

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND  
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ  
HELD ON THIS 16<sup>th</sup> DAY OF JUNE 2016**

**CALL TO ORDER** - Mayor Robert Irvin called the meeting to order at 6:31 p.m.

**ROLL CALL** – Recording Secretary Van Allen called the roll.

**PRESENT**

Mayor Robert A. Irvin  
Vice Mayor Earl Goolsby  
Councilman Elwood A. Johnson  
Councilman Gerald W. Lindsey  
Councilman William “Bill” Nigh  
Councilman Timothy A. Bowlby  
Councilman Michael J. Laws

**STAFF**

City Manager Ted Soltis  
Recording Secretary Sherry L. Van Allen  
City Attorney Ann P. Roberts  
Police Chief Jose Rios  
Finance Director Crystal Hadfield  
Library Director Tom Miner

**PLEDGE OF ALLEGIANCE TO THE FLAG** - Led by Mayor Irvin

**CALL TO THE PUBLIC** - Tara Morrow addressed the Council concerning her interest in serving as the promoter and booking agent for the arena at Quail Park; she proposed that she be given a six-month trial, without pay. .

**DECLARATION ON CONFLICT OF INTEREST** - None

**ADOPTION OF THE AGENDA**

**MOTION:** Vice Mayor Goolsby made a motion to adopt the agenda.

**SECONDED:** Councilmember Lindsey seconded the motion.

**MOTION CARRIED**

**APPROVAL OF MINUTES OF THE REGULAR MEETING OF JUNE 2, 2016**

**MOTION:** Councilmember Johnson made a motion to approve the minutes as presented.

**SECONDED:** Councilmember Lindsey seconded the motion.

**MOTION CARRIED**

**APPROVAL OF MINUTES OF THE WORK SESSION OF JUNE 9, 2016**

**MOTION:** Vice Mayor Goolsby made a motion to approve the minutes as presented.

**SECONDED:** Councilmember Laws seconded the motion.

**DISCUSSION:** Councilmember Johnson voiced he would like to see more work sessions.

**MOTION CARRIED**

**MEDICAL INSURANCE COVERAGE RENEWAL - AL THUNBERG**

Mr. Thunberg gave an update on the medical insurance explaining the difficulty of obtaining low renewals within the industry. He asked if any of the Councilmembers had any questions.

**DISCUSSION:** Councilmember Laws asked how the costs have decreased over the years for the City. Mr. Thunberg explained the decrease has been due to the efforts of management and the City's HRA program.

**MOTION:** Vice Mayor Goolsby made a motion to approve the Medical and Life Insurance coverage renewal.

**SECONDED:** Councilmember Bowlby seconded the motion.

**MOTION CARRIED**

**WILLCOX AGAINST SUBSTANCE ABUSE “WASA” ANNUAL REPORT - GARY HATCH**

Mr. Hatch gave the annual report on Willcox Against Substance Abuse “WASA”; he explained the WASA programs from Youth Court to summer programs. He then asked if any of the Councilmembers had questions.

**DISCUSSION:** Councilmember Laws Lindsey asked where to drop donations? Sally White responded at the WASA office.

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**RESOLUTION 2016-08 - A RESOLUTION APPROVING A SERVICE CONTRACT FOR THE PROVISION OF RECREATIONAL AND EDUCATIONAL SERVICES "SERVICE CONTRACT" BETWEEN THE CITY OF WILLCOX "CITY" AND WILLCOX AGAINST SUBSTANCE ABUSE "WASA"**

**MOTION:** Councilmember Bowlby made a motion to approve Resolution 2016-08 as presented.

**SECONDED:** Councilmember Laws and Lindsey seconded the motion.

**DISCUSSION:** Councilmember Lindsey requested clarification on paragraph six (6) and ten (10) in the WASA contract. Attorney Roberts addressed concerns. Further discussion was held regarding modifying the paragraphs. Councilmember Bowlby rescinded his original motion.

**AMENDED MOTION:** Councilmember Bowlby made a motion to approve Resolution 2016-08 with the addition of the word "major" to paragraph six (6) that read annual activity plan.

**SECONDED:** Vice Mayor Goolsby seconded the amended motion.

**MOTION CARRIED**

**CHAMBER OF COMMERCE UPDATE - ALAN BAKER**

Mr. Baker gave an update on the Chamber of Commerce. He gave a presentation showcasing the Chamber's accomplishments. Terri Rowden addressed the Council regarding the West Fest event. Eddie Browning gave highlights of the Ranch Rodeo event. Cheryl Moss presented the City with \$1000 in gratitude of the City's outstanding support of West Fest. All speakers thanked the City of Willcox and Public Works for their support.

**RESOLUTION 2016-09 - A RESOLUTION APPROVING AND AUTHORIZING THE RENEWAL AND EXTENSION OF THE USE, MAINTENANCE AND STIPEND AGREEMENT BETWEEN THE CITY OF WILLCOX "CITY" AND THE WILLCOX CHAMBER OF COMMERCE AND AGRICULTURE "CHAMBER"**

**MOTION:** Councilmember Lindsey made a motion to approve Resolution 2016-09.

**SECONDED:** Councilmember Bowlby seconded the motion.

**DISCUSSION:** Councilmember Laws asked Alan Baker for clarification on the Chamber's recommended fee schedule. Mr. Baker responded that the Chamber prepared the fee schedule for the City to consider.

Councilmember Lindsey requested clarification on utility payment. Manager Soltis responded that the Chamber pays their own utilities.

**MOTION CARRIED**

**RESOLUTION 2016-10 - A RESOLUTION APPROVING AND ADOPTING THE INTERGOVERNMENTAL AGREEMENT "IGA" BETWEEN THE CITY OF WILLCOX "CITY" AND THE WILLCOX UNIFIED SCHOOL DISTRICT #13 "SCHOOL" FOR THE PURPOSE OF IMPLEMENTING A SCHOOL SAFETY PROGRAM**

**MOTION:** Councilmember Bowlby made a motion to approve Resolution 2016-10.

**SECONDED:** Vice Mayor Goolsby seconded the motion.

**DISCUSSION:** Questions were asked regarding funding for the SRO officer. City Manager Soltis provided clarification.

**MOTION CARRIED**

**RESOLUTION 2016-11 - A RESOLUTION APPROVING AND AWARDED A BID CONTRACT TO ZG ENTERPRISES DBA FREEWAY TEXACO FOR PURCHASES OF UNLEADED GAS AND DIESEL**

**MOTION:** Councilmember Laws made a motion to approve Resolution 2016-11.

**SECONDED:** Vice Mayor Goolsby seconded the motion.

**MOTION CARRIED**

**RESOLUTION 2016-12 - A RESOLUTION ADOPTING THE TENTATIVE BUDGET OF THE CITY OF WILLCOX FOR FISCAL YEAR 2016-2017; AUTHORIZING AND DIRECTING PUBLICATION OF STATEMENTS AND SCHEDULES OF THE TENTATIVE BUDGET; AND SETTING THE DATES FOR PUBLIC HEARINGS ON THE BUDGET AND PROPERTY TAX LEVY BEFORE ADOPTION**

**MOTION:** Vice Mayor Goolsby made a motion to approve Resolution 2016-12.

**SECONDED:** Councilmember Lindsey seconded the motion.

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**DISCUSSION:** Councilman Johnson asked about increases in property taxes. Manager Soltis explained that it will be the minimum 2% increase. Finance Director Hadfield stated \$2,011.00 is the total amount of the increase.

**VOTE: AYES:** (5) Mayor Irvin, Vice Mayor Goolsby, Councilmember Lindsey, Councilmember Laws and Councilmember Nigh. **NAYS:** (2) Councilmember Johnson and Councilmember Bowlby

**MOTION CARRIED**

**EXECUTIVE SESSION PER A.R.S. §38-431.03(A)(1) REGARDING CITY MANAGER'S EMPLOYMENT**

**MOTION:** Councilmember Lindsey made a motion to approve going into Executive Session per A.R.S. §38-431.03(A)(1) regarding the City Manager's employment at & 7: 41 pm.

**SECONDED:** Vice Mayor Goolsby seconded the motion.

**MOTION CARRIED**

**RECONVENED AT 9:02 pm**

**DECISION REGARDING CITY MANAGER'S EMPLOYMENT**

**MOTION:** Councilmember Johnson made a motion to provide the City Manager with a satisfactory evaluation and directed the City Attorney to consult with Manager Soltis regarding his contract renewal. A work session is to be scheduled at 6:00 p.m. on June 23, 2016, followed by a Special Meeting at 6:30 p.m. for a decision.

**SECONDED:** Councilmember Bowlby seconded the motion.

**MOTION CARRIED**

**EXECUTIVE SESSION PER A.R.S. §38-431.03(A)(1) REGARDING CITY ATTORNEY'S EMPLOYMENT**

**MOTION:** Councilmember Johnson made a motion to approve going into Executive Session per A.R.S. §38-431.03(A)(1) regarding City Attorney's employment at 9:06 p.m.

**SECONDED:** Councilmember Bowlby seconded the motion.

**MOTION CARRIED**

**RECONVENED AT 9:43 pm**

**DECISION REGARDING CITY ATTORNEY'S EMPLOYMENT**

**MOTION:** Councilmember Johnson made a motion to provide the City Attorney with a satisfactory evaluation and directed the City Attorney to draw up a contract renewal for the work session at 6:00 p.m. on June 23, 2016, followed by an agenda item on Special Meeting at 6:30 p.m. for a decision.

**SECONDED:** Councilmember Bowlby seconded the motion.

**MOTION CARRIED**

**CITY MANAGER'S REPORT**

- Attorney Roberts gave an update on the water line court case.
- He gave an update on the waste water treatment plant (WWTP). All funding has been approved.
- He gave an update on the Community Development Block Grant (CDBG) project. The project is complete, within budget, and close-out paperwork is nearly complete.

**COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS**

- Councilmember Bowlby commented on the generosity of the Chamber.
- Councilmember Laws stated it was a very good meeting.
- Councilmember Lindsey stated he was pleased with the positive discussion held tonight.

**ADJOURN**

With no further business before the Mayor and Council, the meeting was adjourned at 9:49 p.m. by Mayor Irvin.

**CERTIFICATION**

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I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of the City of Willcox held on the 16<sup>th</sup> day of June 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

**Dated this 16<sup>th</sup> day of June 2016**

Sherry Van Allen  
Recording Secretary Sherry Van Allen

**PASSED, APPROVED AND ADOPTED** this 7<sup>th</sup> day of July 2016.

Robert A. Irvin  
Mayor Robert A. Irvin

**ATTEST:**

Virginia A. Mefford  
City Clerk Virginia A. Mefford, CMC