

**CITY OF WILCOX  
MAYOR AND CITY COUNCIL MEETING**

**AGENDA**

**Monday, March 1, 2010**

**7:00 p.m.**

**City Council Chambers**

**300 W. Rex Allen Drive**

**Willcox, AZ 85643**

(Mayor or Designee will read only **BOLD** print of each agenda item,  
except for Public Hearings, Petitions and Communications.)

**Resolution No. 2010-19  
Ordinance NS299**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE TO THE FLAG**

**4. CALL TO THE PUBLIC**

Mayor and Council consideration of comments or complaints from the public. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting each presentation will be given approximately three (3) minutes. It is probable that each organization will be limited to one speaker. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

**5. DECLARATION ON CONFLICT OF INTEREST**

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

**6. ADOPTION OF THE AGENDA**

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

**7. PRESENTATION BY DR. MARK FREDRICKSON, UNIVERSITY OF ARIZONA, SCHOOL OF ARCHITECTURE, Tab 1  
ON A MASTER PLAN IMPLEMENTATION**

Consideration, discussion on the presentation by Dr. Fredrickson, U of A, School of Architecture, on a Master Plan Implementation.

**8. DISCUSSION/DECISION REGARDING THE MINUTES OF THE REGULAR MEETINGS HELD ON Tab 2  
FEBRUARY 1 and 15, 2010 AND THE WORK SESSION HELD ON FEBRUARY 15, 2010**

Consideration, discussion and/or decision regarding the minutes of the regular meetings held on February 1 and 15, 2009, and the work session held on February 15, 2010.

**9. DISCUSSION/DECISION REGARDING THE REQUEST FROM MELINDA ROETHLE FOR THE FEES TO BE Tab 3  
WAIVED FOR THE COMMUNITY CENTER (Item was tabled on February 15, 2010)**

Consideration, discussion and/or decision regarding the request from Ms. Roethle for the fees to be waived for the Community Center.

- 10. DISCUSSION/DECISION REGARDING WAIVER OF BUILDING PERMITS FEES, SEWER CONNECTION FEES, GAS AND WATER METER FEES FOR THE SENIOR CENTER MODULAR BUILDING AT NORTHERN COCHISE COMMUNITY HOSPITAL (NCCH)** **Tab 4**  
 Consideration, discussion and/or decision regarding waiver of building permits fees, sewer connection fees, gas and water meter fees for the Senior Center Modular building at NCCH.
- 11. DISCUSSION/DECISION REGARDING REQUEST FROM THE CHAMBER OF COMMERCE FOR WAIVER OF FEES OF THE COMMUNITY CENTER FOR THE CITY COUNCIL CANDIDATE FORUM HELD ON FEBRUARY 23, 2010** **Tab 5**  
 Consideration, discussion and/or decision regarding the request from the Chamber of Commerce for waiver of fees of the Community Center for the City Council Candidate Forum held on February 23, 2010.
- 12. DISCUSSION/DIRECTION TO STAFF REGARDING SECTION 303 OF THE EMPLOYEE HANDBOOK SPECIFICALLY WORKING PRIOR TO OR AFTER A HOLIDAY** **Tab 6**  
 Consideration, discussion and/or direction to staff regarding Section 303 of the Employee Handbook specifically working prior to or after a Holiday.
- 13. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2010-16 RATIFYING, APPROVING AND AUTHORIZING THE SUBMITTAL OF A FUNDING REQUEST TO THE OFFICE OF CONGRESSWOMAN GABRIELLE GIFFORDS FOR FY 2010-2011 FEDERAL APPROPRIATIONS FOR THE PURCHASE OF A QUINT FIRE TRUCK, RATIFYING THE SUBMITTAL BY CITY STAFF AND DECLARING AN EMERGENCY TO EXIST.** **Tab 7**  
 Consideration, discussion and/or decision regarding Resolution No. 2010-16, as stated relating to ratifying, approving and authorizing the submittal of funding to the Office of Congresswoman Giffords for FY 2010-2011 Federal Appropriations request to purchase a Quint Fire Truck.
- 14. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2010-17 APPROVING AND AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE USDA RURAL DEVELOPMENT AGENCY [“RDA”] FOR THE PURPOSE OF APPLYING FOR FUNDS UNDER THE AMERICAN RECOVERY AND REINVESTMENT ACT [“ARRA”] TO BE USED FOR PUBLIC LIBRARY IMPROVEMENTS, AUTHORIZING AND DIRECTING CITY STAFF TO SUBMIT SAID APPLICATION AND DECLARING AN EMERGENCY TO EXIST.** **Tab 8**  
 Consideration, discussion and/or decision regarding Resolution No. 2010-17, as stated relating to the submission of an application to USDA RDA for the purpose to apply for funds under the ARRA to be used for Public Library Improvements.
- 15. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2010-18 APPROVING AND AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE ARIZONA STATE LIBRARY, ARCHIVES, AND PUBLIC RECORDS AGENCY FOR THE PURPOSE OF APPLYING FOR FUNDS THROUGH THE INSTITUTE OF MUSEUM AND LIBRARY SERVICES [“IMLS”] UNDER THE CATEGORY OF “CENTENNIAL EXPERIENCE” TO BE USED FOR PUBLIC LIBRARY PROJECT, AUTHORIZING AND DIRECTING CITY STAFF TO SUBMIT SAID APPLICATION AND DECLARING AN EMERGENCY TO EXIST.** **Tab 9**  
 Consideration, discussion and/or decision regarding Resolution NO. 2010-18, as stated relating to the submission of an application to Arizona State Library for the purpose of applying for funds through IMLS under the category of “Centennial Experience”.
- 16. DISCUSSION/DIRECTION TO STAFF ON NEGOTIATIONS WITH ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) MOTOR VEHICLE DIVISION (MVD)** **Tab 10**  
 Consideration, discussion and/or direction to staff on negotiations with ADOT-MVD.
- 17. DISCUSSION/DECISION REGARDING PERMISSION FOR A CIRCUS IN THE CITY LIMITS** **Tab 11**  
 Consideration, discussion and/or decision regarding permission for a Circus in the City limits.
- 18. REPORTS BY THE CITY MANAGER PAT McCOURT** **Tab 12**  
 Consideration, discussion and/or decision regarding the following topics by the City Manager:
- **Update on Railroad Park Improvements**-Pat McCourt, City Manager, update on Railroad Park Improvements

- **Budget Work Session-** Pat McCourt, City Manager, Budget work session has been scheduled for Monday, March 15, 2010 at 6:00 p.m. presentation by staff on Contracting City Personnel Services
- **Update on Utility Delinquent process-** Pat McCourt, City Manager or Finance Director Ruth Graham, the City will no longer issue door knockers to delinquent utility customers.
- **Report on NCCH Golf Tourney-** Pat McCourt, City Manager, invitation to participate in the NCCH Golf Tournament, staff requesting direction.
- **Work Session on WasteWater Treatment Plant Operations-**Pat McCourt, City Manager a work session on the WWTP Operations has been set for Wednesday, March 3, 2010 at 6:00 p.m., City Council Chambers

**19. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.**

**20. DISCUSSION/DECISION TO ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES §38.431.03(7) DISCUSSIONS OR CONSULTATIONS WITH DESIGNATED REPRESENTATIVES OF THE PUBLIC BODY IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS REPRESENTATIVES REGARDING NEGOTIATIONS FOR THE PURCHASE, SALE OR LEASE OF REAL PROPERTY AND ARIZONA REVISED STATUTES §38.431.03(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY** Tab 13

Consideration, discussion and/or decision regarding to enter into an Executive Session pursuant to ARS §38.431.03(7) and (3), as stated regarding sale of City property and consultation for legal advice with the attorney of the public body.

**21. RECESS TO EXECUTIVE SESSION, IF APPROVED**

**22. RECONVENE FROM EXECUTIVE SESSION**

**23. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2010-15 APPROVING AND AUTHORIZING THE SALE AND DISPOSITION OF CITY REAL PROPERTY AND THE PUBLISHING OF AN INVITATION FOR BIDS AS PROVIDED BY A.R.S. §§ 9-402 AND 39-204 AND DECLARING AN EMERGENCY TO EXIST.** Tab 14

Consideration, discussion and/or decision regarding Resolution NO. 2010-15 Sale of City of Willcox Property.

**24. ADJOURN.**

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**NOTE:** People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.