

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND  
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ  
HELD ON THIS 16<sup>th</sup> DAY OF DECEMBER, 2013**

**CALL TO ORDER** - Mayor Bob Irvin called the meeting to order at 7:00 p.m.

**ROLL CALL** - City Clerk, Virginia A. Mefford called the roll.

**PRESENT**

Mayor Robert A. Irvin  
Vice Mayor Bill Holloway  
Councilman Elwood A. Johnson  
Councilman Gerald W. Lindsey  
Councilwoman Monika Cronberg  
Councilman Earl Goolsby  
Councilman William "Bill" Nigh

**STAFF**

City Manager Ted Soltis  
City Clerk Virginia Mefford  
City Attorney Ann P. Roberts  
Finance Director Ruth Graham  
Interim Police Chief Glenn Childers  
Public Services & Works Director John Bowen  
Library Director Tom Miner  
Development Services Jeff Stoddard

**ABSENT**

Vice Mayor Bill Holloway - Excused

**PLEDGE OF ALLEGIANCE TO THE FLAG** - Led by Mayor Irvin

**CALL TO THE PUBLIC** - Rob Jones stated the Light parade was fantastic. He personally has donated \$100 to Willcox Cares and hopes more community members will do the same to show how much they support their community.

**DECLARATION ON CONFLICT OF INTEREST** - None

**ADOPTION OF THE AGENDA**

**MOTION:** Councilwoman Cronberg made a motion to adopt the agenda.

**SECONDED:** Councilman Johnson

**MOTION CARRIED.**

**APPROVAL OF MINUTES OF THE REGULAR MEETING OF NOVEMBER 18, 2013.**

**MOTION:** Councilwoman Cronberg made a motion to approve the minutes.

**SECONDED:** Councilman Lindsey

**MOTION CARRIED.**

**FISCAL YEAR 2013 ANNUAL AUDIT REPORT PRESENTATION BY ROBYN SIBLEY**

Ms. Sibley introduced herself and presented the Annual Audit for Fiscal Year 2013. She noted there was no finding which seldom happens during an audit. Ms. Sibley highlighted all the fund increases and decreases. She thanked Council and also thanked Ruth and Connie for getting everything ready for the audit.

**ANNUAL GAS LIAISON REPORT PRESENTATION**

Mr. Bracamonte, utility supervisor, gave a presentation on the Gas Liaison report. He gave examples of natural gas emergencies, outlined the emergency chain of command, and indicated the Fire Department would assume all gas emergency responsibility. He reported on how to recognize natural gas leaks and what to do. This is done through public awareness campaigns. The City conducts an annual leak survey of the entire gas system for the protection of the public. He gave an update on meter replacement. They are at 70% complete.

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**NORTHERN COCHISE FUND PRESENTATION BY JIM MARTIN**

Mr. Martin gave a presentation on what the Northern Cochise Fund was about. He explained that the fund has gone from \$0 to \$130,000 through donations. The principal is not spent, only the interest. The interest is given out as grants. He further explained that they gave away \$5,000 from interest revenues. Sometimes they get matches from other foundations around the county, so if they give out a \$5,000 grant, it could possibly be for \$10,000 because of the matching grant. Their goal is to grow from \$5,000 of interest to much more. It will take more donations to the principal amount in order to do this. They are trying to get more organizations involved to help with this. He thanked Council for the opportunity to speak.

**A REQUEST BY WILLCOX HIGH SCHOOL TO WAIVE FEES FOR USE OF THE COMMUNITY CENTER  
ON FEBRUARY 1, 2014 FOR THE WINTER FORMAL**

**MOTION:** Councilman Johnson made a motion to approve the waiver of fees for use of the Community Center on February 1, 2014 for the Winter Formal.

**SECONDED:** Councilwoman Cronberg

**MOTION CARRIED.**

**ORDINANCE NS 316 AMENDING THE CITY CODE, TITLE 1, CHAPTER 6, "COMMON COUNCIL", SECTION  
1-6-1, "ELECTED OFFICERS: TERMS AND VACANCIES"**

**MOTION:** Councilman Goolsby made a motion to approve Ordinance NS 316.

**SECONDED:** Councilwoman Cronberg

**DISCUSSION:** City Manager Soltis explained this change was required to comply with the state legislature changes. He also noted that the law says the City "may" have a primary election. Research is being done to determine whether the City may choose to only do a general election. If this is the case, it will save the City money. Due to the method of counting votes, with candidates required to have a majority of all votes cast, the City ends up holding both a primary and a general election. Councilman Johnson stated this may increase voter turnout.

**MOTION CARRIED.**

**RESOLUTION 2013-72 PROVIDING FOR COMPLIANCE WITH ARIZONA REVISED STATUTES §16-204 AS  
AMENDED BY THE ARIZONA STATE LEGISLATURE IN 2012.**

**MOTION:** Councilman Johnson made a motion to approve Resolution 2013-72.

**SECONDED:** Councilman Goolsby

**MOTION CARRIED**

**RESOLUTION 2013-73 APPROVING AND AUTHORIZING AN APPLICATION TO FEMA FOR THE PURPOSE OF  
OBTAINING GRANT FUNDS FOR A FIRE TRUCK**

**MOTION:** Councilman Johnson made a motion to approve Resolution 2013-73.

**SECONDED:** Councilwoman Cronberg

**DISCUSSION:** Interim Chief Childers gave a brief explanation on grant funding to purchase a fire truck. The grant that the Fire Department had previously applied for was not approved. This grant is for \$550,000. There is a 5% grant match

**MOTION CARRIED**

**RESOLUTION 2013-74 APPROVING AND ADOPTING THE FIVE-YEAR STRATEGIC PLAN PROPOSED BY THE  
PUBLIC LIBRARY ADVISORY COMMITTEE FOR THE ELSIE S. HOGAN COMMUNITY LIBRARY**

**MOTION:** Councilman Johnson made a motion to approve Resolution 2013-74.

**SECONDED:** Councilwoman Cronberg

**DISCUSSION:** Councilman Johnson thanked Mr. Miner for all he has done for the Library.

**MOTION CARRIED**

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**CITY MANAGER REPORTS**

He participated in First Aid, CPR, and AED (Automated External Defibrillator) training with mainly the police department. It was a good time and he received good training.  
The City is in the process of changing billing providers as the other provider the City had has stopped providing the service. The cost is approximately the same.  
The City held a successful Mayor/Manager meeting in Willcox. Peggy Fiandaca gave a great presentation that was well received. Afterwards, a tour of Aridus Wine Company facility was given.  
The City has been working on Laserfiche, the City's electronic data storage system.  
He enjoyed the Willcox Western Christmas Festival and the Lighted Parade.  
He visited the Benson Golf Course with John Bowen and Gary Adams. It was a productive meeting.  
He attended the Chamber's Annual Meeting and Awards Dinner.

**COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS**

Councilwoman Cronberg wished everyone Happy Holidays.  
Councilman Johnson wished everyone Happy Holidays and a prosperous New Year.  
Councilman Lindsey expressed the good progress on the south end of town and wished everyone a Merry Christmas.  
Mayor Irvin gave kudos to the City Manager for getting the motel demolition moving forward.

**ADJOURN** - Being no further business before the Mayor and Council, the meeting was adjourned at 8:01 pm by Mayor Irvin.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of the City of Willcox held on the 16<sup>th</sup> day of December, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

**Dated this 16<sup>th</sup> day of December 2013**

/s/ Virginia A. Mefford  
Virginia A. Mefford, City Clerk

**PASSED, APPROVED AND ADOPTED** this 6<sup>th</sup> day of January 2014.

/s/ Robert A. Irvin  
MAYOR ROBERT A IRVIN

ATTEST:

Date signed: 01/09/2014

/s/ Virginia A. Mefford  
City Clerk Virginia A. Mefford