

**CITY OF WILCOX
MAYOR AND CITY COUNCIL MEETING
SPECIAL MEETING AGENDA**

Note Date: Tuesday, January 19, 2010

7:00 p.m.

**City Council Chambers
300 W. Rex Allen Drive
Willcox, AZ 85643**

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

**Resolution No. 2010-12
Ordinance NS299**

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. CALL TO THE PUBLIC

Mayor and Council consideration of comments or complaints from the public. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting each presentation will be given approximately three (3) minutes. It is probable that each organization will be limited to one speaker. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

5. DECLARATION ON CONFLICT OF INTEREST

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

6. ADOPTION OF THE AGENDA

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

7. PUBLIC HEARINGS, PETITIONS AND COMMUNICATIONS

Tab 1

Public Hearing: The Mayor and Council will hold a public hearing on (1) Tuesday, January 19, 2010 at 7:00 p.m., City Council Chambers, 300 W. Rex Allen Drive, due to Monday is a Holiday, regarding Use of CDBG Funds; and

All members of the public are invited to attend. For those persons wishing to comment and are unable to attend written comments will be accepted in the Office of the City Clerk until 4:00 p.m. the day of the public hearing.

**8. DISCUSSION/DECISION REGARDING THE WORK SESSION MEETING AND THE REGULAR MEETING
MINUTES HELD ON JANUARY 4, 2010, AND THE WORK SESSION HELD ON JANUARY 4, 2010**

Tab 2

Consideration, discussion and/or decision regarding the work session meeting and the regular meeting minutes held on January 4, 2010 and work session held on January 4, 2010.

9. **DISCUSSION/DECISION REGARDING RESOLUTION NO. 2010-04 AUTHORIZING THE SUBMISSION OF APPLICATIONS FOR FY 2009 STATE SPECIAL PROJECT AND FOR FY 2010 REGIONAL ACCOUNT COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT SAID APPLICATIONS MEET THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION.** Tab 3
 Consideration, discussion and/or decision regarding Resolution NO. 2010-04, as stated relating to Submission of Applications for FY 2009 State Special Projects and for FY 2010 Regional Account CDBG Funds, Certifying application meets Community's previously identified housing and Community and Development needs.
10. **DISCUSSION/DECISION REGARDING RESOLUTION NO. 2010-05 ADOPTING A RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN FOR FY 2010, AS REQUIRED UNDER SECTION 104 (d) OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 AS AMENDED.** Tab 4
 Consideration, discussion and/or decision regarding Resolution NO. 2010-05, as stated relating to Residential Anti-displacement and Relocation Assistance Plan for FY2010.
11. **DISCUSSION/DECISION REGARDING EXTENDED HANDS MINISTRIES REQUEST FEES WAIVED AT THE COMMUNITY CENTER ON SUNDAY, FEBRUARY 21, 2010 FOR A CITY-WIDE AFTER CHURCH POT LUCK** Tab 5
 Consideration, discussion and/or decision regarding Extended Hands Ministries request fees waived at the Community Center on Sunday, February 21, 2010 for a City-wide After Church Pot Luck.
12. **DISCUSSION/DECISION REGARDING REQUEST FROM SACRED HEART CATHOLIC CHURCH FOR A SPECIAL EVENT LIQUOR LICENSE AT THE COMMUNITY CENTER TO HOLD MARDI GRAS ON SATURDAY, FEBRUARY 13, 2010** Tab 6
 Consideration, discussion and/or decision regarding the request from Sacred Heart Catholic Church for a Special Event Liquor License at the Community Center to hold Mardi Gras on Saturday, February 13, 2010.
13. **DISCUSSION/DECISION REGARDING RENEWAL OF STREET PERMIT CLOSURE FOR BO DOWNEY ON RAILROAD AVENUE TO HOLD GUNFIGHTS ON SATURDAYS AND MOVE STREET CLOSURE FURTHER NORTH OR SOUTH OF WINDMILL PARK** Tab 7
 Consideration, discussion and/or decision regarding the renewal of street permit closure for Bo Downey on Railroad Avenue to hold Gunfights on Saturdays and move street closure further north or south of Windmill Park.
14. **DISCUSSION/DECISION REGARDING RESOLUTION NO. 2010-06 APPROVING THE USE OF CITY PROPERTY AT 151 WEST MALEY FOR A SKATE PARK PURSUANT TO A REQUEST BY THE SKATE PARK COMMITTEE WITH THE CONCURRENCE OF THE PUBLIC WORKS DEPARTMENT AND THE PARKS AND RECREATION COMMITTEE AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST** Tab 8
 Consideration, discussion and/or decision regarding Resolution No. 2010-06, as stated relating to use of City property at 151 W. Maley for a Skate Park.
15. **DISCUSSION/DECISION REGARDING RESOLUTION NO. 2010-07 APPROVING AND ADOPTING A CHANGE ORDER UNDER THE CONTRACT AGREEMENT BETWEEN THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA ["CITY"] AND WOODS CONSTRUCTION, INC. ["CONTRACTOR"] FOR THE PURPOSE OF APPROVING THE ADDITION OF A VESTIBULE AT THE EXISTING LIBRARY BUILDING AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.** Tab 9
 Consideration, discussion and/or decision regarding Resolution NO. 2010-07 request for a Change Order under the Contract Agreement between the City and Woods Construction, Inc. for addition of a vestibule at the Elsie S. Hogan Library building.
16. **DISCUSSION/DECISION REGARDING RESOLUTION NO. 2010-08 TO APPROVE AND ADOPT GRANT FUNDS FROM THE BORDER ENVIRONMENTAL COOPERATION COMMISSION ["BECC"] FOR THE PURPOSE OF PERFORMING A PRELIMINARY ENGINEERING REPORT AT THE WILLCOX WASTEWATER TREATMENT PLANT ["WWTP"], AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.** Tab 10

Consideration, discussion and/or decision regarding Resolution No. 2010-48, as stated relating to Grant Funds from BECC for the purpose of performing a Preliminary Engineering Report at the Willcox WWTP.

17. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2010-09 APPROVING AND AWARDED A CONTRACT TO PERFORM A PRELIMINARY ENGINEERING REPORT ("PER") BETWEEN THE CITY OF WILLCOX ["CITY"] AND TETRA TECH ["T-T"] AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST **Tab 11**

Consideration, discussion and/or decision regarding Resolution NO. 2010-09, as stated relating to approving and awarding a contract to perform a PER between the City and Tetra Tech.

18. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2010-10 APPROVING AND AWARDED A CONTRACT BETWEEN THE CITY OF WILLCOX ["CITY"] AND TETRA TECH ["T-T"] TO PERFORM AN ENVIRONMENTAL REPORT ("ER") AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST **Tab 12**

Consideration, discussion and/or decision regarding Resolution NO. 2010-10, as stated relating to approving and awarding a contract between the City and Tetra Tech to perform ER.

19. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2010-11 APPROVING AND ACCEPTING COMMERCE CONTRACT NO: RO16-10-63 BETWEEN THE CITY AND THE ARIZONA DEPARTMENT OF COMMERCE ENERGY OFFICE UNDER THE ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT PROGRAM ("ABS-EECBG"), AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST. **Tab 13**

Consideration, discussion and/or decision regarding Resolution NO. 2010-11, as stated relating to Commerce Contract No. RO16-10-63 between the City and ABS-EECBG funds.

20. DISCUSSION/DECISION REGARDING REIMBURSEMENT COUNCIL MEMBER LARRY SCHULTZ **Tab 14**

Consideration, discussion and/or decision regarding reimbursement for Council member Schultz.

21. PRESENTATION/DISCUSSION OF CITY MID-YEAR FINANCIAL REPORTS

Consideration and/or discussion on the presentation the City's Mid-Year Financial Reports.

22. REPORTS BY THE CITY MANAGER PAT McCOURT

Consideration, discussion and/or decision regarding the following topics by the City Manager:

- **Report on Library Renovation-** Tom Miner, Library Director
- **Report on Monthly Investments-**Ruth Graham, Finance Director
- **Set Special Meeting Date and Time-** Pat McCourt, City Manager, setting a date and time to hold a special meeting regarding the Airport Ad Hoc Committee final report.
- **Financial Disclosure Statement for Council due January 31, 2010 for 2009-**Pat McCourt, City Manager
- **Report on Wings Over Willcox-**Pat McCourt, City Manager

23. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

24. ADJOURN.

NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.