

**CITY OF WILCOX
MAYOR AND CITY COUNCIL MEETING**

*****WORK SESSION MEETING AGENDA*****

*** STATEMENT OF LEGAL ACTIONS***

NOTE DATE: Monday, October 19, 2009

NOTE TIME: 5:30 p.m.

**City Council Chambers
300 W. Rex Allen Drive
Willcox, AZ**

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

1. **CALL TO ORDER**-Mayor Gerald W. Lindsey called the work session meeting to order on Monday, October 19, 2009 at 5:30 p.m.
2. **ROLL CALL**-Mayor Lindsey stated all Council members are present except Councilman Christopher Donahue will be here later and have not heard from Councilman Stephen Klump.

PRESENT

Mayor Gerald W. Lindsey
Vice Mayor Larry Schultz
Councilman Elwood Johnson
Councilman Jimmy Norris
Councilwoman Monika Cronberg
Councilman Stephen Klump-5:39 p.m.

STAFF

City Manager Pat McCourt
City Attorney Hector Figueroa
City Clerk Cristina G. Whelan, CMC
Public Safety Administrative Assistant Penney Bell
Library Director Tom Miner
Finance Director Ruth Graham
Public Services & Works Director Dave Bonner
Building Inspector Jeff Stoddard

ABSENT

Councilman Christopher Donahue-Absent

3. **PLEDGE OF ALLEGIANCE TO THE FLAG**-Mayor Lindsey.
4. **DECLARATION ON CONFLICT OF INTEREST**-There was no response from those present.

ADOPTION OF THE AGENDA-It was moved and seconded to adopt the agenda as presented. **CARRIED.**

6. DISCUSSION REGARDING CURRENT BUDGET

City Manager McCourt reported the Finance Director will do the presentation. Ms. Graham explained the handout on the General Fund pages is YTD (Year to Date) for FY10 Revenue Analysis, July-September. Analysis is from July-September for 2006 to YTD % July 2009-September 2009. Reported on each line item and Finance Director and the City Manager explained why in some years the figures were higher, 06-07 ADOT construction, Safford mine was booming, hotel built, and other years lower. Some funds from the State are received on track, i.e. City Sales Tax, while others are up to 2-years behind, i.e. Urban Revenue Funding, LTAF I and LTAF II, in which case supplemented by General Fund.

City Manager stated the City is well within reasonable guide lines in budget. Need to watch State HURF funding may fall off and LTAF which is Lottery money staff is comfortable we will get that although the State is slow making payments. Expenses overall running low and health insurance already paid for half year even though only gone through quarter of fiscal year. Revenue is on track except HURF. Appears running in normal percentages in prior year

Discussion was held and/or staff directed to follow up on various budget lines i.e. Economic Development funding to be used for training, 1% Sales Tax verify used for streets and percentage to be used for salaries, sewer, gas regulator station look into tie in with SW Gas lines or sell the gas system, LTAF I and LTAF II, limiting Travel & Training, staff prepare a man hour survey to see if in fact we need more or less employees (suggested outside agency), what else staff is doing to lower

utility bills, Public Works number of funded projects remaining this year, survey to determine if we need more or less employees, concern we deliver services to the community and we are doing our best to maintain the level of service to community and citizens, cut expenses what do we need or have to have it vs. do we have to have it, cost to maintain each Park and can it be done cheaper if contracted out, next budget process to hold work session by departments and review all expenditures.

Mayor stated it was good to sit down and talk about all we talked about and all departments in City we need to look at expenditures and if we can put off purchasing put them off, if essential then has to be purchased and staff has been doing that. Take good long look in each department if things purchasing if it is essential in operation today.

7. ADJOURN-6:40 p.m.

NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271, ext. 4204, during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.