

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 15TH DAY OF JANUARY, 2015**

CALL TO ORDER - Mayor Bob Irvin called the meeting to order at 6:30 p.m.

ROLL CALL - City Clerk Virginia A. Mefford called the roll.

PRESENT

Mayor Robert A. Irvin
~~Vice Mayor Earl Goolsby~~
Councilman Elwood A. Johnson
Councilman Gerald W. Lindsey
Councilman William "Bill" Nigh
Councilman Timothy A. Bowlby
Councilman Michael J. Laws

STAFF

City Manager Ted Soltis
City Clerk Virginia Mefford
City Attorney Ann P. Roberts
Police Chief Glenn Childers
Finance Director Crystal Hadfield
Library Director Tom Miner
Public Works Director Kevin Hagerich
Development Services Jeff Stoddard

PLEDGE OF ALLEGIANCE TO THE FLAG - Led by Mayor Irvin

CALL TO THE PUBLIC

Cindy Taylor gave a brief background of her past volunteerism with Wings Over Willcox (WOW). She outlined reasons for her dismay with how WOW is currently being managed.

DECLARATION ON CONFLICT OF INTEREST - Councilmember Bowlby declared a conflict of interest on item #17 - a contract approval between Valley Connections, L.L.C. and the City.

ADOPTION OF THE AGENDA

MOTION: Councilmember Johnson made a motion to adopt the agenda as presented.

SECONDED: Councilmember Bowlby seconded the motion.

MOTION CARRIED

APPROVAL OF MINUTES OF THE REGULAR MEETING OF DECEMBER 4, 2014.

MOTION: Councilmember Lindsey made a motion to approve the minutes.

SECONDED: Councilmember Laws seconded the motion.

MOTION CARRIED

ARIZONA MUNICIPAL RISK RETENTION POOL (AMRRP) RENEWAL - ED BANTEL

MOTION: Councilmember Lindsey made a motion to approve the Arizona Municipal Risk Retention Pool (AMRRP) renewal.

SECONDED: Councilmember Bowlby seconded the motion.

DISCUSSION: Mr. Bantel gave an overview of the renewal of the Arizona Municipal Risk Retention Pool (AMRRP) policies. Councilmembers asked various questions and Mr. Bantel answered them.

MOTION CARRIED

PUBLIC HEARING - CDBG PROJECT SELECTION - BONNIE WILLIAMS

OPEN: 6:50 p.m. **CLOSED:** 7:30 p.m.

DISCUSSION: Ms. Williams, SEAGO CDBG Program Manager, gave an overview of the project selection process.

Councilmembers asked several questions and Ms. Williams answered them. Mr. Stoddard provided pictures of the motel buildings that were going to be demolished. He explained he sent out letters to property owners on Haskell Avenue. One of the stipulations is the property had to be owned outright with no lien. City Attorney Roberts further explained the process to Council. Ms. Williams stated the Council need to choose a project tonight as the deadline is at the end of the month. The consensus of the Council was to choose several projects, in the following order of priority: demolition of blighted buildings located on Haskell Avenue, street improvements, and rehabilitation of commercial areas on Haskell Avenue.

**RESOLUTION 2015-01 - A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FY 2015
STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT SAID APPLICATION MEETS THE**

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COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION

MOTION: Councilmember Bowlby made a motion to approve Resolution 2015-01.

SECONDED: Councilmember Johnson seconded the motion amending to include the order of selection, demolition of blighted buildings located on Haskell Avenue, street improvements, and rehabilitation of commercial areas on Haskell Avenue.

MOTION CARRIED

RESOLUTION 2015-02 - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX COMMITTING LOCAL FUNDS AS LEVERAGE FOR A FY15 COMMUNITY DEVELOPMENT BLOCK GRANT

MOTION: Councilmember Johnson made a motion to approve Resolution 2015-02 amending it to include the order of selection, demolition of blighted buildings located on Haskell Avenue, street improvements, and rehabilitation of commercial areas on Haskell Avenue.

SECONDED: Councilmember Laws seconded the motion.

MOTION CARRIED

RESOLUTION 2015-03 - A RESOLUTION ADOPTING A RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN FOR FY 15, AS REQUIRED UNDER SECTION 104 (d) OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 AS AMENDED

MOTION: Councilmember Johnson made a motion to approve Resolution 2015-03.

SECONDED: Councilmember Bowlby seconded the motion.

MOTION CARRIED

RESOLUTION 2015-04 - A RESOLUTION APPROVING AND ADOPTING THE INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITY OF WILLCOX AND ARIZONA DEPARTMENT OF REVENUE FOR THE COLLECTION AND ADMINISTRATION OF THE CITY TRANSACTION PRIVILEGE TAX

MOTION: Councilmember Johnson made a motion to approve Resolution 2015-04.

SECONDED: Councilmember Bowlby seconded the motion.

DISCUSSION: Councilmember Lindsey asked how this was going to affect the City. Ms. Hadfield stated this will not affect the City. Councilmembers asked questions and Ms. Hadfield answered them.

MOTION CARRIED

RESOLUTION 2015-05 - A RESOLUTION APPROVING AND AUTHORIZING AN EASEMENT AGREEMENT WITH FAMILY DOLLAR FOR USE OF AN ALLEYWAY

MOTION: Councilmember Johnson made a motion to approve Resolution 2015-05.

SECONDED: Councilmember Bowlby seconded the motion.

DISCUSSION: Mr. Stoddard explained the process of this agreement.

AYE: Mayor Irvin, Councilmember Lindsey, Johnson, Bowlby, and Laws **NAY:** Councilmember Nigh

MOTION CARRIED

RESOLUTION 2015-06 - A RESOLUTION ACCEPTING A DEED OF DEDICATION GRANTING TO CITY A PUBLIC RIGHT- OF- WAY FROM COMMUNITY FOOD BANK, INC.

MOTION: Councilmember Johnson made a motion to approve Resolution 2015-06.

SECONDED: Councilmember Lindsey seconded the motion.

DISCUSSION: Mr. Stoddard explained the granting of the city public right-of-way. Councilmember Lindsey stated Northern Cochise County Hospital was not contacted. Mr. Stoddard indicated letters were sent.

MOTION CARRIED

RESOLUTION 2015-07 - A RESOLUTION DECLARING A CERTAIN PORTION OF COCHISE AVENUE AND TWO UNNAMED DEDICATED ROADWAYS AS UNNECESSARY ROADWAYS, APPROVING AND AUTHORIZING THE ABANDONMENT OF THAT CERTAIN PORTION OF COCHISE AVENUE AND THE TWO UNNAMED DEDICATED

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**ROADWAYS AND FURTHER ABANDONING THE CITY SEWER LINE LYING WITHIN THOSE AREAS OF
ABANDONMENT**

MOTION: Councilmember Johnson made a motion to approve Resolution 2015-07.

SECONDED: Councilmember Bowlby seconded the motion.

DISCUSSION: City Attorney Roberts explained the abandonment in more detail.

MOTION CARRIED

**RESOLUTION 2015-08 - A RESOLUTION APPROVING AND ADOPTING THE CONTRACT BETWEEN THE CITY OF
WILLCOX [“CITY”] AND VALLEY CONNECTIONS, L.L.C., TO PERFORM TECHNICAL SERVICES RELATED TO THE
COMPUTER NETWORK AND THE TELEPHONE SYSTEM**

MOTION: Councilmember Johnson made a motion to approve Resolution 2015-08.

SECONDED: Councilmember Lindsey seconded the motion.

DISCUSSION: The City Manager explained the City is going with VTC as the contract was renegotiated and was agreed upon. The Willcox Schools did a fantastic job with their services to the City, but at this time they are not able to accommodate the City.

MOTION CARRIED 5-0-1 ABSTAIN: Councilmember Bowlby

RESOLUTION 2015-09 - A RESOLUTION ADOPTING THE EMPLOYEE HANDBOOK

MOTION: Councilmember Johnson made a motion to approve Resolution 2015-09.

SECONDED: Councilmember Bowlby seconded the motion.

DISCUSSION: Councilmember Johnson asked when the City last updated the handbook. Ms. Van Allen answered it was in 2007. She explained that Southwest Risk had directed the City to HRSentry which provided a sample handbook that is used throughout the country. Councilmember Lindsey said the Handbook was very thorough, addressing every possible scenario that he could think of. Ms. Roberts stated she had not yet reviewed it, but if Southwest Risk was recommending it, she was okay with it. Mr. Bantel explained that Southwest Risk contracted with HRSentry, a third party vendor that specializes in employee handbooks. He added, it is as updated as it can be.

MOTION CARRIED

CITY MANAGER'S REPORT

- Police Chief Childers updated the Council on the new dispatch system. He explained it was in collaboration with the Cochise County Sheriff Department. Having one system with the Cochise County will allow the City and County to work better together. He explained this will allow the City to see what has been dispatched by all the agencies responding in Cochise County. He is hopeful that by next month the conversion to one system will be complete. He will provide another update once it has been fully implemented.
- Mr. Soltis thanked the staff expressing his appreciations for the good job they do and how well everyone is working together.
- He attended an Arizona Department of Housing (ADOH) public meeting regarding: Consolidation Plan, Annual Action Plan and Fair Housing. Input was taken for setting goals and objectives and the method of distribution of funds. Concerns were expressed on the timing of the application process and future funding of CDBG.
- He reminded Council that Financial Disclosures are due to the City Clerk by January 30, 2015.
- He noted that Wings Over Willcox is in progress. Saturday is the banquet at 6:30 p.m. at the Elks Club. He asked that Council please let the City Clerk know if you are going to attend as she will RSVP for them.
- He completed an initial draft of Title 17 and provided the attorney with a hard copy of it. He added that the Sign Code was removed to allow for further review.

COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS

Councilmember Lindsey thanked everyone who was concerned with his recent stroke and hopes City Manager Soltis results come in favorably tomorrow.

Councilmember Bowlby stated he attended the New Councilmember Seminar and it was very well put together and presented. He learned a lot from the seminar.

Councilmember Laws stated he had a good time at tonight's meeting and feels like the City is going in the right direction.

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ADJOURN

With no further business before the Mayor and Council, the meeting was adjourned at 8:29 p.m. by Mayor Irvin.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of the City of Willcox held on the 15th day of January, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 15th day of January 2015

Virginia A. Mefford
City Clerk Virginia Mefford

PASSED, APPROVED AND ADOPTED this 5th day of February, 2015.

Robert A. Irvin
Mayor Robert A. Irvin

ATTEST:

Virginia A. Mefford
City Clerk Virginia A. Mefford