

CITY OF WILLCOX MAYOR AND CITY COUNCIL AGENDA

A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF WILLCOX, ARIZONA
April 21, 2016 AT 6:30 P.M.
AT THE CITY COUNCIL CHAMBERS,
300 W. REX ALLEN DRIVE, WILLCOX, ARIZONA

Resolution 2016-06
Ordinance NS326

NOTICE TO PARENTS: Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. Arizona Revised Statutes §1-602(A) (9)

AGENDA

The Council may discuss, consider and take possible action pertaining to the following:

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. CALL TO THE PUBLIC

The Call to the Public is provided as a courtesy to allow citizens an opportunity to voice any concerns or opinions they may have regarding the City of Willcox or other matters properly addressed to the Mayor and City Council. Those wishing to address the City Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting; each presenter will be given approximately three (3) minutes. Organizations may be limited to one (1) speaker. In accordance with Arizona law, the City Council is not permitted to respond directly to the citizen speaking. Action will be limited to directing staff or rescheduling the matter for further consideration at a later date.

5. DECLARATION ON CONFLICT OF INTEREST

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

6. ADOPTION OF THE AGENDA

The Council will either adopt the agenda as presented or may remove or table any of the agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items, they will voice these recommendations at this time.

7. APPROVE THE APRIL 7, 2016 COUNCIL MEETING MINUTES

Tab 1

- | | |
|--|-------|
| 8. APPROVE AN APPLICATION FOR REMOTE TASTING ROOM FOR CARLSON CREEK VINEYARD LLC TO BE LOCATED AT 469 S HASKELL AVE | Tab 2 |
| 9. APPROVE REX ALLEN MUSEUM'S REQUEST FOR STREET CLOSURE FOR RAILROAD AVE BETWEEN STEWART ST AND MALEY ST FOR MAY 28 FROM 6:00 AM TO 5:00 PM | Tab 3 |
| 10. ELSIE HOGAN LIBRARY YEAR-IN-REVIEW - TOM MINOR | Tab 4 |
| 11. ORDINANCE NS324 - AN ORDINANCE AMENDING THE WILLCOX MUNICIPAL CODE, TITLE 2, BOARDS, COMMISSION, AND COMMITTEES BY REMOVING CHAPTER 2.04 PUBLIC LIBRARY ADVISORY COMMITTEE | Tab 5 |
| 12. ORDINANCE NS325 - AN ORDINANCE AMENDING THE WILLCOX MUNICIPAL CODE, TITLE 2, BOARDS, COMMISSION, AND COMMITTEES BY REMOVING CHAPTER 2.02 PARKS AND RECREATION ADVISORY COMMITTEE | Tab 6 |
| 13. PROCLAMATION - MUNICIPAL CLERKS WEEK | Tab 7 |
| 14. CITY MANAGER REPORT | |
| 15. COMMENTS <u>NOT</u> FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS | |
| 16. ADJOURN | |

Virginia A. Mefford, City Clerk

Date

Time

NOTE: Documentation, if any, for items listed on the Agenda is available for public inspection a minimum of 24 hours prior to the Council Meeting at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, AZ; at the Elsie S. Hogan Community Library during regular business hours; and on the City's website www.cityofwillcox.org.

NOTE: The City Council Chambers are handicapped accessible. People with special accessibility needs may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.

THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ HELD ON THIS 7TH DAY OF APRIL 2016

CALL TO ORDER - Mayor Robert Irvin called the meeting to order at 6:30 p.m.

ROLL CALL - City Clerk Virginia A. Mefford called the roll.

PRESENT

Mayor Robert A. Irvin
Vice Mayor Earl Goolsby
Councilman Elwood A. Johnson
Councilman Gerald W. Lindsey
Councilman William "Bill" Nigh
Councilman Timothy A. Bowlby
Councilman Michael J. Laws

STAFF

City Manager Ted Soltis
City Clerk Virginia Mefford
City Attorney Ann P. Roberts
Police Chief Jose Rios
Finance Director Crystal Hadfield
Library Director Tom Minor

PLEDGE OF ALLEGIANCE TO THE FLAG - Led by Mayor Irvin

CALL TO THE PUBLIC -

Ralph Score provided information about the 2016 Southern Arizona Independent Film Festival and presented City Council with VIP passes.

Matthew Hunt, Henry Newman, and Gene Harper spoke on use of the City shooting range by the gun club and concerns about its safety. Gene Harper gave Mayor Irvin two bullets that were recovered from his backyard. He indicating he was not sure where they came from, but he felt it was possible they came from the shooting range.

DECLARATION ON CONFLICT OF INTEREST - None

ADOPTION OF THE AGENDA

MOTION: Councilmember Bowlby made a motion to adopt the agenda.

SECONDED: Councilmember Goolsby seconded the motion.

MOTION CARRIED

APPROVAL OF MINUTES OF THE REGULAR MEETING OF MARCH 17, 2016

MOTION: Councilmember Lindsey made a motion to approve the minutes as presented.

SECONDED: Councilmember Bowlby seconded the motion.

MOTION: (6) Ayes: Mayor Irvin, Vice Mayor Goolsby, Councilmembers Lindsey, Nigh, Bowlby, and Laws

(1) Nay: Councilmember Johnson

MOTION CARRIED

APPROVE A SERIES 13 FARM WINERY LICENSE FOR COCHISE GROVES INVESTMENTS, LLC DBA COCHISE WINE COMPANY TO BE LOCATED AT 650 S ARIZONA AVE

MOTION: Councilmember Johnson made a motion to approve a Series 13 Farm Winery License for Cochise Groves Investments, LLC DBA Cochise Wine Company to be located at 650 S Arizona Ave.

SECONDED: Councilmember Bowlby seconded the motion.

MOTION CARRIED

APPROVE A FAIR/FESTIVAL LICENSE APPLICATION FOR GOLDEN RULE VINEYARDS FOR AN EVENT TO BE HELD AT THE COMMUNITY CENTER ON MAY 21 FROM 5:00 PM TO 8:00 PM

MOTION: Councilmember Johnson made a motion to approve a Fair/Festival License Application for Golden Rule Vineyards for an event to be held at the Community Center on May 21 from 5:00 pm to 8:00 pm.

SECONDED: Councilmember Laws seconded the motion.

MOTION CARRIED

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 7TH DAY OF APRIL 2016**

APPROVE A FAIR/FESTIVAL LICENSE APPLICATION FOR PIERCE WINES ARIZONA FOR AN EVENT TO BE HELD AT THE COMMUNITY CENTER ON MAY 21 FROM 5:00 PM TO 8:00 PM

MOTION: Councilmember Johnson made a motion to approve a Fair/Festival License Application for Pierce Wines Arizona for an event to be held at the Community Center on May 21 from 5:00 pm to 8:00 pm.

SECONDED: Councilmember Bowlby seconded the motion.

MOTION CARRIED

APPROVE APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT FOR BIG TEX BBQ LOCATED AT 130 E MALEY ST

MOTION: Councilmember Johnson made a motion to approve an application for an Extension of Premises/Patio Permit for Big Tex BBQ located at 130 E Maley St.

SECONDED: Councilmember Laws seconded the motion.

DISCUSSION: Councilmember Goolsby asked where it was going to be. Kendrick Willey stated it would be in front of the train where the grass area is about 6 ft. out.

MOTION CARRIED

APPROVE WILLCOX WINE COUNTRY FESTIVAL WINE VENDOR LIQUOR LICENSE APPLICATIONS FOR MAY 21 AND 22, 2016

MOTION: Councilmember Johnson made a motion to approve Willcox Wine Country Festival Wine Vendor Liquor License applications for May 21 and 22, 2016.

SECONDED: Councilmember Bowlby seconded the motion.

MOTION CARRIED

APPROVE WILLCOX WINE COUNTRY FESTIVAL REQUEST FOR STREET CLOSURE FOR RAILROAD AVE BETWEEN STEWART ST AND MALEY ST FROM MAY 21, 12:00 AM TO MAY 22, 8:00 PM

MOTION: Councilmember Johnson made a motion to approve Willcox Wine Country Festival request for street closure for Railroad Ave between Stewart St and Maley St from May 21, 12:00 am to May 22, 8:00 pm.

SECONDED: Councilmember Bowlby seconded the motion.

DISCUSSION: Councilman Lindsey asked who will be responsible for ensuring glass is cleaned up. Chief Rios stated the Willcox Police Department will ensure the broken glass is cleared up after the event.

MOTION CARRIED

APPROVE WILLCOX WINE COUNTRY FESTIVAL REQUEST FOR A GLASS CONTAINER WAIVER FOR RAILROAD PARK

MOTION: Councilmember Johnson made a motion to approve Willcox Wine Country Festival request for Glass Container Waiver for Railroad Park.

SECONDED: Councilmember Bowlby seconded the motion.

RESOLUTION 2016-04 - A RESOLUTION DECLARING A PUBLIC RECORD THE "2012-2014 AMENDMENTS TO THE TAX CODE OF THE CITY OF WILLCOX"

MOTION: Councilmember Johnson made a motion to approve Resolution 2016-04.

SECONDED: Councilmember Bowlby seconded the motion.

MOTION CARRIED

PUBLIC HEARING - ORDINANCE NS323 - AN ORDINANCE ADOPTING STATE MANDATED AMENDMENTS TO THE WILLCOX CITY TAX CODE

MOTION: Councilmember Johnson made a motion to approve Ordinance NS323.

SECONDED: Councilmember Bowlby seconded the motion.

Public Hearing Open: 6:52 pm

With no public commit, public hearing closed at 6:53 pm.

MOTION CARRIED

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 7TH DAY OF APRIL 2016**

RESOLUTION 2016-05 - A RESOLUTION ADOPTING A FAIR HOUSING POLICY, MAKING KNOWN ITS COMMITMENT TO THE PRINCIPLE OF FAIR HOUSING, AND DESCRIBING ACTIONS IT SHALL UNDERTAKE TO AFFIRMATIVELY FURTHER FAIR HOUSING

MOTION: Councilmember Johnson made a motion to approve Resolution 2016-05.

SECONDED: Councilmember Bowlby seconded the motion.

DISCUSSION: Councilmember Lindsey asked why this has to be done every time. City Attorney stated it is a requirement of Community Development Block Grant (CDBG).

MOTION CARRIED

PROCLAMATION - NATIONAL LIBRARY WEEK

Vice Mayor Goolsby read the proclamation and Mayor Irvin presented it to Library Director Tom Minor.

PROCLAMATION - NATIONAL VOLUNTEER WEEK

Vice Mayor Goolsby read the proclamation and Mayor Irvin presented it to John Cropper.

PROCLAMATION - ANIMAL CONTROL OFFICER APPRECIATION WEEK

Vice Mayor Goolsby read the proclamation and Mayor Irvin presented it to Humane Officer Eric Peterson.

PROCLAMATION - PUBLIC SAFETY TELECOMMUNICATIONS WEEK

Vice Mayor Goolsby read the proclamation and Mayor Irvin presented it to Patti Ackerson-Rodriguez.

PROCLAMATION - FAIR HOUSING PROCLAMATION

Vice Mayor Goolsby read the proclamation and Mayor Irvin presented it to the Community Development Block Grant.

CITY MANAGER'S REPORT

- City Manager Soltis gave an update on the Community Development Block Grant (CDBG) Project. He stated it has recently gone out to bid for asbestos abatement.
- He provided an update on the Waste Water Treatment Plant loan paperwork. The loan was approved.
- He had a meeting with the Johnson Mine management along with Mayor Irvin and Vice Mayor Goolsby. It was an informative meeting. If everything goes well, it will open up opportunities for jobs in the area.
- He thanked the City crews for all the hard work they have been doing.

COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS

- Councilmember Bowlby thanked the people who spoke during the Call to the Public about the gun range and would like to have work session on it. He also agreed with Councilmember Johnson's statements from a previous meeting about having a work session on the budget. He said he is on a committee which is seeking USDA grant money for study to bring in a nursing home and possibly a veterans' assistance program, and would like to get a letter of support for this grant from Council. He announced his wife is a finalist for Teacher of the Year, and he wanted to give her kudos for all the hard work she has done. He wanted the community to know the school district has been doing a great job.
- Councilmember Laws thanked the Humane Society for a job well done and thanked the dispatchers for all their hard work.
- Councilmember Johnson stated he felt he was cut short by Vice Mayor Goolsby at the last meeting; he still has questions on the gun range and wants them answered. He suggested the issue be revisited before moving forward.
- Vice Mayor Goolsby agreed that the decision about the gun range was hurried and may need to be revisited. He thanked the dispatchers for what they do as his daughter is a dispatcher in Pima County and they do a great job.
- Councilmember Lindsey agreed that the gun range subject needed further discussion.
- Councilmember Nigh wondered whether the shooting range may be located in the wrong place.

ADJOURN

With no further business before the Mayor and Council, the meeting was adjourned at 7:33 p.m.. by Mayor Irvin.

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 7TH DAY OF APRIL 2016**

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of the City of Willcox held on the 7th day of April 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 7th day of April 2016

City Clerk Virginia Mefford, CMC

PASSED, APPROVED AND ADOPTED this 21st day of April 2016.

Mayor Robert A. Irvin

ATTEST:

City Clerk Virginia A. Mefford, CMC



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLC USE ONLY
License#:
Date Processed:
CSR:

APPLICATION FOR REMOTE TASTING ROOM
Farm Winery: A.R.S. § 4-205.04(F) • Craft Distillery: A.R.S. § 4-205.10(D)

FINGERPRINT FEE: prices vary, card must be FBI-approved
APPLICATION FEE \$100 • ISSUANCE FEE: full year = \$200/half year = \$150

A service fee of \$25 will be charged for all dishonored checks (A.R.S. § 44-6852)

SECTION 1 Ownership:

1. Individual Owner/Agent's Name: Carlson III Robert Carl
2. Owner Name: Carlson Creek Vineyard LLC
3. Business Name: Carlson Creek
4. Business Location Address: 469 S Haskell Ave Willcox AZ 85643 Cochise
5. Mailing Address: 115 Railview Ave Willcox AZ 85643
6.a. Business Phone: 520-766-3000 6.b. Daytime Phone: 520-444-5023
7.a. Arizona Liquor License #: 13023018 7.b. Email Address: robert.carlson@carlsoncreek.com

SECTION 2 All questions must be answered:

- 1. I verify that the attached diagram of the remote tasting room includes all exits, entrances, square footage, liquor storage and service areas.
2. I verify that the location of the remote tasting room is within the incorporated limits of the city/town named in Section 1, question # 4.
3. I verify that the location of this remote tasting room is not within 300 feet of a church or school building.
4. I understand that the owner or agent for this remote tasting room must be a bona fide resident of Arizona and that the following documents must be completed and attached to this application:
- owner/agent's valid Title 4 (Arizona liquor law) training Certificate of Completion,
- owner/agent's completed questionnaire
- owner/agent's fingerprint card and fee [A.R.S. §4-202(A)]

SECTION 2 - (continued) all questions must be answered:

- Yes No 5. I have assigned a manager to oversee the day-to-day operations at the location identified in Section 1 above. The following documents are attached to this application:
- Yes No - manager's valid Title 4 (Arizona liquor law) training Certificate of Completion,
 - Yes No - manager's completed questionnaire
 - Yes No - manager's fingerprint card and fee [A.R.S. §4-202(C)]
- Yes No 6. I have read and am familiar with Arizona liquor laws and my responsibilities as they relate to operating a remote tasting room. [farm winery: A.R.S. §4-205.04, craft distillery A.R.S. §4-205.10]
- Yes No 7. I verify that this remote tasting room will not be used for storage of in-bond product. This premise is for retail sales only.
- Yes No 8. I understand that the renewal application and fees for this license will be due at the same time as the license identified in Section 1, question # 7.a..
- Yes No 9. I understand annual reporting to the Arizona Department of Liquor is required for the total sales from liquor produced at a location other than the license identified in Section 1, question # 7.a.. [farm winery: A.R.S. §4-205.04(C)(5), craft distillery A.R.S. §4-205.10(D)(1)]

SECTION 3 For out-of-state applicants only:

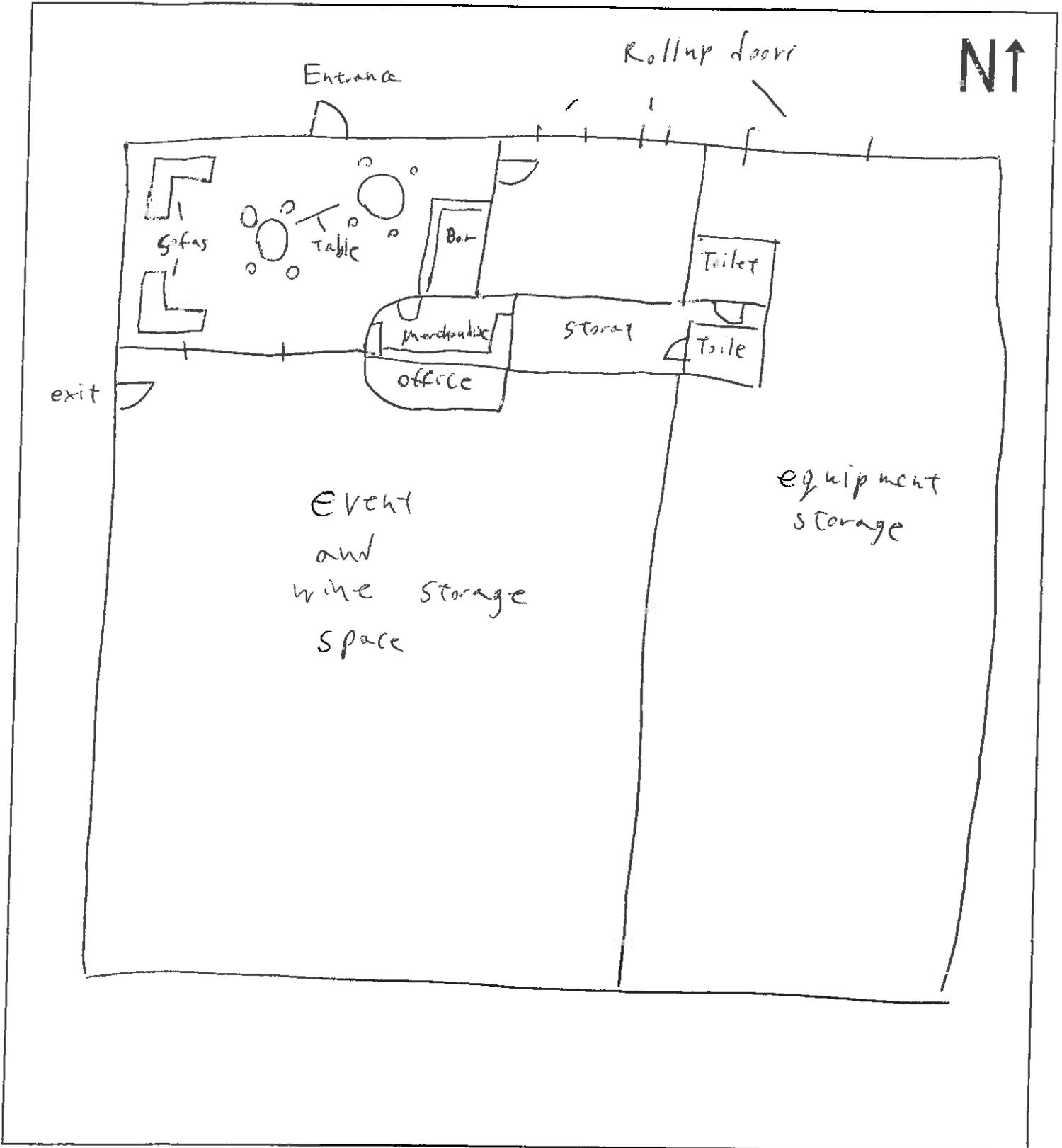
1a. Federal ATF Permit #: _____ 1b. State License #: _____
(series 2D or 2W license series only)

IMPORTANT NOTE TO APPLICANT: Only complete applications will be processed. A complete application includes approval from the Board of Supervisors, City Council or Designate of the city, town or municipality named in Section 1, question #4. Include and all required documents when submitting your application. The local government's recommendation is binding on the Department of Liquor.

[farm winery: A.R.S. § 4-205.04(F)(2)(B), craft distillery A.R.S. § 4-205.10(D)(2)(b)]

SECTION 4 Diagram of Premises:

In this diagram, please show only the area where liquor will be sold, served, consumed, dispensed, possessed and/or stored. It must show all entrances, exits, interior walls, bar areas and bar stools, hi-tops, dining tables and chairs, kitchen, dance floor, stage, game rooms, restrooms, etc. Do not include parking lots, living quarters. If a legible copy of a rendering or drawing of your premises is attached to this application, please write the words "diagram attached" in the box provided below.



SECTION 5 Signature, attestation, and notary:

I (printed full name) Robert C Carlson III, declare that I am the APPLICANT filing this application, I have read this application, the contents, and attest that all statements are true, correct and complete. I acknowledge that a license status, other than "active" on the series 13, 18, 2W or 2D license identified in Section 1, question # 7.a. will result in the immediate suspension of the remote tasting room license.

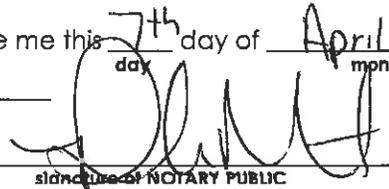

(signature of applicant)

NOTARY

The foregoing instrument was acknowledged before me this 7th day of April 2016.
day month year

State of Arizona County of Cochise
state county

My commission expires on 12/10/2017


signature of NOTARY PUBLIC



OFFICIAL SEAL
 PERLA MARTINEZ
 NOTARY PUBLIC - STATE OF ARIZONA
 COCHISE COUNTY
 My Comm. Expires December 10, 2017

For Local Government Use Only

For this remote tasting room application, the local government where the business will operate recommends:

APPROVAL DISAPPROVAL NO RECOMMENDATION

_____ Date: _____
printed name

_____ Title _____ Agency _____
Authorized Signature

Direct daytime phone #: _____ Direct email address: _____

[farm winery: A.R.S. §4-205.04(F)(2)(B), craft distillery A.R.S. §4-205.10(D)(2)(b)]

For Department of Liquor Use Only

Date payment received: _____ CSR Name: _____

Application Fee Site Inspection Fee Fingerprint Fee Issuance Fee

Investigating Officer: _____ Date of Inspection: _____

Investigation Approval Disapproval _____
Director's signature, disapproval only

Pending application review by: _____ Date: _____

Issue license Do not issue license Forward to Board for hearing

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

Certificate # 3232475

Certificate of Completion
For

Title 4 MANAGEMENT Liquor Law Training

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a state-approved training provider and, when issued, the Certificate is signed by the course participant.
Basic Title 4 training is a prerequisite for MANAGEMENT Title 4 training. A valid Certificate of Completion for BASIC Title 4 training must be on file at the Department of Liquor and satisfactory completion of a State-approved BASIC Title 4 course must be verified by the training provider prior to issuing a Certificate of Completion for MANAGEMENT Title 4 training.
A replacement Certificate of Completion for Title 4 training must be available through the training provider for two years after the training completion date.

Student Information

Robert Carlson

Full Name (please print)

02/15/2016

Training Completion Date

Signature

02/15/2019

Certificate Expiration Date
(three years from completion date)

Training Provider Information

ABC - Arizona Business Council for Alcohol Education

Company Name

77 East Columbus, Suite 102, Phoenix, Arizona 85012

Mailing Address

(602) 285-1396

Daytime Contact Phone Number

Bill Weigle

Instructor Name (please print)

I, Bill Weigle, certify that the above named individual did successfully complete Title 4 MANAGEMENT Training in accordance with A.R.S. § 4-112(G)(2) and Arizona Administrative Code (A.A.C.) R19-1-103 using training course content and materials approved by the Arizona Department of Liquor Licenses and Control. I understand that misuse of this Certificate of Completion can result in the revocation of State-approval for the Title 4 Training Provider named in this section as provided by A.A.C. R19-1-103(E) and (F).

Bill Weigle

Instructor Signature

2/15/16 February 2016

Day

Mo

Year

Persons required to complete BASIC & MANAGEMENT Title 4 training: 1) owner(s) actively involved in the daily business operations of a liquor-licensed business of a series listed below
2) licensee, agent and manager, actively involved in the daily business operations of a liquor-licensed business of a series listed below

In-state Microbrewery (series 3)
Conveyance (series 8)
Restaurant (series 12)

Government (series 5)
Liquor Store (series 9)
In-state Farm Winery (series 13)

Bar (series 6)
Private Club (series 14)

Beer & Wine Bar (series 7)
Hotel/Motel w/restaurant (series 11)
Beer & Wine Store (series 10)

Liquor license applications (initial and renewal) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

The questionnaire (which designates a manager to a location) and the agent change form (which assigns a new agent to active liquor licenses) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

Certificate # 3232485

Certificate of Completion
For

Title 4 BASIC Liquor Law Training

<input checked="" type="checkbox"/>	On-sale
<input type="checkbox"/>	Off-sale
<input type="checkbox"/>	On and off-sale

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a state-approved training provider and, when issued, the certificate is signed by the course participant. The State requires BASIC Title 4 training only as a prerequisite for MANAGEMENT Title 4 training or as a result of a liquor law violation. Persons required to have BASIC Title 4 training are listed at the back of this Certificate. Licenses sometimes require BASIC Title 4 training as a condition of employment.

A replacement Certificate of Completion for Title 4 training must be available through the training provider for two years after the training completion date.

Student Information

Robert Carlson

(Full Name - please print)

Signature

02/15/2016

Training Completion Date

02/15/2019

Certificate Expiration Date
(three years from completion date)

Training Provider Information

ABC - Arizona Business Council for Alcohol Education

Company Name

77 East Columbus, Suite 102, Phoenix, Arizona 85012

Mailing Address

(602) 285-1396

Daytime Contact Phone Number

Bill Weigele

Instructor Name (please print)

I, Bill Weigele, certify that the above named individual did successfully complete Title 4 BASIC Training in accordance with A.R.S. §4-112(G)(2) and Arizona Administrative Code (A.A.C.) R19-1-103 using training course content and materials approved by the Arizona Department of Liquor Licenses and Control. I understand that misuse of this Certificate of Completion can result in the revocation of State approval for the Title 4 Training Provider named in this section as provided by A.A.C. R19-1-103(E) and (F).

2/15/16 February 2016

Instructor Signature

Day Mo Year

Persons required to complete BASIC & MANAGEMENT Title 4 training: 1) owner(s) actively involved in the daily business operations of a liquor-licensed business of a series listed below
2) licensees, agents and managers actively involved in the daily business operations of a liquor-licensed business of a series listed below

- | | | | |
|----------------------------------|----------------------------------|--------------------------------------|-------------------------------|
| In-state Microbrewery (series 3) | Government (series 5) | Bar (series 6) | Beer & Wine Bar (series 7) |
| Conveyance (series 8) | Liquor Store (series 9) | Hotel/Motel w/restaurant (series 11) | Beer & Wine Store (series 10) |
| Restaurant (series 12) | In-state Farm Winery (series 13) | Beer & Wine Store (series 10) | |
- Liquor license applications (initial and renewal) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

The questionnaire (which designates a manager to a location) and the agent change form (which assigns a new agent to active liquor licenses) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

Request for Council Action

Agenda Item: 9
Tab Number: 3

Meeting Date:
April 21, 2016

Action:
 Resolution
 Ordinance
 Other

Subject: Street Closure
for Rex Allen Museum
Car Show.

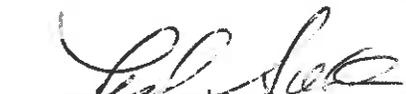
To: Mayor and City Council

From: Galo Galovale, P.E., Director, Public Services and Works

Discussion: The Rex Allen Museum is requesting a street closure for its 10th annual car show on May 28, 2016 from 6:00 a.m. until 5:00 p.m. The closure will begin at the intersection of Railroad Ave. and Stewart St., and end at the intersection of Railroad Ave. and Maley Ave.

Fiscal Impact: 0.00

Submitted by: 
Galo Galovale, P.E.

Approved by: 

rec'd 4/5/16 @ 3:35
Kaj

Street Closure Request Form

Name of Applicant

Rex Allen Museum

Date of Request

April 5th, 2016

Address

150 Railroad Ave

Phone Number

520 507 2468

Event or Event Sponsor for Street Closure

10th Rex Allen Museum Car Show

Date(s) Requested for Street Closure

May 28th 2016

Times for Street Closure

6AM - 5pm

Street(s) to be closed -- Beginning and ending points.

from Stewart to Maley
down Railroad Ave

The applicant understands that a certificate of liability insurance for \$1,000,000 naming the City of Willcox as additionally insured must be supplied with this application in order for the request to be fully executed and processed. Additionally, the City of Willcox requests that all adjacent property owners be notified of the intent to close the street and offered an opportunity to make comments to the Mayor and City Council. Comments may be submitted to the City Clerk prior to the council meeting or may be stated in the public meeting.

Applicant Signature

Date

Received By

Date

PETITION TO CLOSE RAILROAD AVENUE

ON May 28
DATE

FROM 6:00 TO 5:00
START TIME END TIME

FOR THE PURPOSE OF Car Show - 10th Annual
EVENT

REX ALLEN MUSEUM, OK TO CLOSE Layne Cantel

WILLCOX HISTORIC THEATER, OK TO CLOSE Gary Oled

RODNEY'S, OK TO CLOSE Robyn & Ben

FLYING LEAP, OK TO CLOSE Robert & Suspace

FRIENDS OF MARTY ROBBINS, OK TO CLOSE Juanita Bullock

KEELING SCHAEFER, OK TO CLOSE John M. Schaefer

GALLERY 94, OK TO CLOSE Chane Eger

BIG TX, OK TO CLOSE [Signature]

ELSIE S. HOGAN COMMUNITY LIBRARY

“STATE OF THE LIBRARY” REPORT

By

Tom Miner, Library Director

Mr. Mayor, Members of the Council and Staff,

It has been awhile since I have given you an update on our Library. I am happy to report that our Library is doing well. It fills my heart with pride that State and County officials as well as other Library Directors that visit our little library, leave impressed and complimenting our “homey atmosphere” and the numerous services that we offer our community. Our library is currently providing services that larger libraries in Arizona and within Cochise County are not. We are currently providing Educational programs, digital books, meeting spaces, and instruction on how to use the newest technologies.

We recently conducted a Customer Satisfaction Survey to see how the patrons rated our services, and the results were fantastic. I would like to share one of their comments with you: ***“This Library is very good. The atmosphere is pleasant and the staff are GREAT! The quality and types of resources are really quite good. I am very impressed. Thank You for all that you do!”***

The four most significant highlights of the survey results this year are:

- (1) Outstanding customer service provided by Library Staff.
- (2) We fill the public’s needs for informational & leisure materials.
- (3) Satisfaction with our Library’s atmosphere.
- (4) Very positive responses to all of our many programs.

Sylvia Stewart, our Library Supervisor has overseen programming activities and the library is constantly bringing new workshops to the community. We are currently promoting “Healthy Lifestyles” including meal and exercise specific workshops, as well as things like financial planning.

We are aware that the budget is tight city-wide. Since 2005, we have been awarded a total of 15 grants from various sources, totaling \$300,781!

We plan to continue to research and apply for Grants that will allow us to continue providing new technology and services in the future.

We recently began our third year of our 5-Year Strategic Plan presented to you in 2013, and I am happy to report that we are right on schedule in completing the tasks and activities outlined therein. We plan to continue advancing and meet the goals of the current plan. We also look forward to forecasting the next five years. We want to set goals that will keep our library moving and changing with the digital age we now live in.

In closing, I want to thank our City Manager for taking an active interest in our Library equipment and its services and express my appreciation for the Council's continued support and for the support they have given us over the years. I am confident that with everyone working together, we will continue to grow and meet all of the needs of our amazing community.

Thank you very much for your time and attention!

Are there any questions?

A handwritten signature in cursive script that reads "Tom Miner".

Tom Miner

Library Director

CITY OF WILLCOX
Request for Council Action

Agenda Item: 11
Tab Number: 5

Meeting Date:

April 21, 2016

Action:

Resolution
 Ordinance
 Other

Subject: Ordinance NS324
Public Library Committee
Dissolution

To: Mayor and City Council

From: Tom Miner, Library Director

Discussion: As libraries move into the 21st Century, and with the rapid rise in modern technology already in widespread use around the country in terms of information availability and dissemination capability, the need for a standing five-member committee to discuss policies, public relations, and evaluation and development of local library services, is fading. The Library and City's websites could serve that purpose just as well, and receive wider community input. The local newspaper has done a magnificent job of promoting library programs in recent years. Surveys conducted by the library could focus on public input regarding specific issues.

To carry out the Committee's duties currently mandated by Title 2-4-5 of the Municipal Code, an AD-Hoc Committee could be convened to address specific issues or needs, for example, developing the Library's 5-Year Strategic Plan, or to review and evaluate the Library General Policy. Our current PLAC members support being part of an AD-Hoc committee. Some of our member's terms of service end on June 30, 2016, so we feel this would be the optimal time to make this change effective.

Recommendation: Approve Ordinance NS324

Fiscal Impact: \$0.00

Submitted by: Tom Miner
Tom Miner, Library Director

Approved by: Ted Soltis
Ted Soltis, City Manager

CITY OF WILLCOX
ELSIE S. HOGAN COMMUNITY LIBRARY
Phone: 520/766-4250 Fax: 520/384-0126



100 North Curtis Avenue
Willcox, Arizona 85643-2150
Email: tminer@willcoxcity.org

"Yours, Mine and Ours"

PUBLIC LIBRARY ADVISORY COMMITTEE

Michael J. Honickman
Chairman & FOL Liaison

James M. Six
Member

Larry N. Snyder
Vice-Chair

Rob L. Jones
Member & Citizen Liaison Committee Representative

Carol A. Brinton
Secretary

April 21, 2016

To: Honorable Mayor and Members of the Willcox City Council

Re: Public Library Advisory Committee (PLAC) Dissolution

Dear Councilmembers,

After much discussion, and taking into consideration the difficulty we have had in recent months, as well as in recent past years, recruiting new members to serve on the PLAC Committee, the majority of the members are of the opinion that we should dissolve the Committee. Some of our member's terms of service end on June 30, 2016, so we feel this would be the optimal time to make this change effective.

As libraries move into the 21st Century, and with the rapid rise in modern technology already in widespread use around the country in terms of information availability and dissemination capability, the need for a standing five-member committee to discuss policies, public relations, and evaluation and development of local library services, is fading. The Library and City's websites could serve that purpose just as well, and receive wider community input. The local newspaper has done a magnificent job of promoting library programs in recent years. Surveys conducted by the library could focus on public input regarding specific issues.

To carry out the Committee's duties currently mandated by Title 2-4-5 of the Municipal Code, an AD-Hoc Committee could be convened to address specific issues or needs, for example, developing the Library's 5-Year Strategic Plan, or to review and evaluate the Library General Policy. Our current members support being part of an AD-HOC committee.

Respectfully submitted,

Michael J. Honickman
PLAC Chairman and the Members

CITY OF WILLCOX, COCHISE COUNTY, ARIZONA

ORDINANCE NS324

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, AMENDING THE WILLCOX MUNICIPAL CODE, TITLE 2 BOARDS, COMMISSION, AND COMMITTEES BY REMOVING CHAPTER 2.04 PUBLIC LIBRARY ADVISORY COMMITTEE

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA:

SECTION 1: The Willcox Municipal Code, Title 2, Chapter 2.02, is hereby amended by removing Chapter 2.02 entitled "Public Library Advisory Committee."

SECTION 2: All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the public record adopted by reference are hereby repealed.

SECTION 3: If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the public record adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion thereof.

SECTION 4: The effective date of this ordinance shall be thirty (30) days after adoption.

SECTION 5: Pursuant to A.R.S. §9-812, the City Clerk is directed to publish the text of this Ordinance for two (2) consecutive weeks in a newspaper of general circulation, and further, to post a copy of this Ordinance in three (3) or more public places within the City.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, this 21st day of April, 2016.

APPROVED/EXECUTED:

ROBERT A. IRVIN, Mayor

ATTEST:

APPROVED AS TO FORM:

VIRGINIA A. MEFFORD, City Clerk

ANN P. ROBERTS, City Attorney

ORDINANCE NS324
Published in the Range News on April 27th and May 4th, 2016
Passed and adopted by __ of the __ present
Posted on April 15, 2016
Clerk's Initials VAM

CITY OF WILLCOX
Request for Council Action

Agenda Item: 12
Tab Number: 6

Meeting Date:

April 21, 2016

Action:

Resolution
 Ordinance
 Other

Subject: Ordinance NS 325 -
Parks and Recreation
Advisory Committee

To: Mayor and City Council

From: Ted Soltis, City Manager

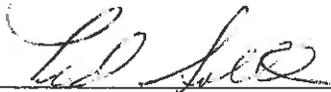
Discussion: The Parks and Recreation Advisory Committee was formed to meet needs like providing advice on the upgrade and renovation of Keiller Park. Since then, it's been difficult finding committee members; few people have the time or desire to meet for the sake of meeting. All of the committee member terms have expired. The committee has not met since August 26, 2013.

Other avenues for gathering public input are available, such as forming ad hoc committees for specific purposes and disbanding them when the task is complete, and/or utilizing social media.

Recommendation: Pass Ordinance and move to using ad hoc committees on an as needed basis.

Fiscal Impact: There will be staff time savings as currently staff members prepare agendas, attend meetings and prepare minutes. There will also be vacancy advertising savings.

Submitted by:


Ted Soltis, City Manager

CITY OF WILLCOX, COCHISE COUNTY, ARIZONA

ORDINANCE NS325

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, AMENDING THE WILLCOX MUNICIPAL CODE, TITLE 2 BOARDS, COMMISSION, AND COMMITTEES BY REMOVING CHAPTER 2.02 PARKS AND RECREATION ADVISORY COMMITTEE

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA:

SECTION 1: The Willcox Municipal Code, Title 2, Chapter 2.02, is hereby amended by removing Chapter 2.02 "Parks and Recreation Advisory Committee."

SECTION 2: All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the public record adopted by reference are hereby repealed.

SECTION 3: If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the public record adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion thereof.

SECTION 4: The effective date of this ordinance shall be thirty (30) days after adoption.

SECTION 5: Pursuant to A.R.S. §9-812, the City Clerk is directed to publish the text of this Ordinance for two (2) consecutive weeks in a newspaper of general circulation, and further, to post a copy of this Ordinance in three (3) or more public places within the City.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, this 21st day of April, 2016.

APPROVED/EXECUTED:

ROBERT A. IRVIN, Mayor

APPROVED AS TO FORM:

ATTEST:

VIRGINIA A. MEFFORD, City Clerk

ANN P. ROBERTS, City Attorney

ORDINANCE NS32X

Published in the Range News on April 27th and May 4th, 2016

Passed and adopted by __ of the __ present

Posted on April 15, 2016

Clerk's Initials VAM

Proclamation

Municipal Clerks Week

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants; and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, Municipal Clerks serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk;

NOW THEREFORE, I Robert A. Irvin, Mayor of City of Willcox, do recognize the week of May 1-7, 2016 as MUNICIPAL CLERKS WEEK. I extend appreciation to our Municipal Clerk, Virginia A. Mefford and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 21st day of April, 2016



Robert A. Irvin
Mayor, Robert A. Irvin

Attest:

Virginia A. Mefford
City Clerk, Virginia A. Mefford

"Mine, Yours, Ours"