

# PROCLAMATION

WHEREAS the City of Willcox is very proud of its Western heritage, which has been kept alive by the annual Rex Allen Days' Festival with all its many events; and,

WHEREAS, the Rex Allen Days theme for 2013 is "*Silver Screen Heroes*;" and

WHEREAS, Rex Allen Days, Inc., is proudly sponsoring its 62<sup>nd</sup> Annual Rex Allen Days' Festival with the Cowboy Hall of Fame Recognition and Dinner, Parade, Rodeo, Concerts, County Fair, Rex Allen Arizona Cowboy Museum events, and the 33<sup>rd</sup> Annual Turtle Race at Keiller Park from October 2<sup>nd</sup> through October 6<sup>th</sup>, 2013; and,

WHEREAS, with support to charity, Rex Allen Days, Inc. maintains their goal of service to the community by providing college scholarships to graduating high school students, financial support to the Northern Cochise Community Hospital and other worthwhile community causes;

NOW, THEREFORE, BE IT RESOLVED THAT I, Robert A. Irvin, Mayor of the City of Willcox, Cochise County, Arizona, do hereby proclaim October 2nd through October 6th, 2013 as

## **\*\* REX ALLEN DAYS \*\***

And, I encourage all citizens to recognize and support the Rex Allen Days' festivities and to dress in Western attire to proudly promote our Western heritage.



Attest:

  
Virginia A. Mefford, City Clerk

In witness whereof I have hereunto set my hand and caused this seal to be affixed.



Robert A. Irvin, Mayor

Dated: August 5, 2013

# Proclamation

## \*CHILD SUPPORT AWARENESS MONTH\*

WHEREAS, The City of Willcox promotes a thriving, productive, proactive and engaging community and

WHEREAS, The City of Willcox represents, ensures a greater opportunity for involvement of both parents, and increases the likelihood of children reaching their full potential; and

WHEREAS, parents spending quality time with their children and focusing on healthy, positive, and nurturing interactions and experiences helps form a healthy bond; and

WHEREAS, the Arizona Department of Economic Security, Division of Child Support Enforcement collaborates with the Office of the Attorney General, federal and state agencies, tribal governments, County Attorney Offices, County Clerks of Court, faith-based and community organizations, fatherhood groups, enforcement agencies, the business community and employers, and other interested parties in sustaining a stalwart community that assists parents in establishing a financial partnership to support their children; and

WHEREAS, with the focus of partnering being of great importance, the Department of Economic Security is changing the name of the Division of Child Support Enforcement to the Division of Child Support Services, with the division taking the steps to effectively educate and train all child support staff and partners to provide positive customer engagement and having available quality supportive services within the community to effectively aid parents as they work to meet the physical development, emotional growth, and economic stability of Arizona's children.

NOW, THEREFORE, I Robert A. Irvin, Mayor of the City of Willcox, do hereby proclaim August 2013 as,

## \* CHILD SUPPORT AWARENESS MONTH \*



*In witness whereof, I have hereunto set my hand and caused the Seal of the City of Willcox to be affixed this 15<sup>th</sup> day of April 2013.*

*Robert A. Irvin*  
MAYOR, ROBERT A. IRVIN

Attest:

*Virginia A. Mefford*  
City Clerk Virginia A. Mefford

**THE MINUTES OF THE REGULAR SESSION OF THE MAYOR AND  
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ  
HELD ON THIS 15<sup>th</sup> DAY OF JULY, 2013**

**CALL TO ORDER-** Mayor Bob Irvin called the regular session meeting to order on Monday, July 15, 2013 at 7:00 p.m. and welcomed everyone in attendance

**ROLL CALL-**City Clerk Virginia A. Mefford, called the roll:

**PRESENT**

Mayor Robert A. Irvin  
Vice Mayor Bill Holloway  
Councilman Gerald W. Lindsey  
Councilman ~~Elwood A. Johnson~~  
Councilwoman Monika Cronberg  
Councilman Earl Goolsby  
Councilman William "Bill" Nigh

**STAFF**

City Manager Ted Soltis  
City Clerk Virginia A. Mefford  
City Attorney Ann P. Roberts  
Finance Director Ruth Graham  
Police Chief interim Glenn Childers  
Public Services & Works Director John Bowen  
Library Director Tom Miner  
Development Services Jeff Stoddard

**ABSENT**

Councilman Elwood A. Johnson-Excused

**CALL TO THE PUBLIC**

Rob Jones addressed the Council regarding encouraging the growth of the City of Willcox. He stated the building could use some paint to be more visible and inviting. He also stated that since Apple Annie's has opened it has tripled the traffic to the Visitor Center.

**PLEDGE OF ALLEGIANCE TO THE FLAG** led by Mayor Irvin

**CALL TO THE PUBLIC-** None

**DECLARATION ON CONFLICT OF INTEREST:** None

**ADOPTION OF THE AGENDA**

**MOTION:** Councilmember Cronberg moved to approve the adoption of the agenda as presented.

**SECONDED:** Councilmember Goolsby **CARRIED**

**PUBLIC HEARINGS**

The Mayor and Council will receive comments from the public on those items scheduled for public hearing. For those persons unable to attend, written comments will be accepted until 4 p.m. on the day of the hearing in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B Willcox, Az. 2.and will be duplicated and distributed to the Mayor and Council members prior to said hearing.

7a. Public Hearing (2<sup>nd</sup>) on final FY 2013-2014 Fiscal Budget **Opened:** 7:04 PM **CLOSED:** 7:05 PM

7b. Public Hearing on Property Tax Levy (1<sup>st</sup>); Public Hearing (2<sup>nd</sup>) scheduled August 5<sup>th</sup>

**Opened:** 7:05 PM **CLOSED:** 7:06 PM

**APPROVAL OF MINUTES OF THE REGULAR MEETING OF JULY 1, 2013**

**MOTION:** Councilmember Lindsey moved to approve Minutes of the Regular Meeting of July 1, 2013

**SECONDED:** Councilmember Cronberg **CARRIED**

**RESOLUTION NO. 2013-56 REGARDING FINAL BUDGET OF THE CITY OF WILLCOX FOR FISCAL YEAR 2013-2014.**

**MOTION:** Vice Mayor Holloway moved to approve Resolution No. 2013-56 Regarding Final Budget of the City of Willcox For Fiscal Year 2013-2014. **SECONDED:** Councilmember Goolsby **DISCUSSION:** Ruth Graham gave a presentation on the FY 2013-2014 property tax information. Ms. Graham stated the primary tax has been staying consistent. Ms. Graham read from the League Budget Manual regarding the Tax Levy, and pointed out the Tax Levy and Tax rate information for FY 2014 **CARRIED**

**RESOLUTION NO. 2013-57 REGARDING A PROPOSAL FROM DEANDA CONSTRUCTION, INC., FOR THE PROVISION OF CONSTRUCTION SERVICES IN THE AMOUNT OF \$12,288.00; DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND THE PROPOSAL AS PRESENTED.**

**MOTION:** Vice Mayor Holloway moved to approve Resolution No. 2013-57 Regarding A Proposal From DEANDA Construction, Inc., for the Provision of Construction Services in the Amount Of \$12,288.00.

**SECONDED:** Councilmember Cronberg **DISCUSSION:** Councilmember Cronberg asked for clarification. Mr. Bowen stated we put this out to bid and DEANDA was the only bid received. This bid is for about 15 blocks. Mayor Irvin asked if the cement was for 3000 PSI. Mr. Bowen stated he would get clarification. Councilmember Lindsey asked if he heard correctly this was the only bid. Mr. Bowen stated that is correct. **CARRIED**

**RESOLUTION NO. 2013-58 REGARDING THE ACCEPTANCE OF FUNDING REALLOCATION FROM FY2012 HOMELAND SECURITY OPERATION STONEGARDEN GRANT PROGRAM IN THE AMOUNT OF \$10,000.00; DIRECTING AUTHORIZED CITY OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND THE PROPOSAL AS PRESENTED.**

**MOTION:** Councilmember Cronberg moved to approve Resolution No. 2013-58 Regarding the Acceptance of Funding Reallocation from Fy2012 Homeland Security Operation Stonegarden Grant Program In

The Amount of \$10,000.00 **SECONDED:** Councilmember Goolsby **CARRIED**

**CITY MANAGER REPORTS**

- **Arizona Corporation Commission-** The Gas System audit was completed last week. Mr. Bowen stated everything went very well. One area had an issue with the locking up the system but it has been resolved and everything is working properly.
- **Public Hearing-** The Waste Water System Public Participation Plan tentatively scheduled for August. will be brought to Council in August.
- **Rescheduled-** Fourth of July fireworks will be rescheduled for Labor Day Monday, September 2, 2013. Mr. Childers explained the fireworks were canceled due to the wind.
- **League of Cities and Towns** Annual conference August 27-30, 2013 at El Conquistador, Tucson
- **Pre-Council-** Several Councilmembers have requested changes to the time and location of the meetings. It was agreed that the time would be changed from 4:00 pm to 5:00 pm and the location would be moved to City Hall.
- **Motel demolition-** He is looking into this situation.

**ADJOURN:** With no further discussion the Mayor adjourned the meeting at 7: 30 P.M.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the City Council of the City of Willcox held on the 15<sup>th</sup> day of July 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

**Dated this 15<sup>th</sup> day of July 2013**

\_\_\_\_\_  
City Clerk Virginia A. Mefford

**PASSED, APPROVED AND ADOPTED** this 5<sup>th</sup> day of August 2013.

\_\_\_\_\_  
*MAYOR ROBERT A IRVIN*

Signed \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Clerk Virginia A. Mefford





**NOTICE OF PUBLIC HEARING  
MAYOR AND CITY COUNCIL**

In accordance with Resolution No. 370 of the City of Willcox, and Section 38-431.01 of the Arizona Revised Statutes **NOTICE IS HEREBY GIVEN** that the **MAYOR AND COUNCIL** of the City of Willcox, County of Cochise, Arizona, will hold a **PUBLIC HEARING**, during a **REGULAR** meeting, on **MONDAY**, the **5<sup>th</sup>** day of **AUGUST**, 2013 at **7:00 p.m.**, in the **CITY COUNCIL CHAMBERS, 300 W. REX ALLEN DRIVE, WILLCOX, AZ.**

Public Hearing on:

**PROPERTY TAX LEVY**

All members of the public are invited to attend such meeting. For those persons unable to attend, written comments will be accepted until 4 p.m. the day of the public hearing in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, AZ 85643.

**DATED AND POSTED this 1<sup>st</sup> day of August 2013 AT 3:00 P.M.**

**CITY OF WILLCOX, ARIZONA**

**Isi Virginia A. Mieford**  
**City Clerk**



**CITY OF WILLCOX  
REQUEST FOR COUNCIL ACTION**

Agenda Item 10  
Tab Number 4  
Date: 8/05/13

<b>Date Submitted:</b>  <u>July 30, 2013</u>	<b>Action:</b>  <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Formal <input type="checkbox"/> Other	<b>Subject:</b>  Primary and Secondary Property Tax Levies for Fiscal Year 2013-2014
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TO: MAYOR AND COUNCIL  
FROM: Finance Director Ruth Graham

**DISCUSSION:**

As a part of the budget process each year, the Mayor and Council of the City of Willcox determine the City's Primary and Secondary property tax levies for the upcoming year. Public Hearings on the tax levies will be on July 15, 2013 and August 5, 2013.

As presented in the tentative budget for Fiscal Year 2013-2014, the Primary property tax levy is \$0.3308 for total revenues of \$72,404. Per A.R.S. §42-17107(A), if the proposed tax levy, excluding amounts that are attributable to new construction, is greater than the amount levied in the preceding tax year, a truth in taxation hearing must be held. The City Council has determined that the maximum allowable primary tax levy without Truth in Taxation hearings is sufficient to meet the needs of the City. Each year the City is allowed an increase of 2% over the preceding year's maximum allowable rate, as determined on current values, without such hearings. The levy rate as established by the Council becomes the "allowable amount" in the following year so the effect is cumulative. Each year the lower amount is assessed, the next year's allowable levies are reduced as well.

A Secondary property tax may be levied to pay the principal and interest charges on General Obligation Bonds. The Fiscal Year 2013-2014 Secondary property tax levy of \$0.7277 will generate revenues of \$160,313, an amount sufficient to pay the City's obligations on bonds in the upcoming year. The bonds were approved by the voters on March 9, 2004 to secure funds totaling \$1,515,000 for improvements to municipal service facilities including a police facility, administrative facilities for the city, library improvements and a community meeting room. The proceeds were borrowed in two installments from the Greater Arizona Development Authority (GADA). In 2004, \$1,200,000 was borrowed and in 2007 the balance of \$315,000 was borrowed to complete the projects.

The combined Primary and Secondary property tax levy total 1.0585, and will generate combined tax revenues of \$232,717. The combined tax on a home valued at \$100,000 will total \$105.85, an increase of \$5.22 from the prior year. The 2013 property tax values assessed by the County for both primary and secondary valuations were approximately 4% lower than they had been in 2012; the taxes are assessed by the value of property and the lower valuations increased the property tax levy rates.

Attached please find a summary of the impact the City of Willcox primary and secondary tax has on a property owner's tax bill from the County. Attached please find a representative 2012 residential property tax bill. In 2011 the City's portion of the residential owner's tax bill totaled 9.1% of the total bill; in 2012 it was 8.37%. For a commercial property owner, in 2011 the City's portion of the property tax bill totaled 8.0% of the total bill; in 2012 it was 7.4%.

As a comparison, we looked at the Willcox tax levy rates from the past. The City's tax levy rate in FY87-88 was 1.33; and in FY97-98 it was 2.0062. The Council reduced the primary property tax levy in FY04-05 and the combined rate was 1.0076 (.3010 and .7066). In FY11-12 it was .9959 (.3209 and .6750); FY12-13 was 1.0063 (.3196 and .6867), and in for 2013 it is proposed as 1.0585 (.3308 and .7277).

**RECOMMENDATION:**

Motion to approve Ordinance No. NS-315 Adopting the Primary and Secondary Property Tax Levies Upon Each One Hundred Dollars (\$100.00) of the Assessed Valuation of Property Subject to Taxation Within the City of Willcox for the Fiscal Year Ending June 30, 2014.

**FISCAL IMPACT:**

Primary Property Tax revenues of \$72,404 at the rate of 0.3308, and Secondary Property Tax revenues of \$160,313, at the rate of 0.7277, for total primary and secondary property tax revenues of \$232,717 at the combined rate of \$1.0585.

Submitted by:

  
\_\_\_\_\_  
Ruth Graham, Finance Director

  
\_\_\_\_\_  
Ted Soltis, City Manager

**CITY OF WILLCOX, COCHISE COUNTY, ARIZONA**  
**ORDINANCE NS315**

**(Property tax Levy – FY2013-2014)**

**AN ORDINANCE OF THE CITY OF WILLCOX, ARIZONA, LEVYING A PRIMARY AND SECONDARY PROPERTY TAX UPON THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE CITY SUBJECT TO TAXATION, A SUM CERTAIN EACH ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED IN THE ANNUAL BUDGET, LESS THE AMOUNT ESTIMATED TO BE RECEIVED FROM OTHER SOURCES OF REVENUE, FOR THE FISCAL YEAR ENDING JUNE 30, 2014.**

**WHEREAS**, pursuant to State law, an Ordinance levying taxes for the Fiscal Year 2013-2014 is required to be adopted no later than the third Monday in August; and,

**WHEREAS**, the County of Cochise is the assessing and collecting authority for the City of Willcox and the City Clerk shall be directed to transmit a certified copy of this Ordinance to the County Assessor and the Board of Supervisors of the County of Cochise, Arizona.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA**, as follows:

**SECTION 1:** There is hereby levied **\$0.3308** on each one hundred dollars (\$100.00) of the limited assessed valuation of all property, both real and personal, within the corporate limits of the City of Willcox, except such property as may be exempt by law from taxation, a primary tax rate sufficient to raise the amount of **\$72,404.00** as required in the annual budget for the Fiscal Year 2013-2014.

**SECTION 2:** In addition to the rate set in Section 1, there is hereby levied **\$0.7277** on each one hundred dollars (\$100.00) of the unlimited assessed valuation of all property, both real and personal, within the corporate limits of the City of Willcox, except such property as may be exempt by law from taxation, a secondary tax rate sufficient to raise the amount of **\$160,313.00** required in the annual budget for the Fiscal Year 2013-2014.

**SECTION 3:** The combined tax rate as set forth in Sections 1 and 2 shall equal **\$1.0585** per One Hundred Dollars (\$100.00) of assessed valuation of all property, real and personal, within the corporate limits of the City of Willcox, except such property exempt by law from taxation, a combined tax rate sufficient to raise the amount of **\$232,717.00** required in the annual budget for the Fiscal Year 2013-2014.

**SECTION 4:** Failure by the county officials of Cochise County, Arizona, to properly return the delinquent list, any irregularity in assessments or omissions in the

same, or any irregularity in any proceedings shall not invalidate such proceedings or invalidate any title conveyed by any tax deed; failure or neglect of any officer or officers to timely perform any of the duties assigned to him/her/them shall not invalidate any proceedings or any deed or sale pursuant thereto, the validity of the assessments or levy of taxes or of the judgment of sale by which the collection of the same may be enforced shall not affect the lien of the City of Willcox upon such property for the delinquent taxes unpaid thereon; overcharge as to part of the taxes or of the costs shall not invalidate any proceedings for the collection of taxes or the foreclosure of the lien therefore or a sale of the property under such foreclosure; and all acts of officers de facto shall be valid as if performed by officers de jure.

**SECTION 5:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 6:** This Ordinance shall become effective upon adoption.

**SECTION 7:** The Clerk of the City is directed to transmit a certified copy of this Ordinance to the County Assessor and the Board of Supervisors of Cochise County.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA** this 5<sup>th</sup> day of August, 2013.

**APPROVED/EXECUTED:**

\_\_\_\_\_  
MAYOR, ROBERT A. IRVIN

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Virginia A. Mefford, City Clerk

\_\_\_\_\_  
Ann P. Roberts, City Attorney

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing Ordinance as duly passed and adopted by the City Council of the City of Willcox, at a regular meeting on August 5, 2013, and that a quorum was present there at.

\_\_\_\_\_  
Virginia A. Mefford, City Clerk

**ORDINANCE NS315**

Published: Arizona Range News August \_\_\_\_ & \_\_\_\_, 2013.  
Public Hearings: July 15, 2013 & August 1, 2013.

Primary Property Tax  
Calculation Example  
2012 Tax Bill Information Provided by Cochise County Treasurer  
City of Willcox FY14 Budget Information

<b>OWNER-OCCUPIED PROPERTY:</b>					
	Full Cash Value Total:	\$	79,104		
	Taxing Jurisdiction		2011	2012	
			Taxes	Taxes	
02000	Cochise County	\$	205.86	\$ 207.85	
02001	State School Tax Equ	\$	33.36	\$ 37.31	
04157	*City of Willcox	\$	78.00	\$ 79.59	
07013	Willcox SD #13	\$	286.34	\$ 357.51	
08150	Cochise County Junior	\$	130.49	\$ 137.07	
10251	No Cochise Cnty Hosp	\$	84.26	\$ 88.52	
11900	Fire District Assist	\$	6.23	\$ 7.16	
14900	Cochise County Library	\$	11.39	\$ 11.50	
15000	Cochise County FCD	\$	20.34	\$ 20.54	
30000	Cochise Cnty Joint T	\$	3.91	\$ 3.95	
		\$	860.18	\$ 951.00	

\*City of Willcox represents about 8% of total tax.

Residential: \$79.59/\$951 = 8.37%  
Commercial: \$143.27/\$1,935.04 = 7.40%

<b>COMMERCIAL PROPERTY:</b>					
	Full Cash Value Total:	\$	71,196		
	Taxing Jurisdiction		2011	2012	
			Estimated Values	Estimated Values	
02000	Cochise County	\$	374.17	\$ 374.18	
02001	State School Tax Equ	\$	60.64	\$ 67.16	
04157	*City of Willcox	\$	141.80	\$ 143.27	
07013	Willcox SD #13	\$	721.88	\$ 866.67	
08150	Cochise County Junior	\$	237.17	\$ 246.74	
10251	No Cochise Cnty Hosp	\$	153.15	\$ 159.34	
11900	Fire District Assist	\$	11.33	\$ 12.90	
14900	Cochise County Library	\$	20.68	\$ 20.70	
15000	Cochise County FCD	\$	36.97	\$ 36.97	
30000	Cochise Cnty Joint T	\$	7.11	\$ 7.11	
		\$	1,764.90	\$ 1,935.04	

Assuming same assessed value each year; change due to rates only:

	Prop Tax Assessed 2012	Willcox Rates by Budget Year		
		FY12	FY13	FY14
Primary	\$ 25.28	0.3209	0.3196	0.3308
Secondary	\$ 54.31	0.6750	0.6867	0.7277
	<u>\$ 79.59</u>	<u>0.9959</u>	<u>1.0063</u>	<u>1.0585</u>
		\$ 78.78	\$ 79.59	\$ 83.73

Citywide:  
Primary Tax Levy \$ 72,404  
Secondary Tax Levy \$ 160,313  
Total \$ 232,717

City of Willcox FY14 Budget  
Primary and Secondary Property Tax  
Page 2

From the League's Budget Manual:

"Beginning with the 1980 tax year, property tax levies were divided into a primary property tax levy and a secondary property tax levy. A secondary property tax may only be levied to pay the principal and interest charges on bonds. The primary property tax levy is for all other purposes. There are no limits on the amount of secondary property taxes, while there are strict limits placed on the primary property tax."

"The secondary property tax allows a city or town to levy a property tax for the purpose of retiring the principal and interest on bonded indebtedness. This levy is referred to as the "unlimited" levy. In other words, this property tax may be levied in an amount necessary to retire the bonded indebtedness of a city or town as is deemed necessary by the city or town."

The Primary Tax Levy is the maximum allowable without Truth in Taxation hearings. The proposed Fiscal Year 2013-2014 Levy is \$72,404 for city-wide collections. If the Mayor and Council had elected to hold Truth in Taxation hearings, the Maximum allowable Primary Property Tax Levy would have been \$73,852, an increase of \$1,448.

The Secondary Tax Levy is used to pay the debt-service on Voter-Approved Bonded Indebtedness. In 2004, the Willcox voters approved a Bond in the amount of \$1,715,000. The money was borrowed in two installments:

GADA 2004	\$ 1,400,000	Debt Service	\$ 133,159
GADA 2007	\$ 315,000	FY14	\$ 27,154
	<u>\$ 1,715,000</u>	*Secondary tax	<u>\$ 160,313</u>

Each GADA bond has a repayment term of 20 years.

**CITY OF WILLCOX**  
**Tax Levy and Tax Rate Information**  
**Fiscal Year 2014**

	2013	2014
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>72,443</u>	\$ <u>72,404</u>
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	\$ _____
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>72,443</u>	\$ <u>72,404</u>
B. Secondary property taxes	<u>157,300</u>	<u>160,313</u>
C. Total property tax levy amounts	\$ <u>229,743</u>	\$ <u>232,717</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ <u>71,001</u>	
(2) Prior years' levies	<u>3,485</u>	
(3) Total primary property taxes	\$ <u>74,486</u>	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$ <u>156,486</u>	
(2) Prior years' levies	<u>7,518</u>	
(3) Total secondary property taxes	\$ <u>164,004</u>	
C. Total property taxes collected	\$ <u>238,490</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>0.3196</u>	<u>0.3308</u>
(2) Secondary property tax rate	<u>0.6867</u>	<u>0.7277</u>
(3) Total city/town tax rate	<u>1.0063</u>	<u>1.0585</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>no</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.



## 2013 LEVY LIMIT WORKSHEET

**COCHISE COUNTY - CITY OF WILLCOX**

<b>MAXIMUM LEVY</b>	<b>Approved 3/7/2013 2012</b>
A.1. Maximum Allowable Primary Tax Levy	\$79,856
A.2. A.1 multiplied by 1.02	\$81,453
<b>CURRENT YEAR NET ASSESSED VALUE SUBJECT TO TAXATION IN PRIOR YEAR</b>	
	<b>2013</b>
B.1. Centrally Assessed	\$4,763,582
B.2. Locally Assessed Real Property	\$15,992,542
B.3. Locally Assessed Personal Property	\$1,142,309
B.4. Total Assessed Value (B.1 through B.3)	\$21,898,433
B.5. B.4. divided by 100	\$218,984
<b>CURRENT YEAR NET ASSESSED VALUES</b>	
	<b>2013</b>
C.1. Centrally Assessed	\$4,662,382
C.2. Locally Assessed Real Property	\$16,082,682
C.3. Locally Assessed Personal Property	\$1,142,309
C.4. Total Assessed Value (C.1 through C.3)	\$21,887,373
C.5. C.4. divided by 100	\$218,874
<b>LEVY LIMIT CALCULATION</b>	
	<b>2013</b>
D.1. LINE A.2	\$81,453
D.2. LINE B.5	\$218,984
D.3. D.1/D.2 (MAXIMUM ALLOWABLE TAX RATE)	0.3720
D.4. LINE C.5	\$218,874
D.5. D.3 multiplied by D.4 = MAXIMUM ALLOWABLE LEVY LIMIT	\$81,421
D.6. Excess Collections/Excess Levy	\$81,421
D.7. Amount in Excess of Expenditure Limit	
D.8. ALLOWABLE LEVY LIMIT (D.5 - D.6 - D.7)	\$81,421
<hr/>	
Prior year actual levy (from line F.1 of the 2012 worksheet)	\$72,444
Divided by current values excluding new construction per line B.5	\$218,984
<b>Truth in Taxation Rate</b>	<b>0.3308</b>

*If the tax rate a political subdivision intends to levy is greater than the Truth in Taxation Rate noted above, a truth in taxation hearing must be held. (A.R.S. § 42-17107.A)*

**Note: Per A.R.S. § 42-17051.A, the values certified by the County Assessor cannot be changed after February 10 without the approval of the Property Tax Oversight Commission. Therefore, the total net assessed values per line C.4 must be used when adopting a primary property tax levy and tax rate.**

*If you have any questions regarding the Levy Limit Worksheet or the Truth in Taxation hearing requirements, contact Darlene Teller at (602) 716-6436 or dteller@azdor.gov.*

## Truth in Taxation Analysis

Calculation for Truth in Taxation Hearing Notice pursuant to A.R.S. § 42-17107

Actual current primary property tax levy: <small>(line F.1. actual levy from prior year's final levy limit worksheet)</small>	\$	72,444
Net assessed valuation: <small>(line C.4. from current year's worksheet)</small>	\$	21,887,373
Value of new construction:	\$	(11,060)
Net assessed value minus new construction: <small>(line B.4. from current year's levy limit worksheet)</small>	\$	21,898,433
<b>MAXIMUM TAX RATE THAT CAN BE IMPOSED WITHOUT A TRUTH IN TAXATION HEARING:</b>	\$	0.3308
Growth in property tax levy capacity associated with new construction:	\$	(37)
<b>MAXIMUM PRIMARY PROPERTY TAX LEVY WITHOUT A TRUTH IN TAXATION HEARING:</b>	\$	72,404 <sup>**</sup>
<b>Proposed primary property tax levy:</b>	\$	72,404
Proposed increase in primary property tax levy, exclusive of new construction	\$	
Proposed percentage increase in primary property tax levy:		0.00%
Proposed primary property tax rate:	\$	0.3308
Proposed increase in primary property tax rate:	\$	0.0000
Proposed primary property tax levy on a home valued at \$100,000	\$	33.08
Primary property tax levy on a home valued at \$100,000 if the tax rate was not raised:	\$	33.08
Proposed primary property tax levy increase on a home valued at \$100,000:	\$	0.00
<b>With Truth in Taxation and a 2% primary property tax increase</b>	<b>\$</b>	<b>73,852</b>
<b>Difference:</b>	<b>\$</b>	<b>1,448</b>

**2012 PROPERTY TAX NOTICE**

ARIZONA

PARCEL #	AREA CODE	PRIMARY TAX RATE PER \$100 ASSESSED VALUE	SECONDARY TAX RATE PER \$100 ASSESSED VALUE	IRRIGATION DISTRICT \$ PER ACRE
203 05 100 4	1320	9.3146	4.2751	

VALUE IN DOLLARS	ASSESSED VALUE	EXEMPTIONS	TAX RATE	TAX	PRIMARY PROPERTY TAX
79,104	7,910	0	9.3146	736.78	736.78
79,104	7,910	0	0.0000	0.00	123.93
6,000	600	0	4.2751	25.65	612.85
73,104	7,310	0	4.2751	312.50	338.15
79,104	7,910	0	0.0000	0.00	0.00
<b>TOTAL TAX DUE FOR 2012</b>					<b>951.00</b>

2011 TAXES		2012 TAXES	
COCHISE COUNTY	205.86	COCHISE COUNTY	207.85
STATE SCHOOL TAX EQU	33.36	STATE SCHOOL TAX EQU	37.31
CITY OF WILLCOX	78.00	CITY OF WILLCOX	79.59
WILLCOX SD #13	286.34	WILLCOX SD #13	357.51
NO COCHISE CNTY JUNI O	130.48	NO COCHISE CNTY JUNI O	137.07
FIRE DISTRICT ASSI ST	84.26	FIRE DISTRICT ASSI ST	88.52
COCHISE COUNTY LI BRA	6.23	COCHISE COUNTY LI BRA	7.16
COCHISE COUNTY FCD #	11.39	COCHISE COUNTY FCD #	11.50
COCHISE CNTY JOINT T	20.34	COCHISE CNTY JOINT T	20.54
	3.91		3.95
<b>TOTALS</b>	<b>860.18</b>	<b>TOTALS</b>	<b>951.00</b>

**JURISDICTION**

02000 COCHISE COUNTY  
 02001 STATE SCHOOL TAX EQU  
 04157 CITY OF WILLCOX  
 07013 WILLCOX SD #13  
 08150 NO COCHISE CNTY JUNI O  
 10251 FIRE DISTRICT ASSI ST  
 11900 COCHISE COUNTY LI BRA  
 14900 COCHISE COUNTY FCD #  
 15000 COCHISE CNTY JOINT T  
 30000

**RESIDENTIAL PROPERTY TAX BILL  
 2012  
 CITY OF WILLCOX PROPERTY  
 COCHISE COUNTY, ARIZONA**

**PAYMENT INSTRUCTIONS**  
 To pay the 1st half, send the 1st half coupon with your payment postmarked no later than Nov. 1, 2012. To pay the 2nd half installment, send the 2nd half coupon with your payment postmarked no later than May 1, 2013. To pay taxes for the full year, send the 1st half coupon with your payment postmarked no later than Dec. 31, 2012 and no interest will be charged for current year.

**Make your check payable to and mail to:**

Marsha Bonham  
 Cochise County Treasurer  
 PO Box 1778  
 Bisbee AZ 85603-2778

PLEASE INCLUDE YOUR PARCEL NUMBER ON YOUR CHECK

THERE WILL BE A CHARGE FOR EACH RETURNED CHECK AND YOU WILL BE SUBJECT TO AN INDEMNITY CLAIM

**2012 PROPERTY TAX NOTICE**

ARIZONA

PARCEL #	AREA CODE	VALUE IN DOLLARS	ASSMT %	PRIMARY TAX RATE PER \$100 ASSESSED VALUE	SECONDARY TAX RATE PER \$100 ASSESSED VALUE	IRRIGATION/DISTRICT \$ PER ACRE	PRIMARY PROPERTY TAX	LESS STATE AID TO EDUCATION	NET PRIMARY PROPERTY TAX	SECONDARY PROPERTY TAX	SPECIAL DISTRICT TAX	TOTAL TAX DUE FOR 2012
1320		71,196	20.0	9.3146	4.2751		1,326.32	0.00	1,326.32	608.72	0.00	1,935.04
		71,196	0.0									
		22,500	20.0							608.72		
		48,696	0.0									
		71,196	0.0									

LIMITED LAND, FLOODS, ETC.  
 LIMITED PERSONAL PROPERTY  
 LIMITED TOTAL S  
 FULL CASH LAND  
 FULL CASH BUILDINGS, ETC.  
 FULL CASH PERSONAL PROPERTY  
 FULL CASH TOTALS

JURISDICTION	2011 TAXES	2012 TAXES
COCHISE COUNTY	374.17	374.18
STATE SCHOOL TAX EQU	90.64	67.16
CITY OF WILLCOX	141.80	143.27
WILLCOX SD #13	721.88	866.67
COCHISE COUNTY JUNI O	237.17	246.74
NO COCHISE CNTY HOSP	153.15	159.34
FI RE DI STRI CT ASSI ST	11.33	12.90
COCHISE COUNTY LIBRA	20.68	20.70
COCHISE COUNTY FCD #	36.97	36.97
COCHISE CNTY JOI NT I	7.11	7.11
<b>TOTALS</b>	<b>1,764.90</b>	<b>1,935.04</b>

**PAYMENT INSTRUCTIONS**

To pay the 1st half, send the 1st half coupon with your payment postmarked no later than Nov. 1, 2012. To pay the 2nd half installment, send the 2nd half coupon with your payment postmarked no later than May 1, 2013. To pay taxes for the full year, send the 1st half coupon with your payment postmarked no later than Dec. 31, 2012 and no interest will be charged for current year.

Make your check payable to and mail to:

Marsha Bonham  
 Cochise County Treasurer  
 PO Box 1778  
 Bisbee AZ 85603-2778

PLEASE INCLUDE YOUR PARCEL NUMBER ON YOUR CHECK

THERE WILL BE A CHARGE FOR EACH RETURNED CHECK AND YOUR TAXES WILL REVERT TO AN UNPAID STATUS

0027095 01 AV 0.347 \*\*AUTO T3 0 07861

2012 COCHISE COUNTY PROPERTY TAX NOTICE  
 COMMERCIAL PROPERTY  
 IN CITY OF WILLCOX



**County of Cochise**  
**OFFICE OF THE COUNTY ASSESSOR**  
PO Drawer 168 Bisbee, AZ 85603  
(520) 432-8650 FAX (520) 432-8698  
E-Mail: [assessor@cochise.az.gov](mailto:assessor@cochise.az.gov)

*Philip S. Leiendecker*  
Assessor

*Felix Dagnino*  
Chief Deputy

RECEIVED

**TO:** City of Willcox  
101 S Railroad Ave, Ste B  
Willcox, AZ 85643

FEB 21 2013

OFFICE OF CITY MANAGER

Virginia A. Mefford, City Clerk [vmefford@willcoxcity.org](mailto:vmefford@willcoxcity.org)  
Ruth Graham, Finance Director [rgraham@willcoxcity.org](mailto:rgraham@willcoxcity.org)  
520-384-4271 FAX: 520-384-2590

**FROM:** Philip S. Leiendecker, Cochise County Assessor *PHL*

**DATE:** February 19, 2013

**SUBJECT:** 2013 Net Assessed Values **REVISED 02/12/2013**  
(Pending PTOC Approval)

**Attached is the year 2013 Levy Limit Worksheet for City of Willcox**

I am providing this data for your taxing jurisdiction pursuant to A.R.S. 42-17052 & 42-17107. The figures have been reviewed and appear accurate at this date.

The 2013 Net Assessed Value for your District is listed below. I am providing this data to you to assist in your budget process.

Net Assessed Value (Secondary)	\$22,029,837
Net Assessed Value (Primary)	\$21,887,373

If you have questions regarding the Levy Limit worksheets, please contact Bobby Garrard or myself at 432-8659



**County of Cochise**  
**OFFICE OF THE COUNTY ASSESSOR**

PO Drawer 168 Bisbee, AZ 85603  
(520) 432-8650 FAX (520) 432-8698  
E-Mail: [assessor@cochise.az.gov](mailto:assessor@cochise.az.gov)

*Philip S. Leiendecker*  
Assessor

*Felix Dagnino*  
Chief Deputy

**TO:** City of Willcox  
Cristina G. Whelan, City Clerk  
Ruth Graham, Finance Director  
101 S Railroad Ave, Ste B  
Willcox, AZ 85643  
520-384-4271 FAX: 520-384-2590  
[cwhelan@willcoxcity.org](mailto:cwhelan@willcoxcity.org) [rgraham@willcoxcity.org](mailto:rgraham@willcoxcity.org)

**FROM:** Philip S. Leiendecker, Cochise County Assessor

**DATE:** February 07, 2012

**SUBJECT:** 2012 Net Assessed Values

Attached is the year 2012 Levy Limit Worksheet for City of Willcox

I am providing this data for your taxing jurisdiction pursuant to A.R.S. 42-17052 & 42-17107. The figures have been reviewed and appear accurate at this date.

This year 2012 Net Assessed Value for your District is listed below. I am providing this data to you to assist in your budget process.

<b>Net Assessed Value (Secondary)</b>	\$22,905,282
<b>Net Assessed Value (Primary)</b>	\$22,667,028

If you have questions regarding the Levy Limit worksheets, please contact Bobby Garrard or myself at 432-8659

CITY OF WILLCOX  
REQUEST FOR COUNCIL ACTION

Agenda Item 11  
Tab Number 5  
Date: 8-5-2013

<u>Date Submitted:</u>	<u>Action:</u>	<u>Subject:</u>
July 31, 2013	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Formal	A.M.R.R.P. 2013-2014 WORKER'S COMPENSATION INSURANCE POLICY

TO: MAYOR AND COUNCIL  
FROM: Ruth Graham – Finance Director

Discussion:

The Arizona Municipal Risk Retention Pool (Pool) was started in 1986 to address the specialized insurance needs of municipalities. The City joined the Pool in 1987, and has continued to carry its liability and worker's compensation coverage with the Pool. The Board of Directors is made up of representatives from Arizona cities and towns, and dividends are returned to the members.

The worker's compensation policy is on a fiscal year basis. The current FY14 policy will run from July 1, 2013 to June 30, 2014. The FY14 projected cost of worker's compensation coverage for the City will be \$131,076. Premiums are charged on actual payroll, and for FY13 the City paid \$79,767 for worker's compensation insurance coverage.

The City's premiums are affected by an e-mod (experience modification) rate that is adjusted annually. For FY13 our e-mod rate was 1.46. For FY14 the e-mod is 1.79. While the Pool has not changed the rates charged for each category of employment (i.e. streets, police officers, gas, water, office, etc.), the City's costs have increased due to the higher e-mod. For instance, to calculate the worker's compensation cost we multiply the remuneration by the rate and then the e-mod. For instance for a Gas worker that was paid \$1,000 the cost would be: \$1,000 x .\$.2.97/100 x 1.79 = \$53.16.

Included for your information please find the Mod Snapshot, the City's Worker's Compensation Coverage Declarations for FY14, an e-mail from Hollie Mercurio at Southwest Risk about the rates and services for the upcoming year, and an article from the Pool entitled Workers' Compensation: What Factors Affect My Premiums?

Mr. Ed Bantel, from Southwest Risk, the insurance agency that represents the Pool, will attend the meeting on August 5<sup>th</sup> to make a presentation to the Mayor and Council about the worker's compensation coverage and to answer questions.

Staff is asking Mayor and Council to approve the renewal of the FY14 Worker's Compensation Insurance Policy with the Arizona Municipal Risk Retention Pool.

Recommendation:

Approve Resolution No. 2013-59 authorizing and approving the purchase of Worker's Compensation Insurance from the Arizona Municipal Risk Retention Pool.

Fiscal Impact:

Projected FY14 Worker's Compensation Insurance cost of \$131,076.

Prepared By:



Ruth Graham, Finance Director

Approved by:



Ted Soltis, City Manager

**CITY OF WILLCOX, COCHISE COUNTY, ARIZONA**

**RESOLUTION 2013-59**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF WILLCOX, ARIZONA, AUTHORIZING AND APPROVING THE PURCHASE OF WORKER'S COMPENSATION INSURANCE FROM THE ARIZONA MUNICIPAL RISK RETENTION POOL, "A.M.R.R.P."**

**WHEREAS**, City is authorized and empowered pursuant to Title 9, A.R.S. Section 9-240, to have control of the finances and the property of the corporation and to carry out the purposes of the corporation; and,

**WHEREAS**, City is defined as an employer pursuant to Title 23, A.R.S. Section 23-902, and as such is required to procure liability insurance covering its officers, agents and employees; and,

**WHEREAS**, City is authorized and empowered pursuant to the CITY Procurement Ordinance, Section 3-1-3.L, entitled "Special Procurement" to procure worker's compensation from A.M.R.R.P.; and,

**WHEREAS**, City is authorized and empowered pursuant to Title 11, A.R.S. Section 11-952.01, to enter into contracts or agreement that provide for pool retention of risks for worker's compensation losses; and,

**WHEREAS**, for the protection of the corporation and the employees of the corporation, the Mayor and City Council have determined that authorizing and approving the purchase of worker's compensation insurance from the A.M.R.R.P. at an annual premium cost of \$131,076.00 is fiscally responsible and is in the best interest of the City, its employees and the citizens of this City, and they desire to have this Resolution presented for consideration at the regular City Council Meeting on August 5, 2013.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA**, as follows:

**SECTION 1:** The Mayor and City Council of the City of Willcox, hereby authorize and approve the purchase of of worker's compensation insurance from the Arizona Municipal Risk Retention Pool at an annual premium cost of \$131,076.00; and,

**SECTION 2:** The appropriate officers and officials of the City are hereby authorized and directed to take all actions necessary or reasonably required to carry out the intent of this Resolution; and,

**SECTION 3:** That the Mayor is authorized and empowered to execute this Resolution and all other documents necessary to obtain the wotker's compensation insurance policy in the name of corporation.



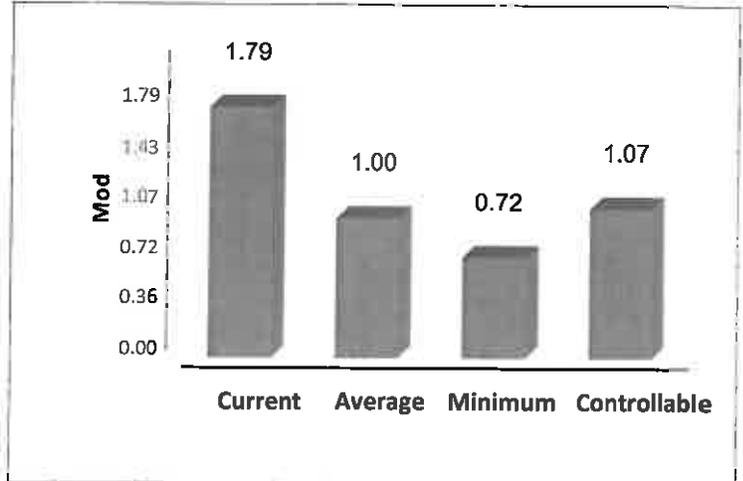
# Mod Snapshot

Effective date: 7/1/2013

## The Key Numbers

Total expected losses	\$45,703
Total expected primary losses	\$14,698
Total expected excess losses	\$31,005
Total unlimited losses	\$245,380
Total limited/adjusted losses	\$208,730
Total actual primary losses	\$50,682
Total actual excess losses	\$158,048
Computed ballast value	17,850
Computed weighting value	0.11
<b>Modification factor</b>	<b>1.79</b>
ARAP factor	1.49

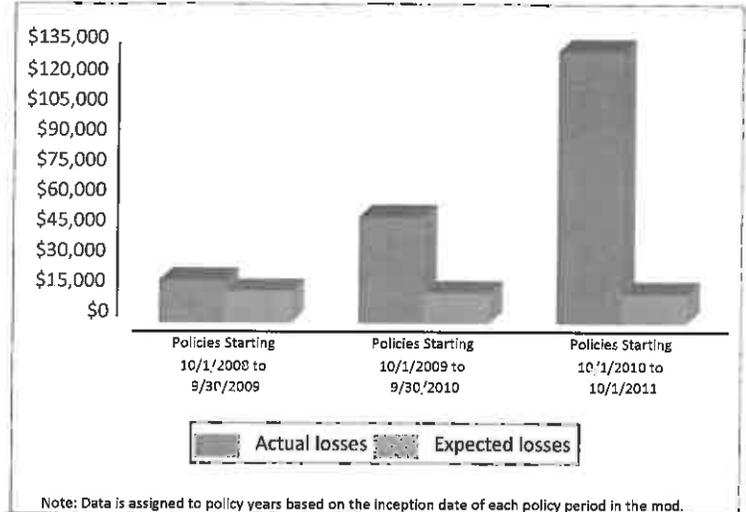
## Mod Breakdown



## Impact of Top Itemized Losses

State	Injury Date	Incurred Loss	Impact on Mod	Mod w/o Loss
AZ	8/10/2011	\$133,390	0.3709	1.4151
AZ	7/8/2010	\$42,066	0.2128	1.5732
AZ	7/10/2009	\$17,679	0.0511	1.7349
AZ	4/22/2010	\$10,958	0.0477	1.7383
AZ	6/2/2011	\$8,897	0.1400	1.6460
AZ	7/1/2009	\$8,571	0.1364	1.6496
AZ	10/21/2009	\$3,392	0.0160	1.7700
AZ	6/17/2010	\$2,855	0.0134	1.7726
AZ	12/8/2009	\$2,700	0.0127	1.7733
AZ	8/15/2011	\$2,579	0.0126	1.7734

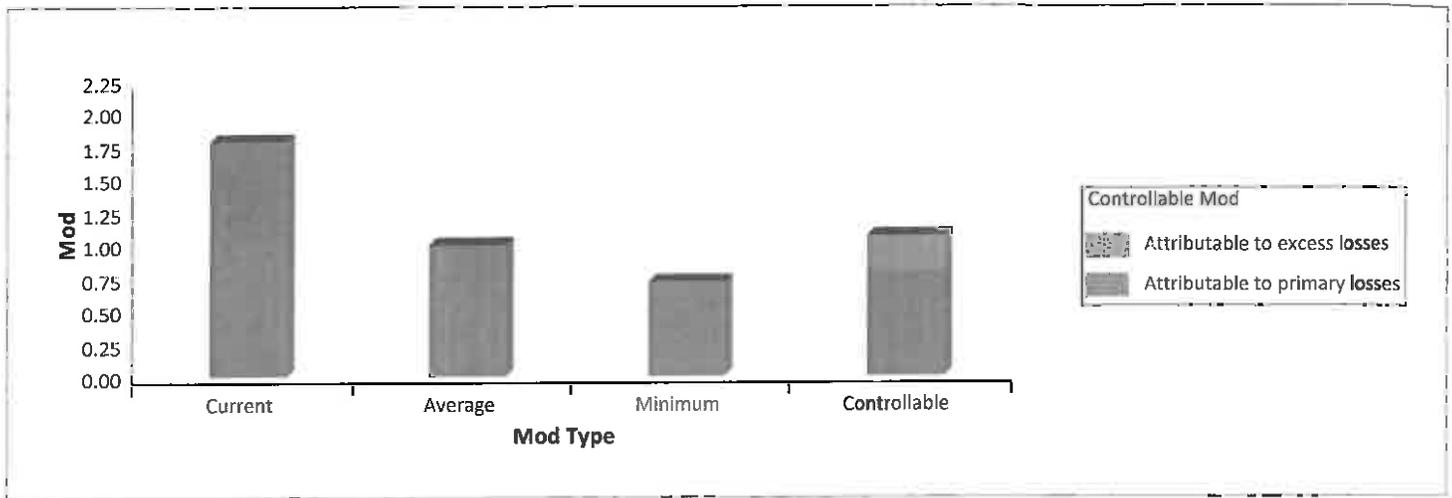
## Actual vs. Expected Losses by Policy Year



## The Mod Formula

Actual primary losses	+	Ballast value	+	Weighting value	x	Actual excess losses	+	(1 - Weighting value)	x	Expected excess losses	=	Current mod
Expected primary losses	+	Ballast value	+	Weighting value	x	Expected excess losses	+	(1 - Weighting value)	x	Expected excess losses	=	
\$50,682	+	17,850	+	0.11	x	\$158,048	+	(1 - 0.11)	x	\$31,005	=	1.79
\$14,698	+	17,850	+	0.11	x	\$31,005	+	(1 - 0.11)	x	\$31,005	=	

# Your Mod and Potential Premium Savings



Mod Type	Mod Value	Description
Current	1.79	Your actual mod.
Average	1.00	The average mod is always 1.00.
Minimum	0.72	The lowest mod you could achieve if you had zero losses in the experience rating period.
Controllable	1.07	The mod points you could have saved if you had zero losses in the experience rating period.

Compared to your average competitor, your company is at a 0.79 disadvantage.

## More About the Minimum and Controllable Mod

The **minimum mod** is your mod and premium value if your company has zero losses; it is a real and attainable score. This value is unique to your company and may vary each year due to your unique payroll and industry.

The **controllable mod** is the difference between your current mod and the minimum mod. This value is a direct result of the losses your company has incurred during the experience period. By implementing good loss control practices, you can, over time, move your controllable mod to zero - and save the related premium costs.

\* To view the premium calculations and potential premium savings, you must enter an estimated manual premium for this mod.

**ARIZONA MUNICIPAL RISK RETENTION POOL  
SCOTTSDALE, AZ 85260**

AZWCP301

AZWC012216  
Renewal of Number

Policy No. AZWC012217

FEDERAL ID# 866000270  
INTER/INTRASTATE ID# 020172711

1. The Insured/Mailing Address:

**WORKERS' COMPENSATION COVERAGE DECLARATIONS**

CITY OF WILLCOX  
C/O MANAGER  
101 S RAILROAD AVENUE  
SUITE B  
WILLCOX AZ 85643

Individual  Partnership  Corporation or MUNICIPALITY  
Other workplaces not shown above: (SEE EXTENSION)

2. Policy Period: The policy period is from 7/01/13 To 7/01/14 12:01 A.M. Standard Time,  
at the insured's mailing address.

3. Coverage:

A. Workers' Compensation Insurance: Part One of the policy applies to the Workers' Compensation Law of the states listed here:

AZ

B. Employer's Liability Insurance: Part Two of the policy applies to work in each state listed in item 3.A. The limits of our liability under Part Two are:

Bodily Injury by Accident	\$ 1,000,000	each accident
Bodily Injury by Disease	\$ 1,000,000	each employee
Bodily Injury by Disease	\$ 1,000,000	policy limit

C. Other States Insurance: Part Three of the policy applies to the states, if any, listed here: All states except Nevada, North Dakota, Ohio, Washington, West Virginia, Wyoming, States designated in Item 3 of the declarations and +

+ Absence of an entry means there are no other state exceptions.

D. This policy includes these endorsements and schedules:

AZWCP301 AZWCP303 AZWCP301A AZWCP301B AZWCP301C AZWCP301P

4. Premium: The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All information required below is subject to verification and change by audit.

Classifications	Code No.	Premium Basis Total Estimated Annual Remuneration	Rate Per \$100 of Remuneration	Estimated Annual Premium
(SEE EXTENSION)				

Experience Rating Modification Factor	Schedule Rating Factor	Premium Discount	Expense Constant	Other	Other
(SEE AZWCP301B)					Total Estimated
					Annual Premium \$ 131,076.00
					Installment Premium \$ 32,769.00
					Minimum Premium \$ 1,000.00

Premium Adjustment Period:  Annual;  Semi-Annual;  Quarterly;  Monthly;  Other

Issued at: Scottsdale, AZ Date of issue 6/25/13

Producer/Agent: SOUTHWEST RISK SERVICES  
Address: 14902 NORTH 73RD STREET  
SCOTTSDALE AZ 85260

INSURED'S COPY

**ARIZONA  
MUNICIPAL RISK  
RETENTION POOL**

**WORKERS' COMPENSATION AND  
EMPLOYER'S LIABILITY INSURANCE POLICY**

---

**EXPERIENCE RATING MODIFICATION FACTOR ENDORSEMENT**

The premium for this policy has been adjusted by your current workers' compensation experience modification factor (WCEMF). Arizona Municipal Risk Retention Pool (AMRRP-WC Fund) applied the WCEMF as determined by Southwest Risk Services, designated Administrator for the AMRRP-WC Fund. The WCEMF for this policy is displayed on Form AZWCP301B.

**WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE POLICY  
INFORMATION PAGE EXTENSION**

Policy Number: AZWC012217  
 Insured: CITY OF WILLCOX  
 Policy Period From: 7/01/13 To 7/01/14

<u>ITEM 4.</u>			Premium Basis	Rate Per	Estimated
Code			Total Estimated	\$100 of	Annual
No	Loc	Classifications	Annual	Remunera-	Premium
			Renumeration	tion	
<b>State: 02 ARIZONA</b>					
5506	001	STREET/ROAD CONST-PAV.REPAV	133,854	8.8300	11,819.00
7502	001	GAS DIST.-LPG-LOCAL DRIVERS	76,826	2.9700	2,282.00
7520	001	WATERWORKS OPERATIONS	158,240	3.4700	5,491.00
7580	001	SEWAGE DISPOSAL/PLANT OPER.	73,758	3.4400	2,537.00
7720	001	POLICE OFFICERS	514,962	4.3800	22,555.00
8380	001	AUTO SERVICE/REPAIR	69,786	2.7900	1,947.00
8411	001	VOLUNTEER POLICE/FIRE/OTHER	370,680	.8900	3,299.00
8810	001	CLERICAL OFFICE/LIBRARY/MUSE	825,567	.2400	1,981.00
8820	001	ATTORNEY-ALL EE & CLERICAL-M	26,612	.2200	59.00
8831	001	DOG POUNDS	32,914	2.2500	741.00
9015	001	BUILDINGS-NOC OPER BY OWNER/	59,407	3.6200	2,151.00
9102	001	PARKS-NOC ALL EMPLOYEES	87,442	3.1000	2,711.00
9220	001	CEMETERY OPERATIONS	20,977	4.8700	1,022.00
9410	001	MUNICIPAL/TOWN/COUN/STATE EE	109,911	1.7500	1,923.00
9898		EXPERIENCE MODIFICATION	1.7900 60,518	.7900	47,809.00
9889		SCHEDULE MODIFICATION-DEBIT	1.2100 108,327	.2100	22,749.00
				<b>Total This Page \$</b>	<b>131,076.00</b>

**WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE POLICY  
INFORMATION PAGE EXTENSION**

Policy Number: AZWC012217  
Insured: CITY OF WILLCOX  
Policy Period From: 7/01/13 To 7/01/14

---

**ITEM 1. Workplaces of the Insured are as follows:**

<b>Loc</b>	<b>Address</b>		
001	C/O MANAGER 101 SOUTH RAILROAD AVENUE	WILLCOX	AZ

**ARIZONA MUNICIPAL RISK RETENTION POOL  
WORKERS' COMPENSATION FUND**

**AZWCP301C**

**INSTALLMENT BILLING ENDORSEMENT**

This INSTALLMENT BILLING ENDORSEMENT shall not apply to any additional Final Premium that You may owe as determined by audit after the policy ends.

**Policy Number**            **AZWC012217**  
**Insured**                   **CITY OF WILLCOX**  
**Policy Period From**   **7/01/13 To 7/01/14**

<b>Installment #</b>	<b>Date Due</b>	<b>Estimated Installment</b>
1	10/01/13	32,769.00
2	1/15/14	32,769.00
3	4/15/14	32,769.00
4	7/15/14	32,769.00

**TOTAL THIS PAGE            \$    131,076.00**

## Ruth Graham

---

**From:** HMercurio@berkleyrisk.com  
**Sent:** Monday, July 15, 2013 10:56 AM  
**To:** Ruth Graham  
**Subject:** wc renewal  
**Attachments:** 20130715102836251.pdf; wc prem article.pdf

Dear Ruth ,

After a careful review of the AMRRP WC financial data, the AMRRP Board of Trustees decided not to raise rates. However your individual emod may have changed and some adjustments to the scheduled rating factors were necessary. AMRRP remains in excellent financial condition with proper reserves and surplus. These changes serve as a correction to help strengthen surplus as a precaution against apparent claim trends.

Your WC estimated premium is attached. As always, this is based on estimated payroll, we do not bill you off of these figures. You will be sent a worksheet at the end of each quarter and submit to us your actual payroll, which is what your actual premium will be based on.

We have attached a chart that shows your premium contribution over the last 5 years compared to your claims over the last 5 years, that should help explain any changes to your premium.

As always we encourage our members to be vigilant in reducing claims, both in frequency and severity. I want to take this opportunity to make sure everyone is aware of the services AMRRP offers to assist members with loss control:

- **Etools** - a method to review claims, determine trends, etc.
- **HR Sentry** - On line service for HR regarding State and Federal Laws, job descriptions, employee manuals, free webinar training, posters, and HR self assessments to determine strengths and weaknesses
- **Summit Training** - On line training for your employees, on just about every conceivable topic. Set up individualized training, issue certificates, set the grade for passing exams, etc.
- **Personnel Assistance Lifeline (PAL)**- Call our office and get contacted with Jackson Lewis before making decisions that could result in a claim.
- **EEOC/ACRD Program** - If you get a complaint from EEOC/ACRD, send it to us, Jackson Lewis will answer it for you at no cost to your municipality
- **Land Use Assistance Lifeline (LUAL)**- Issues with zoning or development agreements, contact us for a free consultation with our land use professionals
- **PSAP** - Public Safety Assistance Program - assistance with law enforcement issues
- **Loss Control Services** - we have a full service loss control department to assist you with your loss control needs.

If you have any questions about your policy or about any of the programs mentioned above, please contact me.

Thank you,



**Ed Bantel**

14902 North 73rd Street  
Scottsdale, AZ 85260  
P: 602-368-6618 | C: 602-525-1338  
Arizona Municipal Risk Retention Pool

# Workers' Compensation: What Factors Affect My Premium?

**T**hroughout its first quarter-century of operation, the hallmarks of AMRRP's success have included its commitment to consistent underwriting practices, innovative loss control programs, and superior claims handling. To support these focuses, AMRRP has remained committed to ongoing Member education about how the Pool's underwriting philosophy, loss control efforts and claim results interact to affect Member premiums. Municipal leaders' solid understanding of industry practices and challenges enable them to better analyze the shortfalls of competitors' offers of coverage and service at temporarily reduced premiums compared to the long-term stability and benefits of AMRRP membership.

To that end, it's important for Members to know as much as possible about the factors affecting AMRRP's workers' compensation underwriting process. The financial aspects of the workers' compensation system are based on a complex, ever-changing mix of calculations and figures that is far more involved than just estimating lost work time payments and medical bills. The following are just some of the factors and pressures faced when calculating workers' compensation premiums and rates:

## Effects of Recession

Arizona municipalities have long been burdened with the task of operating under reduced federal, state, and local budgets. As a result, many cities and towns have elected to adopt a four-day work week, furloughs, or layoffs. Since workers' compensation premiums are partially based on payroll dollars spent, these practices likely resulted in decreased work comp premium. According to the National Council on Compensation Insurance (NCCI), which collects workers' compensation and workplace injury statistics, analyzes industry trends, and makes insurance rate recommendations, nearly \$900 million was spent on work comp premiums in Arizona in 2007; by 2011, that figure had dropped to \$544 million. While that may initially seem favorable to municipalities, statistics show while premium dollars are decreasing, claim dollars are not. NCCI data shows in 2010, for every dollar received for work comp premium, \$1.32 was spent on claims. This may be due to a

smaller number of employees being forced to perform the same work as the previously larger workforce, often resulting in an increase of on-the-job injuries. Regardless of cause, that coverage has to be paid—at the cost of diminishing Member surplus and a decreased likelihood of annual dividends. Because of these factors, the AMRRP loss control staff works diligently to assist Members who want to ensure a safe workplace, knowing that reduced workplace accidents will lead to improved workers' compensation rates.

## Arizona's High Medical Costs

In Arizona, medical costs account for the vast majority of workers' compensation dollars spent. On average, 71 percent of all Arizona work comp dollars are spent on medical costs, compared with 62 percent regionally (Arizona, Colorado, New Mexico, Nevada, and Utah) and 59 percent nationwide. Why are Arizona's medical costs so high? A number of factors contribute, including:

- **Prices-** The costs of medical services are going up. While municipal officials have found creative ways to lower payroll on a reduced budget, accidents are up, so we as a state are spending more on medical costs.
- **Utilization-** The number of treatments per claim is up from previous years. Injured workers are following the treatment advice of their doctors, possibly due to more mature workers becoming injured.
- **Aging workforce-** Americans are working far longer than in the past. This could result in higher work comp dollars being spent to care for older workers.
- **Rising prevalence of obesity-** Americans are among the heaviest in the world, and medical costs to care for diabetes, joint, muscle, and bone deterioration; and respiratory issues are at an all-time high.
- **Inability to make full/final settlements-** Arizona law allows an injured employee to reopen an old case if their old injury requires additional treatment. Older employees and advances in medical technology make this a costly benefit.

*See What Factors Affect My Premium? on page 4*

## What Factors Affect My Premium? continued from page 3

While inflation of medical costs is not altogether avoidable, municipalities that invest in the health of their employees can see a decrease in sick and/or injured employees—translating to lower medical dollars spent. The Wellness Council of America (WELCOA) contends that since Americans are working longer, the workplace is the ideal place to foster health and wellness practices. An AMRRP Loss Control consultant can help you start a program to help your employees lead happy, healthy lives.

### **NCCI/Experience Modifiers**

In addition to payroll dollars, workers' compensation premiums are also based on prior claims which collectively make up a Member's loss experience. Although AMRRP is not an NCCI subscriber, to calculate this loss experience into claim and premium data, AMRRP staff uses NCCI licensed software to compute an experience modifier, or "e-mod" for each Member. Using complex algorithms, NCCI's software compares the actual workers' compensation claim experience of an entity with what would be expected from an entity of like characteristics— for instance, a city of similar size and population. A value, or e-mod, is assigned to each entity based on its unique workers' compensation experience as compared to the average:

- An e-mod of 0.99 or lower = Better, or less, claim experience
- An e-mod of 1.00 = Average claim experience
- An e-mod of 1.01 or higher = Worse, or more, claim experience

Once an e-mod is assigned, it is applied to the premium, which consequently, will fluctuate up or down depending on the insured's prior workers' compensation claim history. For example, if three different cities each had a base premium of \$100,000, each city's e-mod would affect its premiums as follows:

	Base Premium	e-mod	e-mod Adjusted Premium
City A	\$100,000	0.80	\$80,000
City B	\$100,000	1.00	\$100,000
City C	\$100,000	1.20	\$120,000

A large portion of the formula is based on primary and excess losses. To determine primary losses, NCCI caps all work comp claims at \$10,000. Any dollar amount over the initial \$10,000 allowance is recorded as an excess loss. For example:

- \$4,000 claim = \$4,000 primary loss / \$0 excess loss
- \$10,000 claim = \$10,000 primary loss / \$0 excess loss

- \$15,000 claim = \$10,000 primary loss / \$5,000 excess loss

Primary losses are used to measure claim frequency, while excess losses are used to measure claim severity. When calculating an e-mod, more weight is given to the primary losses. A municipality that has many small, primary losses poses a greater insurance risk than a municipality that has an occasional severe excess loss.

Primary losses are currently capped at \$10,000, however, that cap will be changing in the near future. Effective January 1, 2014, it will increase to \$13,500; in 2015, the cap will increase yet again, to \$15,000 per claim.

What does this mean for Members? Starting with the July 2013 policy renewal, the dollar values of the more heavily weighted primary losses will increase. While the increased value of primary losses will be somewhat offset by a decreased value in excess losses, for Members with a high claim frequency, this will mean increased e-mods. Members with few claims may see no change, or may even see a decrease.

The Pool has several Members that have elected to decline reimbursement from AMRRP for temporary partial and temporary total disability (TTD) payments. Any amount AMRRP pays in temporary partial or temporary total disability benefits goes into the e-mod calculation at 100 percent, while "medical only" claims are valued at 30 percent. For example:

	Medical Benefits Paid	Temporary Total Disability Paid	\$ amount submitted for e-mod calculation
Claim A	\$3,000	\$100	\$3,100
Claim B	\$3,000	\$0	\$900

Another option for Members is the AMRRP Work Comp Deductible Program, which may also help Members save on their workers' compensation premium. To explore more options AMRRP has to offer, contact Ed Banell at (602) 368-0618.

As always, the best way to reduce claim frequency is to prevent accidents in the workplace. A risk manager or safety committee can be instrumental in decreasing workers' compensation claims. Additionally, an AMRRP Loss Control consultant can work with you to find new ways to reduce accidents and claims. To request loss control services, or for questions regarding any of the above information, contact AMRRP at (602) 996-8810.



**CITY OF WILLCOX  
REQUEST FOR COUNCIL ACTION**

Agenda Item: 12  
Tab Number: 10  
Date: 08-05-2013

**Date Submitted:**  
7/23/2013

**Action:**  
 Resolution  
 Ordinance  
 Formal  
 Other

**Subject: Approve application for grant from Union Pacific Foundation for the historical enhancement of Railroad Park and accept the grant if awarded.**

**TO: MAYOR AND COUNCIL**

**FROM: City Manager**

**DISCUSSION:** For the past three (3) years the City has received a \$5,000 grant each year from the Union Pacific Foundation for work on placing Railroad type exhibits in Railroad Park, improving sidewalks and curbs, and placing planters and making improvements to building fronts on Railroad Avenue. The Union Pacific Foundation has expressed an interest in considering a proposal from the City for an additional \$5,000 grant this year to continue to enhance Railroad Park with benches, murals, planters, a security system, picnic tables, and maintenance of trees and plants. This latest submittal has been done in conjunction with the group working to beautify downtown (Connie Dunham).

**RECOMMENDATION:** Accept the donation.

**FISCAL IMPACT:** Fund 17 + \$5,000

Prepared by: Ruth Graham  
Ruth Graham, Finance Director

Approved by: Ted Soltis  
Ted Soltis, City Manager



**CITY OF WILLCOX, COCHISE COUNTY, ARIZONA**

**RESOLUTION 2013-60**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA AUTHORIZING STAFF TO APPLY FOR GRANT FUNDING IN THE AMOUNT OF \$5,000.00 FROM THE UNION PACIFIC FOUNDATION FOR IMPROVEMENTS TO RAILROAD PARK.**

**WHEREAS**, the Common Council shall have control of the finances and property of the corporation pursuant to Arizona Revised Statutes (A.R.S.) § 9-240(A); and,

**WHEREAS**, the Union Pacific Foundation has provided grant monies to the City for the purpose of making improvements to Railroad Park; and,

**WHEREAS**, the Mayor and City Council wish to continue to apply for and receive grant funding from the Union Pacific Foundation for continued improvements to Railroad Park, and believe that accepting such funding is in the best interest of the City and its citizens; and,

**WHEREAS**, the Mayor and City Council desire to have this item presented at their Regular Meeting scheduled on August 5, 2013.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, AS FOLLOWS:**

**SECTION 1:** The Mayor and City Council of the City of Willcox, Arizona, hereby formally authorize any grant funding application submitted to the Union Pacific Foundation for grant funds to continue improvements at Railroad Park; and,

**SECTION 2:** The Mayor and City Council hereby authorize and approve the acceptance of any grant funding awards from the Union Pacific Foundation to be used for continued improvements at Railroad Park, and find that such acceptance of grant funds will be beneficial to the citizens of the City of Willcox ; and,

**SECTION 3:** City administrators and staff are authorized and directed to execute all documentation and take all necessary actions to apply for, implement and accept any future award of grant funding from the Union Pacific Foundation for use of improvements at Railroad Park; and,

**SECTION 4:** The Mayor is authorized and empowered to execute the Resolution as presented.

**PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, this 5<sup>th</sup> day of August, 2013.**

**APPROVED/EXECUTED:**

\_\_\_\_\_  
**ROBERT A. IRVIN, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**VIRGINIA A. MEFFORD, City Clerk**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**ANN P. ROBERTS, City Attorney**

**RESOLUTION NO. 2013-60**

CITY OF WILLCOX  
REQUEST FOR COUNCIL ACTION

Agenda Item 13  
Tab Number 7  
Date: 8-5-2013

<u>Date Submitted:</u>	<u>Action:</u>	<u>Subject:</u>
<u>July 31, 2013</u>	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Formal	<u>ACCEPTING DONATIONS TO THE CITY OVER THE INTERNET</u>

TO: MAYOR AND COUNCIL  
FROM: Ruth Graham – Finance Director

Discussion:

Staff is requesting permission to implement the ability for the City to accept public donations by using the internet and PayPal or a similar service. A donor will have the ability to make a contribution to a designated fund and the monies will be accounted for and directed to use in that area.

Specifically, the City has received inquiries from individuals about making contributions to the Humane Shelter. Many of the potential donors are from areas other than Willcox, and would like to make the contributions by electronic means over the internet at their convenience rather than mailing a check, calling in a payment during business hours, or coming to City Hall. A web address will be set up for each account and a link will be added to the City website to allow donors to navigate to the right area.

The way people do business is changing and more transactions are being done on-line. Allowing donations to be made over the internet will expand opportunities for the public to make contributions to the City for specific purposes.

Additional accounts can be set up as needed. For example, a Fireworks donation account can also be established.

Fees of up to 2.9% plus \$0.30 per transaction will be assessed on the payments we receive. We are working with PayPal to see if the City can be defined as a non-profit organization; if so, the fees will be 2.2% plus \$0.30 per transaction. Prior to setting up the account, Staff will contact other providers of similar services to see if we can get a better rate.

Recommendation:

Approve Resolution No. 2013-61 authorizing Staff to implement the ability for the City to accept public donations by utilizing the internet and PayPal or a similar service.

Fiscal Impact:

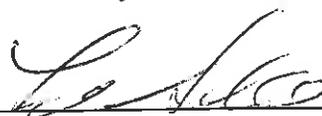
Receipt of donations to the City for use in specified areas.

Prepared By:



Ruth Graham, Finance Director

Approved by:



Ted Soltis, City Manager

**CITY OF WILLCOX, COCHISE COUNTY, ARIZONA**

**RESOLUTION 2013-61**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, AUTHORIZING STAFF TO IMPLEMENT THE ABILITY FOR THE CITY TO ACCEPT PUBLIC DONATIONS BY UTILIZING THE INTERNET AND PAYPAL.**

**WHEREAS**, City, being organized pursuant to Arizona Revised Statutes, Title 9, Section §9-101, as a political subdivision of the State of Arizona, is authorized with the authority to exercise governmental powers for the benefit of the local public and as such is classified as a charitable organization exempt from federal income tax; and,

**WHEREAS**, the City Council, pursuant to Arizona Revised Statutes, Title 9, Section §9-240, is authorized controlling the finances and property of the corporation and with the task of appropriating money and providing for the payment of its debts and expenses for the benefit of the citizens of the City of Willcox; and,

**WHEREAS**, City, on a regular and continuing basis, receives charitable donations from the public in the form of monies to be used by the City for the benefit of specific City departments and/or City organizations that provide services that are beneficial to the citizens of Willcox, for example the Animal Shelter and the Volunteer Fire Department; and,

**WHEREAS**, with technology today, the ability to accept donations by utilizing the internet and pay pal set up through the City's website will simplify the collection and processing of such donation and may even encourage more frequent public donations; and,

**WHEREAS**, all donations will be collected solely by the City and allocated to the department or organization revenue account and will be ear marked and available for the use only by such department or organization; and,

**WHEREAS**, the Mayor and City Council have determined that formal action on this Resolution is in the best interest of the CITY and its citizens and the Mayor and Council desire to have this item presented on August 5, 2013, at the regular City Council Meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, as follows:**

**SECTION 1.** The Mayor and City Council hereby find and determine that it will be beneficial to the citizens of the City of Willcox to utilize the internet and pay pal to accept public donations to the City of Willcox and hereby authorize staff to implement pay pal collections for the benefit of the City; and,

**SECTION 2.** The Mayor and City Council direct that all donations collected through the internet by use of the pay pal method will be allocated to the specific City department or City organization that the donation will be ear marked and available for use only by the department or organization such donation was intended; and,

**SECTION 3.** The Mayor is authorized and directed to execute this Resolution as presented and City staff are hereby authorized and directed to take all actions necessary or reasonably required to carry out the intent of this Resolution.

**PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, this 5<sup>th</sup> day of August, 2013.**

**APPROVED/EXECUTED:**

\_\_\_\_\_  
**ROBERT A. IRVIN, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**VIRGINIA A. MEFFORD, City Clerk**

**APPROVED AS TO FORM:**

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**ANN P. ROBERTS, City Attorney**

**RESOLUTION 2013-61**

**CITY OF WILLCOX**  
**Request for Council Action**

Agenda Item: 14  
Tab Number: B  
Date: 8-5-2013

**Date Submitted:**  
July 30, 2013  
**Date Requested:**  
August 5, 2013

**Action:**  
 Resolution  
 Ordinance  
 Formal  
 Other

**Request to accept a Grant  
Funding Award from the  
Office of the AZ Attorney  
General-Victims' Rights  
Program (VRP) for FY 13-14**

**To:** Honorable Mayor and City Council  
**From:** Sgt. Glenn Childers, Interim Chief

**Discussion:** The Willcox Department of Public Safety has received an award of \$10,100 from the Victims' Rights Fund through the Office of the AZ Attorney General for FY 14. The Willcox Department of Public Safety has been an on-going recipient of this grant funding program, however, the award for FY 2014 has been significantly increased due to additional appropriated funds released by the AZ Attorney General's Office for Victim Services. In past years the WDPS has received an annual award of \$1,000. The additional funds will be used to purchase a copier/fax for the Administrative Assistance office as well as offset the salary cost for the Administrative Assistant to provide mandated victim services/duties performed under A.R.S. Title 13, Chapter 40 – and A.R.S. Title 8, Chapter 3, Article 7.

**Recommendation:** To accept this grant funding of \$10,100.00 awarded to the Willcox Department of Public Safety through the Victims' Rights Program (VRP) for FY 2014 for the period of July 1, 2013, through June 30, 2014. Awarded funds will be used as follows:

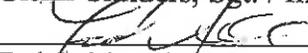
\$1,100	General Office supplies, copy paper, cartridges, postage
\$1,167	Copier/Fax Machine (Lease – 12 months)
\$7,833	Salary compensation for performance of mandated victims' services

**Motion:**

**Fiscal Impact:** \$10,100.00 VRP Grant Revenue

Prepared By: Penney L. Bell, Administrative Assistant

  
Glenn Childers, Sgt. / Interim Chief

  
Ted Soltis, City Manager



TOM HORNE  
ATTORNEY GENERAL

OFFICE OF THE ARIZONA ATTORNEY GENERAL

OFFICE OF  
VICTIM SERVICES

July 24, 2013

Penney Bell  
Victims' Advocate Coordinator  
Willcox Department of Public Safety  
320 W. Rex Allen Dr.  
Willcox, AZ 85643

Re: FY 2014 Victims' Rights Program Award

Dear Ms. Bell:

I am pleased to inform you that, pursuant to Arizona Revised Statutes § 41-191.06 and § 41-191.08, the Attorney General's Office has made an award of **\$10,100** from the Victims' Rights Fund to the **Willcox Department of Public Safety** for the period, July 1, 2013 through June 30, 2014.

As you are aware, the purpose of the Victims' Rights Program (VRP) is to provide financial support to city, county and state entities that are affected by Arizona Revised Statutes Title 13, Chapter 40, *Crime Victims' Rights* and A.R.S. Title 8, Chapter 3, Article 7, *Victims' Rights for Juvenile Offenses*. In particular, VRP monies are awarded to offset costs associated with performance of duties that are mandated under victims' rights laws. I trust that this award to your agency will satisfy this purpose, and that your efforts to include victims as an integral part of the justice process will continue to be both successful and effective. Prior to preparation of the Funding Agreement for your award, a budget-proposal form will be mailed to you for your completion and return.

Thank you for the fine work you do every day on behalf of crime victims. Should you have any questions or wish to discuss the budget for your award, please contact Jacob Schmitt, State Victims' Rights Administrator at (602) 542-8451, or by email at [Jacob.Schmitt@azag.gov](mailto:Jacob.Schmitt@azag.gov).

Sincerely,

Tom Horne  
Attorney General

**CITY OF WILLCOX, COCHISE COUNTY, ARIZONA**

**RESOLUTION 2013-62**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, ACCEPTING AN AWARD GRANT FUNDS IN THE AMOUNT OF 10,100.00 TO THE WILLCOX DEPARTMENT OF PUBLIC SAFETY FROM THE OFFICE OF THE ARIZONA ATTORNEY GENERAL VICTIM'S RIGHTS FUND FOR FY2014.**

**WHEREAS**, the City of Willcox is authorized pursuant to Title 9, A.R.S. §9-240 (B)(12) to establish and regulate the police of the City; and,

**WHEREAS**, the City is empowered pursuant to Title 9, A.R.S. §9-240(A) and (B) to control the finances and property of the corporation and to appropriate money and provide for the payment of the debts of the corporation; and,

**WHEREAS**, the City of Willcox Mayor and City Council, on behalf of the Willcox Department of Public Safety, desire to accept from the Office of the Arizona Attorney General Victim's Rights Fund grant monies in the amount of \$10,100.00 to be utilized by the Department of Public Safety for the purpose of providing service to victims of crimes in accordance with the Arizona Victim's Rights Implementation Act; and,

**WHEREAS**, the Mayor and City Council have determined that it is in the best interest of the City and its citizens to accept the grant funds from the Office of the Arizona Attorney General Victim's Rights Fund grant monies in the amount of \$10,000.00; and,

**WHEREAS**, the Mayor and City Council desire to have this item presented on August 5, 2013, Regular City Council Meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA**, as follows:

**SECTION 1:** The Mayor and City Council hereby authorize and accept on behalf of the Willcox Department of Public Safety from the Office of the Arizona Attorney General Victim's Rights Fund grant monies in the amount of \$10,100.00 to be used by the Department of Public Safety for the provision of victim's rights services to victims of crimes in accordance with the Arizona Victim's Rights Implementation Act; and,

**SECTION 2:** The Mayor and the Interim Chief of the Department of Public of Public Safety are authorized and empowered to execute any and all documentation to accept on behalf of the Willcox Department of Public Safety from the Office of the Arizona Attorney General Victim's Rights Fund grant monies in the amount of \$10,100.00; and,

**SECTION 3:** That the Mayor is authorized and empowered to execute the Resolution as presented.

**PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA,** this 5<sup>th</sup> day of August, 2013.

**APPROVED/EXECUTED:**

\_\_\_\_\_  
**ROBERT A. IRVIN, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**VIRGINIA A. MEFFORD, City Clerk**

**APPROVED AS TO FORM:**

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**ANN P. ROBERTS, City Attorney**

**RESOLUTION 2013-62**