

**THE MINUTES OF THE SPECAL MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 3rd DAY OF SEPTEMBER, 2013**

CALL TO ORDER- Mayor Bob Irvin called the Special Meeting meeting to order on Tuesday, September 3, 2013 at 7:00 p.m. and welcomed everyone in attendance.

ROLL CALL-City Clerk Virginia A. Mefford, called the roll:

PRESENT

Mayor Robert A. Irvin
Vice Mayor Bill Holloway
Councilman Gerald W. Lindsey
Councilman Elwood A. Johnson
Councilwoman Monika Cronberg
Councilman Earl Goolsby
Councilman William "Bill" Nigh

STAFF

City Manager Ted Soltis
City Clerk Virginia A. Mefford
City Attorney Ann P. Roberts
Finance Director Ruth Graham
Interim Police Chief Glenn Childers
Public Services & Works Director John Bowen
Library Director Tom Miner
Development Services Jeff Stoddard

PLEDGE OF ALLEGIANCE TO THE FLAG -led by Mayor Irvin

CALL TO THE PUBLIC-

Alan Baker stated the city performance has been great and thanked the City for working with the Chamber.

Cory Alexander from Simflo Pumps commented on the recent pump class a few weeks ago. Simflo is a local based pump service and he would have liked to been asked to give a pump class as he has given them in the past. He was invited to attend and he did come, He noted there were non-locals there peddling their wares. He was upset with this. He did have the opportunity to hand out his information at the class. He thanked the Council for their time.

DECLARATION ON CONFLICT OF INTEREST: None declared

ADOPTION OF THE AGENDA

MOTION: Councilmember Johnson moved to approve the adoption of the agenda as presented.

SECONDED: Councilmember Cronberg **CARRIED**

APPROVAL OF MINUTES OF THE REGULAR MEETING OF AUGUST 19, 2013

MOTION: Councilmember Johnson moved to approve Minutes of the Regular Meeting of August 19, 2013.

SECONDED: Councilmember Lindsey **CARRIED**

PROCLAMATION PRESENTATION TO CAUSE FOR PAWS COORDINATORS

The Mayor presented the CAUSES for PAWS coordinators with a proclamation expressing gratitude for their fund raising efforts benefiting the City Animal Shelter

PUBLIC HEARINGS

The Mayor and Council will receive comments from the public on those items scheduled for public hearing. For those persons unable to attend, written comments will be accepted until 4 p.m. on the day of the hearing in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, Az. and will be duplicated and distributed to the Mayor and Council members prior to said hearing.

- a. First reading, Liquor License Series #13 for Aridus Wine Company **OPEN: 7:10 pm CLOSED: 7:11 pm**
- b. First reading, BECC Waste Water Treatment Plant Public Participation – Wilson Engineers.

OPEN: 7:11 pm DISCUSSION: Mr. Bowen stated this is the first of two public meetings we will have. The second will be held in October or early November. All the information has been displayed in the

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City Clerk's office and also at his office at Public Works. We received notice of violation in 2010 and it has evolved into a Consent Order. We have had preliminary reports that have been paid though grants. We have gone through the request of qualifications and Wilson Engineering was the one chosen. They did the Town of Sahuarita and did an excellent job. He introduced Steve Pacheco and Renata Manning from BECC, Tom Konner and Rodger Kohn from EPA Region 9, Steve Todd and David Highfield from Wilson Engineering and Dean Moulis from ADEQ/WIFA. Mr. Bowen stated we will have a short presentation from David Highfield of the Waste Water Treatment Plant from Sahuarita and Green Valley and after the presentation we will open it up for any questions.

Councilmember Lindsey stated he was under the impression from USDA and BECC that we were going to have one oxidation ditch. Mr. Bowen showed the original plan and stated it does show two. Councilmember Johnson asked about the capacity. Mr. Bowen stated it would be easy to expand for growth. Councilmember Johnson asked about the capacity for the dumping station. Mr. Highfield stated it would be sent to a holding plant and it would be reused. Councilmember Johnson asked how many people will be used to run the plant. Mr. Highfield stated it will run 24/7. Mr. Moulis stated it will take about three operators to run it seven days a week. Councilmember Lindsey asked if the new sealed manhole covers helped. Mr. Bowen stated yes they have helped. Councilmember Lindsey asked if Lake Cochise is being lined. Mr. Highfield stated it is not part of the grant project. Dean Mulletts stated due to the quality of water going into the lake it will not have to be lined. Councilmember Nigh asked about the pond Ph level. Councilmember Nigh stated it is still highly alkaline. He asked what will happen to the pond. Councilmember Lindsey stated the water out there has been that way for years. You cannot drill a well out there and find good water. Councilmember Goolsby asked about the life span expectation of the plant. Mr. Highfield stated it is part of the application process; the facility is designed for 50 years. Councilmember Johnson asked about the smell. Mr. Highfield stated that most odors is covered in the oxidation area; it doesn't smell. **CLOSED: 7:53 pm**

APPOINTMENT OF MICHAEL J HONICKMAN TO THE LIBRARY ADVISORY COMMITTEE TO FILL THE VACANT TERM EXPIRING JUNE 30, 2014

MOTION: Councilmember Johnson moved to approve the appointment of Michael J. Honickman to the Library Advisory Committee to fill the vacant term expiring June 30, 2014. **SECONDED:** Vice Mayor Holloway

DISCUSSION: Mr. Honickman spoke of his experience. **CARRIED**

THE PURCHASE OF TWO (2) IN CAR VIDEO CAMERAS FOR PATROL WITH GRANT FUNDS FROM THE ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDHS) TOTALING \$10,000

MOTION: Councilmember Johnson moved to approve the purchase of the two in car video cameras with grant funds from AZDHS for \$10,000. **SECONDED:** Councilmember Lindsey **DISCUSSION:** Interim Chief Childers stated all the cars are equipped with cameras and we applied for different equipment and all that was approved were the in-car cameras. One will replace the K-9 car's camera and the second one will be installed if another one goes down. Jessie Teeters and Mr. Lauve will install them. **CARRIED**

RESOLUTION NO. 2013-64 REGARDING THE WRITE- OFF OF TERMINATED UTILITY ACCOUNTS THAT HAVE BECOME NON-COLLECTABLE.

MOTION: Vice Mayor Holloway moved to approve Resolution No. 2013-64 as stated.

SECONDED: Councilmember Cronberg DISCUSSION: Councilmember Johnson asked if all avenues have been exhausted in collections. Ms. Graham stated we are in the process of developing a collection policy and we do work with a collection agency and about six to seven thousand dollars of this are from two businesses that went out of business. Councilmember Johnson stated it seems like it has risen every year. Councilmember Lindsey asked if some of these people come back for service do we charge them the past collection and if the City could charge those more for a deposit. Councilmember Johnson stated I don't know if you could attach a higher deposit. It could be considered discrimination. **AYES:** Mayor Irvin, Vice Mayor Holloway, Councilmember Lindsey, Councilmember Cronberg, Councilmember Goolsby, and Councilmember Nigh **NAYS:** Councilmember Johnson **CARRIED 6 to 1**

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RESOLUTION NO. 2013-65 REGARDING A NEW CREDIT CARD PROCESSING SERVICE

MOTION: Vice Mayor Holloway moved to approve Resolution No. 2013-65 as stated.

SECONDED: Councilmember Goolsby **DISCUSSION:** Ms. Graham stated our biggest complaint has been about paying by credit card. With the new system it will be updated daily and customers will be able to see it the next day. When our current system was upgraded Intel pay did not update their system and the billing was not being updated correctly and customers could not see it electronically. Express Pay is the only provider we have that is capable to doing this for the City. Councilmember Johnson asked what the cost of payments is and how many pay on line. Ms. Graham stated the cost was 30 cents and about 400 pay online. Councilmember Johnson asked how many bills are sent out. Ms. Graham stated about 1700. Ms. Graham stated we are trying to increase our online participation; we are offering the ease of paying online verses coming in to pay or writing a check. Councilmember Lindsey stated it at least gives them an option. Ms. Cronberg stated going with the new access may increase activity, and I think it is a good idea. Let's call for a vote. **CARRIED**

CITY MANAGER REPORTS

1. Fall clean-up day is September 27, 2013 for employees and September 28, 2013 for the Community.
2. Update on Desert Inn - We have hired a contractor to do sampling for asbestos.
3. Friends of the library donated a \$15,000 to the library to purchase new computers.
4. The Federal Government gave back our check for the sale of property at the Industrial Park.
5. Update on the Code Book - Today we received a draft copy from 2006. Sterling did provide us a quote to finish up the code book that was started with them and we decided to stay with them.

COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS

Vice Mayor Holloway stated that at the League of Cities and Towns he went to a couple of sessions and one of the things he got out of it was to focus on events and people will come. Another thing was exporting to other countries.

Councilmember Lindsey stated we have lost a good man. Jimmy Norris was not only a fellow councilmember but a good friend. He also said the Fireworks were nice. He apologized for not being able to attend the AZ League of Cities and Towns because he had a dizzy spell.

Councilmember Johnson also remembered our former Councilmember.

Councilmember Nigh stated he was very proud to carry the flag for Willcox. Mayor Irvin thanked Councilmember Nigh for carrying the flag. The bike race was a success. Welcome to Ted's family to Willcox.

ADJOURN- with no further discussion the meeting was adjourned at 8:24 pm

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the City Council of the City of Willcox held on the 3rd day of September, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 3rd day of September 2013

/s/ Virginia A. Mefford
City Clerk Virginia A. Mefford

PASSED, APPROVED AND ADOPTED this 16th day of September, 2013.

/s/ Robert A. Irvin
MAYOR ROBERT A IRVIN

ATTEST:

Date signed: 09-24-2013

/s/ Virginia A. Mefford
City Clerk Virginia A. Mefford