

**THE MINUTES OF THE WORK SESSION OF THE MAYOR AND CITY
COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 19TH DAY OF OCTOBER 2009**

CALL TO ORDER-Mayor Gerald W. Lindsey called the work session meeting to order on Monday, October 19, 2009 at 5:30 p.m.

ROLL CALL-Mayor Lindsey stated all Council members are present except Councilman Christopher Donahue will be here later and have not heard from Councilman Stephen Klump.

PRESENT

Mayor Gerald W. Lindsey
Vice Mayor Larry Schultz
Councilman Elwood Johnson
Councilman Jimmy Norris
Councilwoman Monika Cronberg
Councilman Stephen Klump-5:39 p.m.

STAFF

City Manager Pat McCourt
City Attorney Hector Figueroa
City Clerk Cristina G. Whelan, CMC
Public Safety Administrative Assistant Penney Bell
Library Director Tom Miner
Finance Director Ruth Graham
Public Services & Works Director Dave Bonner
Building Inspector Jeff Stoddard

ABSENT

Councilman Christopher Donahue

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Lindsey.

DECLARATION ON CONFLICT OF INTEREST

There was no response from the Mayor, Council members or staff.

ADOPTION OF THE AGENDA

MOTION: Councilwoman Cronberg moved to adopt the agenda as presented.

SECONDED: Councilman Johnson seconded the motion. **CARRIED.**

DISCUSSION REGARDING CURRENT BUDGET

City Manager McCourt reported the Finance Director will do the presentation. Ms. Graham explained the handout on the General Fund pages is YTD (Year to Date) for FY10 Revenue Analysis, July-September. Analysis is from July-September for 2006 to YTD % July 2009-September 2009. Reported on each line item and Finance Director and the City Manager explained why in some years the figures were higher, 06-07 ADOT construction, Safford mine was booming, hotel built, and other years lower. Some funds from the State are received on track, i.e. City Sales Tax, while others are up to 2-years behind, i.e. Urban Revenue Funding, LTAF I and LTAF II, in which case supplemented by General Fund.

City Manager stated the City is well within reasonable guide lines in budget. Need to watch State HURF funding may fall off and LTAF which is Lottery money staff is comfortable we will get that although the State is slow making payments. Expenses overall running low and health insurance already paid for half year even though only gone through quarter of fiscal year. Revenue is on track except HURF. Appears running in normal percentages in prior year

Discussion was held and/or staff directed to follow up on various budget lines i.e. Economic Development funding to be used for training, 1% Sales Tax verify used for streets and percentage to be used for salaries, sewer, gas regulator station look into tie in with SW Gas lines or sell the gas system, LTAF I and LTAF II, limiting Travel & Training, staff prepare a man hour survey to see if in fact we need more or less employees (suggested outside agency), what else staff is doing to lower utility bills, Public Works number of funded projects remaining this year, survey to determine if we need more or less employees, concern we deliver services to the community and we are doing our best to maintain the level of service to community and citizens, cut expenses what do we need or have to have it vs. do we have to have it, cost to maintain each Park and can it be done cheaper if contracted out, next budget process to hold work session by departments and review all expenditures.

Mayor stated it was good to sit down and talk about all we talked about and all departments in City we need to look at expenditures and if we can put off purchasing put them off, if essential then has to be purchased and staff has been doing that. Take good long look in each department if things purchasing if it is essential in operation today.

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ADJOURN

There being no further business before the Mayor and Council, Mayor Lindsey adjourned the meeting at 6:40 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the work session meeting of the City Council of the City of Willcox held on the 19th day of October 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 26th day of October 2009

/s/ Cristina G. Whelan, CMC
City Clerk Cristina G. Whelan, CMC

PASSED, APPROVED AND ADOPTED this 2nd day of NOVEMBER 2009.

/S/ GERALD W. LINDSEY
MAYOR GERALD W. LINDSEY
Signed: November 3, 2009

ATTEST:

/s/Cristina G. Whelan, CMC
City Clerk Cristina G. Whelan, CMC