

**THE MINUTES OF THE WORK SESSION MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 26TH DAY OF APRIL 2010**

CALL TO ORDER-Mayor Gerald W. Lindsey called the work session meeting to order at 6:00 p.m. on Monday, April 26, 2010 and stated there were not too many persons from the City present.

ROLL CALL-City Clerk Cristina G. Whelan, CMC, called the roll.

PRESENT

Mayor Gerald W. Lindsey
Vice Mayor Larry Schultz
Councilman Elwood Johnson
Councilwoman Monika Cronberg
Councilman Stephen Klump

STAFF

City Manager Pat McCourt
City Clerk Cristina G. Whelan, CMC
Finance Director Ruth Graham
Streets Supervisor Arnold Arvizu
Building Inspector Jeff Stoddard

ABSENT

Councilman Jimmy Norris
Councilman Christopher Donahue

PLEDGE OF ALLEGIANCE TO THE FLAG-Mayor Lindsey.

DECLARATION ON CONFLICT OF INTEREST-There was no response from the Council members or staff.

ADOPTION OF THE AGENDA

MOTION: Councilman Johnson moved to adopt the agenda as presented.

SECONDED: Councilwoman Cronberg seconded the motion. **CARRIED.**

DISCUSSION REGARDING THE STREETS FY10-11 BUDGET

City Manager Pat McCourt explained he placed copies of information on the dais and daily email report he receives and stated that we are going to see some economic recovery. Power point presentation was made on the Streets Fund and the City Manager we will talk about area which is going to hit deficit spending and need to look at long range projections. In 2009-10 started with \$274,733, its Income and Expenses throughout the year. Actual and estimated figures are presented for the end of the year. The next fiscal year opening fund balance is \$59,978.00. Highway Users State estimate \$283,036 and has been kept flat for 2-years. The project is growing by 2% for the next years. The 1% City Sales Tax has grown by 4% of what was projected. The Interest Income is combination of miscellaneous revenue sources. Estimated expenses and closing at \$22,940 and opening for next fiscal year. In longer terms we need to build reserves. We do project in the black and further out projections are "shaky numbers." Time will be spent on expenditures because we are here to provide services. If projections are off staff has built amount in Transfer to Grants Fund 16 i.e., Ft. Grant Road, to take care of that. Put in \$40,000 and do not have the grants and estimate in the future we will get grants and have set aside money for that. Also equipment projection and doing more planning and what do we need, when, and how much will it cost. Projected under Salaries and Benefits hopes in some point able to give employees some raises and projected raise of 3% in 2012-13. We have vacant position in Streets department and that has affected services to deliver. Staff is hoping in 2011-12 to fill that vacant position. Looking forward and get it in balance and feel they have done that reasonably into the future. Every year need to see if we met projections or if adjustments needed to be made. Staff needs to know what we are going to do, and what the services we can provide are.

Following the explanation by the City Manager the Streets Supervisor, Arnold Arvizu, presented his department budget for the next 5-years. He reported on streets that are now eligible for us to apply for Federal Funding. Those streets are Ft. Grant Road, Rex Allen Drive, Bisbee Avenue, Maley Street and Haskell Avenue. He applied last year and added Patte Road as minor collector based on traffic count. Rural roads do not qualify for Federal Funding.

Ft. Grant Beautification- applied for Highway Safety Improvement Project to replace all signs in the City and highly reflective. It is 100% funded and do not have design, scoping, environmental, etc. and if do not touch the ground do not need environmental study, therefore, cost the City zero. \$150,000 budgeted for grant.

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Arizona Street Sidewalk Project -extended for 2-years. Plans are for sidewalks from Rex Allen to Haskell with sidewalks on both sides of the street and ADA compliant at the corners.

State Transportation Enhancement Grant-limit \$1M and submitting reconstruction of all the sidewalks along Rex Allen Drive from Bisbee to Haskell; S City limits to Rex Allen Drive; Maley from Haskell to Rex Allen, Jr. Drive with ADA accessible and project 2-years to complete and it is not match required! Mr. Arvizu is working with Bill Harmon to get cost estimate since it is State right-of-way.

2010-2011 –Plans for Street Preservation of Fremont from Haskell to Austin, Delos from Haskell to Austin, and Grant from Haskell to Austin. These had more traffic counts and had Plastic Seal done in 2007. Newer on Arizona and Austin and Tucson, Phoenix and they lose elasticity of material get brittle and dull. Company coming in to shoot oil plastic seal which is very minute and curing time is 4-6 hours then traffic allowed to travel on it. After 3-4 weeks have County come in and paint strip. Patte Road was added and there is no dedication on any of it. Mailed letter to every owner and all have donated their section except for 2-owners. Last week had meeting and successful in that they will be signing it. Once signed then it becomes City property. Need to straighten road following section line. In June compact and in July chip seal from Haskell to Patte Road to Bisbee to Rex Allen Drive with a 28' wide street.

2011-2012 -Maley to Wood Street from Curtis, and Biddle Avenue to Wood Street. Then do chip seal on Patte Road.

2012-2013-Rex Allen Drive and Todd and Fox area is so hard to patch. Thought it was cold mix. Found good patch of cold patch and it is how you patch it by cutting edges and these holes are holding up. Eventually plan will catch up with maintenance in 5-7 years schedule. **Capital Purchases**-get a dump truck.

2013-2014 connect Arizona, N mesa, Douglas, Flagstaff, Prescott, Scott and Mesa. Hopefully new employee on board and have street sweeper. **Capital purchase**-new street sweeper.

2013-14-Fremont to Maley. First repair Fremont to Bisbee and west end of Fremont. Then repair Delos from Arizona to Bisbee, Pearce, Stewart, Cochise, and then Bowie from Maley to Fremont. **Capital Purchase**-Caterpillar Back Hoe.

2014-15 -purchase back hoe in 2-payments. Plan to be doing Railroad Avenue from Downen to Grant with Chip Seal. Then First Avenue to railroad tracks. Future plan is to open Industrial Area to Rex Allen Jr. Drive. Then do repairs on First Avenue from Maley to Stewart Street. Mayor Lindsey stated way back at Railview and Mr. Arvizu said it is 8-years old already. The Mayor said other sections of City been there 10-12 years. Mr. Arvizu is trying to establish a cycle and schedule. Mayor Lindsey is also thinking about Ironwood and Mr. Arvizu said he has that for 2016-17 although it is not included in this packet. City Manager McCourt stated this is planned projects and it does not stop work on alleys, right of ways, or patching. Public Works Director Dave Bonner added like Maley had to repair that corner which was not planned. Ironwood is a minor collector and we will apply for Federal Funding said Mr. Arvizu. Development Services Jeff Stoddard asked if we should start putting weight limit signs. Mr. Arvizu replied problem with delivery trucks and we could do a 15 Ton limit.

2015-16-Railroad Avenue to Arizona and connect all and have no dirt roads. Grant Street is dirt road to Second Avenue and plan double chip seal; Rex Allen Jr. Road from Stewart to Highway 186 our right-of-way ends at the fence line. Mr. Arvizu talked with ADOT to share the cost with us. He wants to do three (3) 36" culverts and asked ADOT to purchase the culverts and we will install or vice versa. They do not want to so we are going to smooth it up and chip seal from Stewart. Mr. Bonner added they had 4" overlay. Mr. Arvizu plans to finish paying off the back hoe and get another dump truck. We have 2-dump trucks which were a garbage truck and the other was a highway used truck. Mr. Arvizu tries to keep his crew and the public safe.

City Manager McCourt thanked Mr. Arvizu for his presentation and stated he believe we have reasonable projection plan. Councilwoman Cronberg asked do we have a back up plan should the State of Arizona receive retribution from the latest bill passed over the weekend. Mr. McCourt replied he does not know what will happen and we will have to make adjustments as we go along and if income does not materialize we will have to adjust and if oil increases that too will have an impact on the budget.

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Staff has tried to build room in the budget and it could be much worse than anticipated. Councilwoman Cronberg said we are probably looking at losing major revenues based on travel in this area. The call for boycott of Arizona is pretty worrisome.

ADJOURN

There being no further business before the Mayor and Council, Mayor Lindsey adjourned the meeting at 7:04 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the work session meeting of the City Council of the City of Willcox held on the 26th day of April 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 2nd day of June 2010

/s/ Cristina G. Whelan, CMC
City Clerk Cristina G. Whelan, CMC

PASSED, APPROVED AND ADOPTED this 7th day of JUNE 2010.

/S/ GERALD W. LINDSEY
MAYOR GERALD W. LINDSEY
Signed: June 8, 2010.

ATTEST:

/s/ Cristina G. Whelan, CMC
City Clerk Cristina G. Whelan, CMC