

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 19th DAY OF JUNE, 2014**

CALL TO ORDER - Mayor Bob Irvin called the meeting to order at 6:30 p.m.

ROLL CALL - City Clerk Virginia Mefford called the roll.

PRESENT

Mayor Robert A. Irvin
Vice Mayor Bill Holloway
Councilman Elwood A. Johnson (arrived at 6:02 p.m.)
Councilman Gerald W. Lindsey
Councilwoman Monika Cronberg
Councilman Earl Goolsby
Councilman William "Bill" Nigh

STAFF

City Manager Ted Soltis
City Clerk Virginia Mefford
City Attorney Ann P. Roberts
Finance Director Ruth Graham
Police Chief Glenn Childers
Library Director Tom Miner
Public Works Director Kevin Hagerich

PLEDGE OF ALLEGIANCE TO THE FLAG - Led by Mayor Irvin

CALL TO THE PUBLIC

Rob Jones - Stated the City is doing a great job and urged the Council to pray for the City of Willcox. He then said a prayer.

DECLARATION ON CONFLICT OF INTEREST - None

ADOPTION OF THE AGENDA

MOTION: Councilmember Cronberg made a motion to adopt the agenda as presented.

SECONDED: Vice Mayor Holloway

MOTION CARRIED

APPROVAL OF MINUTES OF THE REGULAR MEETING OF June 5, 2014.

MOTION: Vice Mayor Holloway made a motion to approve the minutes.

SECONDED: Councilmember Lindsey

MOTION CARRIED

APPROVAL OF MINUTES OF THE REGULAR MEETING OF June 12, 2014.

MOTION: Councilmember Goolsby made a motion to approve the minutes.

SECONDED: Councilmember Cronberg

MOTION CARRIED

WASA UPDATE - GARY HATCH

Gary Hatch gave the Council an update on WASA and introduced Sally White as a volunteer for the Summer Program. He recommended on "Attachment #1 to WASA contract that "Administration of 21st Century grant" and the "M*A*S*H Project" be removed. He also recommended revising the requirement for quarterly reporting. Councilmember Lindsey asked if he could wait until item #14 on the agenda to propose changes to the contract. Mr. Hatch proceeded to give his presentation and handed out the 2014 Summer Programs and Activities list. He thanked the Council for all their help with the WASA program.

REAPPOINTMENT OF SHARON NIGH TO THE PLANNING AND ZONING COMMISSION FOR A FOUR YEAR TERM

MOTION: Councilmember Goolsby made a motion to approve the reappointment of Sharon Nigh to the Planning and Zoning Commission for a four year term.

SECONDED: Councilmember Nigh

MOTION CARRIED

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
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REAPPOINTMENT OF MICHAEL HONICKMAN TO THE LIBRARY ADVISORY COMMITTEE FOR A FOUR YEAR TERM

MOTION: Councilmember Cronberg made a motion to approve the reappointment of Michael Honickman to the Library Advisory Committee for a four year term.

SECONDED: Vice Mayor Holloway

MOTION CARRIED

RESOLUTION 2014-07 - A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF WILLCOX, ARIZONA ADOPTING A FAIR HOUSING POLICY, MAKING KNOWN ITS COMMITMENT TO THE PRINCIPLE OF FAIR HOUSING, AND DESCRIBING ACTIONS IT SHALL UNDERTAKE TO AFFIRMATIVELY FURTHER FAIR HOUSING.

MOTION: Councilmember Lindsey made a motion to approve Resolution 2014-07.

SECONDED: Vice Mayor Holloway

MOTION CARRIED

RESOLUTION 2014-08 - A RESOLUTION ADOPTING THE TENTATIVE BUDGET OF THE CITY OF WILLCOX FOR FISCAL YEAR 2014-2015; AUTHORIZING AND DIRECTING PUBLICATION OF STATEMENTS AND SCHEDULES OF THE TENTATIVE BUDGET; AND SETTING THE DATES FOR PUBLIC HEARINGS ON THE BUDGET AND THE PROPERTY TAX LEVY BEFORE ADOPTION

MOTION: Councilmember Goolsby made a motion to approve Resolution 2014-08.

SECONDED: Councilmember Cronberg

MOTION CARRIED

RESOLUTION 2014-09 - A RESOLUTION APPROVING THE SERVICE CONTRACT FOR PURCHASE OF RECREATIONAL AND EDUCATIONAL SERVICES, "SERVICE CONTRACT", BETWEEN THE CITY OF WILLCOX, "CITY", AND WILLCOX AGAINST SUBSTANCE ABUSE, "WASA"; AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND THE SERVICE CONTRACT.

MOTION: Vice Mayor Holloway made a motion to approve the service contract.

SECONDED: Councilmember Lindsey

DISCUSSION:

City Manager Soltis recommended the reporting section be simplified to an annual report instead of a quarterly report.

MOTION: Councilmember Cronberg amended the motion to approve Resolution 2014-09 with the modifications in sections 3 and 6, as recommended by the City Manager, and the two strikes through on the Attachment "A".

SECONDED: Councilmember Lindsey

MOTION CARRIED

CITY MANAGER REPORT

He stated there was a benefits fair today organized by Sherry Van Allen from the Human Resource Department and she did a fantastic job.

COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS

Councilmember Johnson recommended everyone drink lots of water to stay hydrated, as it is hot outside.

Vice Mayor Holloway proposed postponing the July 3 meeting or changing it to different day. He asked that the Mayor and City Manager discuss it and then inform the Council of the decision.

ADJOURN

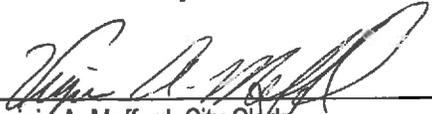
Being no further business before the Mayor and Council, the meeting was adjourned at 7:02 p.m. by Mayor Irvin.

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 19th DAY OF JUNE, 2014**

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of the City of Willcox held on the 19th day of June 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 19th day of June, 2014



Virginia A. Mefford, City Clerk

PASSED, APPROVED AND ADOPTED this 17th day of July 2014.

Robert A. Irvin, Mayor

ATTEST:

Date signed: _____

City Clerk Virginia A. Mefford



CITY OF WILLCOX

Virginia A. Mefford, City Clerk
101 S. Railroad Avenue Suite B
Willcox, AZ 85643

M

TO: *Mayor and Council*

E

DATE: *July 11, 2014*

SUBJECT: *Item 8 Tab 2- Public Hearing on Fiscal Year 2014-15 Budget.*

M

O

Mayor and Council,

R

I have inserted your budget book loosely in your Council Packet to avoid hole punching any information of the budget.

A

I appreciate your understanding.

N

Virgie

D

U

M

CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION

Agenda Item 8
Tab Number 3
Date: 7/17/2014

<u>Date Submitted:</u>	<u>Action:</u>	<u>Subject:</u>
July 10, 2014	<input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Decision	Fiscal Year 2014-2015 Primary and Secondary Property Tax Levies

TO: MAYOR AND COUNCIL
FROM: Ruth Graham – Finance Director

DISCUSSION:

As a part of the budget process each year, the Mayor and Council of the City of Willcox determine the City's Primary and Secondary property tax levies for the upcoming year. A Public Hearing on the tax levies will be on July 17, 2014.

As presented in the tentative budget for Fiscal Year 2014-2015, the Primary property tax levy is \$0.3507 for total revenues of \$74,208. Per A.R.S. §42-17107(A), if the proposed tax levy, excluding amounts that are attributable to new construction, is greater than the amount levied in the preceding tax year, a truth in taxation hearing must be held. The City Council has determined that the maximum allowable primary tax levy without Truth in Taxation hearings is sufficient to meet the needs of the City. Each year the City is allowed an increase of 2% over the preceding year's maximum allowable rate, as determined on current values, without such hearings. The levy rate as established by the Council becomes the "allowable amount" in the following year so the effect is cumulative. Each year the lower amount is assessed, the next year's allowable levies are reduced as well.

A Secondary property tax may be levied to pay the principal and interest charges on General Obligation Bonds. The Fiscal Year 2014-2015 Secondary property tax levy of \$0.7545 will generate revenues of \$159,915, an amount sufficient to pay the City's obligations on bonds in the upcoming year. The bonds were approved by the voters on March 9, 2004 to secure funds totaling \$1,515,000 for improvements to municipal service facilities including a police facility, administrative facilities for the city, library improvements and a community meeting room. The proceeds were borrowed in two installments from the Greater Arizona Development Authority (GADA). In 2004, \$1,200,000 was borrowed and in 2007 the balance of \$315,000 was borrowed to complete the projects.

The combined Primary and Secondary property tax levy total 1.1052, and will generate combined tax revenues of \$234,123. The combined tax on a home valued at \$100,000 will total \$105.20, an increase of \$4.67 from the prior year. The 2014 property tax values assessed by the County for both primary and secondary valuations

were approximately 3-4% lower than they had been in 2013; the taxes are assessed by the value of property and the lower valuations increased the property tax levy rates.

The tax bills property owners in Willcox receive from the County include taxes from several taxing districts, primarily including the County, the School District, the Hospital District, the City, the Library District and the Fire District.

Attached please find a summary of the impact the City of Willcox primary and secondary tax on a Willcox property owner's tax bill from the County. For a representative 2012 residential property tax bill the City's portion of the residential owner's tax bill totaled 8.37% of the total bill; in 2013 it was 9.08%. For a commercial property owner, in 2012 the City's portion of the property tax bill totaled 7.40% of the total bill; in 2013 it was 8.49%.

As a comparison, we looked at the Willcox tax levy rates from the past. The City's tax levy rate in FY87-88 was 1.33; and in FY97-98 it was 2.0062. The Council reduced the primary property tax levy in FY04-05 and the combined rate was 1.0076 (.3010 and .7066). In FY11-12 it was .9959 (.3209 and .6750); FY12-13 was 1.0063 (.3196 and .6867), FY13-14 was 1.0585 (.3308 and .7277), and for 2014 is proposed as 1.1052 (.3507 and .7545).

RECOMMENDATION:

Motion to approve Ordinance No. NS-318 Adopting the Primary and Secondary Property Tax Levies Upon Each One Hundred Dollars (\$100.00) of the Assessed Valuation of Property Subject to Taxation Within the City of Willcox for the Fiscal Year Ending June 30, 2015.

FISCAL IMPACT:

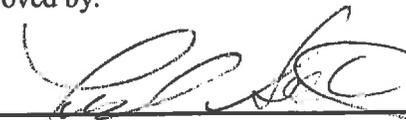
Primary Property Tax revenues of \$74,208 at the rate of 0.3507, and Secondary Property Tax revenues of \$159,915, at the rate of 0.7545, for total primary and secondary property tax revenues of \$234,123 at the combined rate of \$1.1052.

Submitted by:



Ruth Graham, Finance Director

Approved by:



Ted Soltis, City Manager

City of Willcox Fiscal Year 2014-2015 Budget
Primary and Secondary Property Tax
Page 2

From the League's Budget Manual:

"Beginning with the 1980 tax year, property tax levies were divided into a primary property tax levy and a secondary property tax levy. A secondary property tax may only be levied to pay the principal and interest charges on bonds. The primary property tax levy is for all other purposes. There are no limits on the amount of secondary property taxes, while there are strict limits placed on the primary property tax."

"The secondary property tax allows a city or town to levy a property tax for the purpose of retiring the principal and interest on bonded indebtedness. This levy is referred to as the "unlimited" levy. In other words, this property tax may be levied in an amount necessary to retire the bonded indebtedness of a city or town as is deemed necessary by the city or town."

The Primary Tax Levy is the maximum allowable without Truth in Taxation hearings. The proposed Fiscal Year 2014-2015 Levy is \$74,208 for city-wide collections.

The Secondary Tax Levy is used to pay the debt-service on Voter-Approved Bonded Indebtedness. In 2004, the Willcox voters approved a Bond in the amount of \$1,515,000. The funds were used to build the Public Safety Facility on West Rex Allen Drive and to construct improvements on the Library.

The money was borrowed in two installments:

GADA 2004	\$ 1,200,000
GADA 2007	\$ 315,000
	<u>\$ 1,515,000</u>

Each GADA bond has a repayment term of 20 years.

**Primary and Secondary Property Tax
Calculation Example (2013 Tax Bill Information Provided by Cochise County Treasurer)**

OWNER-OCCUPIED PROPERTY:

Full Cash Value Total: \$ **79,104**

Taxing Jurisdiction	2012 Taxes	2013 Taxes
02000 Cochise County	\$ 207.85	\$ 207.87
02001 State School Tax Equ	\$ 37.31	\$ 40.52
04157 *City of Willcox	\$ 79.59	\$ 83.72
07013 Willcox SD #13	\$ 357.51	\$ 310.96
08150 Cochise County Junior	\$ 137.07	\$ 146.39
10251 No Cochise Cnty Hosp	\$ 88.52	\$ 88.95
11900 Fire District Assist	\$ 7.16	\$ 7.34
14900 Cochise County Library	\$ 11.50	\$ 11.50
15000 Cochise County FCD	\$ 20.54	\$ 20.54
30000 Cochise Cnty Joint T	\$ 3.95	\$ 3.95
<hr/>		
	\$ 951.00	\$ 921.74

*City of Willcox represents about 9% of total tax.

Residential: \$83.72/\$921.74= **9.08%**
Commercial: \$167.29/\$1,971.06= **8.49%**

COMMERCIAL PROPERTY:

Full Cash Value Total:	Estimated Values	
	2012	2013
<hr/>		
Taxing Jurisdiction	2012	2013
02000 Cochise County	\$ 425.93	\$ 415.33
02001 State School Tax Equ	\$ 76.45	\$ 80.96
04157 *City of Willcox	\$ 163.10	\$ 167.29
07013 Willcox SD #13	\$ 986.57	\$ 750.66
08150 Cochise County Junior	\$ 280.88	\$ 292.51
10251 No Cochise Cnty Hosp	\$ 181.39	\$ 177.74
11900 Fire District Assist	\$ 14.68	\$ 14.68
14900 Cochise County Library	\$ 23.55	\$ 22.95
15000 Cochise County FCD	\$ 42.09	\$ 41.04
30000 Cochise Cnty Joint T	\$ 8.10	\$ 7.90
<hr/>		
	\$ 2,202.74	\$ 1,971.06

Assuming same assessed value each year; change due to rates only:

Residential	Prop Tax Assessed	(assessed on 10% of full cash value) Willcox Rates by Budget Year		
		2013	FY13	FY14
Primary	\$ 26.17	0.3196	0.3308	0.3507
Secondary	\$ 57.55	0.6867	0.7277	0.7545
<hr/>				
Property tax	\$ 83.72	1.0063	1.0585	1.1052
<hr/>				
	\$ 79.59	\$ 83.72	\$ 87.43	

Citywide:

*Primary Tax Levy	\$ 74,208
**Secondary Tax Levy	\$ 159,915
Total	<u>\$ 234,123</u>

Assuming same assessed value each year; change due to rates only:

Residential	Prop Tax Assessed	(assessed on 19.5% of full cash value) Willcox Rates by Budget Year		
		2013	FY13	FY14
Primary	\$ 52.28	0.3196	0.3308	0.3507
Secondary	\$ 115.01	0.6867	0.7277	0.7545
<hr/>				
Property tax	\$ 167.29	1.0063	1.0585	1.1052
<hr/>				
	\$ 163.10	\$ 167.29	\$ 174.67	

Willcox Property Valuations per State/Cochise County:				
	2012	2013	2014	Change
Primary	\$22,667,028	\$21,887,373	\$21,159,971	\$ (727,402)
Secondary	\$22,905,282	\$22,029,837	\$21,194,810	\$ (835,027)

CITY OF WILLCOX
Tax Levy and Tax Rate Information
Fiscal Year 2015

	2014	2015
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 72,404	\$ 74,208
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 72,404	\$ 74,208
B. Secondary property taxes	160,313	159,915
C. Total property tax levy amounts	\$ 232,717	\$ 234,123
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ 66,503	
(2) Prior years' levies	3,390	
(3) Total primary property taxes	\$ 69,893	
B. Secondary property taxes		
(1) Current year's levy	\$ 146,119	
(2) Prior years' levies	7,474	
(3) Total secondary property taxes	\$ 153,593	
C. Total property taxes collected	\$ 223,486	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	0.3308	0.3507
(2) Secondary property tax rate	0.7277	0.7545
(3) Total city/town tax rate	1.0585	1.1052
B. Special assessment district tax rates		

Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating no special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

2013 PROPERTY TAX NOTICE

ARIZONA

AREA CODE	PARCEL #	VALUE IN DOLLARS	ASSMT %	PRIMARY TAX RATE PER \$100 ASSESSED VALUE	SECONDARY TAX RATE PER \$100 ASSESSED VALUE	IRRIGATION DISTRICT \$ PER ACRE	2013 TAX SUMMARY
		79,104	10.0	7.2778	5.1933		PRIMARY PROPERTY TAX 575.68
LIMITED LAND, BLDGS, ETC		0	0.0				LESS STATE AID TO EDUCATION 64.72
LIMITED PERSONAL PROPERTY		79,104	0.0	0.0000			NET PRIMARY PROPERTY TAX 510.96
LIMITED (PRIMARY) TOTALS		79,104	10.0	5.1933			SECONDARY PROPERTY TAX 410.78
FULL CASH LAND		6,000	10.0	5.1933			SPECIAL DISTRICT TAX 0.00
FULL CASH BUILDINGS, ETC		73,104	0.0	0.0000			TOTAL TAX DUE FOR 2013 921.74
FULL CASH PERSONAL PROPERTY		0	0.0				
FULL CASH (SECONDARY) TOTALS		79,104	0.0				

JURISDICTION	ASSESSED VALUE	EXEMPTIONS	TAX RATE	TAX	2012 TAXES	2013 TAXES
COCHISE COUNTY	07000				207.85	207.87
STATE SCHOOL TAX EQU	02001				37.31	40.52
CITY OF WILLOX	04157				79.59	83.72
WILLOX SD #13	07013				357.87	370.96
COCHISE COUNTY JUNO	08150				137.07	146.39
NO COCHISE COUNTY HOSP	10251				88.92	88.95
FLR DISTRICT ASSIST	11900				7.16	7.34
COCHISE COUNTY UEBR	14900				11.50	11.50
COCHISE COUNTY UEBR	15000				20.54	20.54
COCHISE COUNTY FQ #	30000				3.95	3.95
COCHISE COUNTY JOINT #						
TOTALS					951.00	921.74

This is the only notice you will receive

Call Terri L. Traylor
Cochise County Treasurer
PO Box 1778
Bisbee AZ 85603-2778

THIS IS A
CALENDAR YEAR
TAX NOTICE

WILLOX AZ 85643-2503

2013 Residential Property Tax
Bill in the City of Willcox

THERE WILL BE A CHARGE FOR EACH RETURNED CHECK
AND YOUR TAXES WILL REVERT TO AN UNPAID STATUS.

PLEASE INCLUDE YOUR
PARCEL NUMBER
ON YOUR CHECK.

PAYMENT INSTRUCTIONS

To pay the 1st half, send the 1st half coupon with your payment postmarked no later than Nov. 1, 2013. To pay the 2nd half installment, send the 2nd half coupon with your payment postmarked no later than May 1, 2014. To pay taxes for the full year, send the 1st half coupon with your payment postmarked no later than Dec. 31, 2013 and no interest will be charged for current year.

Make your check payable to and mail to:

Call Terri L. Traylor
Cochise County Treasurer
PO Box 1778
Bisbee AZ 85603-2778

2013 PROPERTY TAX NOTICE

ARIZONA

PARCEL #	AREA CODE	PRIMARY TAX RATE PER \$100 ASSESSED VALUE	SECONDARY TAX RATE PER \$100 ASSESSED VALUE	IRRIGATION DISTRICT \$ PER ACRE	2013 TAX SUMMARY
		7.2778	5.1933		
81,047	0	19.5	0.0	1,150.27	1,150.27
81,047	0	0.0	0.0	0.00	0.00
4,875	0	19.5	0.0	1,150.27	1,150.27
76,172	0	19.5	0.0	820.79	820.79
81,047	0	0.0	0.0	0.00	0.00
FULL CASH (SECONDARY) TOTALS					1,971.06

VALUE IN DOLLARS	ASMT %	ASSESSED VALUE	EXEMPTIONS	TAX RATE	TAX	2012 TAXES	2013 TAXES
81,047	19.5	15,805	0	7.2778	1,150.27	425.93	415.33
0	0.0	0	0	0.0000	0.00	76.45	80.96
81,047	19.5	15,805	0	7.2778	1,150.27	163.10	167.29
4,875	19.5	14,854	0	5.1933	771.41	986.57	750.65
76,172	19.5	14,854	0	5.1933	771.41	280.88	292.51
81,047	0.0	15,805	0	0.0000	0.00	181.39	177.74
FULL CASH (SECONDARY) TOTALS					820.79	14.68	14.68
TOTAL TAX DUE FOR 2013					1,971.06	42.09	41.90

JURISDICTION	ASSESSED VALUE	TAXES
COCHISE COUNTY	02000	425.93
STATE SCHOOL TAX EQU	02001	76.45
CITY OF WILCOX	04157	163.10
WILCOX	07013	986.57
COCHISE COUNTY JUNIO	08150	280.88
NO COCHISE COUNTY HOBB	10251	181.39
FIRE DISTRICT ASS ST	11900	14.68
COCHISE COUNTY LIBRA	14900	23.55
COCHISE COUNTY FORT	15000	42.09
COCHISE COUNTY JOINT	30000	8.10

THIS IS A CALENDAR YEAR TAX NOTICE

TOTALS 2,202.74 1,971.06

PAYMENT INSTRUCTIONS

To pay the 1st half, send the 1st half coupon with your payment postmarked no later than Nov. 1, 2013. To pay the 2nd half installment, send the 2nd half coupon with your payment postmarked no later than May 1, 2014. To pay taxes for the full year, send the 1st half coupon with your payment postmarked no later than Dec. 31, 2013 and no interest will be charged for current year.

Make your check payable to and mail to:

Catherine L. Traywick
Cochise County Treasurer
PO Box 1778
Bisbee AZ 85603-2778

PLEASE INCLUDE YOUR PARCEL NUMBER ON YOUR CHECK.

WILCOX AZ 85643-1720

2013 Commercial Property Tax Bill in the City of Wilcox

THERE WILL BE A CHARGE FOR EACH RETURNED CHECK AND YOUR TAXES WILL REVERT TO AN UNPAID STATUS.

CITY OF WILLCOX, COCHISE COUNTY, ARIZONA**RESOLUTION 2014-10**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, ADOPTING THE FINAL BUDGET OF THE CITY OF WILLCOX FOR FISCAL YEAR 2014-2015.

WHEREAS, by Resolution 2014-08, the Mayor and City Council, passed and adopted the Tentative Budget for the City of Willcox, Fiscal Year 2014-2015; and,

WHEREAS, following due public notice, the Mayor and City Council held a public hearing on July 17, 2014 at which meetings, any taxpayer was privileged to appear and be heard in favor or against any of the proposed expenditures and expenses or tax levies and, it appears that the sums to be raised by taxation do not, as specified therein, in the aggregate exceed that amount as computed in A.R.S. §42-17051; and,

WHEREAS, the City estimated public expenses and estimated revenues in the amount of **\$15,165,194, net of inter-fund transfers of \$580,931**, as the Final Budget of the City of Willcox, Cochise County, Arizona for the Fiscal Year 2014-2015 and said amount is within the spending limitation set forth in Article IX, Section 20 of the Arizona State Constitution.

NOW, THEREFORE, BE IT RESOLVED, that the estimates of revenues and public expenditures and expenses as shown on the accompanying schedules, are hereby adopted as the Final Budget of the City of Willcox, Cochise County, Arizona for the Fiscal Year 2014-2015.

PASSED AND ADOPTED by the Mayor and City Council of the City of Willcox, Cochise County, Arizona this 17th day of July, 2014.

APPROVED/EXECUTED:

Robert A. Irvin, Mayor

ATTEST:

Virginia A. Mefford, City Clerk

APPROVED AS TO FORM:

Ann P. Roberts, City Attorney

**CITY OF WILLCOX
Request for Council Action**

Agenda Item: 11
Tab Number: 5

Date Submitted: July 10, 2014 Date Requested: July 17, 2014	Action: <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Formal <input type="checkbox"/> Other	Subject: Request for council to approve the Cochise County Community Wildfire Protection Plan (CWPP)
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To: Mayor and City Council
From: Glenn Childers, Director

Discussion: The Cochise County CWPP Working Group in cooperation with Forestry Specialists from the State Forestry, Bureau of Land Management and local fire agencies have prepared and approved a plan to prevent wildfires, and to identify high risk areas. 39 communities and Fire Departments in Cochise County, including Willcox, have been asked to sign a declaration of agreement and concurrence with this plan.

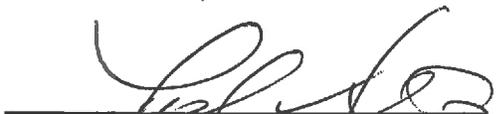
The 143 page document can be viewed online at <ftp://ftp.logansimpson.com>. The username is Cochise_county and the account password is cwpp_2013.

Recommendation: To approve the Cochise County Community Wildfire Protection Plan.

Fiscal Impact: \$ 0

Prepared By: Julie Zozaya, Administrative Assistant


Glenn Childers, Director


Ted Soltis, City Manager

CITY OF WILLCOX, COCHISE COUNTY, ARIZONA

RESOLUTION 2014-11

**A RESOLUTION OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA,
ADOPTING THE COCHISE COUNTY COMMUNITY WILDFIRE
PROTECTION PLAN**

WHEREAS, the Working Group for the Cochise County Community Wildfire Protection Plan (CWPP), acting under the authorities granted by the Healthy Forests Restoration Act, has caused to be prepared and submitted to the Willcox City Council, the Cochise County Community Wildfire Protection Plan for a resolution of support; and

WHEREAS, areas within the County of Cochise are located in a recognized Wildfire Hazard Zone; and

WHEREAS, the Cochise County CWPP Working Group has collaborated with community members, forestry specialists from the State Forestry, the Bureau of Land Management and representatives from city fire departments, fire districts and other agencies as required under the Healthy Forests Restoration Act; and

WHEREAS, the Cochise County CWPP Working Group identified and mapped the wildland urban interface boundary within the Cochise County geographical area; and

WHEREAS, the Cochise County CWPP Core Teams identified 52 communities for potential risk within the wildland urban interface boundary; and

WHEREAS, the Cochise County CWPP provides priorities for hazardous fuels reduction planning and wildfire prevention in communities at risk within the wildland urban interface boundary; and

WHEREAS, the Cochise County Community Wildfire Protection Plan is a living document which includes strategies for the yearly monitoring and evaluation of hazardous fuels reduction projects and revised priorities; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA THAT the Cochise County Community Wildfire Protection Plan is adopted.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, this 17th day of July, 2014.

APPROVED/EXECUTED:

ROBERT A. IRVIN, Mayor

ATTEST:

VIRGINIA A. MEFFORD, City Clerk

APPROVED AS TO FORM:

ANN P. ROBERTS, City Attorney

RESOLUTION 2014-11

**CITY OF WILLCOX
Request for Council Action**

Agenda Item: 12
Tab Number: 10
Date: 7-17-2014

Date Submitted: July 10, 2014	Action: <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Formal <input checked="" type="checkbox"/> Other	Subject: Discussion/ Decision/ Direction New Billboard Design
Date Requested: July 17, 2014		

To: Mayor and City Council

From: Development Services Department

Subject: New Billboard Design

Discussion/ Decision /Direction:

In May of 2010, by Resolution 2010-49, the City Council agreed to allow Clear Channel to use City billboards located within the City limits. In exchange, Clear Channel would allow the City to advertise on two billboards located outside the city limits. One is located on the east bound lane and the other on the west bound lane of I-10.

In May of 2014, the City Council renewed the lease agreement. During the discussion of the billboard agreement, it was brought to the attention of City Council that the existing billboards were four (4) years old and the colors were fading.

City Council directed staff to form a committee to evaluate the existing billboards and design a new advertisement. The committee was formed and looked over several designs. It voted unanimously on one design with minor adjustments (see attachment).

Per Clear Channel, the cost is four hundred (\$400.00) dollars per billboard.

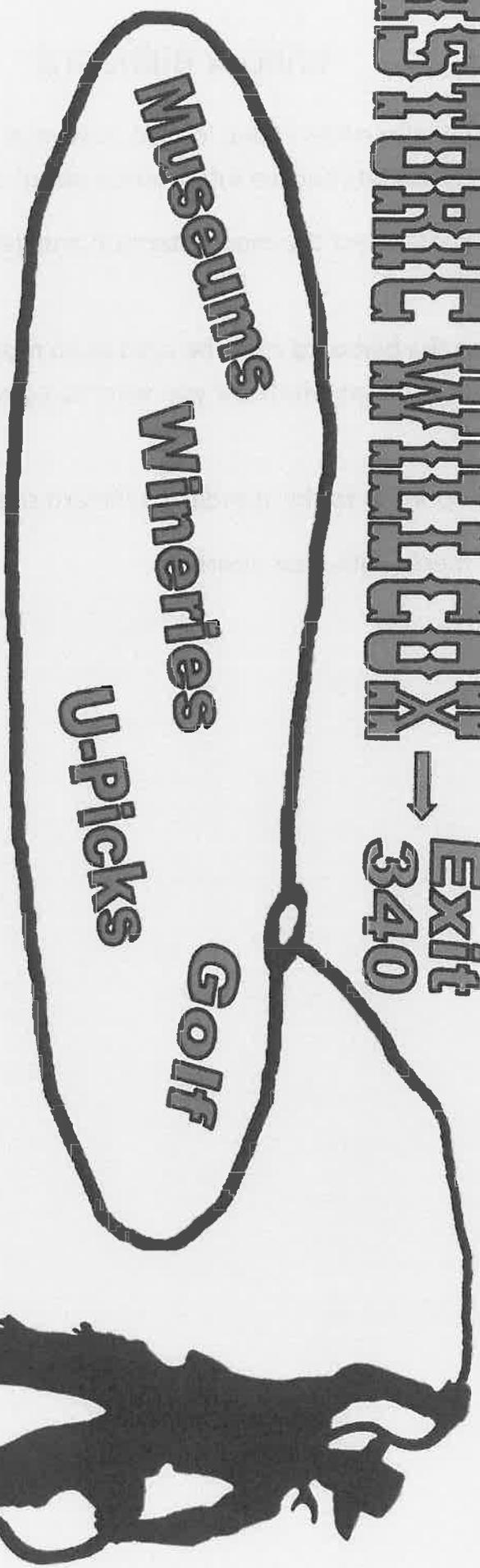
Recommendation: Proceed with updating the billboards using the attached design.

Fiscal Impact: Eight Hundred (\$800.00) dollars.

Prepared By: 
Jeff Stoddard, Development Services Department

Approved By: 
Ted Soltis, City Manager

HISTORIC WHITEBOX → Exit 340



17 RESTAURANTS + 8 MOTELS + 5 RV PARKS

Willcox Billboard

Over the past couple of months I have looked at several billboards in Arizona, New Mexico and Texas and checked information about billboards on the internet.

I found the colors that attract the most attention and yellows or shades of gold and medium blue.

Any information on the billboard must be read in no more than 15 to 20 seconds, therefore it is important that whatever you want to convey must be short and to the point.

This design is in proportion to the standard billboard sizes.

I hope this design meets with your approval.

CITY OF WILLCOX
Request for Council Action

Agenda Item: 13
Tab Number: 7

Date:
7/17/14

Action:
 Resolution
 Ordinance
 Formal
 Other

Subject:
Resolution 2014-12 -
Bank Signatories

To: Mayor and City Council

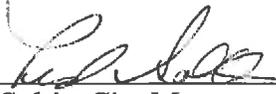
From: City Manager

Discussion: By Resolution 2013-50, authorized signatories for the City financial accounts and corporate records were designated.

As Crystal L. Hadfield has accepted the position of Finance Director, signature cards must be updated.

Recommendation: Approve resolution.

Fiscal Impact: None.

Approved by: 
Ted Soltis, City Manager

**CITY OF WILLCOX, COCHISE COUNTY, ARIZONA
RESOLUTION 2014-12**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, STATE OF ARIZONA, "CITY", DESIGNATING AUTHORIZED SIGNATORIES FOR THE CITY OF WILLCOX BANK ACCOUNTS, PROPERTIES, AFFAIRS, BOOKS AND CORPORATE RECORDS OF THE CITY

WHEREAS, pursuant to Arizona Revised Statutes § 9-240, the Mayor and Council shall have the control and power over the affairs, finances and property of the corporation and to appropriate money to provide for the payment of its debts and expenses; and,

WHEREAS, only authorized signatories shall affix her/his/their signature on CITY checks drawn for debts or expenses and/or on CITY documents, contracts, resolutions and ordinances or the City of Willcox bank accounts, properties, affairs, books and corporate records to carry-out the duties and financial responsibilities of the CITY; and,

WHEREAS, the Mayor and City Council have the authority to designate signatories to affix their signature as may be required and desire to designate the Mayor, Vice-Mayor, City Manager, Finance Director and City Clerk, respectively, all of which are familiar with the bank accounts, properties, affairs, books and corporate records of the CITY; and,

WHEREAS, the Mayor and Council have determined that it is in the best interest of the citizens of the City to formally designate the above named duly qualified signatories whose signatures shall constitute authorized genuine official signatures of said CITY officers; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, AS FOLLOWS:

SECTION 1: Two signors: one elected official, the Mayor and in his absence, the Vice Mayor and one staff member, the City Manager and in his absence, the City Clerk or Finance Director, are authorized to act for and on behalf of the City in any matter involving the City's depository accounts and are further authorized to sign on behalf of the City and implement for and in the name of the City, as they see fit, the terms of all agreements, instruments, drafts, certificates, or other documents relating to any depository accounts or other business of the City including, but not limited to payroll agreements, repurchase agreements, night depository agreements, funds transfer agreements or safe deposit agreements.

SECTION 2: The City Manager is authorized to certify the name, title, specimen signature and facsimile signature with respect to any additions or deletions of persons authorized to carry out the purposes and intent of this resolution and that this shall remain in full force and effect until express written notice of rescission or modification is provided.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, this 17th day of July, 2014.

APPROVED/EXECUTED:

ROBERT A. IRVIN, MAYOR

ATTEST:

VIRGINIA A. MEFFORD, City Clerk

APPROVED AS TO FORM:

ANN P. ROBERTS, City Attorney

RESOLUTION 2014-12

CITY OF WILLCOX
Office of the City Manager



101 S Railroad Ave Ste. B
Willcox, AZ 85643
(520) 384-4271 or (520) 766-4201
TSoltis@willcoxcity.org

"Mine, Yours and Ours"

July 17, 2014

Western Bank of Lordsburg
Attention: Michael R. Martin, President and CEO
200 W Rex Allen Dr
Willcox, AZ 85643

Re: Signatory Change

Dear Mr. Martin:

As City Manager of the City of Willcox ("City"), I, Tedmond J. Soltis, had designated the Western Bank of Lordsburg ("Bank") as the depository in which the funds of the City of Willcox may be deposited. Per Resolution 2014-12, a copy of which is attached hereto and made part of, I am certifying the name and title of the following persons who may carry out business with the Bank:

Robert A. Irvin, Mayor
William Holloway, Vice-Mayor
Tedmond J. Soltis, City Manager
Virginia A. Mefford, City Clerk
Crystal L. Hadfield, Finance Director

Please remove Ruth E. Graham from all accounts effective immediately.

If the authority contained herein should be revoked or terminated by operation of law or any other reasons without such notice it is resolved that the Bank shall be indemnified and saved harmless from any and all losses suffered or liabilities incurred by it in so acting after such revocation or termination with notice.

Thank you for your courtesy and consideration in this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Tedmond J. Soltis".

Tedmond J. Soltis
City Manager

cc: Mayor and Council

**CITY OF WILLCOX, COCHISE COUNTY, ARIZONA
RESOLUTION NO: 2014-13**

**A RESOLUTION OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA
[“CITY”] APPROVING AND AWARDED THE BID CONTRACT TO DUNLAP OIL
COMPANY FOR PURCHASES OF UNLEADED GAS AND DIESEL**

WHEREAS, the CITY is authorized pursuant to the its Procurement Policy to solicit bids for services and fuel for its vehicle and equipment pool; and

WHEREAS, the CITY published a Request for Bids and received one (1) bid response to provide the fuel needs of the CITY; and

WHEREAS, the Mayor and Council desire to approve and award the bid contract to Dunlap Oil Company pursuant to its bid response; and

WHEREAS, the Mayor and Council have determined that it is in the best interest of the CITY to approve and authorize the purchase of unleaded gas and diesel from Dunlap Oil Company.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WILLCOX,
COCHISE COUNTY, ARIZONA, AS FOLLOWS:**

Section 1: The Mayor and Council formally approve and award the bid contract for fuel to Dunlap Oil Company for one year from July 1, 2014 to June 31, 2015.

Section 2: The Mayor is authorized and empowered to execute this Resolution.

Section 3: The City Manager is authorized and directed to take all action required and/or necessary to carry out the intent of this Resolution.

PASSED AND ADOPTED by the Council of the City of Willcox, Cochise County, Arizona, this 17th day of July, 2014.

APPROVED/EXECUTED:

ROBERT A. IRVIN, Mayor

ATTEST:

VIRGINIA A. MEFFORD, City Clerk

APPROVED AS TO FORM:

ANN P. ROBERTS, City Attorney

RESOLUTION NO: 2014-13

DUNLAP OIL COMPANY, INC.

759 S. HASKELL AVE.
WILLCOX, AZ 85643
PHONE: (520) 384-2248
FAX: (520) 384-5159

4231 S. STATION MASTER DR.
TUCSON, AZ 85714
PHONE: (520) 382-2288
FAX: (520) 382-2299

July 9, 2014

Office of the City Clerk
Virginia Mefford
City of Willcox
101 S. Railroad Ave, Ste B
Willcox, Az 85643

RE: Retail Fuel Bi 2014-2015

To Whom It May Concern:

I would like to thank you for the opportunity to bid on the retail fuel business of the City of Willcox.

If awarded the bid for 2014-2015, purchases will continue to be made at the Willcox Truck Plaza. Willcox Truck Plaza with our "Doc's" brand is located 1190 W. Rex Allen Drive at the corner of Rex Allen and Bisbee. We are open 7 days a week 24 hours per day.

We offer our "Doc's" fleet card powered by WEX formally Wright Express. WEX is an industry leader in fleet management. The Doc's fleet card can be set up to show (1) vehicle number, (2) odometer reading, (3) date & time, and (4) gallons pumped as required in your bid.

We can also add employee identification. You can then track which employee fuels which vehicle every time. For safety regarding purchases, we can lock out departments from being eligible. For example we can lock out department "02 Food" so no purchase will be allowed in the food category. Ideally the card can be set for fuel, oil and auto departments. The fleet card can be set to only be used at the Willcox location, all Dunlap locations or anywhere WEX is accepted. We will offer the same discount at all Dunlap locations.

The discount we will offer is

Unleaded

87 Octane -10 cents per gallon

91 Octane- 10 cents per gallon

Diesel

Use class-10 cents per gallon

Light class-10 cents per gallon

We will require all purchase be made using the Doc's fleet card. I have enclosed an application for WEX. The City of Willcox is currently using this service.

Thank you for the past business and we hope to continue the partnership in the future.

Thank you,

A handwritten signature in black ink, appearing to read 'Ted Dunlap', written in a cursive style.

Ted Dunlap
President