

**THE MINUTES OF THE WORK SESSION OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 18TH DAY OF OCTOBER 2018**

CALL TO ORDER - Mayor Michael Laws called the meeting to order at 5:40 p.m.

ROLL CALL - City Clerk Crystal Hadfield called the roll.

PRESENT

Mayor Michael J. Laws
Vice Mayor Terry Rowden
Councilman Elwood "Woody" A. Johnson
Councilman Gerald "Sam" Lindsey
Councilman Robert A. Irvin
Councilman Timothy A. Bowlby
Councilwoman Rachel D. Garza

STAFF

City Manager Caleb Blaschke
City Attorney Ann Roberts
Finance Director/City Clerk Crystal Hadfield
Interim Public Safety Director Dale Hadfield

ABSENT

Councilman Gerald "Sam" Lindsey
Councilman Robert A. Irvin

DISCUSSION OF MARKETING AND TOURISM OF WILLCOX

City Manager Caleb Blaschke introduced Kim Todd and Jaime Daer from the Arizona Tourism Commission who gave a presentation on marketing and tourism. Jaime discussed statistics of Arizona tourism and how much revenue tourism brought in to Arizona last year. She discussed how important the wine industry is and how there is an emphasis on getting tourists to the southern part of the state. Jaime discussed the current state of tourism in Cochise County and how Willcox can capitalize on that. She discussed possible grant funding and how the Tourism Commission is here to help the City. Jaime then introduced Kim who discussed international marketing and its importance. Jaime and Kim then opened the floor and answered questions from the audience. Blaschke then gave a brief presentation on what we are currently doing for tourism and marketing. Blaschke gave an overview of funding and history of tourism and bed tax through the City and the Chamber of Commerce. Alan Baker took the floor and gave a description of what the Chamber does as far as economic development, business retention, and tourism and marketing. Baker also discussed the events that they help coordinate. Baker discussed the marketing of wine, birding, and the western theme. Baker then answered questions from the audience and Council. Blaschke and Baker discussed the collaboration for marketing different events with the event coordinators. Blaschke discussed how the City utilizes our portion of the bed tax and how events cost time and money. Before time for public comment, Blaschke discussed future initiatives and next steps. Lastly, public comments were taken.

ADJOURN

The meeting adjourned at 7:28 pm.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of the City Council of the City of Willcox held on the 18th day of October 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 18th day of October 2018

City Clerk Crystal L. Hadfield

PASSED, APPROVED AND ADOPTED this 1st day of November 2018.

Mayor Michael J. Laws

ATTEST:

City Clerk Crystal L. Hadfield

**THE MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 18TH DAY OF OCTOBER 2018**

CALL TO ORDER - Mayor Michael Laws called the meeting to order at 7:37 p.m.

ROLL CALL - City Clerk Crystal Hadfield called the roll.

PRESENT

Mayor Michael J. Laws
Vice Mayor Terry Rowden - Telephonically
Councilman Elwood "Woody" A. Johnson
Councilman Gerald "Sam" Lindsey
Councilman Robert A. Irvin
Councilman Timothy A. Bowlby
Councilwoman Rachel D. Garza

STAFF

City Manager Caleb Blaschke
City Attorney Ann Roberts
Finance Director/City Clerk Crystal Hadfield
Interim Public Safety Director Dale Hadfield

ABSENT

Councilman Gerald "Sam" Lindsey
Councilman Robert A. Irvin

PLEDGE OF ALLEGIANCE TO THE FLAG - Led by Mayor Laws.

CALL TO THE PUBLIC - None

DECLARATION ON CONFLICT OF INTEREST - None

ADOPTION OF THE AGENDA

MOTION: Councilmember Johnson made a motion to adopt the agenda as presented.

SECONDED: Councilmember Bowlby seconded the motion.

MOTION CARRIED

APPROVE THE OCTOBER 3, 2018 SPECIAL COUNCIL MEETING MINUTES

MOTION: Councilmember Bowlby made a motion to approve the October 3, 2018 Special Council meeting minutes as presented.

SECONDED: Councilmember Garza seconded the motion.

DISCUSSION: Councilmember Garza asked if it had been clarified as to whether or not the Arizona Rangers were actually certified police officers. Interim Public Safety Director Hadfield replied that Arizona Rangers are certified while working under his authority so they are certified Arizona officers. They have certain standards that they have to maintain.

MOTION CARRIED

PUBLIC HEARING: APPLICATION SERIES 19 LIQUOR LICENSE FOR ARIDUS WINE COMPANY, LLC.

PUBLIC HEARING OPENED AT: 7:40 p.m.

DISCUSSION: Councilmember Johnson asked what the difference is between a Series 6 and a Series 19 license. He said a Series 6 is beer and wine, correct? Jeff Willey commented that a Series 6 is a bar and a Series 7 is beer and wine only and a 12 is a restaurant. Finance Director/City Clerk Hadfield replied that a Series 19 is for a tasting room. Aridus currently has a Series 13 which is a Farm Winery and they are transferring to a Series 19 for a tasting room on Railview Ave.

PUBLIC HEARING CLOSED AT: 7:41 p.m.

APPROVAL FOR AN APPLICATION SERIES 19 LIQUOR LICENSE FOR ARIDUS WINE COMPANY, LLC.

MOTION: Councilmember Johnson made a motion to approve the Series 19 Liquor License Application for Aridus Wine Company, LLC.

SECONDED: Councilmember Bowlby seconded the motion.

DISCUSSION: Councilmember Garza asked where Railview Ave. is. Councilmember Bowlby replied that it is right across the railroad tracks.

MOTION CARRIED

**THE MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 18TH DAY OF OCTOBER 2018**

CITY MANAGER REPORT

City Manager Blaschke apologized for the technical difficulties during the work sessions. We will be working with Councilmember Bowlby to make sure everything is set up properly in the future. Blaschke also mentioned our Facebook page. At our next meeting we will be having a work session on our Title 5, City Code.

COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS

Councilmember Johnson said it was nice to see so many people show up for the work session. Hopefully we can come to a stage to get the community together to move Willcox forward. It was a good meeting tonight.

Councilmember Garza wanted to address where people said there is nothing to do here. There is so much that goes on not just locally but in the area. There is a Renaissance Festival in Bowie tomorrow and Helldorado Days is Sunday in Tombstone. Garza is taking the Rex Allen Days girls to Tombstone to promote Willcox. Every time Garza goes to a conference she promotes Willcox such as Apple Annies, the Wine Festival, and those types of things. Garza mentioned that she has been to conferences concerning our youth and promoting work force development. Give them some mentors and get them interested in some of the jobs and opportunities here in Willcox. WASA is currently working on a job shadowing program which is right along those lines. There is always something to do here; we just need to promote it.

Councilmember Bowlby echoed what was said it was a good turn out and conversation. We've had these conversations before from the Economic Development Community with the Chamber. One of the things that came up a lot in those meetings is what can the City help us with. What Caleb is working on now, the City is getting in the position to do so with those economic drivers. Some of the things he has talked about have been brought up before and some of the new ideas were good. Blaschke is playing catch up and doing a good job at it and getting the City moved forward and marketing our town. The day and age that we are in now is very technologically driven. A lot of people still prefer maps but we need to make sure we have websites such as Yelp and Facebook. That is how people are getting their information now. We have to think about the newer market that is out there and the younger generation. You still have the older generation that prefers maps and doesn't go online. You have to think about that market as well.

Vice Mayor Rowden said she was encouraged with all of the comments and participation. She wants to encourage us all to go forward with this and do what we are challenged to do and work together to make this happen to promote Willcox. Thank you all for your participation and for being good Councilmembers. Thank you to Blaschke for initiating this.

Mayor Laws commented on Rex Allen Days this past weekend. Laws said it was impressive. The parade and rodeo was a fun time. Mayor Laws met a couple from Tucson from the ambulance service who came to watch over the rodeo and he is appreciative of that. The wine tasting is this weekend and it will be awesome as always. It won't be long for Big Tex to be open. Laws had a SSVEC meeting and Big Tex cooked. It was awesome and thank you. There are things coming up with the Sheriff that will be on future agendas. There are also things coming up with Roland Knox where the hospital will venture with us on a project. Thanks to Council for being who they are and for promoting Willcox like they do.

ADJOURN

MOTION: Councilmember Bowlby made a motion to adjourn the meeting with no further business at 7:52 p.m.

SECONDED: Councilmember Garza seconded the motion.

MOTION CARRIED

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the City Council of the City of Willcox held on the 18th day of October 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 18th day of October 2018

City Clerk Crystal L. Hadfield

**THE MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 18TH DAY OF OCTOBER 2018**

PASSED, APPROVED AND ADOPTED this 1st day of November 2018.

Mayor Michael J. Laws

ATTEST:

City Clerk Crystal L. Hadfield

SHERIDAN JON GIVENS

MEMBER

100.00

DOUBLE S STEAKHOUSE LLC - MEMBER

Name: SHERIDAN JON GIVENS
Gender: Female
Correspondence Address: 1201 W REX ALLEN DRIVE
WILLCOX, AZ 85643
USA
Phone: (520)507-1010
Alt. Phone: (520)766-3800
Email: SGIVENS33@GMAIL.COM

APPLICATION INFORMATION

Application Number: 32241
Application Type: New Application
Created Date: 09/21/2018

QUESTIONS & ANSWERS

012 Restaurant

- 1) If you intend to operate the business while your application is pending you will need an interim permit pursuant to A.R.S.§4-203.01. Would you like to apply for an Interim Permit?
If yes, after completing this application, please go back to your Licensing screen, under New License Application choose "Interim Permit" from the drop-down window.
No
- 2) Have you submitted a questionnaire? Each person listed must submit a questionnaire and mail in a fingerprint card along with a \$22. processing fee per card.
Yes
- 5) Are you a tenant? (A person who holds the lease of a property; a lessee)
Yes
A Document of type LEASE is required.
- 6) Is there a penalty if lease is not fulfilled?
No
- 7) Are you a sub-tenant? (A person who holds a lease which was given to another person (tenant) for all or part of a property)
No
- 8) Are you the owner?
No
- 9) Are you a purchaser?
No
- 10) Are you a management company?
No
- 11) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 12) What is the total money borrowed for the business not including the lease?
Please list lenders/people owed money for the business.
0.00
- 13) Have you provided a diagram of your premises?
Yes
- 14) Is there a drive through window on the premises?
Yes
- 15) If there is a patio please indicate contiguous or non-contiguous within 30 feet.
CONTIGUOUS
- 16) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
No
- 17) Have you provided a Restaurant Operation Plan form?
Yes
- 18) Have you provided a Records Required for Audit form?
Yes

CITY OF WILLCOX
Council Action Form

Agenda Item: 11
Tab Number: 4

Meeting Date:
November 1, 2018

Action:
 Resolution
 Ordinance
 Other

Subject: Veterans Day
Parade Street Closure

To: Mayor and City Council

From: Galovale Galovale, P.E., Public Works Director

Discussion: The Willcox Veterans Support Group is requesting a street closure for the Veterans Day parade to be held on November 10th from 8:00 a.m. until 1:00 p.m. The parade will start at the Community Center on Austin Boulevard heading North towards Fremont Street, then proceed East on Fremont Street to Railroad Avenue, then South on Railroad Avenue to Maley Street.

City crews will place and remove signage and barricades.

Recommendation: Approve street closure request for the Veterans Day parade.

Fiscal Impact: \$0

Submitted by: 
Galovale Galovale P.E., Public Works Director

Approved by: _____
Caleb Blaschke, City Manager

Petition to Close Railroad Avenue

10 Nov 2018 09:00am

Start Date - Time

10 Nov 2018 1pm

End Date - Time

Vetscraws Day Parade - Wilcox Chamber of Commerce

Event - Event Sponsor

Businesses' Signature

Amarillo by Morning: Melinda Sabree

Ditzy Dames 'n Dudes: SWOFC

Flying Leap: Not Open A&D

Friends of Marty Robbins: x Juanita Buckley

Keeling Schaefer: Jan Gray

Rex Allen Museum: E Pierre Brehm

Rodney's: Rodney & Bern

Willcox Historic Theater: Gayle Berry

Street Closure Request Form

Willcox Chamber of Commerce & Agriculture
Name of Applicant

10/22/2018
Date

1500 N Circle 5 Rd Willcox, AZ 85643
Address

520-384-2272
Phone

Veterans Day Parade
Event - Event Sponsor

10am 11 NOV 2018
Start Date - Time

12 PM 11 NOV 2018
End Date - Time

Street(s) to be closed - Beginning and ending points

AUSTIN BLV starting at STUART to FREEMONT ST, FREEMONT ST
to RAIL ROAD AVE, RAIL ROAD AVE to MELEY ST

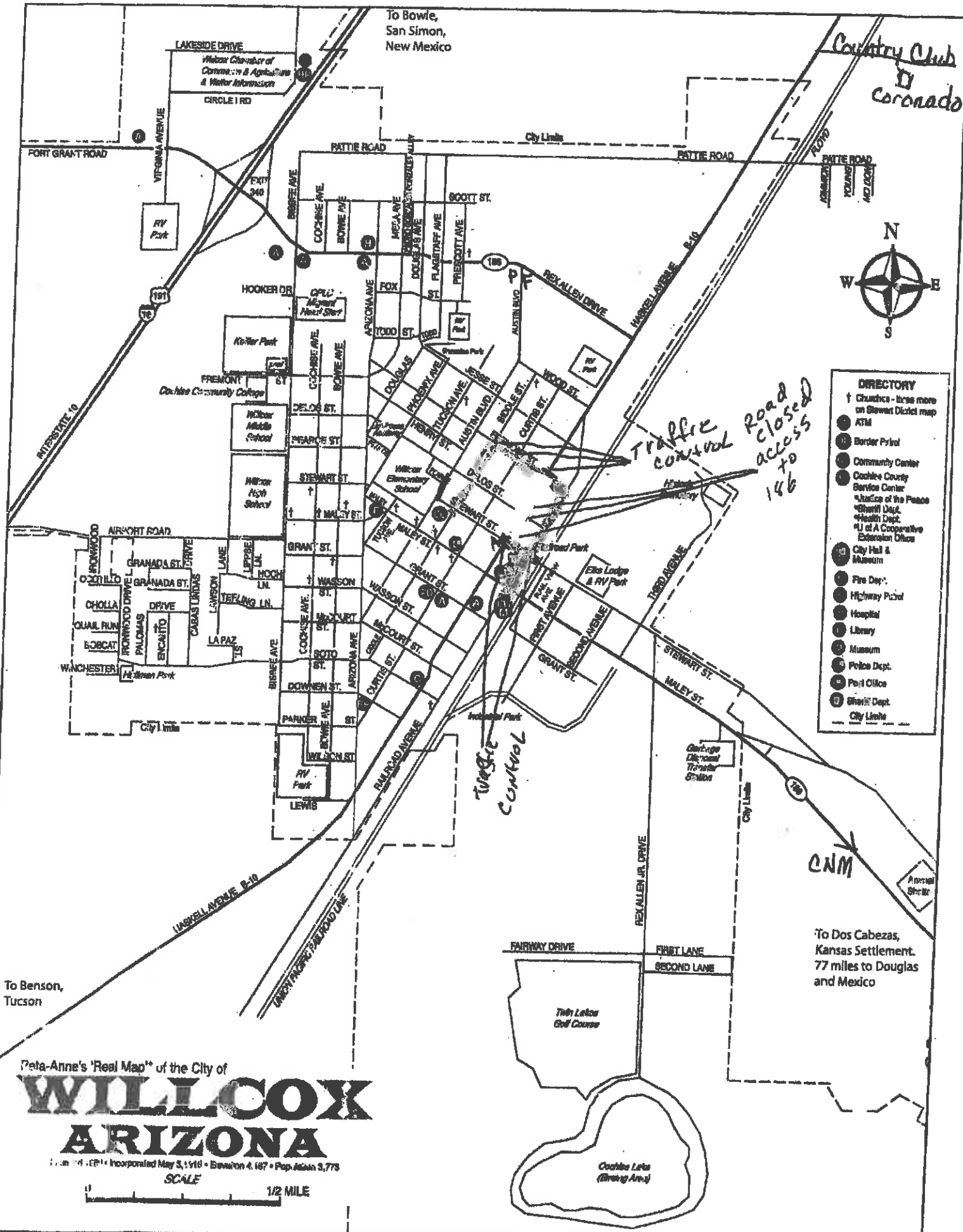
The applicant understands that a certificate of liability insurance for one million dollars (\$1,000,000) naming the City of Willcox as "additionally insured" must be supplied with this application in order for the request to be fully executed and processed. Additionally, the City of Willcox requests that all adjacent property owners be notified of the intent to close the street and be offered an opportunity to make comments. Comments may be submitted to the City Clerk prior to the Council meeting or may be stated in the public meeting.

[Signature]
Applicant Signature

22 Oct 2018
Date

Received By

Date



- DIRECTORY**
- ↑ Churches - those more on Stewart District map
 - ATM
 - Border Patrol
 - Community Center
 - Cochise County Service Center
 - Justice of the Peace
 - Health Dept.
 - UJ of A Cooperative Extension Office
 - City Hall & Museum
 - Fire Dept.
 - Highway Patrol
 - Hospital
 - Library
 - Museum
 - Police Dept.
 - Post Office
 - Sherriff Dept.
 - City Limits

Peta-Anne's "Real Map" of the City of

WILCOX ARIZONA

Incorporated 1871 • Incorporated May 3, 1916 • Revision 4, 1987 • Pop. 4,600, 3,775

SCALE 1/2 MILE

To Dos Cabezas, Kansas Settlement. 77 miles to Douglas and Mexico

To Benson, Tucson

To Bowie, San Simon, New Mexico

Country Club
Coronado

Twyn Lakes Golf Course

Cochise Lake (Brewing Area)

Traffic Control Road Closed access to 146

Traffic Control

2-1

CITY OF WILLCOX, COCHISE COUNTY, ARIZONA

Facilities Use Agreement

This Agreement made this 18 day of October, 2018, between Willcox Chapter of
Commerce & Agriculture ("PARTICIPANT") and the City of Willcox through
the City Public Works Department ("CITY") for the use of the City-owned facilities by a private organization.

ARTICLE I — TERM OF AGREEMENT

The term of this agreement shall be 10 November, 2018, through 10 November 2018.

List start time and end time including set up and tear down: 8:00am - 3:00pm
(Start time/day) to (End time/day)

Notice of termination shall be provided at least thirty (30) days prior to the effective termination date.

ARTICLE II — CITY-OWNED FACILITIES

This agreement shall be for the use of Rail Road Park, to be used for
(Facility and area/s)

Veterans Day Festival to be used by Public
(Type of event) (Example: public, family, friends)

PARTICIPANT wishes to use certain City-owned facilities and the CITY is willing to permit the PARTICIPANT the primary use of the facilities under the conditions indicated in this Agreement and any Exhibit attached hereto during the term of this Agreement. CITY agrees that it will perform the duties as outlined in Attachment "A". PARTICIPANT agrees it will perform the duties as outlined in Attachment(s) "B". PARTICIPANT agrees to pay the fees as listed on Attachment "C".

ARTICLE III — INDEMNIFICATION AND INSURANCE

PARTICIPANT agrees to secure liability insurance at least sixty (60) days prior to the event to cover the term of this agreement in not less than the amount of one million dollars (\$1,000,000) which names the City as "additionally insured" and including required endorsement.

Each party agrees to be responsible for the conduct of its operations and performance of contract obligations and for any accidents or injuries to persons or property arising out of acts or omissions by its officers, agents, or employees acting in the course or scope of their participation while performing duties undertaken pursuant to this Agreement.

PARTICIPANT agrees to indemnify and hold harmless the City, its officers, employees, and agents from all losses, suits, damages, or costs of any kind, including reasonable attorney's fees, defense costs and expenses arising from the PARTICIPANT'S performance pursuant to this Agreement. The PARTICIPANT shall provide the CITY with current insurance certificates or the evidence of coverage as appropriate.

The CITY agrees to hold harmless the PARTICIPANT, its officers, employees, and agents from all losses, suits, damages, or costs of any kind, including reasonable attorney's fees, defense costs and expense arising from the CITY performance pursuant to this Agreement.

ARTICLE IV — MISC. PROVISIONS

CANCELLATION FOR CONFLICT OF INTEREST

This Agreement may be canceled pursuant to A.R.S. § 38-511, the pertinent provisions of which are fully incorporated herein by reference.

**Railroad Park
Attachment "A"**

It is requested that the City of Willcox perform the following checked tasks:

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Discontinue irrigation: <u>9 Nov 2018</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Provide extra public safety: _____
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Provide extra trash cans
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Provide PA system
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Close street(s): <u>Rail Road Ave.</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Turn-on power: _____
<input type="checkbox"/>	<input type="checkbox"/>	Other: _____

Unless other arrangements are made, trash cans are emptied on a daily basis only on weekdays. Additional tasks may be requested.

Special Arrangements:

Comments/Suggestions:

**Railroad Park
Attachment "C"**

Rental Fees and Deposit

	Description	Amount	Number of Days	Total	Paid	Date
			1			
Total Fees						
X	Reservation Deposit	\$50.00		\$50.00		
X	Cleaning and Damage Deposit	\$125.00		\$125.00		
Total Deposit				\$175.00		
Total Fees and Deposit				175 ⁰⁰		

- The City of Willcox reserves the right to refuse reservations.
- Participant must be at least 21 years of age to reserve facilities.
- Participant may reserve one (1) day prior to the event to set up for event without additional charge for the day providing another event is not already scheduled.
- Fees and certificate of insurance must be remitted sixty (60) days prior to the scheduled use.
- Returned checks are subject to a twenty-five dollar (\$25.00) fee.

Condition Verification

I have inspected the condition of the facilities specified under this agreement and have found them to be in _____ Satisfactory _____ Unsatisfactory condition.

I recommend that _____ All _____ None _____ Other _____ of the deposit be returned.

_____ Damage has occurred directly related to this event.

Damages are estimated to cost _____ which must be remitted within five (5) days.

Notes: _____

 City of Willcox Representative Signature

 Date

HUACHUCA MOUNTAIN INS AGENCY/PHS
PO BOX 33015
SAN ANTONIO TX 78265

CITY OF WILLCOX
101 S RAILROAD AVE
WILLCOX AZ 85643



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/2/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HUACHUCA MOUNTAIN INS AGENCY/PHS 304846 P:(866) 467-8730 F:(888) 443-6112 PO BOX 33015 SAN ANTONIO TX 78265	CONTACT NAME: PHONE (A/C, No, Ext): (866) 467-8730	FAX (A/C, No): (888) 443-6112
	E-MAIL ADDRESS:	
INSURED WILLCOX CHAMBER OF COMMERCE & AGRICULTURE 1500 N CIRCLE I RD WILLCOX AZ 85643		INSURER(S) AFFORDING COVERAGE INSURER A: Sentinel Ins Cc LTD NAIC# 11000 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liab			59 SBA RU2242	01/01/2018	01/01/2019	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:							
	A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			59 SBA RU2242	01/01/2018	01/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB						OCCUR CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$
<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$								
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE- EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations.

CERTIFICATE HOLDER
 CITY OF WILLCOX
 101 S RAILROAD AVE
 WILLCOX, AZ 85643
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan S. Castaneda