

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND  
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ  
HELD ON THIS 20<sup>TH</sup> DAY OF MARCH, 2014**

**CALL TO ORDER** - Mayor Bob Irvin called the meeting to order at 6:39 p.m.

**ROLL CALL** - City Clerk, Virginia Mefford called the roll.

**PRESENT**

Mayor Robert A. Irvin  
Vice Mayor Bill Holloway  
Councilman Elwood A. Johnson  
~~Councilman Gerald W. Lindsey~~  
~~Councilwoman Monika Cronberg~~  
Councilman Earl Goolsby arrived at 6:47 pm  
Councilman William "Bill" Nigh

**STAFF**

City Manager Ted Soltis  
City Clerk Virginia Mefford  
~~City Attorney Ann P. Roberts~~  
Finance Director Ruth Graham  
Interim Police Chief Glenn Childers  
Public Services & Works Director John Bowen  
Library Director Tom Miner  
Development Services Jeff Stoddard

**ABSENT**

Councilman Gerald W. Lindsey - Excused  
Councilwoman Monika Cronberg - Excused

**PLEDGE OF ALLEGIANCE TO THE FLAG** - Led by Mayor Irvin

**CALL TO THE PUBLIC**

Frank Smith - Invited Council and staff to join in the Relay for Life on May 9, 2014 from 6:00 p.m. to 6:00 a.m.

Trevor Ward - He thanked the City on behalf of the Little League for providing the manpower for repairs to the dugouts at Keiller Park. Mr. Ward presented a check to the city for \$1,427.85, the cost of supplies.

Ralph Score - He gave a recap on the Film Festival that took place last Saturday. It was a great turnout and many people participated.

Rob Jones - He gave a recap on Willcox Cares indicating they have a few improvement projects they are planning in the near future. He thanked City staff for their cooperation.

**DECLARATION ON CONFLICT OF INTEREST** - None

**ADOPTION OF THE AGENDA**

**MOTION:** Vice Mayor Holloway made a motion to adopt the agenda with the deletion of item number 13.

**SECONDED:** Councilmember Johnson

**MOTION CARRIED**

**APPROVAL OF MINUTES OF THE REGULAR MEETING OF MARCH 6, 2014.**

**MOTION:** Vice Mayor Holloway made a motion to approve the minutes.

**SECONDED:** Councilmember Goolsby

**MOTION CARRIED**

**AMERICAN VITICULTURE AREA (AVA) PRESENTATION - PAUL HAGAR**

Paul Hagar gave a presentation on American Viticulture Area and explained in the PowerPoint the procedures of this process. The vicinity has to prove that it has something unique and different. Creating an AVA will put Willcox on the map and will increase the value on the wine sold. This process is approved by the US Secretary and Treasury Tobacco Tax and Trade Bureau (TTB). He noted that Willcox has unique features: closed basin, low slope, closed hydrology, climate-monsoon, and alluvial soils from the mountains. He also pointed out the unique features of the Chiricahua area. There will be a public input process. He thanked the Mayor and Council.

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND  
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ  
HELD ON THIS 20<sup>TH</sup> DAY OF MARCH, 2014**

**APPOINT ROB JONES TO THE LIBRARY ADVISORY COMMITTEE TO FILL A TERM EXPIRING JUNE 30, 2016.**

**MOTION:** Councilmember Johnson made a motion to approve appointment of Rob Jones to the Library Advisory Committee to fill a term expiring June 30, 2016.

**SECONDED:** Vice Mayor Holloway

**MOTION CARRIED**

**NATIONAL CRIME VICTIMS' RIGHTS WEEK, APRIL 6-12, 2104 PROCLAMATION**

Vice Mayor Holloway read the proclamation and Mayor Irvin presented it to Chief Glenn Childers.

**APPROVE FINAL PLAT FOR WILLCOX SUNSET MUNICIPAL CEMETERY BLOCKS 13, 14 AND 15, A PORTION OF THE SOUTHWEST QUARTER OF SECTION 36, TOWNSHIP 13, SOUTH, RANGE 24 EAST OF THE GILA AND SALT RIVER MERIDIAN, COCHISE COUNTY, ARIZONA.**

**MOTION:** Vice Mayor Holloway made a motion to approve Final Plat for Willcox Sunset Municipal Cemetery Blocks 13, 14 and 15, a portion of the Southwest quarter of section 36, township 13, south, Range 24 East of the Gila and Salt River Meridian, Cochise County, Arizona.

**SECONDED:** Councilmember Goolsby

**DISCUSSION:** Mr. Bowen gave a brief explanation on this Final Plat for the Willcox Sunset Municipal Cemetery. Councilman Johnson asked if there were any "No Solicitation" signs at this site. Mr. Bowen stated there aren't any. Vice Mayor Holloway asked for clarification on the location. Mr. Bowen explained the area of the plat.

**MOTION CARRIED**

**AUTHORIZE THE COLLECTION OF THE ARIZONA DEBT SETOFF PROGRAM COST OF OPERATING FEE PER A.R.S. 42-1122 (L)**

**MOTION:** Councilmember Goolsby made a motion to approve authorizing the Collection of the Arizona Debt Setoff Program Cost of operating fee per A.R.S. 42-1122 (L)

**SECONDED:** Vice Mayor Holloway

**DISCUSSION:** Councilman Johnson asked if someone owed money for a water bill, would the IRS keep the portion of the tax return. Ms. Graham indicated that was the case. The current processing fee is \$9.00.

**MOTION CARRIED**

**ORDINANCE NS318 - AMENDING THE CITY TAX CODE TO INCREASE THE TWO-TIER SINGLE ITEM PURCHASE AMOUNT FROM \$1,250 TO \$5,000**

**CITY MANAGER REPORT**

He attended the Mayor Manager meeting in Benson with Councilman Lindsey and Mayor Irvin.

He will have a meeting with the Union Pacific Railroad to see if the City of Willcox will be able to acquire property on the other side of the railroad tracks to expand the park. He is also researching the status of implementing a Quiet Zone.

He attended several Chamber of Commerce meetings. He expressed his appreciation for all of the work the Chamber is doing.

He received a copy of the draft code book. He is hopeful that a final version will soon be complete. He also noted that it will be available on-line

He attended the Sulphur Springs Historical Society dessert fundraiser. He expressed appreciation for all that the historical society does.

He expressed regret for not being able to attend the Film Festival. He hopes to be there next year.

**COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS**

Councilman Goolsby apologized for his tardiness for the Council meeting. He invited everyone to the NCCH fund raiser. He will not be at the next council meeting as he will be giving a concert at the fundraiser.

**ADJOURN** Being no further business before the Mayor and Council, the meeting was adjourned at 7:29 pm by Mayor Irvin.

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND  
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ  
HELD ON THIS 20<sup>TH</sup> DAY OF MARCH, 2014**

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of the City of Willcox held on the 20<sup>TH</sup> day of March 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

**Dated this 20<sup>th</sup> day of March 2014**

Virginia A. Mefford  
Virginia A. Mefford, City Clerk

**PASSED, APPROVED AND ADOPTED** this 3<sup>rd</sup> day of April 2014.

Robert A. Irvin  
*MAYOR ROBERT A IRVIN*

ATTEST:

Date signed: 04-09-2014

Virginia A. Mefford  
City Clerk Virginia A. Mefford