACT **Tab 10**
Consideration, regarding review of proposed City Attorney's Contract.

17. CITY MANAGER REPORTS
Council Work Session Meetings- in the Month of **May**

- **General-** City Manager to take vacation from June 3-5, 2013. Ruth Graham will step in while away.
- **June 3, 2013** present preliminary Budget and adoption at next Regular Council Meeting on June 17, 2013.
- **League of Cities and Towns** Annual conference August 27-30, 2013 at El Conquistador, Tucson please let City Clerk, Virgie know if you are planning to attend as the reservations and rooms open up at the end of May.

18. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS

19. EXECUTIVE SESSION FOR DISCUSSION/CONSIDERATION REGARDING THE HIRING OF THE CITY MANAGER AND CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OF THE PUBLIC BODY **Tab 11**

Consideration, regarding entering into an Executive Session pursuant to A.R.S. §38-431.03(A) (1) and (A)(3), for the purpose of Discussion or consideration of employment.

20. RECESS TO EXECUTIVE SESSION, IF APPROVED

21. RECONVENE FROM EXECUTIVE SESSION

22. REGARDING CITY MANAGER ADVERTISEMENTS AND TENTATIVE HIRING TIMEFRAME **Tab 12**

Consideration, regarding City Manager Advertisements, and tentative hiring timeframe

23. ADJOURN

Posted this 16th day of May, 2013

Virginia A. Mefford, City Clerk

NOTE: Documentation, if any, for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting and at any time during regular business hours, in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, Az., at the Elsie S. Hogan Community Library during regular business hours Monday-Saturday, and on the City's website www.cityofwillcox.org.

NOTE: The City Council Chambers are handicapped accessible. People with special accessibility needs may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.