

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND  
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ  
HELD ON THIS 17TH DAY OF AUGUST 2017**

**CALL TO ORDER** - Mayor Michael Laws called the meeting to order at 6:30 p.m.

**ROLL CALL** - City Clerk Crystal Hadfield called the roll.

**PRESENT**

Mayor Michael J. Laws  
Vice Mayor Terry Rowden  
Councilman Gerald "Sam" Lindsey  
Councilman Robert A. Irvin  
Councilman Elwood A. Johnson  
Councilman Timothy A. Bowlby  
Councilwoman Rachel D. Garza

**STAFF**

City Manager Ted Soltis  
City Attorney Ann Roberts  
Finance Director/City Clerk Crystal Hadfield  
Public Safety Director Jose Rios

**ABSENT** – Councilman Robert A. Irvin - Excused

**PLEDGE OF ALLEGIANCE TO THE FLAG** - Led by Mayor Laws

**CALL TO THE PUBLIC** – None

**DECLARATION ON CONFLICT OF INTEREST** – Councilmember Rachel Garza abstained from voting on Rex Allen Days Street Closure as she is a Rex Allen Board Member.

**ADOPTION OF THE AGENDA**

**MOTION:** Councilmember Johnson made a motion to adopt the agenda as presented.

**SECONDED:** Councilmember Bowlby seconded the motion.

**MOTION CARRIED**

**APPROVE THE JULY 20, 2017 COUNCIL MEETING MINUTES**

**MOTION:** Councilmember Bowlby made a motion to approve the July 20, 2017 Council meeting minutes.

**SECONDED:** Councilmember Lindsey seconded the motion.

**MOTION CARRIED**

**APPOINT CHERYL MOSS TO THE PLANNING AND ZONING COMMISSION**

**MOTION:** Councilmember Johnson made a motion to appoint Cheryl Moss to the Planning and Zoning Commission.

**SECONDED:** Vice Mayor Rowden seconded the motion.

**DISCUSSION:** Mayor Laws mentioned that Moss has been a part of the community for a long time, is a business owner, and he appreciates her putting in her time.

**MOTION CARRIED**

**WILLCOX TRANSPORTATION SERVICE UPDATE: SEAGO TRANSPORTATION PLANNER CHRIS VERTREES**

Chris Vertrees gave an update on the Willcox Transportation Service. He gave a brief background of the project followed by the current service status. A Willcox Transit Needs Survey was completed and main concerns of the respondents were noted. Vertrees discussed future goals, grant funding sources, and a future feasibility study. He then answered questions from Councilmembers.

**APPROVE A STREET CLOSURE REQUEST FOR THE REX ALLEN DAYS PARADE TO BE HELD ON OCTOBER 7<sup>TH</sup> FROM 6:00 A.M. TO 12:00 P.M.**

**MOTION:** Councilmember Johnson made a motion to approve a street closure for the Rex Allen Days Parade.

**SECONDED:** Councilmember Lindsey seconded the motion.

**MOTION CARRIED**

**APPROVE A STREET CLOSURE REQUEST FOR ROCA MOTION WILLCOX FLYER BIKE RIDE FOR RAILROAD AVE. FROM STEWART ST. TO MALEY ST. FOR SEPTEMBER 2<sup>ND</sup> FROM 6:00 A.M. TO 2:00 P.M.**

**MOTION:** Councilmember Johnson made a motion to approve a street closure for Roca Motion Willcox Flyer Bike Ride.

**SECONDED:** Councilmember Bowlby seconded the motion.

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND  
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ  
HELD ON THIS 17TH DAY OF AUGUST 2017**

**MOTION CARRIED**

**RESOLUTION 2017-18: A RESOLUTION ACCEPTING THE BID FOR PURCHASE OF REAL PROPERTY  
ADJOINING 700 NORTH VIRGINIA AVENUE**

**MOTION:** Vice Mayor Rowden made a motion to approve the resolution.

**SECONDED:** Councilmember Bowlby seconded the motion.

**DISCUSSION:** Councilmember Garza asked for the area to be identified. City Manager Soltis explained that it is an expansion of Magic Circle RV Park. Trees and landscape will outline the area. Councilmember Bowlby said that a correction to the Resolution had been made. Finance Director/City Clerk Crystal Hadfield stated that the correction to the Resolution is on the website.

**MOTION CARRIED**

**PAY INCREASE FOR THE CITY MANAGER**

**MOTION:** Councilmember Bowlby made a motion to approve a pay increase for the City Manager

**SECONDED:** Councilmember Lindsey seconded the motion.

**DISCUSSION:** Vice Mayor Rowden stated that she understood that there was no raise when City Manager Soltis' contract was renewed. Soltis explained that his goal was to first raise employee's wages. Soltis explained that in 2006 a salary survey had been done. The wage increases were to bring employees up to the 2006 wages. Soltis then explained the high, mid, and low point system to Council. Soltis explained that minimum wage went up and steps were taken to bring employee's wages up. Mayor Laws said that he works with Soltis on a daily basis. He appreciates his ethic, honesty, quick responses, balanced budget, cleaning up the city, getting the waste water treatment plant project started, bringing up employee wages, paying off bonds early to save money, and his hiring choices. Councilmember Lindsey stated that the cost of living adjustments in the Soltis' contract had not been fulfilled. Vice Mayor Rowden stated that the unfulfilled cost of living adjustments indicate that he is truly concerned about the welfare of the City. Councilmember Garza said that Soltis has done a good job and he has clarified her questions regarding the budget and she feels comfortable being able to do this. Councilmember Bowlby stated that even with the raise The City is still saving money.

**MOTION CARRIED**

**CITY MANAGER REPORT**

- City Manager Soltis said that Planning and Zoning had a meeting on Title 17. There were a number of questions, comments, and changes that needed to be made. The changes were made and are ready for their next review which will be discussed at the next Planning and Zoning meeting on the fourth Wednesday in September. Councilmember Lindsey asked why a councilmember is not present at the meetings. Chairman Fusco said that Councilmember Johnson was at the last meeting. Fusco said that they will meet quarterly going forward.
- Soltis said that the Ribbon-Cutting Ceremony was a success. He thanked everyone who helped with the ceremony. Soltis said that we may have another ceremony for the trail renovation upon completion, hopefully next year, depending on the grant funding timeframe.
- Soltis said that there are new picnic tables in Keiller Park. They were purchased through state bid. The old tables have been removed and distributed to Quail, Gonzales, and Huffman Parks.
- Soltis thanked the Friends of the Library for their recent reimbursement for five new computers and a self-check-out system for the Library.
- Soltis thanked the Chuck Wagon Committee for their reimbursement for the new Quail Park electricity project. Lighting and electrical sockets were installed in the small pavilion and additional electric sockets were installed on backside of the bleachers. The City will also partner with the committee to re-do some of the fencing at Quail Park. Currently, the fencing is residential grade and in a state of disrepair. The City crews will be installing commercial grade fencing to make it safer and longer lasting.

**COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS**

Councilmember Johnson said that the Ribbon-Cutting Ceremony was a success. He thanked Rachel Garza for her efforts.

Councilmember Garza thanked Soltis for all the calls he made to make the playground equipment possible and the businesses that made the ceremony possible. Garza thanked Chief Rios and the Public Safety Department for patrolling the school zone. Garza said that at an Economic Committee Meeting a person voiced their concern that the Fire Department is not more visible.

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND  
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ  
HELD ON THIS 17TH DAY OF AUGUST 2017**

Councilmember Lindsey said that he enjoyed the Ribbon-Cutting Ceremony. The food was good and the Fire Department did a good job with cooling the kids down. Lindsey said he appreciates the community for making it happen. Lindsey said that he is looking forward to seeing continued changes in town. He said that we are working on the weed problems around town and suggested that maybe a group could organize a work crew for those who are not able to keep their weeds under control.

Vice Mayor Rowden gave kudos to John Cropper and Linda Drew for the task of rolling up the fire hoses at the ceremony. Rowden said the kids loved it and she was happy to see Council there in support of the community. Rowden welcomed Cheryl Moss to Planning and Zoning. Rowden thanked the Public Works crew for their hard work assembling the equipment. Rowden said that it was good to see representatives from NCCH, SSVEC, and VTC present at the ceremony. Rowden echoed Councilmember Lindsey in that she wishes there was more help to clean up yards.

Councilmember Bowlby stated that there was good turnout and discussion at the recent Economic Committee Meeting. Bowlby said that he is excited to see Cheryl Moss on Planning and Zoning. Bowlby said that at a recent Quarterback Club Event, between \$14,000 and \$15,000 was raised to help provide funding for student athletes. Bowlby said the bike ride is coming up and is becoming a bigger and better event each year. He said that it is good to have businesses come together and sign off on the street closures.

Mayor Laws thanked Cheryl Moss for joining Planning and Zoning. He noted that at the Ribbon-Cutting Ceremony there were a lot of positive comments about Keiller Park. Laws said the Fire Department wetting the kids was a big hit. Laws thanked everyone who was involved in putting the equipment project together, Councilmember Garza, City Manager Soltis, and everyone else involved for their efforts. Laws commended Soltis on a job well done.

**ADJOURN**

**MOTION:** Councilmember Bowlby made a motion to adjourn the meeting with no further business at 7:20 p.m.

**SECONDED:** Vice Mayor Rowden seconded the motion.

**MOTION CARRIED**

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of the City of Willcox held on the 17th day of August 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

**Dated this 17th day of August 2017**

\_\_\_\_\_  
City Clerk Crystal L. Hadfield

**PASSED, APPROVED AND ADOPTED** this 7th day of September 2017.

\_\_\_\_\_  
Mayor Michael J. Laws

**ATTEST:**

\_\_\_\_\_  
City Clerk Crystal L. Hadfield



State of Arizona  
 Department of Liquor Licenses and Control  
 800 W. Washington 5th Floor  
 Phoenix, AZ 85007  
 (602) 542-5141

\*17 JUL 25 Liq. Lic. PM 3:52

\*17 JUN 28 Liq. Dept 9:10:50

DLIC USE ONLY

Date Processed:	7/25/17
CSR:	Jr
60th Day:	9/23/17

**APPLICATION FOR AGENT CHANGE - ACQUISITION OF CONTROL - RESTRUCTURE**

NOTE: 1) The fee for an agent change MUST be submitted with this application: \$100.00 for the first application and \$50.00 for each additional application, not to exceed \$1,000.00. (A.R.S. 4-209.H) NOTE 2) the \$100.00 fee for restructure/acquisition of control MUST be submitted with this application. (A.R.S. 4-209.A)

**SECTION 1**

Check the appropriate boxes

<input type="checkbox"/> Agent Change Complete Sections 1,2,3,4,5 & 7	<input checked="" type="checkbox"/> Acquisition of Control Complete Sections 1,2, 3 & 7	<input type="checkbox"/> Restructure Complete Sections 1,2,3,6 & 7
--	--	---

**SECTION 2**

**(COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)**

1. Name: SALAS GRACIELA 12023173 P1068889  
(EXISTING AGENT OR NEW AGENT) Last First Middle Liquor License #

2. Owner Name: ZAC LLC Corp File #: L18052831 B1049810  
(Exactly as it appears on Liquor License) (if applicable)

3. Business Name: TORTILLERIA LA UNICA Email: tortillerialaunica@outlook.com  
(Exactly as it appears on Liquor License)

4. Business Location Address: 142 N HASKELL AVE WILLCOX COCHISE 85643  
(Do not use P.O. Box Number) City COUNTY Zip

5. Is the Business located within the incorporated limits of the above City or Town?  Yes  No

6. Does the Business location address have a street address for a City or Town but is actually in the boundaries of another City, Town or Tribal Reservation?  Yes  No If Yes, what City, Town or Tribal Reservation is this Business located in: \_\_\_\_\_

7. Mailing Address: 142 N HASKELL AVE WILLCOX COCHISE 85643  
City State Zip

8. Business Phone: (520)384-0010 Daytime Contact Phone 520-507-6168

9. Does this transaction involve the sale of any portion of the percentage of ownership or corporate stock?  Yes  No If yes, submit a certified copy of minutes.

10. Has there been any change of Controlling Persons?  Yes  No if yes, submit a copy of the minutes, amended articles of organization and/or amended operating agreement showing change

**SECTION 3**

**(COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)**

Each new person listed in section III must submit a questionnaire (form LIC0101) and a Department approved fingerprint card which may be obtained at the Department of Liquor. A Controlling Person already disclosed to the Department is not required to submit a questionnaire.

1. List all Controlling Persons to be disclosed, current and new.

New	Last	First	Middle	Title	Address	City	State	Zip
<input checked="" type="checkbox"/>	SALAS	GRACIELA		MEMBER	911 WELLS LANE	WILLCOX	AZ	85643
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								

(ATTACH ADDITIONAL SHEET(S) IF NECESSARY)

2. List stockholders, percentage owners and/or Controlling Members owning 10% or more

New	Last	First	Middle	% Owned	Address	City	State	Zip
<input checked="" type="checkbox"/>	SALAS	GRACIELA		100%	911 WELLS LANE	WILLCOX	AZ	85643
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								

(ATTACH ADDITIONAL SHEET(S) IF NECESSARY)

If the ownership is owned by another entity, ATTACH AN OWNERSHIP FLOWCHART SHOWING THE OFFICERS, MEMBERS, CONTROLLING PERSON AND 10% OR MORE OWNERS FOR THE ENTITIES. Attach additional sheets as necessary in order to disclose all persons.

SECTION 4

(COMPLETE THIS SECTION FOR AGENT CHANGE)

1. As an Agent, will you be physically present and operating the licensed premise?  Yes  No
If you answered YES, you must provide a copy of your Basic and Management Training Certificate obtained from a Department approved Liquor Law training provider BEFORE YOUR APPLICATION FOR AGENT ACQUISITION OF CONTROL OR RESTRUCTURE CAN BE SUBMITTED. If you answered NO, go to question 2.

2. Is there a current Manager at this license premises disclosed to the Department with the current Basic and Management Training Certificate?  Yes  No
If yes, Name of current Manager: \_\_\_\_\_

Basic Training  Yes  No

Management Training  Yes  No

If "NO" for 1 and 2, a Manager with a current Basic and Management Training Certificate obtained from a Department approved Liquor Law training provider must be submitted within 30 days after filing the application for Agent Change, Acquisition of Control or Restructure.

SECTION 5

(COMPLETE THIS SECTION FOR AGENT CHANGE)

To be completed by the INDIVIDUAL OR EXISTING AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER.

1. License # \_\_\_\_\_

2. Current Agent Name: \_\_\_\_\_
(Exactly as it appears on license) Last First Middle

I, (Print full name) \_\_\_\_\_ hereby consent to the appointment of Agent for this license. I agree to immediately assign a new Agent in the event that I am unable to discharge the duties of Agent for this license. I have not been convicted of a felony in the last five (5) years.

X \_\_\_\_\_
(Controlling Person/Existing Agent)

State of \_\_\_\_\_ County of \_\_\_\_\_
The foregoing instrument was acknowledged before me this

My commission expires on: \_\_\_\_\_

Day of \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

Signature of NOTARY PUBLIC

SECTION 6

(COMPLETE THIS SECTION FOR RESTRUCTURE)

Is there more than one licensed premises involved?  YES  NO

If YES, SEPARATE APPLICATIONS must be filed and fees paid for each license/location.

Type of current ownership:

Type of new ownership:

- J.T.W.R.O.S.
INDIVIDUAL
PARTNERSHIP
CORPORATION
LIMITED LIABILITY CO.
MANAGEMENT CO.
TRIBE
TRUST
OTHER (Explain) \_\_\_\_\_

- J.T.W.R.O.S.
INDIVIDUAL
PARTNERSHIP
CORPORATION
LIMITED LIABILITY CO.
MANAGEMENT CO.
TRIBE
TRUST
OTHER (Explain) \_\_\_\_\_

SECTION 7

(COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)

To be completed by Controlling Person or existing Agent (if no agent changes) OR NEW Agent if applying for Agent change as listed in Section 2 Question 1.

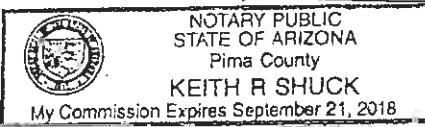
I, (Print full name) GRACIELA SALAS hereby declare that I am the APPLICANT filing this application. I have read the application and the contents and all statements are true, correct and complete.

X \_\_\_\_\_
(Controlling Person/Existing Agent)

State of ARIZONA County of PIMA
The foregoing instrument was acknowledged before me this

My commission expires on: Sept 21, 2018

20th of JUNE 2017
Day Month Year



Signature of NOTARY PUBLIC

CITY OF WILLCOX  
Council Action Form

Agenda Item: 9  
Tab Number: 3

**Meeting Date:**

September 7, 2017

**Action:**

Resolution  
 Ordinance  
 Other

**Subject:**

Keiller Park Carnival

**To:** Mayor and City Council

**From:** Jeff Stoddard, Administrator of Development Services

**Discussion:** Sun Valley Rides (Carnival) requests the use of Keiller Park, in the same location as the previous carnival, from September 29<sup>th</sup> through October 1, 2017. A Facilities Use Agreement has been filled out and the required fees have been paid.

**Recommendation:** Approve the use of Keiller Park by Sun Valley Rides (Carnival) from September 29<sup>th</sup> through October 1, 2017.

**Fiscal Impact:** N/A

**Submitted by:**

  
Jeff Stoddard, Administrator of Development Services

**Approved by:**

  
Ted Soltis, City Manager

**CITY OF WILLCOX, COCHISE COUNTY, ARIZONA**  
**Facilities Use Agreement**

This Agreement made this 18 day of August, 2017, between Rex Allen Days Inc. ("PARTICIPANT") and the City of Willcox through the City Public Works Department ("CITY") for the use of the City-owned facilities by a private organization.

**ARTICLE I -- TERM OF AGREEMENT**

The term of this agreement shall be Sept 29, 2017 through Oct 1 2017

List start time and end time including set up and tear down: Sept 28 to Oct 2?  
(Start time/day) to (End time/day)

Notice of termination shall be provided at least thirty (30) days prior to the effective termination date.

**ARTICLE II -- CITY-OWNED FACILITIES**

This agreement shall be for the use of Rex Allen Days Inc., to be used for Carnival  
(Facility and area/s) to be used by public  
(Type of event) (Example: public, family, friends)

PARTICIPANT wishes to use certain City-owned facilities and the CITY is willing to permit the PARTICIPANT the primary use of the facilities under the conditions indicated in this Agreement and any Exhibit attached hereto during the term of this Agreement. CITY agrees that it will perform the duties as outlined in Attachment "A". PARTICIPANT agrees it will perform the duties as outlined in Attachment(s) "B". PARTICIPANT agrees to pay the fees as listed on Attachment "C".

**ARTICLE III -- INDEMNIFICATION AND INSURANCE**

PARTICIPANT agrees to secure liability insurance at least sixty (60) days prior to the event to cover the term of this agreement in not less than the amount of one million dollars (\$1,000,000) which names the City as "additionally insured" and including required endorsement.

Each party agrees to be responsible for the conduct of its operations and performance of contract obligations and for any accidents or injuries to persons or property arising out of acts or omissions by its officers, agents, or employees acting in the course or scope of their participation while performing duties undertaken pursuant to this Agreement.

PARTICIPANT agrees to indemnify and hold harmless the City, its officers, employees, and agents from all losses, suits, damages, or costs of any kind, including reasonable attorney's fees, defense costs and expenses arising from the PARTICIPANT'S performance pursuant to this Agreement. The PARTICIPANT shall provide the CITY with current insurance certificates or the evidence of coverage as appropriate.

The CITY agrees to hold harmless the PARTICIPANT, its officers, employees, and agents from all losses, suits, damages, or costs of any kind, including reasonable attorney's fees, defense costs and expense arising from the CITY performance pursuant to this Agreement.

**ARTICLE IV -- MISC. PROVISIONS**

**CANCELLATION FOR CONFLICT OF INTEREST**

This Agreement may be canceled pursuant to A.R.S. § 38-511, the pertinent provisions of which are fully incorporated herein by reference.

**NON ASSIGNABILITY**

Neither party may assign a duty or responsibility under this Agreement without prior written consent of the other party.

**RIGHTS/OBLIGATIONS OF PARTIES ONLY**

The terms of this Agreement are intended only to define the respective rights and obligations of the parties. Nothing expressed herein shall create any rights or duties in favor of any potential third party beneficiary or other person, agency, or organization.

**NOTICE REQUIREMENTS**

All notices, requests for payment, or other correspondence between the parties regarding this Agreement shall be mailed or delivered to the respective party as follows:

If to the CITY:

City of Willcox  
Public Works Department  
250 N. Railroad Avenue  
Willcox, Arizona 85643

If to the PARTICIPANT:

Name: Michael Clement / Judy Clement  
Organization: Bay Area Design, Inc.  
Mailing Address: P.O. Box 429 Willcox, AZ 85644  
(City) (State) (Zip Code)  
E-Mail: \_\_\_\_\_  
Phone Number(s): (520) 484-7123 (520) 507-2116

**SEVERABILITY**

Each provision of this Agreement stands alone, and if any provision of this Agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of the provision and of the entire Agreement will be severable and remains in effect.

**ENTIRE AGREEMENT**

This document constitutes the entire Agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded. This Agreement may be modified, amended, or extended only by a written amendment approved by the parties.

**GOVERNING LAW**

This Agreement shall be construed under the laws of the State of Arizona and shall incorporate, by reference, all laws governing mandatory contract provisions required by statute or executive order.

**IN WITNESS WHEREOF**, the Parties hereby enter into this Agreement as of the day and year written above.

**CITY OF WILLCOX:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)

**PARTICIPANT:**

Judy H. Clement  
(Signature) Treasurer

8-22-2017  
(Date)

Judy H. Clement  
(Printed Name)

8-22-2017  
(Title)



## Keiller Park Attachment "A"

It is requested that the City of Willcox perform the following checked tasks:

<input type="checkbox"/>	<input type="checkbox"/>	<b>Baseball Field #1</b>
<input type="checkbox"/>	<input type="checkbox"/>	Drag and dress field.
<input type="checkbox"/>	<input type="checkbox"/>	Set bases at _____.
<input type="checkbox"/>	<input type="checkbox"/>	Set pitcher's plate at _____.
<input type="checkbox"/>	<input type="checkbox"/>	Construct pitcher's mound as follows: _____ _____
<input type="checkbox"/>	<input type="checkbox"/>	Irrigation: _____.
<input type="checkbox"/>	<input type="checkbox"/>	Provide Light Box key - (AL3).
<input type="checkbox"/>	<input type="checkbox"/>	Provide Concession key - (AL3).

<input type="checkbox"/>	<input type="checkbox"/>	<b>Baseball Field #2</b>
<input type="checkbox"/>	<input type="checkbox"/>	Drag and dress field.
<input type="checkbox"/>	<input type="checkbox"/>	Set bases at _____.
<input type="checkbox"/>	<input type="checkbox"/>	Set pitcher's plate at _____.
<input type="checkbox"/>	<input type="checkbox"/>	Construct pitcher's mound as follows: _____ _____
<input type="checkbox"/>	<input type="checkbox"/>	Irrigation: _____.

<input type="checkbox"/>	<input type="checkbox"/>	<b>Baseball Field #3</b>
<input type="checkbox"/>	<input type="checkbox"/>	Drag and dress field.
<input type="checkbox"/>	<input type="checkbox"/>	Set bases at _____.
<input type="checkbox"/>	<input type="checkbox"/>	Set pitcher's plate at _____.
<input type="checkbox"/>	<input type="checkbox"/>	Construct pitcher's mound as follows: _____ _____
<input type="checkbox"/>	<input type="checkbox"/>	Irrigation: _____.
<input type="checkbox"/>	<input type="checkbox"/>	Provide Concession key - (AL3).
<input type="checkbox"/>	<input type="checkbox"/>	Provide Announcer key - (Kwikset).
<input type="checkbox"/>	<input type="checkbox"/>	Provide Light Gate key - (AL3).
<input type="checkbox"/>	<input type="checkbox"/>	Provide Electric Box key - (AL3).
<input type="checkbox"/>	<input type="checkbox"/>	Provide Storage Shed key - (AL3).
<input type="checkbox"/>	<input type="checkbox"/>	Provide Shed key - (Ace - M1).

<input type="checkbox"/>	<input type="checkbox"/>	<b>Soccer Fields</b>
<input type="checkbox"/>	<input type="checkbox"/>	Irrigation: _____.
<input type="checkbox"/>	<input type="checkbox"/>	Other: _____ _____

<input type="checkbox"/>	<input type="checkbox"/>	<b>Ramada (Large)</b>
<input type="checkbox"/>	<input type="checkbox"/>	Irrigation: _____.
<input type="checkbox"/>	<input type="checkbox"/>	Other: _____ _____

Unless other arrangements are made, trash cans are emptied and restrooms are cleaned and restocked on a daily basis only on weekdays. Additional tasks may be requested.

**Special Arrangements:**

*At of this date the carnival that Rex Allen Day had contracted with for the weekend of Oct 6-8-2017 has cancelled on us. We have therefore contracted to bring to Willcox another carnival the weekend of Sept. 28-30. We would like the use of the back of the park for this event. Rex Allen Day will provide porta-pots and garbage pickup during this event. As this event is in conjunction with our Rex Allen Day celebration we would ask that fee for usage of the back part of park be waived. Thank-you. Jody Clement  
RA D Committee*

## Keiller Park Attachment "B"

**Participant agrees to perform the following tasks:**

### **General**

- Obtain appropriate keys by 3:30 p.m. one (1) business day prior to the event.
- Return keys within one (1) business day
- Learn how to use ball field lights.
- Learn how to use infield irrigation.

### **Prepare Ball Fields**

- Place chalk lines.
- Verify base placement.

### **Cleaning**

- Clean bleachers (sweep and mop).
- Clean dugouts.
- Clean restrooms.
- Remove all litter, sweep and mop concession stand, and place garbage bags in dumpster. All areas should be left in the same or better condition as received.
- Clean Ball Field Concession Stand.
- Fill in holes in batter's box.
- Fill in holes at all bases.
- Fill in holes in front of pitcher's mound.

### **If Serving Alcohol**

- Provide \$1,000,000 in <sup>No liquor</sup> Liquor Liability Insurance naming the City of Willcox as "additionally insured."
- Provide Security approved by Willcox Police Department.
- Obtain Special Event Liquor License. (Arizona Department of Liquor Licenses and Control - [www.azliquor.gov](http://www.azliquor.gov))
- Obtain City Council approval.

### **If Selling Products**

- Obtain City Business License(s).
- Obtain Sales Tax License(s).

- Participant is responsible for notifying the Public Works Department about items that need special attention or repair.
- All equipment or personal items belonging to the Participant shall be removed by 12:00 a.m. the day following the event.
- Premises shall be left clean and in good repair or deposit will be surrendered. Others charges may be assessed if damage occurs.
- City of Willcox officials reserve the right to enter and inspect the premises during the event.
- Participant is responsible for establishing control of the area(s) requested for use. The City of Willcox is not responsible for loss due to acts of God or vandalism or by actions of others not affiliated with the City of Willcox.

### **Contact information:**

Public Works Department - 520-384-6447; (After hours) - 520-507-1989





CITY OF WILLCOX  
Council Action Form

Agenda Item: 10  
Tab Number: 4

**Meeting Date:**

September 7, 2017

**Action:**

Resolution  
 Ordinance  
 Other

**Subject:** Resolution 2017-19 -  
Cochise County  
Multijurisdictional Hazard  
Mitigation Plan

**To:** Mayor and City Council


**From:** Ted Soltis, City Manager

**Discussion:** City of Willcox staff worked with the Cochise County Planning Team to update the Hazard Mitigation Plan, as required.

**Recommendation:** Adopt the Cochise County Multijurisdictional Hazard Mitigation Plan.

**Fiscal Impact:** N/A.

**Submitted by:** \_\_\_\_\_

  
Ted Soltis, City Manager

**CITY OF WILLCOX, COCHISE COUNTY, ARIZONA**

**RESOLUTION 2017-19**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA ADOPTING THE COCHISE COUNTY MULTIJURISDICTIONAL HAZARD MITIGATION PLAN - AUGUST 2017**

**WHEREAS**, Hazard Mitigation Plans are required to be updated every five years to ensure eligibility for possible post-disaster grant funding opportunities; and

**WHEREAS**, the previous Hazard Mitigation Plan was updated in 2012; and

**WHEREAS**, the updated Plan was prepared in compliance with Section 322 of the Robert T Stafford Disaster Relief and Emergency Assistance Act; and

**WHEREAS**, the Plan was developed jointly by the Cochise County Planning Team which included members from seven jurisdictions; and

**WHEREAS**, the Mayor and Council have determined that adopting the Cochise County Multijurisdictional Hazard Mitigation Plan - August 2017 is in the best interest of the City of Willcox.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, AS FOLLOWS:**

**Section 1:** The Mayor and Council adopt the Cochise County Multijurisdictional Hazard Mitigation Plan - August 2017.

**Section 2:** The Mayor is authorized and empowered to execute this Resolution.

**Section 3:** The City Manager is authorized and directed to take all action required and/or necessary to carry out the intent of this Resolution.

**PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, this 17<sup>th</sup> day of August, 2017.**

**APPROVED/EXECUTED:**

\_\_\_\_\_  
**MICHAEL J. LAWS, Mayor**

**APPROVED AS TO FORM:**

**ATTEST:**

\_\_\_\_\_  
**CRYSTAL L. HADFIELD, City Clerk**

\_\_\_\_\_  
**ANN P. ROBERTS, City Attorney**

# Proclamation

## Constitution Week

*WHEREAS*, September 17, 2017 marks the two hundred and thirtieth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

*WHEREAS*, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

*WHEREAS*, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17<sup>th</sup> through September 23<sup>rd</sup> as Constitution Week; and

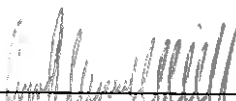
*WHEREAS*, it is imperative that we continue to educate ourselves, our fellow citizens, and our future generations about the Constitution and America's founding principles of government, and individual liberties.

*NOW THEREFORE*, I Michael J. Laws, Mayor of the City of Willcox, do hereby proclaim September 17<sup>th</sup> through September 23<sup>rd</sup> as **CONSTITUTION WEEK**. I ask our citizens to reaffirm the ideals of the Framers of the Constitution by protecting the freedoms guaranteed to us by the Constitution.

Dated this 7<sup>th</sup> day of September, 2017

  
\_\_\_\_\_  
Mayor, Michael J. Laws

Attest:

  
\_\_\_\_\_  
City Clerk, Crystal L. Hadfield

# Proclamation

## Rex Allen Days

*WHEREAS, the City of Willcox is very proud of its Western heritage, which has been kept alive by the annual Rex Allen Days' Festival with all its many events; and*

*WHEREAS, the Rex Allen Days' theme for 2017 is "Renegades, Wranglers and Rogues"; and*

*WHEREAS, Rex Allen Days, Inc., is proudly sponsoring its 66<sup>th</sup> Annual Rex Allen Days' Festival with a Parade, Rodeo, Concerts, and Craft Fair at Keiller Park from October 6<sup>th</sup> to October 8<sup>th</sup>; and*

*WHEREAS, the Chamber of Commerce annually sponsors the Cowboy Hall Fame and Dinner; and*

*WHEREAS, the Rex Allen Museum continues to keep the memory of Rex Allen, Sr. alive and continues to promote Willcox's proud Western Heritage at the Museum located on Historic Railroad Avenue; and*

*WHEREAS, with support to charity, Rex Allen Days, Inc. maintains their goal of service to the community by providing college scholarships to graduating high school students, financial support to the Northern Cochise Community Hospital, and to other worthwhile community causes.*

*NOW THEREFORE, I Michael J. Laws, Mayor of the City of Willcox, do hereby proclaim October 6<sup>th</sup> through October 8<sup>th</sup> as REX ALLEN DAYS. I encourage all residents to recognize and support the Rex Allen Days' festivities and to dress in Western attire to proudly promote our Western heritage.*

*Dated this 7<sup>th</sup> day of September, 2017*

*Michael J. Laws*  
\_\_\_\_\_  
Mayor, Michael J. Laws

Attest: *Crystal L. Hadfield*  
\_\_\_\_\_  
City Clerk, Crystal L. Hadfield