

THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ HELD ON THIS 7th DAY OF AUGUST, 2014

CALL TO ORDER - Mayor Bob Irvin called the meeting to order at 6:30 p.m.

ROLL CALL - City Clerk Virginia A. Mefford called the roll.

PRESENT

Mayor Robert A. Irvin
Vice Mayor Bill Holloway
Councilman Elwood A. Johnson
Councilman Gerald W. Lindsey
Councilwoman Monika Cronberg
Councilman Earl Goolsby
Councilman William "Bill" Nigh

STAFF

City Manager Ted Soltis
City Clerk Virginia Mefford
City Attorney Ann P. Roberts
Finance Director Crystal Hadfield
Police Chief Glenn Childers
~~Library Director Tom Miner~~
Public Works Director Kevin Hagerich
Development Services Jeff Stoddard

PLEDGE OF ALLEGIANCE TO THE FLAG - Led by Mayor Irvin

CALL TO THE PUBLIC

Chuck Broeder spoke regarding the Chamber of Commerce contract renewal. He requested an investigation of the Chamber's conduct regarding Wings over Wilcox (WOW) and why 19 volunteers decided to resign from WOW, before Council decides on renewing the contract.

Mike Laws, Trevor Ward, Sean Chaffey, and Calvin King all expressed concern over the new park fees and the impact the fees would have on the kids who play sports.

Donald Rayos noted that his brother Albert Rayos worked for the City of Willcox and that there is no mention of him at any of the facilities. He also expressed concern over the new fees, noting that if there are no activities to keep kids busy, they will get bored and get into trouble. He announced that there will be a motorcycle rally in July 2015.

Kevin, the Public Works Director, explained that the new fee structure was due to budget constraints. He is trying to increase revenue to help upkeep City facilities. He has checked other fees around Arizona and the new fees are some of the lowest. He wished the City didn't have to charge for the use of its facilities.

DECLARATION ON CONFLICT OF INTEREST - None declared

ADOPTION OF THE AGENDA

MOTION: Vice Mayor Holloway made a motion to adopt the agenda with removal of item # 11.

SECONDED: Councilwoman Cronberg seconded the motion.

MOTION CARRIED

APPROVAL OF MINUTES OF THE REGULAR MEETING OF JULY 17, 2014.

MOTION: Councilmember Cronberg made a motion to approve the minutes.

SECONDED: Councilmember Goolsby seconded the motion.

MOTION CARRIED

PROCLAMATION - COCHISE COLLEGE - 50TH ANNIVERSARY - J.D. ROTTWEILER

Mayor Irvin read the proclamation and presented it to President J.D. Rottweiler, and Cochise College representatives Denise Hoyas and Debbie Ellis. Mr. Rottweiler thanked the Council for recognizing Cochise College for their 50th Anniversary and invited the Council to the many events that are going to happen. He also presented Council with Cochise College's 50th anniversary pin.

PROCLAMATION - REX ALLEN DAYS

Vice Mayor Holloway read the proclamation and the Mayor presented it to Michael Clements, president of Rex Allen Days. Michael pointed out that the Chamber and the Museum were mentioned in the Proclamation and he thanked them for their part in the Rex Allen Days' activities. He also thanked the Council.

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CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
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PROPOSED BILLBOARD DESIGN

MOTION: Councilmember Cronberg made a motion to approve the proposed billboard design.

SECONDED: Councilman Lindsey seconded the motion.

DISCUSSION: Councilmember Nigh asked why only one exit was listed on the billboard. Councilmember Cronberg explained that the Visitor Center is located at the listed location. Ms. Shultz explained that you only have about 10 to 15 seconds to read these signs. If you put too much on the billboard, it doesn't get read.

MOTION CARRIED (6 to 1) - AYES: Mayor Irvin, Vice Mayor Holloway, and Councilmembers Lindsey, Johnson, Cronberg, and Goolsby **NAYS:** Councilmember Nigh.

CITY MANAGER'S REPORT

Mr. Soltis explained how the City will move forward on the proposed parks and public facility fee schedule. He stated that since the fees had not been approved by Council, any new fees paid thus far will be refunded. Any proposed fees will be waived until approved by Council. There will be a public hearing before any new fees are adopted by Council.

He announced that the City will have its First Annual Chili Cook-off on August 9th at 11:30 a.m. at the golf course.

We are putting together a Citizens' Review Process and Public Hearing ordinance. These need to be completed before the City proceeds with any zoning code changes.

ADOT has been working on Railroad Avenue and Maley Avenue updating the handicap ramps. The City is working with ADOT to reduce trip hazards on the sidewalks.

There is an opening on the Planning and Zoning Commission and the Public Library Advisory Committee (PLAC).

The City has to look sooner into making further budget cuts. It has to refund \$100,813 in sales taxes. We are looking at staff levels and benefits.

Staff will carpool to the Arizona League of Cities and Towns Conference for the City display. No staff members will be participating beyond the display. With new personnel, the City will be using the limited training funds for essential training.

The Council tour of public property is planned for Friday, August 8, 2014, at 10:00 a.m.

COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS

Councilmember Goolsby reminded everyone that school starts on Monday for Willcox Schools.

Vice Mayor mentioned Bill Stroud who passed away. He noted he was a great track coach and a fine man.

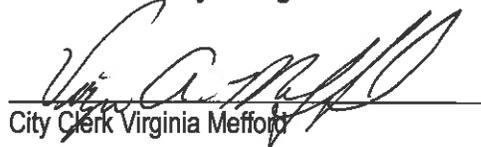
ADJOURN

With no further business before the Mayor and Council, the meeting was adjourned at 7:45 p.m. by Mayor Irvin.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of the City of Willcox held on the 7th day of August, 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 7th day of August 2014



City Clerk Virginia Mefford

PASSED, APPROVED AND ADOPTED this 4th day of September, 2014.

ATTEST:

Mayor Robert A. Irvin

Date signed: _____

City Clerk Virginia A. Mefford

CITY OF WILLCOX
Request for Council Action

Agenda Item: 8
Tab Number: 2

Meeting Date:
September 4, 2014

Action:
 Resolution
 Ordinance
 Other

Subject: Rex Allen Days is requesting permission for a street closure.

To: Mayor and City Council

From: Kevin T. Hagerich, Public Works Director

Discussion: The Rex Allen Days Inc. is requesting a street closure for the Rex Allen Day Parade. The parade will start at Maley and Austin then will proceed North to Fremont, from Fremont to Haskell, South on Haskell, East on Stewart, South on Railroad to Maley, West on Maley to Haskell then South on Haskell to end at McCourt Ave.

This event is scheduled to be held on October 4, 2014 from 6:00 a.m. until 1:00 p.m. RAD Inc. will obtain all barricades and signage. City crews will place and remove the barricades the morning of the event.

Recommendation: Staff recommends that the Mayor and Council approve the street closure for the Rex Allen Day Parade.

Fiscal Impact: 0.00

Submitted by: Kevin T. Hagerich

Approved by: [Signature]

Street Closure Request Form

Name of Applicant

Rex Allen Days, INC.

Date of Request

15 July 2014

Address

Po Box 429, Willcox

Phone Number

520.678.6548

Event or Event Sponsor for Street Closure

63rd Rex Allen Day Parade

Date(s) Requested for Street Closure

Oct 4th, 2014

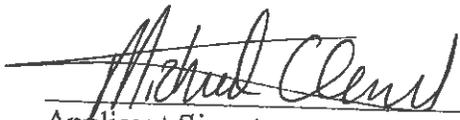
Times for Street Closure

6 a.m. - Noon

Street(s) to be closed - Beginning and ending points.

Freemont @ Haskell south to Stewart, Stewart to R.R. Ave. south to Muley. West to Haskell, South to McCourt, sets to be used as end point. "Same route" as has been.

The applicant understands that a certificate of liability insurance for \$1,000,000 naming the City of Willcox as additionally insured must be supplied with this application in order for the request to be fully executed and processed. Additionally, the City of Willcox requests that all adjacent property owners be notified of the intent to close the street and offered an opportunity to make comments to the Mayor and City Council. Comments may be submitted to the City Clerk prior to the council meeting or may be stated in the public meeting.


Applicant Signature

15 July 2014
Date

Received By

Date



**CITY OF WILLCOX
DEPARTMENT OF PUBLIC SAFETY
320 W. REX ALLEN DRIVE
WILLCOX, ARIZONA 85643**



520/384-4673 (VOICE) 520/384-2587 (FAX)

Glenn Childers, Director

July 30, 2014

Rex Allen Days Committee
Willcox, Arizona 85643

The Willcox Department of Public Safety has reviewed the proposed route and the suggested street closures for the 2014 Rex Allen Days Parade scheduled for October 4, 2014.

This route has worked well for the event in past years and I believe that it will work once again this year without any problems. The staff of the City of Willcox, the members of my Department and the community are all familiar with this route and its accompanying closures, which will make it easier for the local population to travel during the parade.

Of course, all appropriate signs and barriers will need to be in place prior to the start of the parade. The police officers of the Willcox Police Department will provide assistance with the flow of traffic in key locations to provide safety to the parade participants and minimize confusion to the motoring public.

I wish you a another prosperous parade and ask that you please let me know if there are any changes, or if there is anything more that you need from the Willcox Department of Public Safety.

Respectfully yours,

Chief Glenn Childers
Willcox Department of Public Safety
(520) 766-4231
gchilders@willcoxcity.org

"Integrity first, Service before self, Excellence in All We Do"

Kevin T. Hagerich
Public Works Director
CITY OF WILLCOX
Department Public Services &
Works



250 N. Railroad Ave
Willcox, Arizona 85643-2198
Phone: 520/384-6447 Fax: 520/384-3993

"Mine, Yours and Ours"

August 8, 2014

Rex Allen Days Committee

Willcox, AZ 85643

The City of Willcox Public Works Department has reviewed the route for the street closures for the 2014 Rex Allen Days scheduled for October 4, 2014. The street closure will be from 6:00 a.m. until 12:00 p.m.

All appropriate signs and barriers will be in place prior to the start of the parade.

If you have any questions or require further assistance please contact me at 520-507-4201.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin T. Hagerich". The signature is written in a cursive style with a large, stylized initial "K".

Kevin T Hagerich
Director of Public Works
City of Willcox, Public Services and Works



2014 Parade Street Closure Notification list

Business or Entity	Signature
AA Accommodate Company	
Pine Bluffs Motel #8	
Darius Astillo Willow Woods	
Willcox Historic Theater Preservation Inc.	
Rodney's	
Rex Allen Museum	left flyer
Keeling Shafter Vineyards	left flyer
The Friends of Mary Robbins Museum	left flyer
Marshal Ho's	left flyer
The Commercial	left flyer
Buffalo Sisters	left flyer
La Cocina Antigua	Janie Roberts
CITIFINANCE INSURANCE GROUP, INC.	Phil Clifton
256 Haskell - Hair & Nails	- Left Flyer -
287 S. Haskell	
EA Glass	
JT Auto Sales	Carl Warner



2014 Parade Street Closure Notification list

Business or Entity

Signature

Willcox
Thrift Store

Skyles Rest Grooming

- Left Flyer -

Deborah Thornton

~~Deborah Thornton~~

ST Vincent de Paul

- Left Flyer -

The Friendly Bookstore

Aluta Sedonis

Sam's

487 Main St

Isabel's Restaurant

Heckel Carlson

Stas Beauty Salon

- Left Flyer -

Flying Leap Vineyards

- Left Flyer -

Call Galloway Collins

- Left Flyer -

WORLDWIDE HOBBIES

Kenneth

114 Hasel Ave "Hear to your health"

- Left Flyer -

Arizona Range News

~~Arizona Range News~~

Andrew O. Terry P.C.

Andrew O. Terry P.C. - My

Willcox Laundry

Willcox Laundry

Ms. EB Due

Rivis

Compass Bank

Not open Saturday

Edward Jones

PK Curney BOA

hoteles Auto Service

hoteles

PI's gym

Emmett Owen
Manny Garcia



2014 Parade Street Closure Notification list

Business or Entity

Signature

Joe's Car Care, Inc	<i>Joe Joe</i>
Bucket List Studio	- Left Flyer -
248 Haskell	- Left Flyer -
271 Haskell/BK 4X4	- Left Flyer -
Red Nite Salon	- Left Flyer -
Farm Bureau Financial	- Left Flyer -
Pioneer Woodworks	- Left Flyer -
Stump & Wood	<i>James</i>
RE/MAX ADE	- Joe, see Dr. James - I agree to close street
Big Tex BBA	<i>Joe James</i>
143 N Haskell #7	<i>Erin Kusa</i>
143 N Haskell #1	<i>FCO VIKSALOBOS</i>
142 N Haskell	<i>Orlando</i>
142 N Haskell #8	<i>Reya, Quijada Q</i>
143 N Haskell #3	<i>Orlando Quijada</i>
142 N. Haskell	<i>Orlando Quijada</i>
130 N. Haskell	<i>Orlando Quijada</i>
124 N Haskell/Spring Street Center	- Left Flyer -
Mick's Auto Care	- Left Flyer -



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
6/25/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER POST INSURANCE AGENCY 606 W 5th St Benson, AZ 85602	CONTACT NAME: PHONE (A/C, No, Ext): (520) 586-2644	FAX (A/C, No): (520) 586-3793
	E-MAIL ADDRESS: lpost@farmersagent.com	
INSURED Rex Allen Days Inc Po Box 429 Willcox AZ 85644		INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

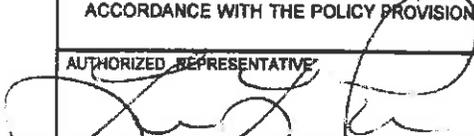
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK1084741	10/04/2014	10/04/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 3,000,000 MED EXP (Any one person) \$ 100,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
<input checked="" type="checkbox"/>	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			PHUB437167	10/04/2014	10/04/2014	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NM) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Willcox is listed as additional insured on the policy

CERTIFICATE HOLDER The City of Willcox	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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WINE FESTIVAL LIST

APPLICATION	NAME	BUSINESS NAME	CHECK	MAP	Bus. Lic.
X	Maynard J. Keenan	Caduceus Cellars LLC	\$ 30.00	X	
X	Scott Dahmer	Aridus Wine Company	\$ 30.00	X	
X	Justin Lawrence Ove	Arizona Stronghold Vineyards	\$ 30.00	X	
X	Charlene Rae Manning	Kief-Joshua Vineyards	\$ 30.00	X	
X	Eric Steven Giomski	Page Springs Cellars	\$ 30.00	X	
X	Mark Anders Jorve	Zarpara Vineyards	\$ 30.00	X	
X	Arlene Domanico	Passion Cellars	\$ 30.00	X	
X	James Hill Graham	Golden Rule Vineyards	\$ 30.00	X	
X	Samuel Wallace Pillsbury	Pillsbury Wine Co. LLC	\$ 30.00	X	
X	Jacquelyn Cook	Coronado Vineyards	\$ 30.00	X	
X	Rodney Edward Keeling	Keeling Schaefer Vineyards, LLC	\$ 30.00	X	
X	Robert Carlson III	Carlson Creek Vineyard, LLC	\$ 30.00	X	
X	Barbara Pierce	Pierce Wines Arizona, LLC	\$ 30.00	X	
X	John Micheal McLoughlin	Cellar 433	\$ 30.00	X	
X	Mark Walter Beres	Flying Leap Vineyards, Inc	\$ 30.00	X	
X	Rob Hammelman	Sand-Reckoner Vineyards	\$ 30.00	X	
X	Frank Bostack	Dos Cabezas Winery	\$ 30.00	X	

*Each vendor will provide certificate of insurance coverage for event
 *Each vendor will provide a Business License permit

Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FAIR/FESTIVAL LICENSE APPLICATION
 A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery
 A.R.S. §4-203.02 At Special Event

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

- Wine Fair Wine Festival Craft Distillery Fair Craft Distillery Festival

1. Applicant's Name: WYMAN J. KEVIN, Daytime Phone #: 928-649-9293

2. Business name: Caduceus Cellars LLC Liquor license #: 13133014
farm winery or craft distillery

Email: lori@caduceuscellars.com

3. Mailing address: Po Box 905 Verone AZ 86331
street address city state zip code

4. Location of fair/festival: 157 N. RAILROAD AVE WILCOX COCCHISE 85643
street address city county zip code
RAILROAD AVENUE

SECTION 2 Fees, Date & Hours: \$15 per day

Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.

Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

DATE	DAY OF WEEK	START TIME AM/PM	END TIME AM/PM
1. <u>10-18-2014</u>	<u>SAT</u>	<u>11A</u>	<u>5P</u>
2. <u>10-19-2014</u>	<u>SUN</u>	<u>11A</u>	<u>5P</u>
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____

Please attach an additional sheet if necessary

Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FAIR/FESTIVAL LICENSE APPLICATION
 A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery
 A.R.S. §4-203.02 At Special Event

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

- Wine Fair
 Wine Festival
 Craft Distillery Fair
 Craft Distillery Festival

1. Applicant's Name: Scott Dahmer, Daytime Phone #: 520 954-6640

2. Business name: Aridus Wine Company, Liquor license #: 13023028
farm winery or craft distillery
 Email: scott@ariduswineco.com

3. Mailing address: 1126 N Haskell Ave., Willcox, AZ 85643
street address city state zip code

4. Location of fair/festival: Railroad Park, 157 Railroad Ave., Willcox, AZ 85643
street address city county zip code

SECTION 2 Fees, Date & Hours: \$15 per day

Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.

Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	DATE	DAY OF WEEK	START TIME AM/PM	END TIME AM/PM
1.	<u>10/18/2014</u>	<u>Saturday</u>	<u>11:00am</u>	<u>6:00pm</u>
2.	<u>10/19/2014</u>	<u>Sunday</u>	<u>11:00am</u>	<u>5:00pm</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

1. Applicant's Name: OVE Justin Lawrence
Last First Middle

2. Business Name: Arizona Stronghold Vineyards D.F.W. Lic#: 13133015
(Domestic Farm Winery License #)

3. Location of Festival: Railroad Park, 157 Railroad Ave, Willcox Cochise 85643
(Physical location - Do not use PO Box) City County Zip

4. Mailing Address: 4700 old Hwy 279 Camp Verde AZ 86322
City State Zip

5. Date and hours of festival:

DATE	DAY OF WEEK	HOURS FROM	HOURS TO
<u>10/18/14</u>	<u>Saturday</u>	<u>11:00</u> a.m./p.m.	<u>6:00</u> a.m. (p.m.)
<u>10/19/14</u>	<u>Sunday</u>	<u>11:00</u> a.m./p.m.	<u>5:00</u> a.m. (p.m.)
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.

6. Name and address of site owner: City of Willcox
Last First Middle
101 S. Railroad Ave, Ste B Willcox AZ 85643
Address City State Zip

7. Phone Numbers: (520) 384-4271 (928) 639-2789 (928) 301-9080
Site Owner Applicant's Business Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

State of Arizona Department of Liquor Licenses and Control
 800 W. Washington, 5th Floor
 Phoenix, AZ 85007
 www.azliquor.gov
 (602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

1. Applicant's Name: MANNING CHARLIE RAE
Last First Middle
2. Business Name: Kief- Joshua Vinnyas D.F.W. Lic#: 13123006
(Domestic Farm Winery License #)
3. Location of Festival: RAILROAD PARK 157 N Railroad Ave Willow Creek 85643
(Physical location - Do not use PO Box) City County Zip
4. Mailing Address: 370 ELGIN RD ELGIN AZ 85611
City State Zip

5. Date and hours of festival:

DATE	DAY OF WEEK	HOURS FROM	HOURS TO
<u>10/18/14</u>	<u>Saturday</u>	<u>11</u> a.m./p.m.	<u>6</u> a.m./p.m.
<u>10/19/14</u>	<u>Sunday</u>	<u>11</u> a.m./p.m.	<u>5</u> a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.

6. Name and address of site owner: City of Willow
Last First Middle
101 S. RAILROAD Ave # B Willow AZ 85643
Address City State Zip
7. Phone Numbers: (520) 384 4271 (520) 455 5582 (480) 650 8651
Site Owner Applicant's Business Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

State of Arizona Department of Liquor Licenses and Control
 800 W. Washington, 5th Floor
 Phoenix, AZ 85007
 www.azliquor.gov
 (602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

1. Applicant's Name: Glomski Eric Steven
Last First Middle

2. Business Name: Page Springs Cellars D.F.W. Lic#: 13133004
(Domestic Farm Winery License #)

3. Location of Festival: Railroad Park, 157 N Railroad Avenue Willcox Cochise 85643
(Physical location - Do not use PO Box) City County Zip

4. Mailing Address: 10277 E Rock Creek Ln Pearce AZ 85625
City State Zip

5. Date and hours of festival:

DATE	DAY OF WEEK	HOURS FROM	HOURS TO
<u>10/18/2014</u>	<u>Saturday</u>	<u>11 am</u> a.m./p.m.	<u>6 pm</u> a.m./p.m.
<u>10/19/2014</u>	<u>Sunday</u>	<u>11 am</u> a.m./p.m.	<u>5 pm</u> a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
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_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.

6. Name and address of site owner: City of Willcox
Last First Middle
101 S. Railroad Ave Suite B Willcox AZ 85643
Address City State Zip

7. Phone Numbers: (520) 384-4271 (928) 639-3004 (928) 301-0977
Site Owner Applicant's Business Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FAIR/FESTIVAL LICENSE APPLICATION
 A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery
 A.R.S. §4-203.02 At Special Event

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

Wine Fair Wine Festival Craft Distillery Fair Craft Distillery Festival

1. Applicant's Name: Mark Anders Jorve Daytime Phone #: 602.885.8903

2. Business name: Zarpara Vineyard Liquor license #: 13023026
farm winery or craft distillery

Email: mark@zarpara.com

3. Mailing address: 6777 S. Zarpara Ln Willcox AZ 85643
street address city state zip code

4. Location of fair/festival: Railroad Park, 157 N Railroad Ave, Willcox, Cochise, 85643
street address city county zip code

SECTION 2 Fees, Date & Hours: \$15 per day

Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.

Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	DATE	DAY OF WEEK	START TIME AM/PM	END TIME AM/PM
1.	<u>10/18/2014</u>	<u>Sat</u>	<u>11am</u>	<u>6pm</u>
2.	<u>10/19/2014</u>	<u>Sun</u>	<u>11am</u>	<u>5pm</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FAIR/FESTIVAL LICENSE APPLICATION
 A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery
 A.R.S. §4-203.02 At Special Event

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

Wine Fair Wine Festival Craft Distillery Fair Craft Distillery Festival

1. Applicant's Name: ARIENE DOMANICO, Daytime Phone #: 602-750-7771
 2. Business name: PASSION CELLARS, Liquor license #: 13023033
farm winery or craft distillery

3. Mailing address: 20357 N. 52ND AVE. GLENDALE, AZ 85308
street address city state zip code

4. Location of fair/festival: 157 N. RAILROAD AVE WILCOX AZ 85643
street address city county zip code

SECTION 2 Fees, Date & Hours: \$15 per day

Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.

Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	DATE	DAY OF WEEK	START TIME AM/PM	END TIME AM/PM
1.	<u>10-18-2014</u>	<u>SATURDAY</u>	<u>11:00 AM</u>	<u>6:00 PM</u>
2.	<u>10-19-2014</u>	<u>SUNDAY</u>	<u>11:00 AM</u>	<u>5:00 PM</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

State of Arizona Department of Liquor Licenses and Control
 800 W. Washington, 5th Floor
 Phoenix, AZ 85007
 www.azliquor.gov
 (602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

1. Applicant's Name: GRAHAM JAMES HILL
Last First Middle

2. Business Name: GOLDEN RULE VINEYARDS D.F.W. Lic#: 13023032
(Domestic Farm Winery License #)

3. Location of Festival: RAILROAD PARK, 157 N RAILROAD AVE WILLCOX COCHISE 85643
(Physical location - Do not use PO Box) City County Zip

4. Mailing Address: 3649 N GOLDEN RULE RD COCHISE AZ 85606
City State Zip

5. Date and hours of festival:

<u>DATE</u>	<u>DAY OF WEEK</u>	<u>HOURS FROM</u>	<u>HOURS TO</u>
<u>10/18/2014</u>	<u>SATURDAY</u>	<u>11:00 a.m.</u> a.m./p.m.	<u>6:00 p.m.</u> a.m./p.m.
<u>10/19/2014</u>	<u>SUNDAY</u>	<u>11:00 a.m.</u> a.m./p.m.	<u>5:00 p.m.</u> a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.

6. Name and address of site owner: CITY OF WILLCOX
Last First Middle
101 S RAILROAD AVE STE B WILLCOX AZ 85643
Address City State Zip

7. Phone Numbers: (520) 384-4272 (520) 507-2400 (520) 507-1776
Site Owner Applicant's Business Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

- 1. Applicant's Name: PILLSBURY SAMUEL WALLACE
Last First Middle
- 2. Business Name: PILLSBURY WINE COMPANY, LLC D.F.W. Lic#: 13023010
(Domestic Farm Winery License #)
- 3. Location of Festival: Railroad Park 157N Railroad Ave Willcox, Cochise 85643
(Physical location - Do not use PO Box) City County Zip
- 4. Mailing Address: 4109 E Via Estrella Phoenix AZ 85643
City State Zip

5. Date and hours of festival:

DATE	DAY OF WEEK	HOURS FROM	HOURS TO
<u>10.18.14</u>	<u>Saturday</u>	<u>11</u> a.m./p.m.	<u>6</u> a.m./p.m.
<u>10.19.14</u>	<u>Sunday</u>	<u>11</u> a.m./p.m.	<u>5</u> a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.

- 6. Name and address of site owner: CITY OF WILLCOX
Last First Middle
105 S. Railroad Ave Suite B Willcox AZ 85643
Address City State Zip
- 7. Phone Numbers: (520) 384 4271 Site Owner (310) 508 3348 Applicant's Business (602) 996 3259 Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FAIR/FESTIVAL LICENSE APPLICATION
 A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery
 A.R.S. §4-203.02 At Special Event

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

Wine Fair Wine Festival Craft Distillery Fair Craft Distillery Festival

1. Applicant's Name: Jacquelyn Cook Daytime Phone #: 520-507-4616

2. Business name: Coronado Vineyards Liquor license #: 13023009
farm winery or craft distillery

Email: Jcook@coronadovineyards.com

3. Mailing address: 2909 E Country Club Dr Willcox AZ 85643
street address city state zip code

4. Location of fair/festival: Railroad Park, 157 N. Railroad Ave Willcox Cochise AZ:
street address city county zip code

SECTION 2 Fees, Date & Hours: \$15 per day

Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.

Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	DATE	DAY OF WEEK	START TIME AM/PM	END TIME AM/PM
1.	<u>10/18/14</u>	<u>SAT</u>	<u>11:00 Am</u>	<u>6:00 Pm</u>
2.	<u>10/19/14</u>	<u>SUN</u>	<u>11:00 Am</u>	<u>5:00 Pm</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FAIR/FESTIVAL LICENSE APPLICATION
 A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery
 A.R.S. §4-203.02 At Special Event

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

Wine Fair Wine Festival Craft Distillery Fair Craft Distillery Festival

1. Applicant's Name: Robert C. Carlson III, Daytime Phone #: 520-766-3000

2. Business name: Carlson Creek Vineyard LLC, Liquor license #: 13023018
farm winery or craft distillery

Email: info@carlsoncreek.com

3. Mailing address: 115 Railview Ave. Willcox AZ 85643
street address city state zip code

4. Location of fair/festival: Railroad Park 157 N. Railroad Ave. Willcox, AZ 85643
street address city county zip code

SECTION 2 Fees, Date & Hours: \$15 per day

Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.

Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	DATE	DAY OF WEEK	START TIME (AM/PM)	END TIME (AM/PM)
1.	<u>10/18/2014</u>	<u>Saturday</u>	<u>11:00 am</u>	<u>6:00 pm</u>
2.	<u>10/19/2014</u>	<u>Sunday</u>	<u>11:00 am</u>	<u>5:00 pm</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

1. Applicant's Name: Pierce Barbara J
Last First Middle

2. Business Name: Pierce Wines Arizona LLC D.F.W. Lic#: 13023027
(Domestic Farm Winery License #)

3. Location of Festival: Railroad Park, 157 N Railroad Avenue Willcox AZ 85643
(Physical location - Do not use PO Box) City County Zip

4. Mailing Address: 5133 E Kathleen Rd Scottsdale AZ 85254
City State Zip

5. Date and hours of festival:

<u>DATE</u>	<u>DAY OF WEEK</u>	<u>HOURS FROM</u>	<u>HOURS TO</u>
<u>10/18/2014</u>	<u>Saturday</u>	<u>11:00</u> a.m./p.m.	<u>5:00</u> a.m./p.m.
<u>10/19/2014</u>	<u>Sunday</u>	<u>11:00</u> a.m./p.m.	<u>5:00</u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
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<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
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<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.
<u> </u>	<u> </u>	<u> </u> a.m./p.m.	<u> </u> a.m./p.m.

6. Name and address of site owner: City of Willcox
Last First Middle

101 S Railroad Ave Suite B Willcox Arizona 85643
Address City State Zip

7. Phone Numbers: (520) 384-4271 (602) 320-1622 (602) 992-6170
Site Owner Applicant's Business Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
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APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

- 1. Applicant's Name: McLaughlin John Michael
Last First Middle
- 2. Business Name: Cellar 433 D.F.W. Lic#: 07130018
(Domestic Farm Winery License #)
- 3. Location of Festival: Railroad Park, 157 N Railroad Avenue, Willcox, AZ 85643
(Physical location - Do not use PO Box) City County Zip
- 4. Mailing Address: 7835 E. HANSTON AVE 109-110 MESA AZ 85209
City State Zip
- 5. Date and hours of festival:

DATE	DAY OF WEEK	HOURS FROM	HOURS TO
<u>10/18/2014</u>	<u>Saturday</u>	<u>11</u> <u>a.m./p.m.</u>	<u>6</u> <u>a.m./p.m.</u>
<u>10/19/2014</u>	<u>Sunday</u>	<u>11</u> <u>a.m./p.m.</u>	<u>5</u> <u>a.m./p.m.</u>
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.

- 6. Name and address of site owner: City of Willcox
101 S. Railroad Avenue suite B, Willcox AZ 85643
Last First Middle Address City State Zip

- 7. Phone Numbers: (520) 384-4271 () ()
Site Owner Applicant's Business Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

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 800 W Washington 5th Floor
 Phoenix AZ 85007-2934
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FAIR/FESTIVAL LICENSE APPLICATION
 A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery
 A.R.S. §4-203.02 At Special Event

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

Wine Fair Wine Festival Craft Distillery Fair Craft Distillery Festival

1. Applicant's Name: MARK WALTER BERES, Daytime Phone #: 520 954 2935

2. Business name: FLYING LEAP VINEYARDS, INC., Liquor license #: 13023030
farm winery or craft distillery

Email: MarkBeres@flyingleapvineyards.com

3. Mailing address: 16500 S. CREOSOTE VIEW LN. VAIL AZ 85641
street address city state zip code

4. Location of fair/festival: 157 N. FAIRLEAD AVE. WILLCOX COCHISE 85643
street address city county zip code

SECTION 2 Fees, Date & Hours: \$15 per day

Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.

Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	DATE	DAY OF WEEK	START TIME AM/PM	END TIME AM/PM
1.	<u>10/18/2014</u>	<u>SATURDAY</u>	<u>11:00 AM</u>	<u>6:00 PM</u>
2.	<u>10/19/2014</u>	<u>SUNDAY</u>	<u>11:00 AM</u>	<u>5:00 PM</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FAIR/FESTIVAL LICENSE APPLICATION
 A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery
 A.R.S. §4-203.02 At Special Event

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

Wine Fair Wine Festival Craft Distillery Fair Craft Distillery Festival

1. Applicant's Name: Frank Bastock Daytime Phone #: (520) 841-1193

2. Business name: Dos Cabezas Winery Liquor license #: 13123008
farm winery or craft distillery

Email: _____

3. Mailing address: PO Box 871 Sonoita Az 85637
street address city state zip code

4. Location of fair/festival: Railroad Park 157 N. Railroad Ave Wilcox, Cochise 85643
street address city county zip code

SECTION 2 Fees, Date & Hours: \$15 per day

Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.

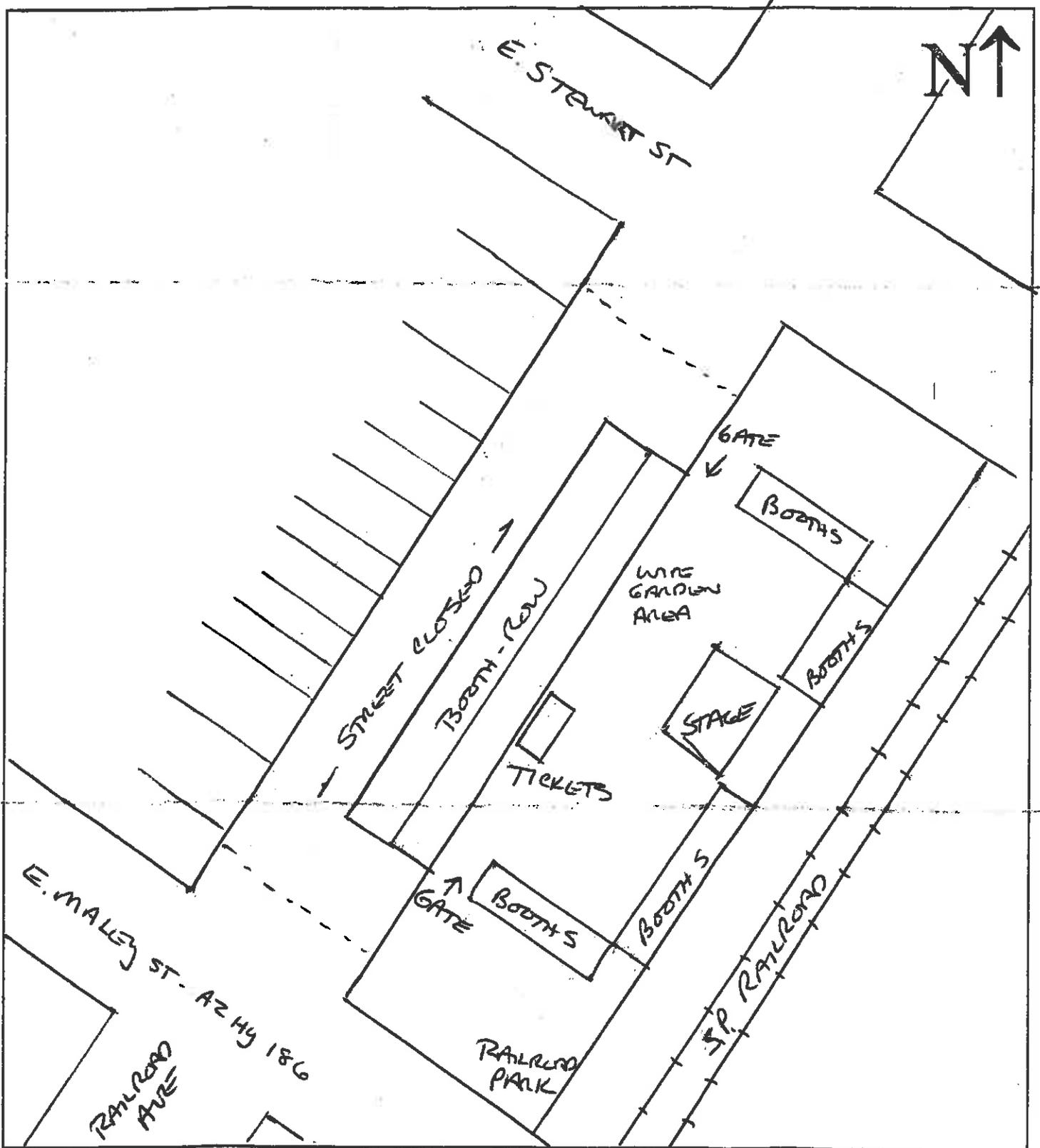
Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	DATE	DAY OF WEEK	START TIME (AM/PM)	END TIME (AM/PM)
1.	<u>10/18/14</u>	<u>Saturday</u>	<u>11:00</u>	<u>6:00</u>
2.	<u>10/19/14</u>	<u>Sunday</u>	<u>11:00</u>	<u>5:00</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

WINE FESTIVAL/FAIR LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

**NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.
(Show dimensions, serving areas, and label type of enclosure and security positions)**



CITY OF WILLCOX
Request for Council Action

Agenda Item: 10
Tab Number: 4

Meeting Date:
September 4, 2014

Action:
 Resolution
 Ordinance
 Other

Subject:
Street closure for wine festival.

To: Mayor and City Council

From: Kevin T. Hagerich, Public Works Director

Discussion: The Willcox Chamber of Commerce and Agriculture is holding a Wine Festival at Railroad Park from October 18, 2014 through October 19, 2014. The Willcox Chamber of Commerce and Agriculture is requesting a street closure from Stewart Street to Maley Street along railroad Avenue. The street will be closed from 7:00 a.m. until 6:00 p.m. on both days.

Recommendation: Staff recommends that the Mayor and Council approve the street closure for the wine festival.

Fiscal Impact: 0.00

Submitted by: Kevin T. Hagerich

Approved by: [Signature]

Street Closure Request Form

Name of Applicant

Willcox Chamber of Commerce

Date of Request

8/7/2014

Address

1500 N Circle E Rd

Phone Number

520-384-2272

Event or Event Sponsor for Street Closure

Willcox Wine Festival

Date(s) Requested for Street Closure

October 18 & 19 2014

Times for Street Closure

5am - 6pm

Street(s) to be closed - Beginning and ending points.

Rail Road Ave from Stewart to Maley

The applicant understands that a certificate of liability insurance for \$1,000,000 naming the City of Willcox as additionally insured must be supplied with this application in order for the request to be fully executed and processed. Additionally, the City of Willcox requests that all adjacent property owners be notified of the intent to close the street and offered an opportunity to make comments to the Mayor and City Council. Comments may be submitted to the City Clerk prior to the council meeting or may be stated in the public meeting.


Applicant Signature

8/7/2014
Date

Received By

Date

PETITION TO CLOSE RAILROAD AVENUE

ON October 18, 19/2014
DATE

FROM 5 am TO 6 pm
START TIME END TIME

FOR THE PURPOSE OF Wine Festival
EVENT

REX ALLEN MUSEUM, OK TO CLOSE Wm. J. Paul

WILLCOX HISTORIC THEATER, OK TO CLOSE Gary Clement

RODNEY'S, OK TO CLOSE Robyn

FLYING LEAP, OK TO CLOSE Red Keeling via email 7/25/14 09:48am

OLD WEST MERCANTILE, OK TO CLOSE BO

FRIENDS OF MARTY ROBBINS, OK TO CLOSE Juanita Buckley

KEELING SCHAEFER, OK TO CLOSE Red Keeling via email 7/25/14 09:48

GALLERY 94, OK TO CLOSE Champa Lopez

CITY OF WILLCOX
Request for Council Action

Agenda Item: 11
Tab Number: 5

Meeting Date:
September 4, 2014

Action:
 Resolution
 Ordinance
 Other

Subject: Glass
container waiver for the
Willcox Wine Festival
at Railroad Park

To: Mayor and City Council

From: Kevin T. Hagerich, Public Works Director

Discussion: The Willcox Chamber of Commerce and Agriculture is holding a wine festival at Railroad Park on October 18th and 19th, 2014. The Chamber is requesting a waiver for glass containers.

Recommendation: Grant permission for glass containers at Railroad Park.

Fiscal Impact: 0.00

Submitted by: Kevin T. Hagerich, Public Works Director

Approved by: 
Ted Soltis, City Manager

CITY OF WILLCOX, COCHISE COUNTY, ARIZONA
Facilities Use Agreement

This Agreement made this 8th day of January, 2014, between USER NAME ("PARTICIPANT") and the City of Willcox through the City Public Works Department ("CITY") for the use of the City owned facilities by a private organization.

ARTICLE I -- TERM OF AGREEMENT:

The term of this agreement shall be October 18th, 2014 through October 17th, 2014, unless earlier terminated by either party. Notice of termination shall be provided at least ninety (90) days prior to the effective termination date.

ARTICLE II -- CITY OWNED FACILITIES:

This agreement shall be for the use of Railroad Park, to be used for wine tastings & vendors - Willcox Wine Country to be used by Willcox Wine Country - Willcox Chamber of Commerce & Public

PARTICIPANT wishes to use certain City owned facilities and the CITY is willing to permit the PARTICIPANT the primary use of the facilities under the conditions indicated in this Agreement and any Exhibit attached hereto during the term of this Agreement.

CITY agrees that it will perform the duties as outlined in Attachment "A".

PARTICIPANT agrees it will perform the duties as outlined in Attachment(s) "B".

PARTICIPANT agrees to pay the fees as are listed on Attachment "C".

ARTICLE III --- INDEMNIFICATION AND INSURANCE

PARTICIPANT agrees to secure liability Insurance to cover the term of this agreement in not less than the amount of one million dollars (\$1,000.00) which names the City as additionally insured.

Each party agrees to be responsible for the conduct of its operations and performance of contract obligations and for any accidents or injuries to persons or property arising out of acts or omissions by its officers, agents or employees acting in the course or scope of their participation while performing duties undertaken pursuant to this Agreement.

The PARTICIPANT agrees to hold harmless the City, its officers, employees and agents from all losses, suits, damages or costs of any kind, including reasonable attorney's fees, defense costs and expenses arising from PARTICIPANT performance pursuant to this Agreement. The PARTICIPANT shall provide the CITY with current insurance certificates or the evidence of coverage as appropriate.

no water, electric only

The CITY agrees to hold harmless the PARTICIPANT, its officers, employees and agents from all losses, suits, damages or costs of any kind, including reasonable attorney's fees, defense costs and expense arising from the CITY performance pursuant to this Agreement.

ARTICLE IV --- MISC. PROVISIONS:

CANCELLATION FOR CONFLICT OF INTEREST

This Agreement may be canceled pursuant to A.R.S. § 38-511, the pertinent provisions of which are fully incorporated herein by reference.

NONASSIGNABILITY

Neither party may assign a duty or responsibility under this Agreement without the prior written consent of the other party.

RIGHTS/OBLIGATIONS OF PARTIES ONLY

The terms of this Agreement are intended only to define the respective rights and obligations of the parties. Nothing expressed herein shall create any rights or duties in favor of any potential third party beneficiary or other person, agency or organization.

NOTICE REQUIREMENTS

All notices, requests for payment, or other correspondence between the parties regarding this Agreement shall be mailed or delivered to the respective party as follows:

If to the CITY:

City Clerk, City of Willcox
101 S. Railroad Ave., Suite B
Willcox Arizona 85643

If to the PARTICIPANT:

 **Willcox Chamber**
of Commerce & Agriculture
1500 N. Circle I Rd.
Willcox, AZ 85643

SEVERABILITY

Each provision of this Agreement stands alone and, if any provision of this Agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of the provision and of the entire Agreement will be severable and remains in effect.

ENTIRE AGREEMENT

This document constitutes the entire Agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This Agreement may be modified, amended or extended only by a written amendment approved by the parties.

GOVERNING LAW

This Agreement shall be construed under the laws of the State of Arizona and shall incorporate, by reference, all laws governing mandatory contract provisions required by statute or executive order.

IN WITNESS WHEREOF, the Parties hereby enter into this Agreement as of the day and year written above.

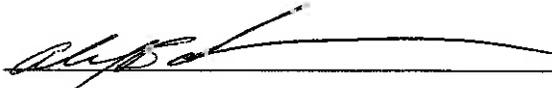
CITY OF WILLCOX, COCHISE COUNTY, ARIZONA



1-10-14

By: Oscar Hudson Facilities & Parts Supervisor
(Name and Title)

PARTICIPANT



By: Alex Baker
(Name and Title)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/01/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 520-226-4944 888-908-4982 Huachuca Mountain Insurance Company P O Box 2976 Sierra Vista, AZ 85636	CONTACT NAME: Robin Steward PHONE (A/C No. Ext): 520-226-4944 FAX (A/C No): 888-908-4982 E-MAIL ADDRESS: huachucamin@gmail.com PRODUCER CUSTOMER ID #:
INSURED Willcox Chamber of Commerce & Agriculture 1500 N Circle I Rd Willcox, AZ 85643	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: The Hartford Casualty Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	<input checked="" type="checkbox"/>	59SBRU2242	01/01/14	01/01/15	EACH OCCURRENCE \$ 2,000,000.00
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000.00
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					MED EXP (Any one person) \$ 10,000.00 PERSONAL & ADV INJURY \$ 2,000,000.00 GENERAL AGGREGATE \$ 4,000,000.00 PRODUCTS - COMPROP AGG \$ 4,000,000.00
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

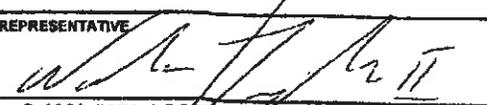
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Willcox
 101 S Railroad Ave. Suite B
 Willcox, AZ 85643

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CITY OF WILLCOX
Request for Council Action

Agenda Item: 12
Tab Number: 6

Meeting Date:

September 4, 2014

Action:

Resolution
 Ordinance
 Other

Subject:

Resolution 2014-14 - Willcox
Chamber of Commerce and
Agriculture Agreement

To: Mayor and City Council

From: City Manager, Ted Soltis

Discussion: The "Use, Maintenance and Stipend Agreement [for the] Cochise Visitors Center" between the City and the Chamber of Commerce is up for renewal. This agreement has been periodically renewed since 1978. The Chamber, as an independent contractor, is to operate "a regional visitor center" on behalf of the City. I have made minor changes to the agreement correcting typos, misspelled words, formatting, and updating dates.

Recommendation: I recommend that this agreement be renewed for an additional two-year period; however, in light of a continuing decline in City revenues, I also recommend a reduction in the percentage of the bed tax from 50% to 45%.

Fiscal Impact: ~\$64,271 (Presently \$68,342 is budgeted.)

Submitted by:



Ted Soltis, City Manager

CITY OF WILLCOX, COCHISE COUNTY, ARIZONA

RESOLUTION NO. 2014-14

A RESOLUTION OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, APPROVING AND AUTHORIZING THE RENEWAL AND EXTENSION OF THE USE, MAINTENANCE AND STIPEND AGREEMENT BETWEEN THE CITY OF WILLCOX [“CITY”] AND THE WILLCOX CHAMBER OF COMMERCE AND AGRICULTURE [“CHAMBER”].

WHEREAS, the CITY and the CHAMBER entered into the original Agreement for the period of September 12, 1978 to September 11, 2003; and

WHEREAS, the parties entered into two (2) year Agreement Extensions with the last extension ending June 30, 2014; and

WHEREAS, the CITY and the CHAMBER desire to extend the agreement for an additional two (2) year period; and

WHEREAS, the Mayor and Council of the City of Willcox have determined that it is in the best interest of the City, and its citizens to extend this agreement between the CITY and the CHAMBER.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, AS FOLLOWS:

Section 1: The CITY approves the extension of the “Use, Maintenance and Stipend Agreement Cochise Visitors Center,” presented herewith as Exhibit “A”, with the CHAMBER for the period of July 1, 2014 to June 30, 2016.

Section 2: The Mayor is authorized and empowered to execute this Resolution.

Section 3: The City Manager is authorized and directed to take all action required and/or necessary to carry out the intent of this Resolution.

PASSED AND ADOPTED by the Council of the City of Willcox, Cochise County, Arizona, this 4th day of September 2014.

APPROVED/EXECUTED:

ROBERT A. IRVIN, Mayor

ATTEST:

VIRGINIA A. MEFFORD, City Clerk

APPROVED AS TO FORM:

ANN P. ROBERTS, City Attorney

RESOLUTION NO. 2014-14

EXHIBIT A



USE, MAINTENANCE, AND STIPEND AGREEMENT COCHISE VISITORS CENTER

This Rental, Maintenance, and Stipend Agreement is made and entered into between the City of Willcox, Arizona, a municipal corporation of the State of Arizona, hereinafter referred to as "City," and the Willcox Chamber of Commerce and Agriculture, a non-profit corporation, hereinafter referred to as "Chamber."

WITNESSETH

WHEREAS, the City owns a facility known as the Cochise Visitors Center; and

WHEREAS, the Chamber desires to utilize this facility for the purpose of operating a regional visitor center for the City of Willcox, as well as operating the Willcox Chamber of Commerce and Agriculture organization; and

WHEREAS, the City is willing to allow the Chamber the use of the facility as set forth herein in consideration for mutual covenants, promises, and agreements as set forth herein; and

WHEREAS, the City agrees to provide certain bed-tax monies to the Chamber to support the Chamber's efforts in improving the economy of the City.

NOW THEREFORE, IT IS AGREED by the parties as follows:

1. General Provisions

The City hereby grants the Chamber, as an independent contractor, the right to utilize the Visitor Center facility for the purpose of operating a regional visitor center, as well as the Willcox Area Chamber of Commerce and Agriculture in a manner satisfactory to the City. At all times it shall conform to all reasonable rules and regulations of the City, its ordinances, and the laws of the State of Arizona.

2. Duration

The term of this Agreement shall be for two (2) years, beginning the 1st day of July 2014 and ending the 30th day of June 2016. Either party may terminate this agreement prior to the end of the term with thirty (30) days written notice to the other party. At the end of each term the parties will review the contract. If it is determined that either or both of the parties desires to terminate the contract, then in that event the following shall take place:

- a. The Chamber shall vacate the premises of the Visitors Center within thirty (30) days of contract termination.
- b. The Chamber shall remove only those tangible items that belong to the Chamber with the exception of personal property that would generally be classified as a fixture. Fixtures must be left on the property unless otherwise agreed to by both parties.
- c. All utility accounts, with regard to the Visitors Center, shall revert to the City.
- d. The City shall suspend stipend payments to the Chamber upon termination of the Agreement unless otherwise agreed to by both parties.

3. Duties and Requirements of Chamber

Chamber agrees as follows:

- a. To devote sufficient time and resources to the duties of this Agreement to ensure proper economic development services and promotion of tourism in and around the City of Willcox.
- b. To unite all of the industrial, commercial, and governmental interests for the purpose of concerted action in supporting these activities beyond the scope of any single business or industry which promotes the welfare of the Willcox community and the surrounding area as a whole.
- c. To develop and strive for a self-sustaining regional visitor center that will allow for marketing of communities and local businesses on a cost basis to those entities.
- d. To update its operation plan for the Visitors Center concept and report to the Mayor and Council. The report will be presented to the Mayor and Council at a regular Council meeting prior to the end of the fiscal year.
- e. To provide sufficient Workers' Compensation insurance, public liability insurance, liability insurance, and other insurance coverage necessary to protect and hold the City harmless from all potential liability connected with the Chamber and the operations of any of the Chamber facilities, services, and grounds.
- f. To hold the City harmless from liability from all losses or damages of any and all items on consignment or loan at the Visitors Center.
- g. To provide all necessary supplies and personnel to carry out the operation and function of the Visitors Center.
- h. To specifically reserve space to be designated for use by the City or its designees for displays to encourage economic development.
- i. To allow the City the right to inspect the premises and building.
- j. To allow the City to host visitors and conduct official business and functions on the premises of the Visitors Center.

- k. To present a verbal annual report to the Mayor and Council updating that body about Chamber and Visitor Center activities.
- l. To participate in and develop a tourism marketing plan for the Community of Willcox.
- m. To provide the City with documentation sufficient to ensure that all of the above requirements are complied with, and that said documentation shall be furnished at a time designated by both parties, and shall include, but not necessarily limited to: 1) calendar of events; 2) proof of insurance coverage; 3) an outline of the planning session and program of work submitted annually; 4) any other documentation as may be required from time to time by the City.
- n. To actively seek grant funds and other funding to offset costs.

4. Duties and Requirements of the City

- a. The City shall pay to the Chamber a stipend equaling forty-five per cent (45%) of the bed tax revenue collected by the City. Payments shall be made in monthly installments.
- b. The City shall be responsible for any and all maintenance issues related to the building and grounds of a serious nature, i.e. roof, HVAC, sidewalk, parking lot, plumbing, electrical.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the 4th day of September 2014.

APPROVED/EXECUTED:

ATTEST:

ROBERT A. IRVIN, Mayor

VIRGINIA A. MEFFORD, City Clerk

APPROVED AS TO FORM:

CHAMBER OF COMMERCE:

ANN P. ROBERTS, City Attorney

BRENDA HASS, President

CITY OF WILLCOX
Request for Council Action

Agenda Item: 13
Tab Number: 7

Meeting Date:

September 4, 2014

Action:

Resolution
 Ordinance
 Other

Subject:

Utilities Accounts Receivable
Write-off of Uncollectible
Accounts

To: Mayor and City Council

From: Finance Director: Crystal Hadfield

Discussion: When a customer account is delinquent, we work with customers to make reasonable payment arrangements. If those arrangements are not honored and services are disconnected, full payment is required to reconnect services. When an account is closed, a termination billing is sent. Follow up letters are sent at 30 and 40 days. Accounts have not been recently sent to a collection agency, however; we are in the process of sending accounts to the state for collections from tax collections per Resolution 2013-61. We maintain a record of unpaid accounts; if a previous customer comes in to open new services we collect the past balance due. Either payment must be made in full before new services are connected, or an arrangement made not to exceed 90 days to satisfy the past due balance.

The current request for a write-off is for accounts sent to collection during calendar year 2012 and accounts under \$25.00 for 2013. Council approval is requested to write off terminated utility accounts closed and sent to collections from January to December 2012 and accounts under \$25.00 from 2013 with unpaid outstanding balances totaling \$10,321.49. A list of the Collection Accounts from 1/1/12 to 12/31/12 is attached for your information.

Recommendation: Motion to approve the write-off of uncollectible utility accounts in the amount of \$10,321.49.

Fiscal Impact: Reduce Utilities accounts receivable balances through June 30, 2014 by \$10,321.49.

Submitted by:



Approved by:



CITY OF WILLCOX, COCHISE COUNTY, ARIZONA

RESOLUTION 2014-15

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, APPROVING AND AUTHORIZING THE WRITE-OFF OF TERMINATED UTILITY ACCOUNTS THAT HAVE BECOME NON-COLLECTIBLE

WHEREAS, pursuant to Arizona Revised Statutes (A.R.S.) §9-240, the Mayor and City Council shall have the control and power over the affairs, finances and property of the corporation with the authority to appropriate money to provide for the payment of corporate debts and expenses; and,

WHEREAS, the City is empowered pursuant to A.R.S. §9-511 to engage in the business of operating public utility systems; and

WHEREAS, the City through Professional Collection Services, has undertaken collection actions to try to collect unpaid balances on terminated public utility accounts; and

WHEREAS, the City has determined that certain uncollectable utility account balances exist for the calendar year 2012 and accounts under \$25.00 for 2013; said amounts being deemed uncollectible and/or not economically feasible to pursue collection actions; and

WHEREAS, the Mayor and Council of the City of Willcox have determined that it is in the best interest of the City and its residents to approve and authorize the write-off of the uncollectable account balances.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, as follows:

SECTION 1: The Mayor and City Council hereby authorize and approve the write-off of uncollectable utility account balances existing for the calendar year 2012 and accounts under \$25.00 for 2013 in an amount totaling \$10,321.49, comprised of \$2,675.22 for gas, \$1,588.56 for water, \$2,293.09 for sewer, \$1,851.00 for refuse, and associated taxes and fees in the amount of \$2.17 for superfund taxes, \$1,357.29 for shut-off fees, \$445.63 for sales taxes, and \$108.53 for penalties; and,

SECTION 2: The City Manager is authorized and directed to take all action necessary and required to write-off the uncollectable utility account balances existing for the calendar year 2012 and accounts under \$25.00 for 2013; and,

SECTION 3: The Mayor is authorized and empowered to execute the Resolution as presented.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, this 4th day of September, 2014.

APPROVED/EXECUTED:

ROBERT A. IRVIN, MAYOR

ATTEST:

VIRGINIA A. MEFFORD, City Clerk

APPROVED AS TO FORM:

ANN P. ROBERTS, City Attorney

RESOLUTION 2014-15

CITY OF WILLCOX
Request for Council Action

Agenda Item: 14
Tab Number: 8

Meeting Date:
September 4, 2014

Action:
 Resolution
 Ordinance
 Other

Subject:
Willcox Unified School
District SRO IGA

To: Mayor and City Council

From: Glenn Childers, Director

Discussion: The City of Willcox (City) and the Willcox Unified School District (WUSD) have worked together for years to provide a School Safety Program. The City and WUSD share the cost of the salary and benefits to provide a School Resource Officer (SRO).

Both WUSD and the City benefit from the duties performed by the SRO, who is responsible for ensuring the safety and security of the students and staff at all three WUSD schools during regular school hours, special events and activities held on and off school campuses. The SRO investigates alleged criminal acts on school campuses and takes the appropriate enforcement action, providing a safe, positive learning environment. The SRO is the immediate first responder to threats or emergencies on school property, and acts as the liaison between the Willcox Police Department and WUSD. With the SRO position, the heavy call load generated by WUSD does not have to be covered by the on-duty officer, who is responsible for the entire Willcox community.

Recommendation: To approve the Intergovernmental Agreement with the Willcox Unified School District.

Fiscal Impact: \$46,132

Submitted by: 

Approved by: 

RESOLUTION NO. 2014-16**A RESOLUTION OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, APPROVING AND ADOPTING THE INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITY OF WILLCOX [CITY] AND THE WILLCOX UNIFIED SCHOOL DISTRICT #13 [SCHOOL] FOR THE PURPOSE OF IMPLEMENTING A SCHOOL SAFETY PROGRAM**

WHEREAS, the CITY is authorized pursuant to A.R.S. § 9-240(B) (12), to establish and regulate the police of the town, to appoint watchmen and policemen, to remove them and to prescribe their powers and duties; and

WHEREAS, the CITY and the SCHOOL are vested with the authority to enter into Intergovernmental Agreements pursuant to A.R.S. §§ 11-951; 11-952; 15-154; 15-155 and 15-342(13); and

WHEREAS, the CITY, and the SCHOOL have entered into Agreements for the SCHOOL SAFETY PROGRAM in past years; and

WHEREAS, the CITY and the SCHOOL have agreed to share the cost of funding the SCHOOL SAFETY PROGRAM for the SRO; and

WHEREAS, the CITY has determined that continuing the SCHOOL SAFETY PROGRAM is in the best interest of the CITY and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, AS FOLLOWS:

Section 1: The CITY approves and adopts the School Safety Program IGA, presented herewith as Exhibit "A", with the SCHOOL for the period of July 1, 2014 to June 30, 2015.

Section 2: The Mayor is authorized and empowered to execute this resolution.

Section 3: The City Manager is authorized to execute and implement the provisions of the Agreement on behalf of the CITY.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, this 4th day of September, 2014.

APPROVED/EXECUTED:

ROBERT A. IRVIN, MAYOR

ATTEST:

VIRGINIA A. MEFFORD, City Clerk

APPROVED AS TO FORM:

ANN P. ROBERTS, City Attorney

RESOLUTION NO: 2014-16

EXHIBIT A

INTERGOVERNMENTAL AGREEMENT BETWEEN WILLCOX UNIFIED SCHOOL DISTRICT #13, AND CITY OF WILLCOX, COCHISE COUNTY, ARIZONA

This is an Intergovernmental Agreement, hereinafter referred to as "IGA", between the City of Willcox, hereinafter referred to as "CITY," and Willcox Unified School District #13, hereinafter referred to as "SCHOOL," subject to the following terms and conditions:

1. **Purpose.**

The purpose of this IGA is to foster a safe school environment on SCHOOL premises and at SCHOOL sponsored activities by having a School Resource Officer ("SRO") assigned to SCHOOL premises in accordance with this Agreement and the IGA designating the Willcox Department of Public Safety ["WDPS"] as the "Law Enforcement Unit" for the SCHOOL.

2. **Authority.**

The City of Willcox, through the WDPS, is empowered to establish and regulate the police of the City pursuant to A.R.S. § 9-240(12) and the CITY is vested with all powers of incorporated cities and towns as set forth in Title 9.

The CITY and the SCHOOL may enter into intergovernmental agreements with one another pursuant A.R.S. §§ 11-952 et seq.; 15-141; 15-341; and 15-342.

The SCHOOL is permitted pursuant to 20 U.S.C § 1232(g) and C.F.R. § 99.8 of the Family Educational Rights and Privacy Act ("FERPA") to designate a unit of commissioned officers as the District's "law enforcement unit" to (1) enforce applicable laws and refer matters to law enforcement authorities with appropriate jurisdiction, and (2) maintain the physical security and safety of the District.

3. **Term and Renewal.**

This IGA shall be effective from July 1, 2014 and continue through June 30, 2015. The IGA shall not be effective until the IGA has been executed by all the parties, reviewed by their respective legal counsel pursuant to A.R.S. § 11-952(D), and filed with the Cochise County Recorder's Office pursuant to A.R.S. S 11-952(G). This Agreement may be extended for additional one-year terms by appropriate action of the parties and by filing notification of renewal with the Cochise County Recorder.

4. **Duties of the SCHOOL.**

A. Provide reasonable office and/or classroom space, office equipment, including furniture, telephones and usual utilities.

- B. Provide office supplies including pencils, pens, stapler, tape dispenser, etc.
- C. Provide appropriate space for the SRO program activities held on SCHOOL premises outside normal class time for SCHOOL students.

5. **Duties of the CITY.**

- A. Assign an officer from the Willcox Police Department to the SCHOOL to serve as a SRO. The CITY will be responsible for ensuring that all required training and certification requirements are complied with for the assigned SRO.
- B. Consult with the SCHOOL regarding the current assignment, the selection of a new SRO, if it becomes necessary in the future, and the evaluation of the SRO's performance.
- C. Require the SRO assigned to the SCHOOL to comply with all applicable state and federal laws and regulations and school policies, and to follow any reasonable directives or requests of school administrators.
- D. Be responsible for administration of the SRO's pay and benefits.
- E. The WDPS shall be responsible for selection, assignment, and overall oversight of the SRO.
- F. The SRO will respond and provide official law enforcement duties as a certified officer on regular police matters when requested by the WDPS.
- G. Require the SRO to assist the SCHOOL with law enforcement related educational instruction.

6. **Financing.**

- A. The SCHOOL will reimburse the City in the amount equal to 50% of the total cost of the SRO's salary and benefits.
- B. The SCHOOL will provide 50% of the costs of any specialized training specific to the SRO program.

7. **Confidentiality.**

- A. The assigned SRO shall establish and maintain procedures and controls that are acceptable to the CITY and the SCHOOL for the purpose of assuring that no information contained in the SRO records or obtained from the SCHOOL or from others carrying out its functions shall be disclosed by the SRO, or anyone under her/his supervision, except as is necessary in the performance of the SRO's duties as described herein. No information pertaining to probationers or juveniles shall be divulged, other than as required in the performance of the officer's duties as described herein.

- B. There shall be no disclosure of personally identifiable information from any student's education records except in compliance with A.R.S. § 15-141 and the Family Education Rights and Privacy Act ("FERP A") and regulations adopted pursuant to that Act, the Individuals with Disabilities Education Act ("IDEA") and regulations adopted thereunder, and applicable School Board policies as to the disclosure of personally identifiable information from students education records.
- C. By signing this IGA, the CITY and the WDPS certify that any personally identifiable information from any student's educational record which is disclosed to one of their officers, agents or employees will not be disclosed to any other party, unless in accord with FERP A, IDEA and regulations adopted thereunder, without the prior consent of the parent or, if the student is 18 years of age or older, the student. In addition, information may be disclosed to the SRO pursuant to 34 CFR § 99.31(a)(5)(i)(A-B) which provides for reporting or disclosure to state and local officials to whom such information is specifically allowed to be reported or disclosed pursuant to a State statute, provided that the reporting or disclosure allowed by the statute concerns the juvenile justice system and such system's ability to effectively serve, prior to adjudication, the student whose records are released, and further provided that the state statute was either (A) adopted prior to November 19, 1974; or (B) if adopted after 1974, the officials and authorities to whom such information is disclosed certify in writing to the SCHOOL that the information will not be disclosed to any other party, except as provided under State law, without the prior written consent of the parent of the student.

8. **Termination and Disposition of Property Upon Termination.**

- A. **Termination.** This IGA may be terminated for any reason and by either party upon providing a thirty day (30) written notice to all parties. Notice of termination must be in writing and delivered personally to the designated representative or sent by certified mail. If any party has reason to suspect that any aspect of activities undertaken pursuant to this IGA presents a risk to the health or safety of students or is contrary to mission or operations of such party, that party may request a meeting to be convened between the three entities within 48 hours with said meeting to be promptly confirmed in writing. In such circumstances, the SCHOOL may request that any SRO assigned to the SCHOOL be prohibited from coming on to the SCHOOL premises or attending SCHOOL sponsored activities or contacting SCHOOL students or employees, and if the SCHOOL makes such a request, the SRO shall be withdrawn in accord with the request and another SRO, in consultation with the SCHOOL, may be assigned on a temporary basis for up to two weeks while the parties attempt to resolve any outstanding issues. If the parties cannot agree upon a resolution within an additional sixteen (16) day period, during which the CITY will use its best efforts to provide services acceptable to the SCHOOL to the extent that it has staff available to do so, the IGA shall automatically terminate at the conclusion of the period, and no party shall have any further obligation to any other party except (a) to return all property purchased by funds disbursed by the SCHOOL pursuant to this IGA to the SCHOOL, (b) to return any property belonging to any other party; and (c) to maintain the confidentiality of records in accord with applicable state and federal law.

B. Disposition of Property Upon Termination. No joint purchase of property is contemplated pursuant to this IGA.

9. Modification.

Any modification of this IGA must be in writing and executed by all parties.

10. Employment Status of the School Resource Officer/Police Officer.

Except as otherwise provided by law, in the performance of duties and activities under this IGA, all parties hereto will be acting in their individual governmental capacities and not as agents, employees, partners, joint ventures, or associates of each other. The officers, employees, agents, or subcontractors of one party shall not be deemed or construed to be the employees or agents of the other party. It is also understood and agreed that the SRO is an employee of the CITY.

SRO specific job duties shall be determined by the CITY, the WDPS and the SCHOOL as deemed appropriate by the parties to this IGA.

11. Responsibilities.

Each party agrees to assume full responsibility for the acts and omissions of such party's officers, agents and employees.

12. Rights and Duties of Party Only.

The provisions of this IGA govern the duties and responsibilities of the parties to the IGA and are not intended to confer any right, entitlement, privilege or benefit on any third party.

13. Entire IGA.

This IGA contains the entire understanding of the parties hereto. There are no representations or other provisions other than those contained herein, and any amendment or modification of this IGA shall be made only in writing and signed by the parties to this IGA.

14. Invalidity of Part of the IGA.

The parties agree that should any provision, paragraph, sentence, word or part thereof of this IGA be held to be invalid or void by a court of competent jurisdiction, the remainder of the IGA shall remain in full force and effect.

15. Governing Law.

This IGA shall be construed under the laws of the State of Arizona and shall incorporate, by reference, all laws governing the intergovernmental agency agreements and mandatory contract provisions of state agencies required by statute or executive order.

16. Compliance with Non-Discrimination Laws.

All parties shall comply with applicable provisions of Title VII of the Civil Rights Act of 1964, as amended, by the Age Discrimination in Employment Act, and State Executive Order 75-5, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities. The parties shall also comply with the Rehabilitation Act of 1973, as amended, which prohibits discrimination in the employment or advancement in employment of qualified persons because of physical or mental disability and the Americans with Disabilities Act.

17. Conflict of Interest.

The parties acknowledge that this IGA is subject to cancellation provisions pursuant to A.R.S. § 38-511, the provisions of which are incorporated herein and made a part thereof.

18. Workers' Compensation.

An employee of either party shall be deemed to be an "employee" of both public agencies while performing pursuant to this IGA, for purposes of A.R.S. § 23-1022 and the Arizona Workers' Compensation laws. The primary employer shall be solely liable for any workers' compensation benefits that may accrue. Each party shall post a notice pursuant to the provisions of A.R.S. § 23-906 in substantially the following form:

"All employees are hereby further notified that they may be required to work under the jurisdiction or control or within the jurisdictional boundaries of another public agency pursuant to an intergovernmental agreement or contract, and under such circumstances they are deemed by the laws of Arizona to be employees of both public agencies for the purposes of workers' compensation."

19. Notice.

All notices, requests for payment, or other correspondence between the parties regarding this IGA shall be mailed or delivered personally to the respective parties to the following addresses:

If to SCHOOL:

Dr. Richard Rundhaug
Superintendent of Schools
Willcox Unified School District #13
480 N. Bisbee Avenue
Willcox, AZ 85643

If to CITY:

Tedmond J. Soltis
City Manager
101 S. Railroad Ave., Suite B
Willcox, AZ 85643

IN WITNESS WHEREOF, the parties hereto have executed their signatures to this IGA on the dates written below:

CITY OF WILLCOX

WILLCOX DEPARTMENT OF PUBLIC SAFETY

Mayor, Robert Irvin

Chief, Glenn L. Childers

WILLCOX UNIFIED SCHOOL DISTRICT #13

Dr. Richard Rundhaug
Superintendent of Schools

INTERGOVERNMENTAL AGREEMENT DETERMINATION

RE: SCHOOL SAFETY PROGRAM [SRO] AGREEMENT BETWEEN THE CITY OF WILLCOX AND WILLCOX UNIFIED SCHOOL DISTRICT #13

This Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned City Attorney who has determined that it is in appropriate form and is within the powers and authority granted to the City of Willcox, Cochise County, Arizona.

Approved as to form this ____ day of _____, 2014.

By: _____
City Attorney

In accordance with A.R.S. § 11-952 this Agreement has been reviewed by the undersigned that has determined that this agreement is in appropriate form and within the powers and authority granted to the Willcox Unified School District #13.

Approved as to form this ____ day of _____, 2014.

By: _____
Deputy County Attorney

City of Willcox
Willcox Unified School District

FY15 School Resource Officer Cost Allocation

	FY15		
	City	WUSD	Total
Wages	\$ 26,800.80	\$ 26,800.80	\$ 53,601.60
PSPRS (38.09%)	\$ 10,208.42	\$ 10,208.42	\$ 20,416.85
FICA (7.65%)	\$ 2,050.26	\$ 2,050.26	\$ 4,100.52
Work Comp (11.17%)	\$ 2,993.65	\$ 2,993.65	\$ 5,987.30
Health/HRA - Medical and HRA Fees/FSA/Cobra	\$ 3,446.46	\$ 3,446.46	\$ 6,892.92
DES, Life, Fees - Life, Cancer Policy, State	\$ 132.44	\$ 132.44	\$ 264.88
Unemployment Tax			
Sub-Total SRO Comp.	\$ 45,632.04	\$ 45,632.04	\$ 91,264.07
Plus:			
Specialized Training	\$ 500.00	\$ 500.00	\$ 1,000.00
Total SRO Comp	\$ 46,132.04	\$ 46,132.04	\$ 92,264.07

CITY OF WILLCOX
Request for Council Action

Agenda Item: 15
Tab Number: 9

Meeting Date:
September 4, 2014

Action:
 Resolution
 Ordinance
 Other

Subject:
Resolution 2014-18
Canvass of Election

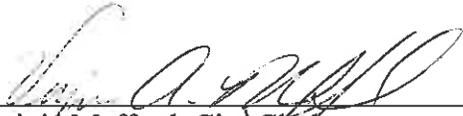
To: Mayor and City Council

From: City Clerk

Discussion: Due to technical difficulties the Cochise County Elections Office had with their system we will not have the official numbers for Canvassing of the Election until September 2, 2014. Once we obtain the official numbers we will fill in the numbers and have them ready for Council to approve for the September 4, 2014 meeting.

Recommendation: Approve the Canvassing of Election once the official numbers are obtained from the County Election Office.

Fiscal Impact: \$0

Submitted by: 
Virginia Mefford, City Clerk

Approved by: 
Ted Soltis, City Manager

CITY OF WILLCOX, COCHISE COUNTY, ARIZONA

RESOLUTION NO: 2014-18

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON AUGUST 26, 2014

WHEREAS, the City of Willcox, Cochise County, Arizona did hold a primary election on the 26th day of August 2014 for the election of Council members; and

WHEREAS, the election returns have been presented to and canvassed by the Willcox City Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Willcox, Cochise County, Arizona, as follows:

SECTION 1: That the total number of ballots cast at said primary election, as shown by the poll lists, was _____.

SECTION 2: That the number of ballots to be verified was _____, and that voters found to be ineligible was _____.

SECTION 3: That the votes cast for the candidates for council member were as follows:

<u>Name</u>	<u>Votes</u>
Tim Bowlby	_____
Bill Holloway	_____
Robert A. Irvin	_____
Michael Laws	_____
G. Sam Lindsey	_____
Sharon Nigh	_____
Write-in	_____

SECTION 4: That it is hereby found, determined and declared of record, that the following four (4) candidates did receive more than one-half of the total number of valid votes cast and are hereby issued certificates of election:

SECTION 6: This resolution shall be in full force and effect immediately upon its adoption.

PASSED AND ADOPTED BY the Mayor and Council of the City of Willcox, Arizona, this 9th day of August, 2014.

APPROVED/EXECUTED:

ROBERT A. IRVIN, Mayor

ATTEST:

VIRGINIA A. MEFFORD, City Clerk

APPROVED AS TO FORM:

ANN P. ROBERTS, City Attorney

DRAFT

RESOLUTION NO. 2014-18

CITY OF WILLCOX
Request for Council Action

Agenda Item: 16
Tab Number: 10

Meeting Date:
09/04/2014

Action:
 Resolution
 Ordinance
 Other

Subject:
Planning & Zoning
Commission
Appointment – Philippe
G. LeRoy

To: Mayor and City Council

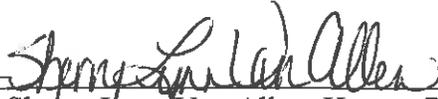
From: Sherry Lynn Van Allen, Human Resources

Discussion: In accordance with Willcox Municipal Code 2.01.020, vacancies shall be filled by appointment by the Mayor and City Council.

Mr. LeRoy meets all of the requirements to serve on this Commission. The vacant term is for four years effective immediately through June 30, 2018.

Recommendation: Appoint Philippe G. LeRoy to the Planning and Zoning Commission to fill the vacant term.

Fiscal Impact: -0 -

Submitted by: 
Sherry Lynn Van Allen, Human Resources

Approved by: 
Ted Soltis, City Manager



Philippe G. LeRoy
320 N Cochise Avenue
Willcox, AZ 85643

(520) 253-0757
pghleroy@gmail.com

August 13, 2014

Attn: Mayor Robert Irvin, Willcox City Council

Re: Planning and Zoning Commission vacancy

Dear Mayor and Council Members,

I am interested in filling the vacant P&Z commission and I humbly request that you would put me on the next agenda and consider me for this position.

I moved to Cochise County in 1993, and I have been living within the City of Willcox limits since 2008. I have lived at the above address since 2011.

I started Willcox Recycling 7 years ago and continue to operate the day to day operations. On the side, I enjoy aviation related activities. As a former Captain for America West Express based in Phoenix, I had a chance to work on various groups and committees.

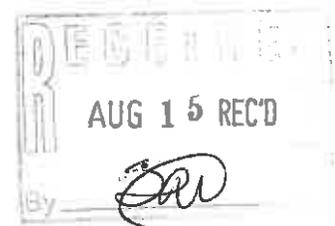
Last year, to further my real estate interests and knowledge, I attended the Hogan School of Real Estate in Tucson.

My motivation for joining this commission is simple, I want to see our city grow and thrive and I want to be part of that process.

If you have any questions, or need further information, please don't hesitate to contact me.

Sincerely,

Phil LeRoy



CITY OF WILLCOX
Request for Council Action

Agenda Item: 17
Tab Number: 11

Meeting Date: 09/04/2014	Action: <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Other	Subject: Library Advisory Committee Appointment – Delah Aiman
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To: Mayor and City Council

From: Sherry Lynn Van Allen, Human Resources

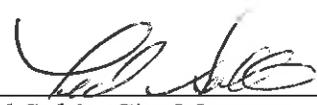
Discussion: In accordance with Willcox Municipal Code 2.04.020, vacancies shall be filled by appointment by the Mayor and City Council.

Ms. Aiman meets all of the requirements to serve on this Committee. The vacant term is for four years effective immediately through June 30, 2018.

Recommendation: Appoint Delah Aiman to the Library Advisory Committee to fill the vacant term.

Fiscal Impact: -0 -

Submitted by: 
Sherry Lynn Van Allen, Human Resources

Approved by: 
Ted Soltis, City Manager

Letter of Interest



Human Resources
City of Willcox
101 S. Railroad Ave., Suite B
Willcox, AZ 85643

Mayor & Council:

I am interested in serving again on the Public Library Advisory Committee. I enjoyed the six years I had been on the committee and the opportunity now has arisen for me to be able to re-join. The Library is a vital part of this community, its staff are a pleasure to work with and the programs are extremely beneficial to our community.

I would be honored to be appointed again on this committee.

Sincerely,

Handwritten signature of Delah Aiman.

Delah Aiman

711 N. Prescott Ave. #6,

Willcox, AZ 85643

Ph. (520) 384-4630

CITY OF WILLCOX
Request for Council Action

Agenda Item: 18
Tab Number: 12

Meeting Date:
09/04/2014

Action:
 Resolution
 Ordinance
 Other

Subject:
Library Advisory
Committee
Appointment - James
Six

To: Mayor and City Council

From: Sherry Lynn Van Allen, Human Resources

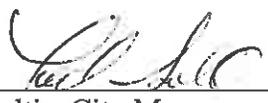
Discussion: In accordance with Willcox Municipal Code 2.04.020, vacancies shall be filled by appointment by the Mayor and City Council.

Mr. Six meets all of the requirements to serve on this Committee. The vacant term is for four years effective immediately through June 30, 2018.

Recommendation: Appoint James Six to the Library Advisory Committee to fill the vacant term.

Fiscal Impact: -0 -

Submitted by: 
Sherry Lynn Van Allen, Human Resources

Approved by: 
Ted Soltis, City Manager

August 26th, 2014

City of Willcox
Willcox, AZ. 85643

Attention: Human Resources
City of Willcox

Re; Public Library Advisory Committee

Sirs;

I understand that there is an opening for a position on the Public Library Advisory Committee.

I would like to apply for this position, I am a current resident of the City of Willcox.

Looking to hear from you favorably in the future.

I remain;
Respectfully

James Six
452 W Scott St. Apt.# 10
Willcox AZ., 85643-1126

Tel; 520 – 384 – 3661

Jim Six

AUG 27 2014
Received
[Signature]

CITY OF WILLCOX
Request for Council Action

Agenda Item: 19
Tab Number: 13

Meeting Date:	Action:	Subject:
September 4, 2014	<input type="checkbox"/> Resolution	Vacant Councilmember Seat
	<input type="checkbox"/> Ordinance	Appointment
	<input checked="" type="checkbox"/> Other	

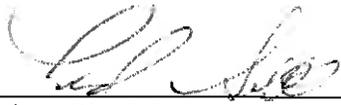
To: Mayor and City Council

From: City Manager, Ted Soltis

Discussion: As Councilmember Bill Holloway submitted his letter of resignation, effective August 30, 2014, Council needs to appoint someone to fill the remaining term of the vacated seat. Per Willcox Municipal Code 1.06.010, "The council shall fill by appointment the unexpired term of a council vacancy."

Recommendation: Appoint the person, not including council members running for re-election, who received the highest number of votes in the 8-26-14 primary election.

Fiscal Impact: \$0

Submitted by: 
Ted Soltis, City Manager