

CITY OF WILLCOX MAYOR AND CITY COUNCIL AGENDA

A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF WILLCOX, ARIZONA
WILL BE HELD ON JUNE 17, 2013, AT 7:00 P.M.
AT THE CITY COUNCIL CHAMBERS,
300 W. REX ALLEN DRIVE, WILLCOX, ARIZONA.

Resolution No. 2013-48
Ordinance NS 315

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AGENDA

The council may discuss, consider and take possible action pertaining to the following:

1. CALL TO ORDER

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. CALL TO THE PUBLIC

Call to the Public agenda items are provided as a courtesy to allow citizens an opportunity to voice any concerns or opinions they may have regarding the City of Willcox or other matters properly addressed to the Mayor and City Council. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting; each presentation will be given approximately three (3) minutes. Organizations may be limited to one (1) speaker. In accordance with Arizona law, citizens need to understand that the City Council is not permitted to respond directly to the citizen speaking on any issues of concern during these agenda items and as a result, action on such matters will be limited to directing staff or rescheduling the matter for further consideration at a later date.

4. DECLARATION ON CONFLICT OF INTEREST

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

5. ADOPTION OF THE AGENDA

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

6. CONSENT AGENDA

Tab 1

All items listed under this item are considered to be routine, have been previously reviewed by the City Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda. Public viewing of documentation related to the consent agenda is available on the City's web site or 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, Az., from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue, Willcox, Az., during normal working hours Monday-Saturday.

- 6a. Approval of Special Meeting Minutes of May 29, 2013
- 6b. Approval of Regular Meeting Minutes June 3, 2013
- 6c. Approval of Special Meeting Minutes June 6, 2013
- 6d. Approval of Special Meeting Minutes June 10, 2013

7. REGARDING WILLCOX ELKS LODGE IS REQUESTING FEES BE WAIVED FOR AN EVENT AT THE POOL. Tab 2
Consideration, regarding Willcox Elks Lodge is requesting fees be waived for an event at the pool.

8. RESOLUTION NO.. 2013-39 APPROVING AND ADOPTING THE AGREEMENT BETWEEN THE CITY OF WILLCOX AND BLUE CROSS BLUE SHIELD FOR MEDICAL INSURANCE BENEFITS FOR THE FISCAL YEAR JULY 1, 2013 THROUGH JUNE 30, 2014; AUTHORIZING THE MAYOR TO EXECUTE SUCH BENEFITS CONTRACT AS PRESENTED AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION Tab 3
Consideration, regarding Resolution No. 2013-39 approving and adopting the agreement between the city of Willcox and Blue Cross Blue Shield for medical insurance benefits for the fiscal year July 1, 2013 through June 30, 2014

9. RESOLUTION NO. 2013-40 APPROVING AND ADOPTING THE AGREEMENT BETWEEN THE CITY OF WILLCOX AND METLIFE FOR LIFE INSURANCE BENEFITS FOR THE FISCAL YEAR JULY 1, 2013 THROUGH JUNE 30, 2014; AUTHORIZING THE MAYOR TO EXECUTE SUCH BENEFITS CONTRACT AS PRESENTED AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION. Tab 4
Consideration regarding Resolution No. 2013-40 approving and adopting the agreement between the City of Willcox and MetLife for life insurance benefits for the Fiscal Year July 1, 2013 through June 30, 2014

10. RESOLUTION NO. 2013-41 APPROVING AND ADOPTING THE AGREEMENT BETWEEN THE CITY OF WILLCOX AND THE ARIZONA RANGE NEWS FOR ADVERTISING AND PUBLICATION SERVICES FOR THE FISCAL YEAR JULY 1, 2013 THROUGH JUNE 30, 2014; AUTHORIZING THE MAYOR TO EXECUTE SUCH CONTRACTS AS PRESENTED AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION. Tab 5
Consideration regarding Resolution No. 2013-41 approving and adopting the agreement between the City of Willcox and the Arizona Range News for advertising and publication services for the Fiscal Year July 1, 2013 through June 30, 2014

11. RESOLUTION NO. 2013-42 APPROVING THE EQUIPMENT LEASE PURCHASE AGREEMENT BETWEEN OKLAHOMA STATE BANK, LESSOR, AND CITY OF WILLCOX, LESSEE, FOR THE ASPHALT ZIPPER PURCHASE APPROVED BY RESOLUTION 2013-06 ON JANUARY 22, 2013; AUTHORIZING THE MAYOR TO EXECUTE THE LEASE, AND DIRECTING CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION Tab 6
Consideration, regarding Resolution No. 2013-42 approving the equipment lease purchase agreement between Oklahoma State Bank, lessor, and City of Willcox, lessee, for the Asphalt Zipper purchase approved by resolution 2013-06 on January 22, 2013

12. RESOLUTION NO. 2013-43 APPROVING THE SERVICE CONTRACT FOR PURCHASE OF RECREATIONAL AND EDUCATIONAL SERVICES, "SERVICE CONTRACT", BETWEEN THE CITY OF WILLCOX, "CITY", AND WILLCOX AGAINST SUBSTANCE ABUSE, "WASA", AND AUTHORIZING THE MAYOR TO EXECUTE THE THIS RESOLUTION AND THE SERVICE CONTRACT. Tab 7
Consideration, regarding Resolution No. 2013-43 approving the Service Contract for purchase of recreational and educational Services, "Service Contract", Between the City of Willcox, "City", And Willcox Against Substance Abuse, "WASA".

13. RESOLUTION NO. 2013-44 APPROVING AND ADOPTING THE FY2013-2014 AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF WILLCOX, "CITY" AND THE WILLCOX UNIFIED SCHOOL DISTRICT #13, "SCHOOL", FOR THE PURPOSE OF CONTINUING A SCHOOL SAFETY PROGRAM, AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND THE IGA Tab 8
Consideration, regarding Resolution No. 2013-44 approving and adopting the FY 2013-2014 Amendment To The Intergovernmental Agreement Between The City Of Willcox, "City" And The Willcox Unified School District #13, "School", For The Purpose Of Continuing A School Safety Program

14. RESOLUTION NO. 2013-45 THE TENTATIVE BUDGET OF THE CITY OF WILLCOX FOR FISCAL YEAR 2013-2014, AUTHORIZING AND DIRECTING PUBLICATION OF STATEMENTS AND SCHEDULES OF THE TENTATIVE BUDGET AND SETTING THE DATES FOR THE PUBLIC HEARINGS ON THE TENTATIVE BUDGET BEFORE FINAL ADOPTION. Tab 9

Consideration, regarding Resolution No. 2013-45 the tentative budget of the city of Willcox for Fiscal Year 2013-2014, authorizing and directing publication of statements and schedules of the tentative budget and setting the dates for the public hearings on the tentative budget before final adoption.

15. RESOLUTION NO. 2013-46 APPROVING AND AUTHORIZING THE BASE CONTRACT FOR THE SALE AND PURCHASE OF NATURAL GAS WITH SEMINOLE ENERGY COMPANY; DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION; AND, DECLARING AN EMERGENCY TO EXIST. Tab 10

Consideration, regarding Resolution No. 2013-46 approving and authorizing the base contract for the sale and purchase of natural gas with Seminole Energy Company; directing authorized city officers and agents to carry out the purposes and intent of this resolution

16. CITY MANAGER REPORTS

- **General-** City Manager officially retires on July 08, 2013. City doesn't anticipate any difficulties; Mr. Soltis anticipates starting on July 1, 2013 and Ms. Graham agreed to fill in until until he arrives.
- **Mayor/Manager Luncheon-** June 20, 2013 at Douglas
- **League of Cities and Towns** Annual conference August 27-30, 2013 at El Conquistador, Tucson please let City Clerk, Virgie know if you are planning to attend. She has secured 6 rooms for this conference. Parade of Flags on August 28 at 9:00 am and Booth at 6 pm. We will have to make a decision at the next Council meeting on whom carry the flag and booth cost. Virgie has the contact information for Nature Sweet to get the donation of tomatoes.
- **City Manager-** I have contacted the new City Manager Tedmond Soltis and have welcomed him.
- **Arizona Office of Tourism-**The Marketing Cooperative FY 2014 Affidavit to Support of Application was signed and sent to Ms. Gussie Motter.
- **LTSA-** was granted for \$17,829.00 and was approved by Resolution 2013-13.

17. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS

18. EXECUTIVE SESSION FOR DISCUSSION/CONSIDERATION REGARDING THE HIRING OF THE CITY MANAGER AND CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OF THE PUBLIC BODY Tab 11

Consideration, regarding entering into an Executive Session pursuant to A.R.S. §38-431.03(A) (1) and (A)(3), for the purpose of Discussion or consideration of employment.

19. RECESS TO EXECUTIVE SESSION, IF APPROVED

20. RECONVENE FROM EXECUTIVE SESSION

21. RESOLUTION NO. 2013-47 APPROVING THE EMPLOYMENT AGREEMENT WITH TEDMOND J. SOLTIS; APPOINTING TEDFORD J. SOLIS TO THE POSITION OF CITY MANAGER AND, AUTHORIZING THE MAYOR TO EXECUTE THE EMPLOYMENT AGREEMENT AS PRESENTED AND THIS RESOLUTION Tab 12

Consideration, regarding Resolution No. 2013-47 approving the employment agreement with Tedmond J. Soltis; appointing Tedmond J. Soltis to the position of City Manager

22 REGARDING DIRECTION FROM CITY COUNCIL TO CITY ATTORNEY ON HOW TO PROCEED WITH THE HIRING CONTRACT OF TEDMOND J. SOLTIS AS CITY MANAGER.

22. ADJOURN

Posted this 13th day of June, 2013

/s/Virginia A. Mefford
Virginia A. Mefford, City Clerk

NOTE: Documentation, if any, for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting and at any time during regular business hours, in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, Az., at the Elsie S. Hogan Community Library during regular business hours Monday-Saturday, and on the City's website www.cityofwillcox.org.

NOTE: The City Council Chambers are handicapped accessible. People with special accessibility needs may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.