

**THE MINUTES OF THE WORK SESSION OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 24TH DAY OF MAY 2010**

CALL TO ORDER Mayor Gerald W. Lindsey called the work session meeting to order at 6:03 p.m. on Monday, May 24, 2010.

ROLL CALL by was taken by Recording Secretary Sherry Van Allen

PRESENT

Mayor Gerald W. Lindsey
Councilman Elwood Johnson
Councilman Stephen Klump
Councilman Christopher Donahue

CITY STAFF

City Attorney Hector Figueroa
Recording Secretary Sherry Van Allen
Finance Director Ruth Graham
Public Works Director David Bonner
Library Director Tom Miner
Development Services Jeff Stoddard

ABSENT

Vice Mayor Larry Schultz
Councilman Jimmy Norris
Councilwoman Monika Cronberg

PLEDGE OF ALLEGIANCE TO THE FLAG lead by Mayor Lindsey

DECLARATION ON CONFLICT OF INTEREST – None Declared

ADOPTION OF THE AGENDA

MOTION Councilman Johnson moved that the agenda be adopted as presented.

SECONDED by Councilman Donahue. **CARRIED**

DISCUSSION REGARDING FY2010-11 BUDGET FOR AIRPORT; LEGAL-MAGISTRATE; LIBRARY; DEVELOPMENT SERVICES; PUBLIC WORKS-ADMINISTRATION, PARKS, SWIMMING POOL, CEMETERY, VEHICLE MAINTENANCE AND BUILDINGS AND GROUNDS.

Discussion regarding the FY2010-11 Budget for Airport and Legal Council and Magistrate was presented by Finance Director Ruth Graham. Ms. Graham informed the Council that the County has been contacted regarding negotiations for the City to acquire the Airport. She discussed City Attorney contract and Magistrate Court. She announced that income revenues are declining. However, the County taking over the Magistrate Court has been a great cost savings to the City. Councilman Johnson asked if Code Enforcement prosecution will increase revenue for the City. City Attorney Hector M. Figueroa responded saying that City Code violations are Civil. It is not intended to generate large amounts of income for the City. It is a process to get citizens to comply with codes and clean up their property. He stated that the revenue that is declining reported by Ms. Graham is carry-overs from when the City handled the Magistrate Court. The City Attorney also stated the County assuming the Court has saved the City a large amount of money.

Discussion regarding the FY2010-11 Budget for Library was presented by Library Director Tom Miner – He announced that many good things are happening for the Library. Renovations should be completed this year on schedule and on budget. It is estimated that 42,000 patrons will visit the library this year. Library Advisory Committee President Dee Aimen spoke on behalf of the Library and in support of the Library Director. She also stated that the committee supports the current technology being offered at the Library. Mr. Miner stated that he is presenting a budget that is \$16,000 less than last years budget. Councilman Johnson asked how much of the remodel is completed. Public Works Director Dave Bonner responded that the project has been completed; all that is left is cosmetic details. Councilman Johnson asked about furniture, shelves, etc? Mr. Miner stated money is allocated in budget under Contingency to finish up the remodel incase the grant the library applied for is not approved. Mayor Lindsey said he hopes that the library will keep on applying for the grants and continue in everyway to reduce the City's portion of the library expenses.

City Attorney Figueroa questioned why the South West Risk insurance has been split out from one blanket amount and is being charged to each department? Finance Director Graham responded that the City has worked very closely with Southwest Risk

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and have split the insurances so each department pays actual costs. She will provide each council member with a complete price breakdown of the policy at the next meeting.

Discussion regarding the FY2010-11 Budget for Development Services presented by Jeff Stoddard. Mr. Stoddard reported that 301 Building Permits have been issued and he has conducted 910 building inspections. He also announced that his training budget has been cut back to only encompass necessary training that is required to keep his certifications.

Discussion regarding the FY2010-11 Budget for Public Works-Dave Bonner presented the Administration and Vehicle Maintenance portion of the Public Works budget. Utilities are budgeted in the administration lines for all of the public works building and the warehouse. Vehicle maintenance -2 positions in that department. However, most expenses from this department are charged back to the departments.

Discussion regarding the FY2010-11 Budget for Parks, Swimming Pool, Cemetery, Buildings and Grounds presented by Facilities and Grounds Supervisor Oscar Hudson. – General fund items – Mr. Hudson presented a periodic maintenance schedule implemented to advise the Facilities Supervisor of items that are in need of service. Facilities and Parks work plan – This schedule addresses items that have been neglected for a few years and a new schedule has been implemented. The upgrade plan is scheduled through 2012. Mayor Lindsey asked about the schedule of repairing the roof on the dug out that was lost? Mr. Hudson responded the dug out has been covered with a temporary cover and the materials have been ordered to replace it. Mayor Lindsey asked about replacing the roof on the Ramada? Mr. Hudson answered that it is going to have to be completed by a contractor. It is more of a task than the facilities department will be able to handle in-house.

Mr. Hudson explained the capital purchase request for equipment to prepare the rodeo arena. The approximate cost is \$5,000 if purchased from the Kaiser Company. Mayor Lindsey asked if we currently have a tractor that will pull this equipment. Mr. Hudson answered “yes we do.”

Facilities Use Agreement Form – since the implementation of this form there have been 103 forms completed. 23 rodeos have been held and the City has collected \$3,651 in fees paid to use the Community Center. We have waived fees of over \$6000 in the last 8-months for facilities use.

Discussed the 5 year plan – Parks would like to add an additional ball field. They would like to replace the eighteen year old lawn mower with another John Deere ZTR. Also would like to replace the awnings on the shades that were removed a few years ago due to safety issues. In 2012 – would like to replace or resurface the walking trail at Keiller Park. PS&W Director Bonner informed the council that the bids received came in over budget on the Skate Park.

Buildings and Grounds – Golf Course renovations are needed on all of the buildings. Quail Park needs picnic tables and benches. This Park has no additional seating except for the bleachers.

Councilman Donahue stated to Mr. Hudson that Parks and facilities are one of the toughest departments in the City to maintain. The Parks Department works very hard to keep things running and all of the citizens of the community happy.

ADJOURN - There was no further business brought forth and the Meeting was adjourned at 7:40 p.m. by Mayor Lindsey.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of the City Council of the City of Willcox held on the 24th day of May 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 27th day of May 2010

/s/ Sherry Van Allen
Recording Secretary Sherry Van Allen

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PASSED, APPROVED AND ADOPTED this 7th day of JUNE 2010.

/S/ GERALD W. LINDSEY
MAYOR GERALD W. LINDSEY
Signed: June 8, 2010

ATTEST:

/s/ Cristina G. Whelan, CMC
City Clerk Cristina G. Whelan, CMC