

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 1ST DAY OF NOVEMBER 2018**

CALL TO ORDER - Mayor Michael Laws called the meeting to order at 6:46 p.m.

ROLL CALL - City Clerk Crystal Hadfield called the roll.

PRESENT

Mayor Michael J. Laws
Vice Mayor Terry Rowden
Councilman Elwood "Woody" A. Johnson
Councilman Gerald "Sam" Lindsey
~~Councilman Robert A. Irvin~~
Councilman Timothy A. Bowlby
Councilwoman Rachel D. Garza

STAFF

City Manager Caleb Blaschke
City Attorney Ann Roberts
Finance Director/City Clerk Crystal Hadfield
Interim Public Safety Director Dale Hadfield
Administrative Services Director Jeff Stoddard

ABSENT

Councilman Robert A. Irvin

PLEDGE OF ALLEGIANCE TO THE FLAG - Led by Mayor Laws.

CALL TO THE PUBLIC - None

DECLARATION ON CONFLICT OF INTEREST – Vice Mayor Rowden said she had a conflict with the Veteran's Day Parade street closure since she is a member of the committee; however, she rescinded when Council advised that since she is not personally benefiting financially from the event and that she doesn't have to recuse herself.

ADOPTION OF THE AGENDA

MOTION: Councilmember Garza made a motion to adopt the agenda as presented.

SECONDED: Councilmember Bowlby seconded the motion.

MOTION CARRIED

APPROVE THE OCTOBER 18, 2018 WORK SESSION MEETING MINUTES

MOTION: Councilmember Bowlby made a motion to approve the October 18, 2018 Work Session meeting minutes as presented.

SECONDED: Vice Mayor Rowden seconded the motion.

MOTION CARRIED

APPROVE THE OCTOBER 18, 2018 REGULAR COUNCIL MEETING MINUTES

MOTION: Councilmember Bowlby made a motion to approve the October 18, 2018 Regular Council meeting minutes as presented.

SECONDED: Councilmember Garza seconded the motion.

MOTION CARRIED

PUBLIC HEARING: APPLICATION SERIES 12 LIQUOR LICENSE FOR DOUBLE S STEAKHOUSE

PUBLIC HEARING OPENED AT: 6:49 p.m.

PUBLIC HEARING CLOSED AT: 6:49 p.m. with no comments.

APPROVAL FOR AN APPLICATION SERIES 12 LIQUOR LICENSE FOR DOUBLE S STEAKHOUSE

MOTION: Councilmember Bowlby made a motion to approve the Series 12 Liquor License Application for Double S Steakhouse.

SECONDED: Councilmember Garza seconded the motion.

MOTION CARRIED

APPROVE A STREET CLOSURE FOR THE VETERANS DAY PARADE TO BE HELD ON NOVEMBER 10TH FROM 8:00 A.M. TO 1:00 P.M.

MOTION: Councilmember Garza made a motion to approve the street closure for the Veteran's Day Parade.

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SECONDED: Councilmember Bowlby seconded the motion.

DISCUSSION: Councilmember Garza said Fremont only has one "e" in it. Vice Mayor Rowden said it is written as ending at 12:00 on one spot and 1:00 on the other which written by the Chamber and not the Veteran's group. The parade should be done by noon but activities in the park may take longer. It is going to be a longer parade, but it should be done at noon; however, ending at 1:00 would probably be safe. Councilmember Lindsey asked about the closure of Haskell. Vice Mayor Rowden said the route has changed: it is starting at Austin, going down Fremont, crossing Haskell and coming down Railroad Avenue by the feed store. Lindsey asked if we are closing the State highway. Interim Public Safety Director Dale Hadfield said ADOT has already approved the closure for Haskell and Fremont and we will have road guards out there. Garza asked if there will be a detour. Hadfield replied that it won't be closed long enough to be necessary. Lindsey asked if it will be about fifteen minutes. Hadfield replied that is generally how long it lasts. Vice Mayor Rowden said that there are more entries than usual, and it may take longer.

MOTION CARRIED

DEVELOPMENT SERVICES YEAR-IN-REVIEW PRESENTATION: JEFF STODDARD

Jeff Stoddard gave Council an update on what he has done in fiscal year 17-18. He completed 92 elevation certificates. He issued 242 building permits and completed 953 building inspections and 181 re-inspections. He has completed 232 gas pressure checks and had 74 fail. He has written 156 code enforcement letters and 113 repeat letters. Stoddard discussed the safety roll he has with the City and the training he requires of the employees. Stoddard discussed his Historical Preservation Committee and the Planning and Zoning Committee duties. Stoddard discussed Title 18 regarding flood control and how it needs updating. Stoddard discussed other duties he has provided within the year. Vice Mayor Rowden said it was a pleasure to work with Stoddard on the Arizona League of Cities and Towns display for Willcox. City Manager Blaschke reiterated that the elevation certificates take quite a long time to accomplish and it is a nice perk but it is almost 20% of Jeff's workload and in the future we will look at cost recovery for some of those things.

CITY MANAGER REPORT

City Manager Blaschke turned the floor over to Interim Public Safety Director Hadfield to discuss the GOHS grant approval. Hadfield didn't have exact figures, but it is between \$55,000 - \$60,000. The Police Department received about \$7,000 in overtime for DUI deployments, mouth pieces for the portable breath tester, blood kits, and \$8,700 for three new radar units. Hadfield thanked the Council because there may have been outside influences that helped. Hadfield thanked Julie Zozaya for having the paperwork correct. Hadfield also thanked Governor Doug Ducey and Alberto Gutierrez for providing funding. Blaschke thanked the Police Department for the grant. Blaschke discussed the secondary property tax and that the County is correcting the problem and taxpayers will receive a new bill. Next Thursday the Regional Dispatch Center tour will be leaving at 5:00. Cochise County and Sierra Vista partnered to save money on dispatch services by dispatching the entire County. Our cost share would be in the \$120,000 range so there will be some substantial savings, but we have to look at it and have questions answered. Please send questions to Blaschke so that he can have them prepared in advance. If we go with the Regional Dispatch Center, we will look at moving current employees throughout the City. Councilmember Garza asked for clarification on the tour date. Blaschke replied it is Wednesday the 7th at 5:00 p.m.

COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS

Councilmember Garza said she has received emails from Peggy Judd regarding the Census. We should have our contact person come and speak and that we work to get what we deserve by counting the people that do reside in this area.

Councilmember Bowlby said it was a good event last night at the park for Trunk or Treat. It was good to see everyone out and about and the police keeping us safe. It was a fun event for the kids.

Vice Mayor Rowden said she is glad the county is stepping up to address the secondary property tax error. Rowden has been attending the Library's Five-Year Planning Committee meetings and she is gathering good information from people and there may be some people who are willing to step up and volunteer. Rowden encourages people to work on planning committees. The Mayor and Rowden had a conversation discussing the new businesses and businesses that have expanded. Willcox is rebounding from the recession and she wishes she could let everyone know what is coming up. Rowden is glad we are addressing Title 5. Rowden encourages everyone to come out for the Veteran's Day Parade. You don't have to be a veteran to attend. There will be a nice ceremony and music after the parade. Rowden is hoping for a fly over again as it has been requested.

Mayor Laws and Caleb have attended a lot of meetings recently. They were told by County Supervisor Ann English that they are going to take care of the tax issue. We don't know if it is going to be disbursed or be credited. They have

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ninety days to take care of it. Laws had a meeting with Economic Development out of Benson. Laws wants the council to know that we are listening to the citizens of Willcox. Big Tex had some questions and Caleb had some suggestions on the alleyway. Laws hears from the citizens all the time and how this council is on the ball. On the police car, Laws was told by a state representative that it had been signed for and we had a 1 in 92 chances for it and we got it. Laws said it was reiterated that the paperwork was filled out correctly and 75% had been eliminated due to incorrect paperwork.

ADJOURN

MOTION: Councilmember Bowlby made a motion to adjourn the meeting with no further business at 7:19 p.m.


SECONDED: Vice Mayor Rowden seconded the motion.

MOTION CARRIED

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the City Council of the City of Willcox held on the 1st day of November 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 1st day of November 2018



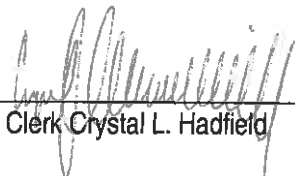
City Clerk Crystal L. Hadfield

PASSED, APPROVED AND ADOPTED this 15th day of November 2018.



Mayor Michael J. Laws

ATTEST:



City Clerk Crystal L. Hadfield