

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item 17
Tab Number 10
Date: 06/07/10

<u>Date Submitted:</u>	<u>Action:</u>	<u>Subject:</u>
June 1, 2010	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Formal	Amendment to IGA between City of Willcox and Cochise County for Operation of An Animal Shelter

TO: MAYOR AND COUNCIL
FROM: Finance Director Ruth Graham

DISCUSSION:

The City has had an Intergovernmental Agreement (IGA) with Cochise County since 2002 for the operation of an animal shelter in Willcox. The agreement is up for renewal every two years by an Amendment to the original IGA.

For the FY08-09 and FY09-10 renewal period, the County contributed \$23,882 to the City as its share of the shelter's operations. Staff has worked with the County to negotiate the County's contribution for the years FY10-11 and FY11-12 at the rate of \$26,042.14 per year. The compensation calculation is shown on the attached spreadsheet.

RECOMMENDATION:

To enter into an Amendment to Intergovernmental Agreement by and between the City of Willcox and Cochise County for the Operation of an Animal Shelter for the period from July 1, 2010 to June 30, 2012 at an agreed compensation of \$26,042.14 per year to be paid to the City of Willcox by Cochise County.

FISCAL IMPACT: Revenue of \$26,042.14 per year for FY10-11 and FY11-12.

Submitted by:



Ruth Graham



Pat McCourt, City Manager

RESOLUTION NO. 2010-59

A RESOLUTION OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, APPROVING AND ADOPTING THE INTERGOVERNMENTAL AGREEMENT [IGA] AMENDMENT FOR THE OPERATION OF THE ANIMAL SHELTER BETWEEN THE CITY OF WILLCOX ["CITY"] AND COCHISE COUNTY ["COUNTY"] FOR FY2010-2012 AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION, THE IGA AMENDMENT AND DECLARING AN EMERGENCY TO EXIST

WHEREAS, the CITY shall have control of the of the finances and property of the corporation such as an Animal Shelter pursuant to A.R.S. §§ 9-240(A); and

WHEREAS, the CITY is empowered to prohibit the roaming at large of animals; to authorize impounding and summary sale thereof; to impose penalties upon owners thereof for violations of any ordinance that regulates, restrains and authorizes such actions by the City pursuant to A.R.S. §§ 9-240(B)(16); and

WHEREAS, the CITY and the COUNTY entered into an IGA on March 15, 2002 [Fee No. 020307923] and subsequent Amendments approved and adopted on June 20, 2006 and July 8, 2008 regarding the operation of the Animal Shelter in the Willcox area; and

WHEREAS, the CITY and the COUNTY desire to approve and adopt another Amendment to the FY2002 IGA amending the amount of shared contribution to the CITY and providing for further adjustments every two years as provided in the original IGA; and

WHEREAS, the Mayor and Council desire to have this Resolution presented at the June 7, 2010 Council Meeting and have determined that approval of the Animal Shelter IGA is in the best interest of the CITY and its residents; and

WHEREAS, it is necessary for the preservation of the peace, health, and safety of the City of Willcox, Cochise County, Arizona, that an emergency be declared to exist to assure timely implementation of the IGA Amendment, and that this Resolution shall be effective immediately upon its passage and adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, AS FOLLOWS:

Section 1: That the approval of the Animal Shelter IGA Amendment as described above is in the best interests of the CITY and its residents.

Section 2: That the CITY formally approves and adopts the IGA Amendment, by reference, as if set forth herein in full.

Section 3: That the immediate operation of the provisions of this Resolution is necessary for the preservation of the public peace, health and safety, an emergency is hereby declared to exist, and this Resolution shall be in full force and effect from and after its passage by the City of Willcox, Cochise County, Arizona.

Section 4: That the Mayor is authorized and empowered to execute this Resolution and to execute the IGA Amendment on behalf of the CITY.

PASSED AND ADOPTED by the Mayor and Council of the City of Willcox, Cochise County, Arizona, this ____ day of June 2010.

APPROVED/EXECUTED:

MAYOR,

ATTEST:

City Clerk, Cristina G. Whelan, CMC

APPROVED AS TO FORM:

City Attorney, Hector M. Figueroa, Esq.

RESOLUTION NO. 2010-59

**AMENDMENT TO INTERGOVERNMENTAL AGREEMENT
BY AND BETWEEN
THE CITY OF WILLCOX AND COCHISE COUNTY FOR
THE OPERATION OF AN ANIMAL SHELTER**

The City of Willcox (hereinafter “the CITY”) and Cochise County (hereinafter “the COUNTY”) hereby agree to the following Amendment to the Intergovernmental Agreement (IGA) that was recorded on March 15, 2002 [Fee No. 020307923] as amended pursuant to an Amendment passed and approved on June 20, 2006, and a second Amendment passed and approved on July 8, 2008, regarding the operation of an Animal Shelter in the Willcox Area as authorized by the powers and authority granted by A.R.S. Sec. 11-1013 and A.R.S. Sec. 11-952.

WHEREAS, the COUNTY and the CITY have determined that it is mutually beneficial to Amend the Animal Shelter Operation Agreement; and

WHEREAS, the COUNTY constructed the Animal Shelter Facility as provided in the IGA; and

WHEREAS, the IGA provides that the City shall occupy, operate and perform routine maintenance of the Animal Shelter for animals within and without the City; and

WHEREAS, the IGA established a net cost to the COUNTY for the services it receives (less the fair market value of the facility, which has been determined by the parties to be \$1,000.00 per month) and provides for a readjustment of said compensation every two years throughout the terms of the Contract; and

WHEREAS, the original IGA required the City to collect, account and pay to the COUNTY, on a monthly basis, all fees for animals delivered to the shelter from County jurisdiction. Paragraph 4 of the original IGA was modified to provide for an annual reduction of the amount owed to the CITY by an annual estimated amount. The Parties agree that such estimated amount for FY2010-2011 and FY2011-2012 is anticipated to be of a nominal amount and modified paragraph 4 of the original IGA is hereby further modified to eliminate the reduction originally required by the original IGA; and

WHEREAS, paragraph 5 of the original IGA was modified to require annual payments to the CITY in July of each fiscal year with payment to be made within 20 days of receipt of such demand for payment; and

WHEREAS, it is intended that all other terms and conditions of the original IGA shall remain in full force and effect.

NOW, THEREFORE, THE PARTIES AGREE to reaffirm the terms and conditions of the original IGA and the June 20, 2006 and July 8, 2008 Amendments for the Operation of the Animal Shelter in the Willcox area, except that the **CITY** shall be entitled to the following compensation which has been adjusted for fair market rental value and further adjusted every two (2) years as provided in the original IGA:

FY2010-2011 (July 1, 2010 through June 30, 2011): \$26,042.14
FY2011-2012 (July 1, 2011 through June 30, 2012): \$26,042.14

PASSED AND ADOPTED this _____ day of June, 2010.

IN WITNESS WHEREOF, the Parties have authorized the designated officials indicated below to execute this Amendment to the IGA indicating their respective approval.

COUNTY OF COCHISE:

CITY OF WILLCOX:

Patrick Call
Chairman
Cochise County Board of Supervisors

Gerald W. Lindsey
Mayor
City of Willcox

ATTEST:

ATTEST:

Katie Howard
Clerk, Board of Supervisors

Christy Whelan, CMC
Clerk, City of Willcox

INTERGOVERNMENTAL AGREEMENT DETERMINATION

**RE: AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF WILLCOX AND COCHISE COUNTY FOR
THE OPERATION OF AN ANIMAL SHELTER**

This Amendment to the Intergovernmental Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned City Attorney who has determined that it is in appropriate form and is within the powers and authority granted to the City of Willcox, Cochise County, Arizona.

Approved as to form this _____ day of June, 2010.

By: _____
Hector M. Figueroa, Esq.
City Attorney

In accordance with A.R.S. § 11-952 this Amendment to the Intergovernmental Agreement has been reviewed by the undersigned that has determined that this agreement is in appropriate form and within the powers and authority granted to the County of Cochise.

Approved as to form this _____ day of _____, 2010.

By: _____
Adam Ambrose, Esq.
Deputy County Attorney

City of Willcox and Cochise County
Humane Expense
FY11 Budget Planning

Acct No	Account Description	6/30/2006 YTD Actual	6/30/2007 YTD Actual	6/30/2008 YTD Actual	6/30/2009 YTD Actual	6/30/2010 Budget	Hourly rate \$ 12.5388	Hours/wk 35.00	Cost/wk \$ 438.86	cost/year \$ 22,820.58	% of Pers. 58.3%
10-424-1101	SALARIES	34,206	22,687	34,265	37,724	39,121				\$ 22,820.58	
10-424-1104	PAY FOR PERFORMANCE	-	-	-	-	-					
10-424-1105	OVERTIME	1,492	608	1,338	1,027	1,538					
10-424-1201	INDUSTRIAL INSURANCE	352	1,080	1,233	1,185	1,260				735.00	
10-424-1202	MEDICAL INSURANCE	12,027	6,325	9,725	11,951	13,442				7,841.17	
10-424-1203	FICA	2,755	1,662	2,570	2,828	3,110				1,814.17	
10-424-1204	ARS	2,745	2,120	3,419	3,660	3,822				2,229.50	
10-424-1205	UNEMPLOYMENT	162	64	129	138	126				73.50	
10-424-1206	PSPRS	-	-	-	-	-					
10-424-1207	LIFE INSURANCE	-	83	117	159	189				110.25	
10-424-2101	OFFICE SUPPLIES	-	-	-	-	-					
10-424-2102	UNIFORMS	160	121	396	382	500				291.67	
10-424-2106	FEED	1,937	3,521	3,929	3,613	3,500				3,500.00	
10-424-2115	EQUIPMENT REPAIR/MAINT	81	248	453	513	500					
10-424-2116	SMALL EQUIP PURCHASES	643	747	764	2,043	1,800					
10-424-2190	VETERINARIAN SUPPLIES	2,811	1,901	2,171	2,353	3,000				3,000.00	
10-424-2404	UTILITIES	6,525	7,640	8,547	9,845	9,000				9,000.00	
10-424-2590	CONTRACT SERVICES	458	37	272	1,000	1,500				1,500.00	
10-424-2601	FUEL AND OIL	1,991	1,852	2,622	2,969	3,000					
10-424-2602	TIRES AND TUBES	7	-	409	-	800					
10-424-2603	VEHICLE REPAIR/MAINT	843	355	1,248	1,371	1,000					
10-424-2700	TRAVEL AND TRAINING	150	346	263	-	500					
10-424-2804	SUBS/MEMBERSHIPS	25	-	25	100	100					
10-424-9601	ADVERTISING	426	441	607	579	600					
10-424-9690	MISC EXPENSE	743	555	550	849	1,000					
10-424-9901	CAPITAL PURCHASES	-	-	12,673	-	-					
	TOTAL EXPENDITURES	70,539	52,393	87,725	84,289	89,408				\$ 52,915.83	
	71% * County portion										
	29% Willcox portion										
10-39-90300	+ Humane Impound Fees	1,400	760	1,164	2,833	1,150					
	Less:										
	Fair Market Rent									\$ (12,000.00)	
	Projected Revenue (\$1,000*County %)									\$ 705.58	
	Total County Portion									\$ 26,042.14	

The wages reflect no increases in FY11.

Contract services expense include veterinarian services and a septic flush at the facility.

* The allocations can be adjusted by changing the percentage in cell A31.

+ Also includes 10-32-50000 for years prior to 2009

EY08/09	City	County	City %	County %
Dogs	129	280	32%	68%
Cats	43	36	54%	46%
Total animals	172	316	35%	65%
FY.09/10 to Date				
Dogs	97	220	31%	69%
Cats	19	58	25%	75%
Total animals	116	278	29%	71%

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: 18
Tab Number: 11
Date: 06-07-2010

Date Submitted:
6-1-10

Date Requested:
6-7-10

Action:
 Resolution
 Ordinance
 Formal
 Other

**Subject: Sale of Real
property Parcel Number
203-31049**

TO: MAYOR AND COUNCIL

FROM: City Manager

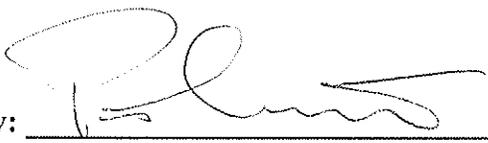
DISCUSSION: The City Council approved putting out for public bid parcels of real property owned by the City and unnecessary for future use by the City.

As a result of the bid process one (1) bid was received for Parcel 203-31049; this is the small parcel which is landlocked. The Bid exceeds the minimum price.

RECOMMENDATION: Approve the sale of parcel 203-31049 to Sherrill L Hoard in the amount of One Hundred and One dollars and one Cent (\$101.01)

FISCAL IMPACT: \$101.01 to the General Fund

Prepared by: Pat McCourt

Approved by: 
Pat McCourt, City Manager

RESOLUTION NO: 2010-60

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA ("CITY"), APPROVING AND AUTHORIZING THE SALE AND DISPOSITION OF CITY REAL PROPERTY PURSUANT TO THE INVITATION FOR BIDS AS PROVIDED BY A.R.S. §§ 9-402 AND 39-204 AND DECLARING AN EMERGENCY TO EXIST.

WHEREAS, the CITY is empowered pursuant to A.R.S. § 9-240 (A) and (B) to control the finances and property of the corporation; and

WHEREAS, the CITY is authorized pursuant to A.R.S. § 9-402(A) to sell and convey all or any part of its real or personal property, whether or not the property is devoted exclusively to public use; and

WHEREAS, pursuant to A.R.S. § 9-402(B), the sale shall not be made until an invitation for bids for the purchase of the property has been published as provided by A.R.S. § 39-204; and

WHEREAS, the CITY complied with the statutory requirements enumerated above and received a bid for **Parcel 203-31049** in the amount of \$101.01; and

WHEREAS, the CITY desires to approve and accept the bid as submitted by Sherrill L. Hoard; and

WHEREAS, the Mayor and Council of the City of Willcox have determined that it is in the best interest of the City and its citizens to approve and authorize the sale of said property as described herein; and

WHEREAS, the Mayor and Council desire to have this item presented on June 7th, 2010 at its Council Meeting; and

WHEREAS, it is necessary for the preservation of the peace, health, and safety of the City of Willcox, Cochise County, Arizona, that an emergency be declared to exist to assure timely approval for the sale of **Parcel 203-31049**, and that this Resolution be effective immediately upon its passage and adoption.

BE IT RESOLVED by the Mayor and Council of the City of Willcox, Cochise County, Arizona, that the City hereby formally approves and authorizes the sale of real property **Parcel 203-31049** as presented and directs city staff and counsel to carry out the intent of this resolution; and

BE IT FURTHER RESOLVED by the Mayor and Council that, due to an existing emergency declared herein, the immediate effectiveness of this Resolution is necessary to preserve the peace, health, and safety of the City of Willcox, Cochise County, Arizona, and this Resolution shall therefore be effective upon its passage and adoption.

PASSED AND ADOPTED by the Mayor and Council of the City of Willcox, Cochise County, Arizona this _____ day of June, 2010.

APPROVED/EXECUTED:

MAYOR,

ATTEST:

APPROVED AS TO FORM:

City Clerk, Cristina G. Whelan, CMC

City Attorney, Hector M. Figueroa

RESOLUTION NO: 2010-60

and opening way for opening - 1/29/2010 @ 2:00 PM

Sherrell L. Howard
418 W. Austin Blvd.
Wilcox, AZ 85643

Parcel 203-31049

\$101.01

Check # 7777
Date 2/2/2010

opened by: Sherry Dan Allen - Human Resources
Sharon Brown - Public Works Director

Peggy Demouche was present on behalf of Mrs. Howard.

BID FORM
 CITY OF WILLCOX
 CITY HALL
 101 SOUTH RAILROAD AVE. SUITE B
 WILLCOX, AZ

Bid For:	Purchase of Municipal Industrial Property
	<p style="text-align: center;"> <u>Location:</u> Parcel #203-31-049, located on backside of 511 N. Tucson Ave. There is no access to this property from alley or street. Photo on page 9. <u>Lot Size:</u> Approximately 18.75ft x 50ft or .021 acres <u>Zoning:</u> R-3-A, Residential <u>Utilities:</u> Sewer, Water and Gas available on Tucson Ave. </p>

The undersigned Bidder, having fully informed themselves regarding the accuracy of the statements made herein certified that:

(1) The bid has been arrived at by the Bidder independently and has been submitted without collusion with, and without any agreement understanding, or planned common course of action with, any other Bidder for the purchase of the property described in the Invitation to Bid, designed to limit independent competition.

PROPERTY LOCATION	MINIMUM BID	BID AMOUNT	Legal Name of Bidder
<u>Location:</u> Parcel #203-31-049, located on backside of 511 N. Tucson Ave. There is no access to this property from alley or street. <u>Lot Size:</u> Approximately 18.75ft x 50ft or .021 acres <u>Zoning:</u> R-3-A, Residential <u>Utilities:</u> Sewer, Water and Gas available on Tucson Ave.	<u>\$100.00</u>	<i>\$101.01</i>	<i>Sherrill L. Hoard</i>

TOTAL BID		\$ <u>101.01</u>	Telephone Number
TOTAL BID IN WORDS:		<i>One hundred one dollars and one cent</i>	<i>(520) 384-4855</i>

Signature of Authorized Representative for Bidder *Sherrill L. Howard*

SHALL BE SUBMITTED WITH BID

STANDARD TERMS AND CONDITIONS

BID SUBMISSION INSTRUCTIONS:

Bids are to be submitted in a sealed envelope. The sealed envelope must have the Bidder's name and address in the upper left-hand corner and the words "BID DOCUMENT for: **Purchase of Municipal Residential Property** to be opened on Friday, May 28, 2011 at 3:00 P.M." in the lower left-hand corner.

Bids must be completed, submitted and signed in the full legal name of Bidder, and must be fully and properly executed by an authorized person.

Bids received after the time and date specified shall not be considered and shall be returned unopened.

Amendments to or withdrawal of bids received later than the time and date set for the bid opening will not be considered.

Bidders or their representatives may be present at the bid opening.

CITY OF WILLCOX
Request for Council Action

Agenda Item: 19
Tab Number: 12
Date: 06-07-2010

Date Submitted: 07 June, 2010	Action: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Formal <input type="checkbox"/> Other	Subject: Approval of a resolution for accepting a Master Plan for Sidewalks and Multi-use Path for the City of Willcox..
---	---	--

To: Honorable Mayor and City Council

From: Public Services & Works, Streets Section

Discussion: We would like to request approval for City of Willcox Master Plan for Sidewalks and Multi-use Path. This is the beginning of a lengthy process in order to construct sidewalks and multi-use paths in the City of Willcox.

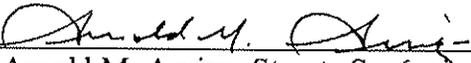
As we look back, we submitted several roads within the city limits for our roads to be reclassified from Rural Local Roads to Rural Minor Collector Roads and higher. In the beginning, the City of Willcox only had 4 roads classified as Rural Major Collector Roads and three of these are state highways and only one is a local road. We were successful in reclassifying 11 roads from Rural Local Roads to Rural Major Collectors and Rural Minor Collector Roads. All of these roads are local roads. By accomplishing the reclassification of our roads, they are now eligible for federal funds and grants. A good example is Arizona Avenue. This road has been reclassified as a Rural Major Collector Road and is in the process of having an application submitted for a Transportation Enhancement Grant. If successful, we will be receiving federal funds and the City of Willcox will be responsible for a 5.7% match.

Roads affected are: Airport Road and Austin Blvd – Multi-use Paths
: Rex Allen Drive, Haskell Ave, Maley St, Arizona Ave, Bisbee Ave, Fremont St, Delos St and Soto St; concrete sidewalks.

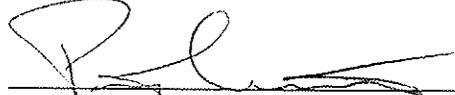
Our mission is to enhance and to give our community a safer place to walk. By having a Master Plan for Sidewalks and Multi-use Paths, the City of Willcox may begin helping our infrastructure and a plan for our future and the community. This is only the beginning for future projects and planning.

Recommendation: We are requesting Mayor and City Council to approve a resolution for a Master Plan for Sidewalks and Multi-use Paths for the City of Willcox.

Fiscal Impact: 5.7% match and maintenance after completion

Prepared By: 
Arnold M. Arvizu, Streets Supervisor

Prepared By: 
Dave Bonner, Director of Dept of Public Services and Works

Approved By: 
Pat McCourt, City Manager

RESOLUTION NO. 2010-61

A RESOLUTION OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, ("CITY") APPROVING AND AUTHORIZING THE DEVELOPMENT OF A MASTER PLAN FOR SIDEWALKS AND MULTI-USE PATHS FOR THE CITY OF WILLCOX, AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.

WHEREAS, the CITY shall have control of the finances and property of the corporation pursuant to A.R.S. § 9-240 (A); and

WHEREAS, the CITY is authorized and empowered to exercise exclusive control over the streets, avenues, alleys and sidewalks of the town and to lay out, establish or otherwise improve same pursuant to A.R.S. §§ 9-240 (B) and 9-276 (A); and

WHEREAS, the CITY is authorized to reclassify city roads from Rural Local Roads to Rural Minor or Major Collector Roads; has reclassified four (4) roads as Rural Major Collector Roads with three (3) as state highways and one (1) as a local road; has reclassified 11 roads from Rural Local Roads to Rural Major Collector Roads; and

WHEREAS, CITY staff seek Mayor and Council approval to develop a Master Plan to address: (1) Airport Road and Austin Blvd.- Multi-Use Paths; (2) Rex Allen Drive, Haskell Ave., Maley St., Arizona Ave., Bisbee Ave., Fremont St., Delos St., and Soto St. - Concrete sidewalks; and

WHEREAS, by accomplishing reclassification of city roads, the roads will then be eligible for federal funds and grants for development as provided in the Master Plan; and

WHEREAS, Mayor and Council have determined that it is in the best interest of the City of Willcox, Cochise County, Arizona and its citizens to develop a Master Plan for Sidewalks and Multi-use Paths; and

WHEREAS, it is necessary for the preservation of the peace, health, and safety of the City of Willcox, Cochise County, Arizona, that an emergency be declared to exist to assure timely development of a Master Plan as presented, and that this Resolution shall be effective immediately upon its passage and adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, AS FOLLOWS:

Section 1: The City Manager and City Staff are hereby authorized to develop a Master

Plan for Sidewalks and Multi-Use Paths as presented to Mayor and Council.

Section 2: The City Manager of the CITY is directed to present the Master Plan to Mayor and Council for final approval and adoption.

Section 3: The immediate operation of the provisions of this Resolution is necessary for the preservation of the public peace, health and safety, an emergency is hereby declared to exist, and this Resolution shall be in full force and effect from and after its passage by the City of Willcox, Cochise County, Arizona.

Section 4: The Mayor is authorized and empowered to execute this Resolution.

PASSED AND ADOPTED by Mayor and Council of the City of Willcox, Cochise County, Arizona, this _____ day of June, 2010.

APPROVED/EXECUTED:

MAYOR,

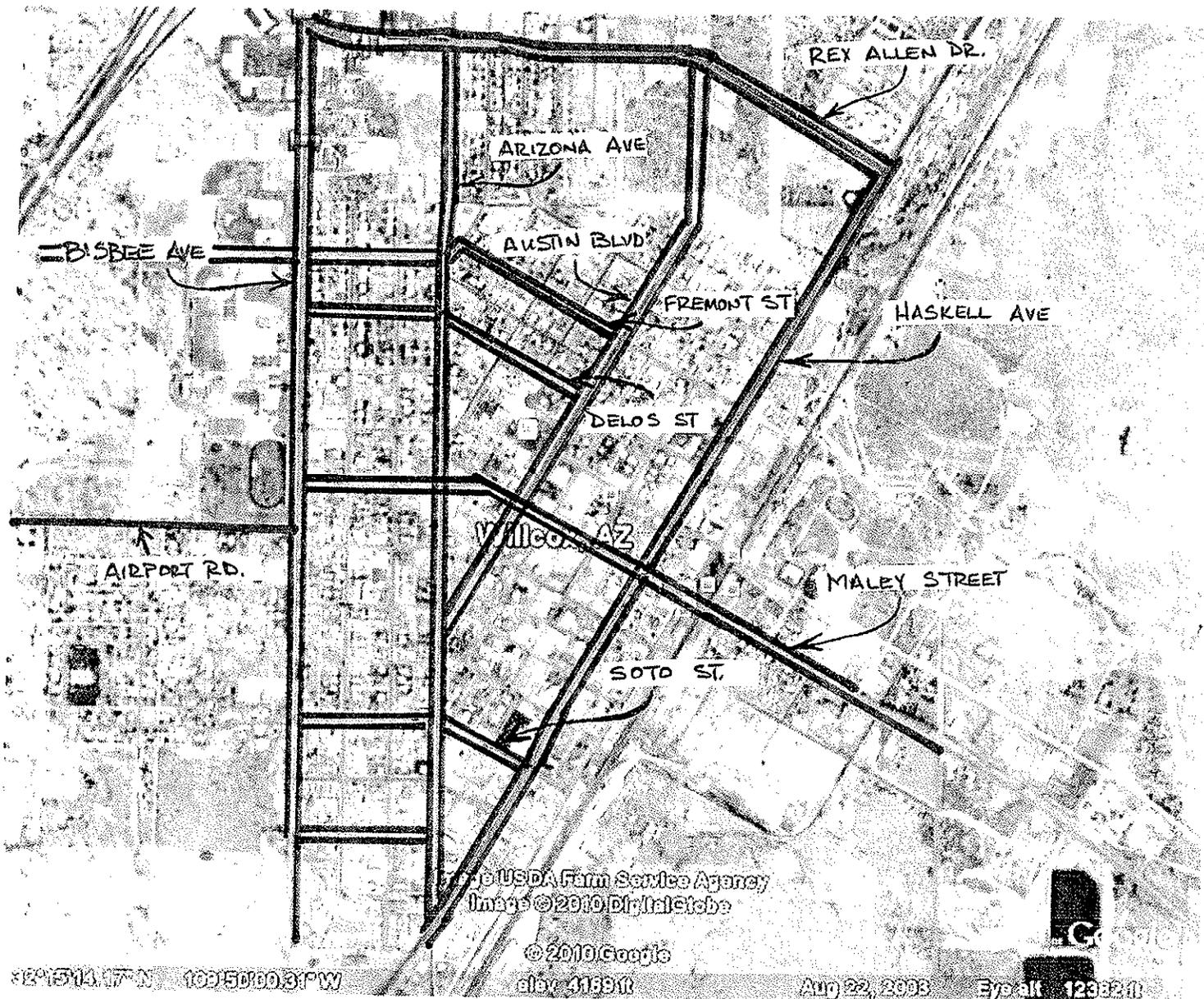
ATTEST:

City Clerk, Cristina G. Whelan, CMC

APPROVED AS TO FORM:

City Attorney, Hector M. Figueroa

RESOLUTION NO. 2010-61



MASTER PLAN FOR SIDEWALKS - MULTI-USE PATH

AIRPORT ROAD - MULTI-USE PATH

AUSTIN BLVD - MULTI-USE PATH

REX ALLEN DR, HASKELL AVE, MALEY ST, ARIZONA AVE,

BISBEE AVE, FREMONT ST, DELOS ST, SOTO ST - SIDEWALKS

**CITY OF WILLCOX
Request for Council Action**

Agenda Item: 20
Tab Number: 13
Date: 06-07-2010

Date Submitted:
07 June, 2010

Action:

Subject:

Approval of a resolution for obtaining a Transportation Enhancement Grant for Rex Allen Dr, Haskell Ave, and Maley St.

Date Requested:
01 June, 2010

Resolution
 Ordinance
 Formal
 Other

To: Honorable Mayor and City Council

From: Public Services & Works, Streets Section

Discussion: We would like to submit an application for a Transportation Enhancement Grant for the removal and construction of sidewalks, curb and gutter needing replacing and ADA ramps on each intersection corner. The roads affected are Rex Allen Drive, beginning on Bisbee Avenue and ending on Haskell Avenue; Haskell Avenue, beginning on the south city limits to the north city limits; Maley Street, beginning on Haskell Avenue and ending on Rex Allen Jr. Road.

We will be working with Bill Harmon, ADOT Safford District Engineer, and we will come up with a cost estimate for all the roads mentioned. There is a limit on state projects of \$1,000,000 which includes the state 5.7% match. There will be no cost to the City of Willcox for completing these projects. Since this is a state project, the role of the city will play is that the City of Willcox is to maintain the sidewalks once the projects have been completed. This application should be for a project that will meet the criteria. We will probably have to split these projects into two phases, depending on the costs in order to remain within the \$1,000,000 limits.

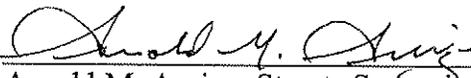
Unlike the enhancement grant for Fort Grant Road, Round 18 Transportation Enhancement Grant, state project, will include the cost of an environmental determination, the cost of any utility acquisitions, the cost of any right-of-way issues, scoping, design and construction and the 5.7% match. The city will be required to

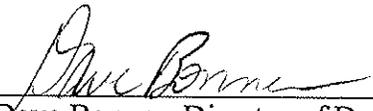
maintain all sidewalks in this Transportation Enhancement Project in return which has been included in previous IGAs with the state. The City of Willcox will not incur any project costs.

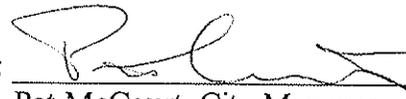
Our mission for this project will be the safety for all residents using Rex Allen Drive, Haskell Avenue and Maley Street. The sidewalks in these areas have been in dire need of attention. Numerous sidewalks have buckled which leave a step and is a hazard; most intersection corners do not have ADA ramps so residents have no way of ingress or egress onto the sidewalks for safe travel. They have been running their motorized scooters and wheel chairs on the shoulders of the state routes because of the lack of ADA ramps and sidewalks buckling. The City of Willcox have repaired numerous sections of sidewalks using city funds in the past but because of our economic situation we can no longer afford to do this. Having new sidewalks and ADA ramps along State Route 186 will definitely insure safe travel for all pedestrians and residents of the City of Willcox.

Recommendation: We are requesting Mayor and City Council to approve a resolution for a Transportation Enhancement Grant for the construction of sidewalks, ADA ramps and curb and gutter replacement where needed.

Fiscal Impact: \$0, just maintenance after completion

Prepared By: 
Arnold M. Arvizu, Streets Supervisor

Prepared By: 
Dave Bonner, Director of Dept of Public Services and Works

Approved By: 
Pat McCourt, City Manager

RESOLUTION NO. 2010-62

A RESOLUTION OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, ("CITY") APPROVING AND AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE TRANSPORTATION ENHANCEMENT PROGRAM THROUGH THE ARIZONA DEPARTMENT OF TRANSPORTATION FOR THE SIDEWALKS, CURBS, GUTTERS AND ADA RAMPS, AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.

WHEREAS, the CITY shall have control of the finances and property of the corporation pursuant to A.R.S. § 9-240 (A); and

WHEREAS, the CITY is authorized and empowered to exercise exclusive control over the streets, avenues, alleys and sidewalks of the town and to lay out, establish or otherwise improve same pursuant to A.R.S. §§ 9-240 (B) and 9-276 (A); and

WHEREAS, the Willcox City Council supports enhancement of the quality of life for city residents and visitors; and

WHEREAS, the Round 18 Transportation Enhancement application is for a state sponsored project on State Route 186 and State Route 86 also known as Rex Allen Drive, Haskell Avenue and Maley Street; and

WHEREAS, the CITY is a small rural community that plays host to hundreds of tourists annually; and

WHEREAS, enhancing this area would create a visual amenity reminiscent of the historical flavor of the area as well as increase the safety of the community and tourists; and

WHEREAS, if funded, the Arizona Department of Transportation will be the sponsor of the project and pay the matching funds; and

WHEREAS, the CITY accepts the responsibility for continued maintenance of the project; and

WHEREAS, CITY staff seek Mayor and Council approval to submit an application to the Transportation Enhancement Program Round 18 through the Arizona Department of Transportation; and

WHEREAS, Mayor and Council have determined that it is in the best interest of the City of Willcox, Cochise County, Arizona and its citizens to submit the application Grant funds as presented; and

WHEREAS, it is necessary for the preservation of the peace, health, and safety of the City of Willcox, Cochise County, Arizona, that an emergency be declared to exist to assure timely submission of the application, and that this Resolution shall be effective immediately upon its passage and adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, AS FOLLOWS:

Section 1: The City Manager of the CITY is hereby authorized to submit the application to the Transportation Enhancement Program Round 18 through the Arizona Department of Transportation as presented.

Section 2: The City of Willcox, if funded, accepts the responsibility for continued maintenance of this project.

Section 3: The immediate operation of the provisions of this Resolution is necessary for the preservation of the public peace, health and safety, an emergency is hereby declared to exist, and this Resolution shall be in full force and effect from and after its passage by the City of Willcox, Cochise County, Arizona.

Section 4: The Mayor is authorized and empowered to execute this Resolution.

PASSED AND ADOPTED by Mayor and Council of the City of Willcox, Cochise County, Arizona, this ____ day of June, 2010.

APPROVED/EXECUTED:

MAYOR,

ATTEST:

APPROVED AS TO FORM:

City Clerk, Cristina G. Whelan, CMC

City Attorney, Hector M. Figueroa

RESOLUTION NO. 2010-62

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: _____ 21
Tab Number: _____ 14
Date: 06-07-2010

Date Submitted:
6-1-10
Date Requested:
6-7-10

Action:
 Resolution
 Ordinance
 Formal
 Other

**Subject: Joint support
for resolution to Arizona
Municipal League**

TO: MAYOR AND COUNCIL

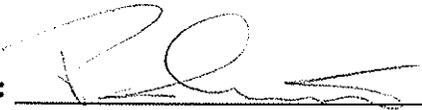
FROM: City Manager

DISCUSSION: Mayor Gomez from the City of Douglas is asking the Willcox City Council to be a joint sponsor on the attached Resolution. The proposed Resolution calls for the Federal Government to provide secure Borders. If the Council approves the Resolution it will be on the Arizona Municipal League agenda at the annual meeting August 24 -27, 2010 for adoption.

RECOMMENDATION: If the Council approves the Staff will forward the information to the Arizona Municipal League and Mayor Gomez.

FISCAL IMPACT: None

Prepared by: Pat McCourt

Approved by: 
Pat McCourt, City Manager

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item: 22
Tab Number: 15
Date: 06-03-2010

Date Submitted: 05-20-2010
Date Requested: 06-03-2010

Action: <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Formal <input type="checkbox"/> Other

Subject: Discussion/Decision regarding attendance and participation at the League of Arizona Cities & Towns Annual Conference in Glendale, AZ
--

TO: MAYOR AND COUNCIL

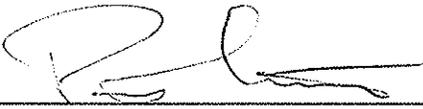
FROM: City Manager

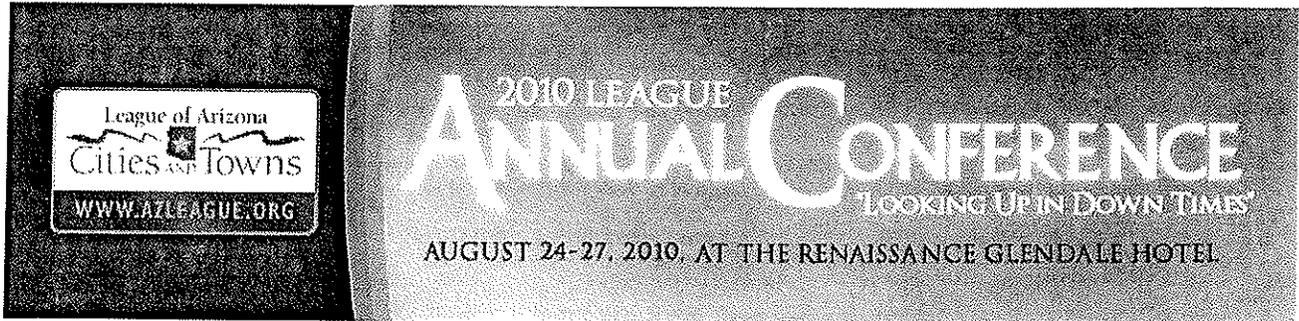
DISCUSSION: The 2010 League of Arizona Cities and Town Annual Conference begin on August 24-28, 2010 in Glendale, AZ. The questions to be answered are: first, relative to who may be able to attend the League Conference. I believe this Conference provides the Council an excellent opportunity to receive training from experts in the area of City goverance. I also believe it provides the Council an opportunity to talk with other elected officials from various communities throughout the State and see what types of concerns and solutions they have found to better govern their communities. If you do plan to attend I strongly urge you to notify the City Clerk quickly as rooms at the Conference center normally fill up very quickly. Second, the participation in the Festival of Cities and Towns/Showcase of Cities and Towns program during the conference needs to be decided, the City of Willcox has participated in the past.

RECOMMENDATION: Individual council members should check on their ability to schedule attendance and if available notify the City Clerk immediately. Council should direct staff to reserve the space if council wishes to participate in the Festival of Cities and Towns/Showcase of Cities and Towns.

FISCAL IMPACT: Varies based on number of Council members who are able to attend and the number of days each councilmember is able to attend. Registration fee is the same amount. The cost for the Parade of Cities and Towns is a base fixed cost for the space, in the past the City Attendees have staffed the booth and donations have been collected for the information given away at the booth.

Prepared by: Patrick McCourt

Approved by: 
Patrick McCourt, City Manager



[Information](#) [My Registration](#)

[Register Another](#)

[Summary](#) [Hotel Information](#) [Terms and Conditions](#)

2010 League Annual Conference - "Looking Up in Down Times"

Details *\$180⁰⁰ REGISTRATION FEE*

When Tuesday, August 24, 2010 7:30 AM - Friday, August 27, 2010 11:30 AM



Add to Calendar

Where Renaissance Glendale Hotel
9495 W. Coyotes Boulevard
Glendale, Arizona 85305
(623) 937-3700



Get Driving Directions

Planner [Christine Smith-Humphrey](#)

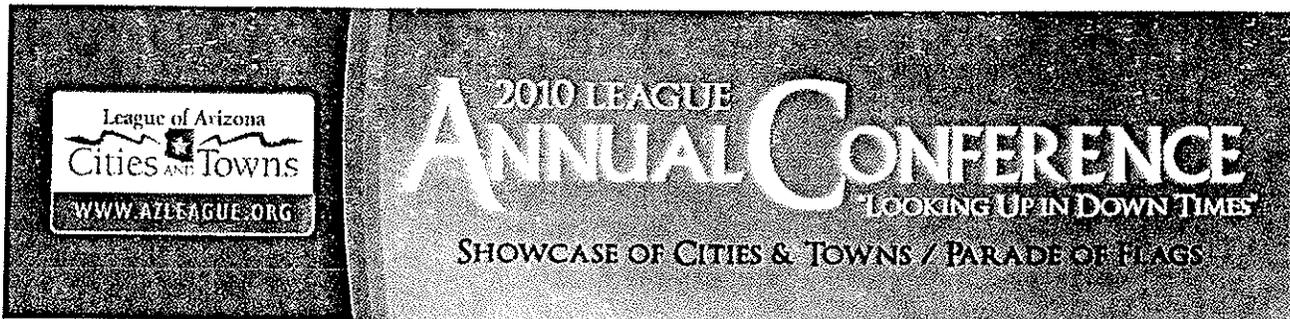
[Register Another](#)



Powered by Cvent Online Event Registration Software
Copyright © 2000-2010 Cvent Inc. All rights reserved.

[Online Event Registration](#) | [Web Surveys](#) | [Event Planning](#) | [Customer Care](#) | [Privacy Policy](#)

6/22/10



[Information](#) [My Registration](#)

[Register Another](#)

[Summary](#) [Terms and Conditions](#)

2010 Showcase of Cities and Towns/Parade of Flags

11TH ANNUAL PARADE OF FLAGS

We invite each city and town with a municipal flag to join in the Opening General Session 11th Annual Parade of Flags. To participate in this event, each city and town will need a municipal flag (any size is fine), a flagpole and flag stand.

After the Parade, and throughout the Conference, the flags will be on display in the foyer. You may pick up your flags any time, though we encourage you to keep them on display for the duration of the event. Each city or town must pick up its flag, pole and base by Friday morning. The League cannot assume responsibility for any damage or theft of flags left at the Renaissance Glendale Hotel.

If you have any questions, or would like more information, please call Matt Lore at (602) 258-5786.

SHOWCASE OF CITIES AND TOWNS

The 2010 Showcase of Cities and Towns will be held on Wednesday, August 25 at the Glendale Renaissance Hotel. There will be food and drinks. Booths will be 10' by 10'.

This is traditionally the most popular event at the Annual Conference. A 21-year tradition that has grown in size and scope each year it is truly a unique and special event - one of a kind in the nation.

Details

When Wednesday, August 25, 2010 8:30 AM - 9:00 PM



[Add to Calendar](#)

Where Renaissance Glendale Hotel
9495 W. Coyotes Boulevard
Glendale, Arizona 85305
(623) 937-3700



[Get Driving Directions](#)

Planner [Christine Smith-Humphrey](#)

[Register Another](#)



powered by
Cvent Online Event Registration Software
Copyright © 2000-2010 Cvent Inc. All rights reserved.

[Online Event Registration](#) | [Web Surveys](#) | [Event Planning](#) | [Customer Care](#) | [Privacy Policy](#)

Rates & Registration

Register by Friday, July 16 to receive the early registration rate:

- \$280 Early Member** - Any officer or employee of an Arizona City or Town
- \$330 Early Non-Member**
- \$300 Member** - Any officer or employee of an Arizona City or Town
- \$380 Non-Member**
- \$0 Spouse/Guest Basic** - Grants access to the Welcome Reception and the Festival
- \$115 Spouse/Guest Full** - Grants access to all functions including the Spouse/Guest Program

\$65 Golf Tournament

-
- \$25 Mobile Workshop: University of Phoenix Stadium**
 - \$25 Mobile Workshop: Phoenix International Raceway**
 - \$25 Mobile Workshop: Glendale Emergency Management Center**

\$55 National League of Cities: LTI Seminar

-
- \$195 Showcase of Cities & Towns Booth** - Without Electricity
 - \$260 Showcase of Cities & Towns Booth** - With Electricity
 - \$0 Parade of Flags**

Questions? Call 602-258-5876
For a printable document, [click here](#).

2010 LEAGUE ANNUAL CONFERENCE

"LOOKING UP IN DOWN TIMES"

AUGUST 24-27, 2010, AT THE RENAISSANCE GLENDALE HOTEL

Welcome to Glendale, Arizona

We are extremely proud to be hosting the League of Arizona Cities and Towns Annual Conference for the very first time in this, the centennial year of Glendale's incorporation as a city.

Our citizens and our business owners have enthusiastically joined with Glendale's elected officials, management and staff to prepare for this important conference. We want to do all we can to make your upcoming stay enjoyable, convenient, and memorable.

While visiting, we hope you will be able to spend some time enjoying the many attractions throughout our city. Just a short walk from our Conference site in the Renaissance Glendale Hotel is Jobing.com Arena, home of the Coyotes Hockey Team, who brought us so much excitement this past season. The Arena is in the midst of Westgate City Center, where you will find many dining, entertainment and shopping choices.

To the south of the Renaissance Hotel and Conference Center is the world-famous University of Phoenix Stadium, home of The Arizona Cardinals and The Fiesta Bowl. During the Conference, we encourage you to participate in a tour of this state-of-the-art facility and learn about its many features through one of the League's mobile workshops.

Just north of the hotel, simply cross Glendale Avenue and you will be in the only Cabela's within 500 miles. In addition to their world-famous merchandise, Cabela's 160,000-square-foot showroom features huge aquariums and museum-quality animal displays.

Historic downtown Glendale is just a short four-mile drive directly east of our Conference site. This area where our city was founded in 1892 is now filled with quaint homes converted into unique shops, boutiques and restaurants. A 10-minute drive north from our Conference site on Loop 101 will take you to Arrowhead Towne Center and hundreds of shopping and dining choices along the Bell Road Corridor.

For directions, information on special events in August and more ideas of things to do and see in Glendale, please call our Visitors Center at (623) 930-4500 or visit GlendaleAZ.com.

We look forward to seeing you at the 2010 League of Arizona Cities and Towns Conference. We hope you will enjoy yourself as much as we appreciate being your host.

Sincerely,

Elaine M. Seruggs

Conference Program

Tuesday, August 24, 2010

7:30 AM Golf Tournament

Located just north of Luke Air Force Base, Falcon Dunes is one of the top military golf courses in the world. It is an 18-hole, par 71 - championship layout featuring mounded contours that frame rolling fairways and undulating greens.

Event Cost: \$65

Registration for this event is separate from the main conference.

1:30 PM Resolutions Committee

Each city and town is urged to participate in the development of the League's Municipal Policy Statement. Claude Mattox, Councilmember of Phoenix, will serve as Chairman of this year's Resolutions Committee.

1:30 PM National League of Cities Leadership Training Institute

Local Government Finance: Guarding the Public Checkbook

Learn strategies and techniques to increase your proficiency and comfort in dealing with financial oversight responsibilities. Gain knowledge of budget management, financial crisis warning signs, the perils of micro-management, and establishing an adequate fund balance. Participants will also receive the book "Local Government Dollars & Sense: 225 Financial Tips for Guarding the Public Checkbook."

Presenter: Len Wood, President, The Training Shoppe, Rancho Palos Verdes, CA

This session is part of the National League of Cities Leadership Training Institute. The competency area is "Competent Practitioner" and participants will receive 2 credits in the NLC Certificate of Achievement in Leadership Program.

For more information about the Certificate program you can contact the National League of Cities and the Leadership Training Institute at 202.626.3170 or visit the NLC website at www.nlc.org.

Event Cost: \$55

Registration for this event is separate from the main conference.

6:00 PM Welcome Reception

The reception will begin at 6:00 pm in the Conference Foyer of the Glendale Renaissance Hotel

Note: Only light hors d'oeuvres and beverages will be available at the reception; Dinner is on your own.

Wednesday, August 25, 2010

8:30 AM Youth Program Begins

9:00 AM Opening General Session

- Parade of Flags
- Host Mayor's Welcome
- President's Report
- Sponsorship Recognition
- Keynote Speaker: Dr. Lowell Catlett

Understanding Today's Economy and Tomorrow's New Future

DR. LOWELL CATLETT is a Regents Professor in Agricultural Economics and Agricultural Business and Extension Economics and the Dean of the College of Agricultural, Consumer and Environmental Sciences at New Mexico State University. He is an exciting futurist whose knowledge of technologies and their implications on the way we will live and work is addressed in his varied and upbeat presentations. His vast knowledge astounds corporate and association audiences both nationally and internationally. His presentations are thought-provoking and highly-entertaining.

12:00 PM Lunch is on your own

2:00 PM Concurrent Workshops

- Public Transportation Funding in the Wake of LTAF - Where Do We Go from Here?
- Recycling in Our Communities: What Works?
- Creating Vibrant City Environments for a Thriving State Economy
- Fundamentals of Local Government: Open Meeting Law *
- A Day Without Public Works... What Would Happen in Your City?
This session is sponsored by the Arizona Public Works Association

3:10 PM Concurrent Workshops

- Utilizing Public, Private, Partnerships (P3) for Transportation Funding in Your City
- The Manager/Council Relationship in Challenging Economic Times
This session is sponsored by the Arizona City/County Management Association
- Redistricting Law and the Voting Rights Act: What It Means for Your City or Town in 2011 *
- Fundamentals of Local Government: Parliamentary Procedures *
- Airports: Economic Engines in Our State
This session is sponsored by the Arizona Airports Association

4:20 PM Mobile Workshop

Tour of University of Phoenix Stadium

The University of Phoenix Stadium, with its retractable roof and field, is unlike any other stadium in North America, and is a marvel of design, engineering, and technology. This multi-purpose facility is located in Glendale, Arizona.

The primary tenants in the stadium include the NFL's Arizona Cardinals and the Tostitos Fiesta Bowl. The 63,400-seat stadium (expandable to 72,200) opened on August 1, 2006 after three years of construction. The ceremonial groundbreaking was held on April 12, 2003.

Join this tour to explore the history of this stadium and learn more about its past, present and future.

Event Cost: \$25

Space is limited on the mobile workshops.

Sessions with the * next to them are eligible for continuing legal education credit.

6:30 PM Showcase of Cities and Towns

The 2010 Showcase of Cities and Towns will be held on Wednesday, August 25 at the Glendale Renaissance Hotel. There will be food and drinks. Booths will be 10' by 10'.

This is traditionally the most popular event at the Annual Conference. A 21-year tradition that has grown in size and scope each year, it is truly a unique and special event - one of a kind in the nation.

Thursday, August 26, 2010

8:00 AM Concurrent Workshop

- Dialogue with Goldwater Institute: What is the Proper Role of Cities & Towns in Arizona?
- Fundamentals of Local Government: Staying out of Hot Water for Elected Officials
- Municipal Sustainability: How Arizona Cities Make Sustainability a Reality
- Homelessness - A Guide to Starting an Interfaith Homeless Emergency Lodging Program in Your City

8:00 AM Spouse/Guest Program Begins

To participate in the Spouse/Guest Program you must sign up for the full spouse registration. The full spouse registration allows for attendance to all functions and events including the Spouse/Guest Program.

9:00 AM Mobile Workshop

Tour of Phoenix International Raceway (PIR)

Avondale, Arizona is home to Phoenix International Raceway, a one-mile oval track that hosts two major NASCAR-sanctioned events each year in April and November. A 2008 economic impact study conducted by Arizona State University reported an annual economic impact to the State of Arizona of well over \$400M. This session will take a tour of the track and facilities as well as learn about the economic impact that PIR brings to the West Valley and to the state.

Event Cost: \$25

Space is limited on the mobile workshops.

10:00 AM Concurrent Workshops

- Ballot Propositions: What is on the Ballot in November Impacting Cities and Towns *
- Update from Blue Ribbon Panel on Water Sustainability: What it Means to Your City and Town *
- Update from Arizona Town Hall:
Economic Development and Reforming Arizona's Revenue System
- Changing Arizona's Digital Culture: Bringing Enhanced Broadband and Secure Government to Local Communities

12:00 PM Governor and Legislative Lunch

- The Governor has been invited to speak to the attendees
- Legislative Recognition

2:30 PM Concurrent Workshops

- Raising Arizona's Potential: New Partnerships to Improve Education, Workforce and Economy
- Legislative Recap and Look Ahead *
- MATForce, a Nationally Acclaimed Substance Abuse Coalition: Strategies for Uniting Your Community Toward a Common Goal

-
- 2:30 PM** **Affiliate Group Meetings**
- Arizona City Attorneys Association
 - Arizona COG Directors

3:30 PM **Mobile Workshop**
Glendale Regional Public Safety Training Center

The Glendale Regional Public Safety Training Center (GRPSTC), a \$45 million, state-of-the-art public safety training facility located at 115th and Glendale Avenues, is a unique partnership between the cities of Avondale, Glendale, Peoria and Surprise and the Maricopa County Community College District. It is the first and only shared use public safety training center in the Valley and its varied, unique, features and training amenities will set the standard for future public safety facilities in Arizona for many years to come.

GRPSTC opened in April 2007. It includes a full range of facilities needed to train new firefighters and specialty training facilities to fine-tune the skills of veteran fire and police officers. The 70,000-square-foot main building contains classrooms; a computer lab; a defensive tactics room; a physical fitness room; a health center; and candidate testing facilities which are used by personnel of partnering cities, MCCC's fire and police training program students, and area high school and college students.

The 56-acre training site includes a shooting range; driver training track; a five-story burn/drill tower; a simulated fire station, a burn house, an underground confined space prop, residential and commercial ventilation props, Flashover Chamber; natural gas and propane props; railroad tanker car, tracks and a railroad crossing; and many other props that maximize public safety officers' ability to respond to and mitigate almost any type of emergency or disaster. These valuable training assets are also available to non-partnering public safety agencies, private corporate training programs, and state and federal agencies for specialized training and educational programs.

Event Cost: \$25

Space is limited on the mobile workshops.

4:00 PM **Annual Business Meeting**

6:00 PM **Dinner and Entertainment**

Following dinner, entertainment will be provided by the band Affinity.

Friday, August 27, 2010

9:00 AM **Statewide Candidate Forums**

Candidates from statewide elected offices will be invited to address the attendees.

The following candidates for offices will be invited:

- United States Senate
- Governor
- Secretary of State
- Treasurer
- Attorney General
- Superintendent of Public Instruction

11:30 AM **Adjourn Conference**

Spouse/Guest Program

To participate in the Spouse/Guest Program you must sign up for the full spouse registration. The full spouse registration allows for attendance to all functions and events including the Spouse/Guest Program.

Thursday, August 26, 2010

8:00 AM Breakfast at Renaissance Glendale Hotel

8:45 AM Bus Departs for Cerreta Candy Company and Bead Museum

Cerreta Candy Company

The Cerreta Candy Company is an old, family-owned business located in the heart of Glendale. Founded 40 years ago by Jim Cerreta, Sr., Cerreta's features a wide variety of chocolates, caramels, brittles and candies. Learn how three generations of candy makers create these delectable treats on a special guided tour of the hometown candy and chocolate factory.

The Bead Museum

The Bead Museum in Glendale, founded in 1984, is a unique repository of the nation's broadest collection of beads and beaded artifacts, with more than 100,000 on site. This tour will include a look at the museum's permanent and changing exhibits, and provide an opportunity to shop at the Bead Museum store.

11:20 AM Return to the Renaissance Glendale Hotel

12:00 PM Governor & Legislative Lunch

Youth Program

Youth delegates from your city or town are invited to join us at the 5th Annual League Youth Program on Wednesday, August 25. Attendees will participate in their own sessions and activities, as well as have the opportunity to interact with local elected officials and learn more about the issues and challenges facing Arizona. Highlights of the one-day program will include: presentations from youth commissions to showcase innovative programs in their cities and towns, an interactive youth leadership development session, a panel discussion with local elected officials on the importance of youth councils across the state, and networking opportunities for the delegates and coordinators.

Please note that registration for the Youth Program is separate. A detailed agenda will be sent out to all youth coordinators with the Youth Program registration materials. If your city or town is interested in including a youth delegation with your city officials, please contact Mary Vinzant at mvinzant@azleague.org or (602) 258-5786 for more information.

Lodging

Hotel Information

Renaissance Glendale Hotel
9495 W. Coyotes Boulevard
Glendale, AZ 85305
Group rate: \$119.00 per night

Please Note: You **MUST** be registered for the conference in order to reserve a room at the Renaissance Glendale Hotel. Only one hotel room per registrant will be allowed. To reserve your hotel room, please proceed to the conference registration page.

Alternative Lodging

Hampton Inn & Suites
6630 N. 95th Avenue
Glendale, AZ 85305
(623) 271-7771

The League has also secured additional rooms at the Hampton Inn & Suites, located just west of the Renaissance Glendale Hotel. The Hampton Inn & Suites is offering League Conference attendees a rate of \$79 per night. To book a room at the Hampton, [click here](#) or call (623) 271-7771 and let them know you are with the League of Arizona Cities & Towns Annual Conference.

Rates

Register by Friday, July 16, to receive the early registration rate:

- \$280 **Early Member** - Any officer or employee of an Arizona City or Town
- \$330 **Early Non-Member**
- \$300 **Member** - Any officer or employee of an Arizona City or Town
- \$380 **Non-Member**
- \$0 **Spouse/Guest Basic** - Grants access to the Welcome Reception and the Festival
- \$115 **Spouse/Guest Full** - Grants access to all functions including the Spouse/Guest Program
- \$65 **Golf**
- \$25 **Mobile Workshop: University of Phoenix Stadium**
- \$25 **Mobile Workshop: Phoenix International Raceway**
- \$25 **Mobile Workshop: Glendale Emergency Management Center**
- \$55 **National League of Cities: LTI Seminar**
- \$195 **Showcase of Cities & Towns Booth** - Without Electricity
- \$260 **Showcase of Cities & Towns Booth** - With Electricity

General Information

Conference Special Arrangements

Individuals with disabilities or special dietary requirements who need special accommodations should call Matt Lore at (602) 258-5786 to make arrangements. Requests should be made no later than August 2 to allow sufficient time for us to meet your needs.

Registration Desk Location and Hours

The conference registration desk will be located in the Conference Foyer of the Renaissance Glendale Hotel and will be open the following times:

9:30 a.m. to 7:00 p.m. on Tuesday, August 24
7:00 a.m. to 6:00 p.m. on Wednesday, August 25
7:00 a.m. to 6:00 p.m. on Thursday, August 26
7:00 a.m. to 10:00 a.m. on Friday, August 27

Cancellation Policy

Advance registrants unable to attend the Conference are eligible to receive a full refund by sending a written request no later than August 2, 2010 to the League offices. Registrants who are unable to attend may appoint a substitute. Also, for those who do not submit payment prior to the Conference and do not cancel by August 2, 2010, an invoice requiring payment of the total amount due will be forwarded following the Conference. Cancellations may be mailed, faxed (602-253-3874) or emailed (league@azleague.org) to the League offices. Cancellations will not be accepted by telephone.

If you have any questions regarding the League Conference registration process, please call Christine Smith-Humphrey at 602-258-5786.

**CITY OF WILLCOX
REQUEST FOR COUNCIL ACTION**

Agenda Item 23
Tab Number 16

Date Submitted:
May 17, 2010
Date Requested:
June 7, 2010

Resolution
 Ordinance
 Formal
 Other

Subject: Appointment of an
Ex-Officio to the Planning &
Zoning Commission

TO: MAYOR AND COUNCIL

FROM: Jeff Stoddard, Supervisor of Development Services

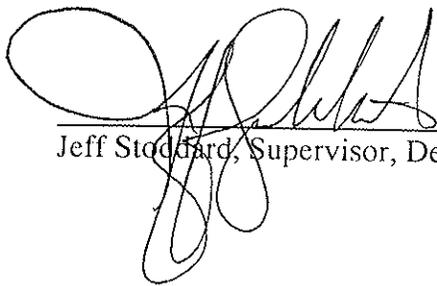
DISCUSSION: The City of Willcox Planning & Zoning Commission will be lacking an Ex-Officio after June 3rd 2010, when Mr. Larry Schultz is no longer a Councilman.

RECOMMENDATION: It is the recommendation of this department that the Mayor and City Council appoint an Ex-Officio to the Planning and Zoning Commission.

FISCAL IMPACT: N/A

Submitted by:

Approved by:



Jeff Stoddard, Supervisor, Development Services



Pat McCourt, City Manager

WILCOX CITY CODE

TITLE 2 - CHAPTER 1

PLANNING AND ZONING COMMISSION

- SECTION: 2-1--1: Creation
 2-1--2: Composition; Appointment; Terms; Vacancies; Removals
 2-1--3: Organization And Rules
 2-1--4: Duties Generally
 2-1--5: General Plan
 2-1--6: Zoning
 2-1--7: Subdivisions
 2-1--8: Public Hearings
 2-1--9: Financial Interests
 2-1-10: Compensation

2-1-1: CREATION:

There is created a planning and zoning commission within and for the city to be known as the *PLANNING AND ZONING COMMISSION*.

(Ord. NS201, 9-30-1997; prior code § 2.20.010)(2008 Code, Ord. NS283, 2-18-2008)

2-1-2: COMPOSITION; APPOINTMENT; TERMS; VACANCIES; REMOVALS:

A. Composition; Appointment: The City Planning and Zoning Commission shall consist of five (5) members to be appointed by the Mayor and City Council from among the qualified electors of the city. The Mayor, with the consent of the Council, may appoint an Ex-Officio member to the Commission, such member shall serve at the pleasure of the Mayor and Council. Ex-Officio members shall not be entitled to vote on any item brought before the Commission.

(Ord. NS201, 9-30-1997; prior code §§ 2.20.020; 2.20.090)(2008 Code, Ord. NS283, 2-18-2008)

B. Terms And Vacancies: The membership of the five (5) members shall be appointed in staggered four (4) year terms. Vacancies shall be filled by appointment by the Mayor and Council to fulfill the unexpired term of the former member.

(Ord. NS201, 9-30-1997; prior code § 2.20.020)(2008 Code, Ord. NS283, 2-18-2008)

C. Removals: Members of the Commission shall regularly attend meetings and public hearings of the Commission. Should a member have three (3) unexcused absences, in succession, the member will be removed from the Commission by the Mayor and City Council. Members may be removed by a majority vote of the City Council without the necessity of a hearing or notice of such action, and such action shall be final.

(Ord. NS201, 9-30-1997; prior code § 2.20.020)(2008 Code, Ord. NS283, 2-18-2008)

2-1-3: ORGANIZATION AND RULES:

A. Officers:

1. At the regularly scheduled July meeting of the Planning and Zoning Commission of every year, the Commission shall organize by electing one of its members to serve as Chair and one member as Vice-Chair at the pleasure of the Commission. In the absence of staff, a member of the Commission shall serve as recording secretary for the recording of minutes for the Commission, who shall keep a record of attendance, proceedings and transactions. The minutes or a statement of legal action taken shall be placed on the Internet as required by law.

2. The term of the officers shall be one year, with eligibility for re-election.

B. Rules And Regulations: The Commission may prescribe rules and regulations for the conduct of its internal affairs, copies of which shall be kept on file in the office of the City Clerk where they shall be available for public inspection.

C. Meetings: The Commission shall designate a regular meeting time and place, and all meetings shall be in conformance with the Arizona Open Meeting Law.

D. Quorum: No action shall be taken at a Commission meeting unless a quorum is present. Three (3) Commission members shall constitute a quorum for transacting business. If a quorum is not present, the Commission meeting is automatically adjourned. A lesser number may adjourn from time to time and compel the attendance of absent members. Any number of the Commission at any regular or special meeting may demand, in writing, the attendance of the absent members. Such demand shall be entered of record forthwith by the recording secretary, who shall thereupon notify absent members of the time and place of the meeting and of the demand for her/his attendance.

(Ord. NS201, 9-30-1997; prior code §§ 2.20.060; 2.20.070)(2008 Code, Ord. NS283, 2-18-2008)

2-1-4: DUTIES GENERALLY:

A. It shall be the duty of the Planning and Zoning Commission, when requested by the Mayor and City Council, by resolution or otherwise, to make a report or recommendation in connection with any matter relating to the overall development of the city. The Commission shall have authority to make such investigations, maps, reports and recommendations in connection therewith as deemed desirable. In every case, when the Commission disapproves a matter which, under the terms of this Chapter, the Mayor and City Council are officially required to submit to the Commission for approval, disapproval or recommendation, the Commission shall communicate its reasons to the Mayor and City Council. The Mayor and City Council shall have the power to overrule the disapproval.

(Ord. NS201, 9-30-1997; prior code § 2.20.030)(2008 Code, Ord. NS283, 2-18-2008)

B. The Commission may recommend to the Mayor and City Council programs for public works and improvements and for the financing thereof. The Commission shall consult and solicit advise with and from public officials and agencies, public utility companies, civic, educational, professional, and other organizations, and from and with citizens in relation to the development and/or implementation of the plan prepared by the Commission. All public officials shall, upon request by the Mayor and Council, furnish to the Commission, within a reasonable time, such authority as may be necessary to enable the Commission to fulfill its functions, promote planning and carry out the purpose of this chapter.

(Ord. NS201, 9-30-1997; prior code § 2.20.030)(2008 Code, Ord. NS283, 2-18-2008)

C. When requested by Mayor and City Council, the Commission shall make an annual report setting forth the state and progress of its work and further periodic reports concerning the said work.

(Ord. NS201, 9-30-1997; prior code § 2.20.080)(2008 Code, Ord. NS283, 2-18-2008)

2-1-5: GENERAL PLAN:

A. Contents: The Planning and Zoning Commission working together with the City's Chief Executive Officer, "City Manager", shall formulate and develop a comprehensive long-term General Plan for all development within the city and such territory outside of the corporate city limits as falls within the City's extraterritorial jurisdiction pursuant to A.R.S. § 9-462.07 or which has a bearing on the planning of the city based on easements, right-of-ways or state leases. In addition, to make changes in, additions to or extensions of such plan. The General Plan, with the accompanying maps, plats, charts, and descriptive matter, shall show recommendations for the development of such territory, including, among other things, the general location, character, and extent of streets, parks, squares, playgrounds, waterways, aviation fields and other public ways, grounds and open spaces; the general location of public buildings and other utilities for water, light, gas, sanitation, transportation, communication, power and other purposes; the removal, relocation widening, narrowing, vacating, abandonment, and change of spaces of buildings, property, utilities or terminals; the general character, location and extent of community centers or housing developments; and a zoning plan and regulation as provided in this Chapter.

(State law reference: A.R.S. § 9-462.07) (Ord. NS201, 9-30-1997; prior code § 2.20.100)(2008 Code, Ord. NS283, 2-18-2008)

B. Adoption: The Planning and Zoning Commission may recommend the adoption of the General Plan as a whole by a single resolution, or it may be successive resolutions with functional divisions of the subject matter of the General Plan. Before the adoption of the Plan or any part, amendment, extension or addition, the commission shall hold at least one (1) public hearing thereon. The adoption of the General Plan or any part thereof shall be by resolution carried by the affirmative votes of not less than three (3) members of the Commission. The resolution shall refer expressly to the maps, description and other

matters intended by the commission to form the whole or part of the General Plan, and the action taken shall be entered upon the map, plan and descriptive matter over the signature of the Chair of the Commission. The map, plan and descriptive matter shall be filed with the City Clerk and shall be a public record.

(Ord. NS201, 9-30-1997; prior code § 2.20.110)(2008 Code, Ord. NS283, 2-18-2008)

C. Legal Status: The legal status of the adopted General Plan or any part thereof shall be that of an official guide for the Planning and Zoning Commission in the performance of its duties and functions under this Chapter. The Commission shall recommend and the Mayor and City Council shall adopt the General Plan or part thereof. The Zoning Administrator shall keep the Planning and Zoning Commission apprised of actions taken related to the General Plan.

(Ord. NS201, 9-30-1997; prior code § 2.20.120)(2008 Code, Ord. NS283, 2-18-2008)

2-1-6: ZONING:

Under the authority of Arizona Revised Statutes §§ 9-462 and 9-463 and other related statutory and constitutional provisions, and under the authority granted by this Chapter, a Zoning Commission has been established. The Planning and Zoning Commission, as created in this Chapter, shall henceforth and hereafter perform the duties of the Zoning Commission and have the powers thereof as set forth in this Chapter and in applicable constitutional and statutory provisions of the state.

(1982 Code; prior code § 2.20.090)(2008 Code, Ord. NS283, 2-18-2008)

2-1-7: SUBDIVISIONS:

Upon request by the Mayor and City Council, the Commission shall prepare and submit proposed regulations governing the subdivision of land. Such regulations may provide for the harmonious development of the city and such territory outside of the corporate city limits as falls within the jurisdiction of the Mayor and City Council by virtue of Arizona Revised Statutes §§ 9-462.07; 9-474 through 9-479 and §9-1141. Such regulations shall be for the purpose of coordination of streets within subdivisions and with other existing or planned streets, or with other features of the adopted General Plan; for adequate open spaces for traffic, recreation, light and air; for conservation of water supply, development of adequate transportation, water drainage, utility lines for gas and water, and sanitary facilities; and for the management and avoidance of population congestion. Prior to submitting the regulations to the Mayor and City Council, the Commission shall hold a public hearing or hearings thereon and give due notice of the hearing or hearings to the public.

(State law reference: A.R.S. §§ 9-462.07; 9-474- 479; 9-1141) (Ord. NS201, 9-30-1997; prior code § 2.20.130)(2008 Code, Ord. NS283, 2-18-2008)

2-1-8: PUBLIC HEARINGS:

A. Notice Requirements: Where notice of a public hearing is required to be given by

Arizona Revised Statutes, the Commission shall comply with such statutes. Where notice is not required to be given by a statute, the Commission shall adopt rules and regulations designed to give reasonable notice to the public and affected parties. Public notice of one (1) or more hearings may be included within the same notice.

B. Fee: Before any public hearing is held by the Planning and Zoning Commission on any application to amend or change zoning district boundaries, as provided under this Chapter, the applicant for such amendment or change shall first pay to the Development Services Division a fee as established by resolution of the Mayor and Council. (Ord. NS201, 9-30-1997; prior code § 2.20.150) (Resolution 2006-10, 1-04-2006)(2008 Code, Ord. NS283, 2-18-2008)

2-1-9: FINANCIAL INTERESTS:

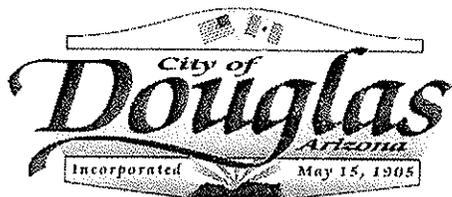
No member of the Commission shall be financially interested, directly or indirectly, in any contract, sale or transaction to which the city is a party and which comes before the Commission.

(Ord. NS201, 9-30-1997; prior code § 2.20.040)(2008 Code, Ord. NS283, 2-18-2008)

2-1-10: COMPENSATION:

Commission members shall serve without compensation. Commission members shall be entitled to reimbursement for prior authorized expenditures in performing their duties. All expenditures shall follow the city purchasing policy guidelines.

(Ord. NS201, 9-30-1997; prior code § 2.20.050)(2008 Code, Ord. NS283, 2-18-2008)



OFFICE OF THE MAYOR, DR. MICHAEL GOMEZ

Mayor, Dr. Michael Gomez

*Extends a cordial invitation to
The Cochise County Mayors, Managers,
Council members and Administrators
To attend the*

Mayor / Managers Luncheon

*To be held on
Thursday, June 17, 2010 at 12:00 p.m.
At the Douglas Clubhouse
1372 E. Fairway Dr. – Douglas, Arizona*

Guest Speakers:

Arizona State Treasurer - Dean Martin

*RSVP to Alma Andrade or Patty Ortiz at
(520) 417-7303 or fax to (520) 417-7143 / Email: Alma.Andrade@douglasaz.gov or
Patricia.Ortiz@douglasaz.gov*

by Friday, June 11, 2010

"Douglas – the premier southwestern border community."

ANNUAL INSURANCE BUDGET
AMRRP LIABILITY INSURANCE BUDGET IS ON A CALENDAR YEAR, 1/1/10-12/31/10

GL DEPT	GL LINE	LIABILITY ANNUAL	UMBRELLA ANNUAL	TOTAL ACTUAL	FY11 BUDGET @ 4/10	% TOTAL	FINAL FY11 BUDGET	% TOTAL
Admin	10-401-9201	\$19,463.65	\$1,270.04	\$20,733.69	\$20,803.00	10.4%	\$ 21,148.37	10.7%
PS Admin	10-421-9201	\$40,097.33	\$2,616.44	\$42,713.77	\$40,520.00	20.2%	\$ 43,568.05	22.1%
PS Fire	10-427-9201	\$3,799.56	\$247.93	\$4,047.49	\$3,993.00	2.0%	\$ 4,128.44	2.1%
Library	10-444-9201	\$5,963.44	\$389.13	\$6,352.57	\$6,478.00	3.2%	\$ 6,479.62	3.3%
Pool	10-445-9201	\$10,274.32	\$670.42	\$10,944.74	\$10,930.00	5.5%	\$ 11,163.64	5.7%
Bids/Grounds	10-457-9201	\$18,617.12	\$1,214.81	\$19,831.93	\$20,417.00	10.2%	\$ 20,228.57	10.3%
Parks	10-462-9201	\$17,845.81	\$1,164.48	\$19,010.29	\$18,548.00	9.3%	\$ 19,390.50	9.8%
	General Fund	\$116,061.24	\$7,573.25	\$123,634.49	\$121,689.00	60.7%	\$126,107.18	63.9%
Streets	15-452-9201	\$16,471.79	\$1,074.82	\$17,546.61	\$17,597.00	8.8%	\$ 17,897.54	9.1%
	Streets	\$16,471.79	\$1,074.82	\$17,546.61	\$17,597.00	8.8%	\$17,897.54	9.1%
Gas	50-452-9201	\$24,784.26	\$1,617.23	\$26,401.49	\$26,326.00	13.1%	\$ 26,929.52	13.6%
Water	51-452-9201	\$13,957.31	\$910.74	\$14,868.05	\$14,782.00	7.4%	\$ 15,165.41	7.7%
Sewer	52-452-9201	\$10,313.39	\$672.97	\$10,986.36	\$20,000.00	10.0%	\$ 11,206.09	5.7%
	Utilities	\$49,054.97	\$3,200.94	\$52,255.91	\$61,108.00	30.5%	\$53,301.03	27.0%
		\$181,588.00	\$11,849.01	\$193,437.01	\$200,394.00	100.0%	\$197,305.75	100.0%

The insurance costs as budgeted allow for a potential increase in premiums of approximately 2%.
The policy is on a calendar year basis, and rates are set in December for the following year.

We did a complete review of buildings and equipment this spring to bring all assets current, add the new complex, and remove the demolished building. The sewer fund was carrying assets that have been reallocated to other funds, so that cost has been reduced and reallocated to other funds/departments. Coverage for buildings has been moved to Buildings & Grounds. AMRRP quarterly bills, Rated Premium Breakdown, and property list attached.

TAB 17

INVOICE #: 6304

MUN. RISK RETENTION POOL
14902 NORTH 73RD STREET
SCOTTSDALE AZ 85260
602-996-8810 FAX: 602-996-9045

PREMIUM NOTICE
Invoice Date: 3/14/10

BILL TO:
WILLCOX, CITY OF
101 S. RAILROAD AVE., SUITE B
WILLCOX AZ 85643

AGENT: 99999
SOUTHWEST RISK SERVICES
14902 NORTH 73RD STREET
SCOTTSDALE AZ 85260

PHONE (602) 996-8810

Type of Coverage: MUNICIPALITY
Policy Number: AM40132010
Covered Party: WILLCOX, CITY OF

Agent's Phone:

Payment Plan: QUARTERLY 25/25/25/25

Coverage Period: 1/01/10 To 1/01/11

PREVIOUS BALANCE

Invoice#	DESCRIPTION OF TRANSACTIONS	AMOUNT
6191 (Original Due Date Applies)	Balance Forward	45,397.00
	Payment	.00
	Subtotal	45,397.00

CURRENT ACTIVITY:

Due Date	Endorse Eff. Date	Description	Current Amount
04/01/10	01/01/10	INSTALLMENT	45,397.00

CURRENT AMOUNT DUE 04/01/10 \$ 45,397.00

=====

TOTAL AMOUNT DUE \$ 90,794.00

PLEASE RETURN THIS PORTION WITH YOUR CHECK MADE PAYABLE TO:

04/01/10

AZ MUN. RISK RETENTION POOL
14902 NORTH 73RD STREET
SCOTTSDALE AZ 85260
602-996-8810 FAX: 602-996-9045

INVOICE #: 6304

Type of Coverage: MUNICIPALITY
Policy Number: AM40132010
Coverage Period: 1/01/10 To 1/01/11

2010
Annual property & casualty

UNPAID BALANCE: 181,588.00

AZ MUN. RISK RETENTION POOL
14902 NORTH 73RD STREET
SCOTTSDALE AZ 85260
602-996-8810 FAX: 602-996-9045

PREMIUM NOTICE
Invoice Date: 3/14/10

BILL TO:
WILLCOX, CITY OF
101 S. RAILROAD AVE, SUITE B
WILLCOX AZ 85643

AGENT: 99999
SOUTHWEST RISK SERVICES
14902 NORTH 73RD STREET
SCOTTSDALE AZ 85260

PHONE (602) 996-8810

Type of Coverage: MUNICIPALITY
Policy Number: AE40132010
Covered Party: WILLCOX, CITY OF

Agent's Phone:

Payment Plan: QUARTERLY 25/25/25/25

Coverage Period: 1/01/10 To 1/01/11

PREVIOUS BALANCE

Invoice#	DESCRIPTION OF TRANSACTIONS	AMOUNT
6190 (Original Due Date Applies)	Balance Forward	2,962.25
	Payment	.00
	Subtotal	2,962.25

CURRENT ACTIVITY:

Due Date	Endorse Eff. Date	Description	Current Amount
04/01/10	01/01/10	INSTALLMENT	2,962.25
CURRENT AMOUNT DUE 04/01/10			\$ 2,962.25

TOTAL AMOUNT DUE \$ 5,924.50

PLEASE RETURN THIS PORTION WITH YOUR CHECK MADE PAYABLE TO:

04/01/10

AZ MUN. RISK RETENTION POOL
14902 NORTH 73RD STREET
SCOTTSDALE AZ 85260
602-996-8810 FAX: 602-996-9045

INVOICE #: 6303

2010
Annual Umbrella

Type of Coverage: MUNICIPALITY
Policy Number: AE40132010
Coverage Period: 1/01/10 To 1/01/11
Covered Party: WILLCOX, CITY OF

UNPAID BALANCE: 11,849.00
AMOUNT DUE: 5,924.50

Rated Premium Breakdown

Date: 01/21/2010

Coverage Period: 01/01/2010 - 01/01/2011

Insured: WILLCOX, CITY OF

COVERAGE

PREMIUM

PROPERTY

\$ 10,510,745

\$ 22,954.00

INLAND MARINE:

\$ 515,732

CONTRACTORS EQUIPMENT \$1000 DE

\$ 1,501.00

\$ 4,500

MISCELLANEOUS EQUIPMENT \$250 D

\$ 20.00

\$ 50,000

VALUABLE PAPERS \$1000 DEDUCTIB

\$ 33.00

\$ 65,000

EDP EQUIPMENT EXCLUDES BREAKDO

\$ 335.00

\$ 20,000

SERVICE ANIMAL TOTAL LOSS COVE

\$ 88.00

\$ 20,000

SERVICE ANIMAL MEDICAL/SURGICA

\$ 134.00

GENERAL LIABILITY

\$ 2,000,000

GENERAL AGGREGATE

\$ 111,362.00

\$

PRODUCTS/COMPLETED OPERATIONS AGGREGATE

\$

PERSONAL/ADVERTISING INJURY

\$

2,000,000

EACH OCCURRENCE

\$

DAMAGE TO PREMISES RENTED TO YOU

\$

MEDICAL EXPENSE

PROFESSIONAL LIABILITY

\$ 2,000,000

AGGREGATE

\$ 17,174.00

\$ 2,000,000

EACH CLAIM

AUTO LIABILITY & PHYSICAL DAMAGE

\$ 2,000,000

COMBINED SINGLE

\$ 22,247.00

\$ 50,000

UNINSURED MOTORIST/UNDERINSURED MOTORIST

CRIME

\$ 2,324.00

EQUIPMENT BREAKDOWN

\$ 3,416.00

TOTAL PREMIUM

\$ 181,588.00

Property Schedule

Loc#	Bld#	Covg.	Address	Limit	Premium	Incl Blkt
500	001		VARIOUS LOCATIONS			
001	001		501 W. MALEY, WILLCOX, AZ			
		BLD		\$ 247,000	\$ 252.00	
002	001		312 W. STEWART, WILLCOX, AZ			
		BLD		\$ 1,684,000	\$ 1,686.00	
003	001		250 N. RAILROAD, WILLCOX, AZ			
		BLD		\$ 379,000	\$ 207.00	
003	002		250 N. RAILROAD			
		BLD		\$ 1,500	\$ 2.00	
004	001		1500 CIRCLE I ROAD, WILLCOX, AZ			
		BLD		\$ 579,800	\$ 853.00	
005	001		LANDFILL			
		BLD		\$ 30,000	\$ 32.00	
005	002		LANDFILL			
		BLD		\$ 8,500	\$ 54.00	
006	001		N. FORT GRANT			
		BLD		\$ 11,000	\$ 13.00	
007	001		MALEY STREET			
		BLD		\$ 12,000	\$ 10.00	
008	001		ARIZONA AVE & FREMONT			
		BLD		\$ 30,000	\$ 31.00	
009	001		KOA			
		BLD		\$ 45,000	\$ 32.00	
010	001		WOOD STREET			
		BLD		\$ 6,195	\$ 4.00	
011	001		PECALI ROAD			
		BLD		\$ 90,000	\$ 65.00	
012	001		W. MOUNTAIN AZ AVENUE			
		BLD		\$ 165,000	\$ 119.00	
012	002		W. MOUNTAIN AZ, AVENUE			
		BLD		\$ 26,250	\$ 254.00	
013	001		151 W. MALEY 300/320 W REX ALLEN DR Confirmed by Ed Banfel, AmRRP, 6/2/10			
		BLD		\$ 745,000	\$ 1,129.00	
014	001		207 WEST MALEY ST.			
		BLD		\$ 1,171,000	\$ 1,284.00	
015	001		1003 S. REX ALLEN JR DRIVE			
		BLD		\$ 64,000	\$ 78.00	
015	002		1003 S. REX ALLEN JR. DRIVE			
		BLD		\$ 20,000	\$ 10.00	
015	003		1003 S. REX ALLEN JR. DRIVE			
		BLD		\$ 53,000	\$ 71.00	
015	004		1003 S. REX ALLEN JR. DRIVE			
		BLD		\$ 64,000	\$ 120.00	
016	001		400 NORTH BIBEE			
		BLD		\$ 119,000	\$ 177.00	
016	002		400 NORTH BISBEE			
		BLD		\$ 120,000	\$ 86.00	

Property Schedule

Loc#	Bld#	Covg.	Address	Limit	Premium	Incl Blnt
016	003	BLD	400 NORTH BISBEE	\$ 350,000	\$ 1,159.00	
016	004	BLD	400 NORTH BISBEE	\$ 50,000	\$ 485.00	
016	005	BLD	400 NORTH BISBEE	\$ 1,000,000	\$ 3,310.00	
016	006	BLD	400 NORTH BISBEE	\$ 201,000	\$ 2,573.00	
016	007	BLD	400 NORTH BISBEE	\$ 23,000	\$ 206.00	
016	008	BLD	400 NORTH BISBEE	\$ 18,000	\$ 161.00	
016	009	BLD	400 NORTH BISBEE	\$ 5,000	\$ 32.00	
016	010	BLD	400 NORTH BISBEE	\$ 5,000	\$ 32.00	
016	011	BLD	400 NORTH BISBEE	\$ 100,000	\$ 640.00	
016	012	BLD	400 NORTH BISBEE	\$ 5,000	\$ 64.00	
017	001	BLD	868 EAST MALEY	\$ 1,000,000	\$ 520.00	
017	002	BLD	868 EAST MALEY	\$ 11,000	\$ 6.00	
017	003	BLD	868 EAST MALEY	\$ 84,000	\$ 44.00	
017	004	BLD	868 EAST MALEY	\$ 53,000	\$ 28.00	
018	001	BLD	101 S. RAILROAD AVE.	\$ 754,000	\$ 1,086.00	
018	002	BLD	101 S. RAILROAD AVE.	\$ 40,000	\$ 72.00	
018	003	BLD	101 S. RAILROAD AVE.	\$ 50,000	\$ 305.00	
019	001	BLD	RODEO GROUNDS, WILLCOX, AZ	\$ 5,500	\$ 35.00	
019	002	BLD	RODEO GROUNDS, WILLCOX, AZ	\$ 50,000	\$ 320.00	
019	003	BLD	RODEO GROUNDS (QUAIL PARK)	\$ 189,000	\$ 1,693.00	
019	004	BLD	RODEO GROUNDS (QUAIL PARK)	\$ 189,000	\$ 1,693.00	
019	005	BLD	RODEO GROUNDS (QUAIL PARK)	\$ 100,000	\$ 640.00	
019	006	BLD	RODEO GROUNDS (QUAIL PARK)	\$ 30,000	\$ 384.00	

Property Schedule

Loc#	Bld#	Covg.	Address	Limit	Premium	Incl Blnkt
020	001		VARIOUS LOCATIONS			
		BLD		\$ 200,000	\$ 662.00	
021	001		390 W. REX ALLEN DR.			
		BLD		\$ 327,000	\$ 235.00	
500	001		VARIOUS LOCATIONS			
PROPERTY TOTAL				\$ 10,510,745	\$ 26,370.00	

Inland Marine Schedule

Loc#	Bld#	Coverage	Limit	Premium
001	002	007 CONTRACTOR'S EQUIPMENT AS PER SCHEDULE ON FILE WITH POOL	\$ 515,732	\$ 1,501.00
001	005	008 MISC EQUIPMENT AS PER SCHEDULE ON FILE WITH POOL	\$ 4,500	\$ 20.00
001	010	009 VALUABLE PAPERS (CITY HALL)	\$ 50,000	\$ 33.00
001	003	011 EDP EQUIPMENT PER SCHEDULE ON FILE WITH POOL	\$ 65,000	\$ 335.00
001	013	013 SERVICE ANIMAL	\$ 20,000	\$ 88.00
001	013	014 SERVICE ANIMAL	\$ 20,000	\$ 134.00
INLAND MARINE TOTAL			\$ 675,232.00	\$ 2,111.00

General Liability Schedule

Loc#	Item#	Hazard	Rating Basis	Premium
001	001	OP EXPEND/TERR 2/5+ YRS PRIOR	\$ 4,030,000	\$ 74,688.00
001	002	WATERWORKS PAYROLL-GE 5+YRS PR	\$ 125,000	\$ 9,001.00
001	003	WATERWORKS-PER 1 MIL GAL-5+ YR	\$ 375	\$ 1,199.00
001	006	GAS UTILITY-PAYROLL - 5+ YRS P	\$ 75,000	\$ 19,340.00
001	008	MILES STREETS-PER MILE - 5+ YR	\$ 37	\$ 1,892.00
001	011	REC CTR/ARENA/COMM CTR - 5+ YR	\$ 4,200	\$ 887.00
001	016	INDEPENDENT CONTRACTORS - 5+ Y	\$ 400,000	\$ 418.00
001	025	POOLS SEAS W/DIV.UNDER 10000 P	\$ 2	\$ 2,773.00
001	032	EMP.BEN.LIAB.-GE 30 EMPLOYEES	\$ 62	\$ 469.00
001	033	ATTORNEY - 5+ YEARS PRIOR ACTS	\$ 1	\$ 695.00
LIABILITY TOTAL				\$ 111,362.00

Professional liability Schedule

Loc#	Item#	Hazard	Rating Basis	Premium
001	099	E&O OTHER/5+YR PRIOR ACTS/8 MI	\$ 11,000,000	\$ 17,174.00
PROFESSIONAL LIABILITY TOTAL				\$ 17,174.00

Automobile Schedule

VEH#	YR#	Make	VIN	Comp. Ded.	Coll. Ded.	Rental	Towing	Premium
HNO				0	0	[]	[]	\$ 74.00
001	1978	CHEV	2717	0	0	[]	[]	\$ 180.00
002	1973	CHEV	2513	0	0	[]	[]	\$ 236.00
003	1975	CHEV	1518	0	0	[]	[]	\$ 180.00
004	1986	FORD	9900	250	500	[]	[]	\$ 428.00
005	1972	INTL	9478	0	0	[]	[]	\$ 236.00
006	1970	BOX	6076	0	0	[]	[]	\$ 35.00
007	1964	HM 4 WHEEL	7175	0	0	[]	[]	\$ 35.00
008	2000	SRECO	5402	0	0	[]	[]	\$ 35.00
009	1982	DODGE	0249	0	0	[]	[]	\$ 180.00
010	1975	GMC	1727	0	0	[]	[]	\$ 180.00
011	1978	CHEV	8034	0	0	[]	[]	\$ 243.00
012	1985	FORD	9001	0	0	[]	[]	\$ 243.00
013	1983	CHEV	2284	0	0	[]	[]	\$ 180.00
014	1992	PETERBILT	5978	250	500	[]	[]	\$ 312.00
015	1984	GMC	7701	0	0	[]	[]	\$ 243.00
016	1986	HOMEMADE	6861	0	0	[]	[]	\$ 35.00
017	1979	HOMEMADE	0163	0	0	[]	[]	\$ 75.00
018	1986	CHEV	7207	0	0	[]	[]	\$ 180.00
019	1993	FORD	0253	0	0	[]	[]	\$ 243.00
020	1993	CHEV	5850	0	0	[]	[]	\$ 243.00
021	1983	HOMEMADE	0643	0	0	[]	[]	\$ 35.00
022	1994	FORD	2334	0	0	[]	[]	\$ 243.00
023	1994	FORD	2337	0	0	[]	[]	\$ 243.00
024	1994	FORD	2339	0	0	[]	[]	\$ 243.00
025	1987	DODGE	9722	0	0	[]	[]	\$ 180.00
026	1987	CHEV	6261	0	0	[]	[]	\$ 180.00
027	1987	GMC	9637	0	0	[]	[]	\$ 180.00
028	1994	FORD	3559	0	0	[]	[]	\$ 243.00
029	1985	FORD	8415	0	0	[]	[]	\$ 180.00
030	1977	CHEV	4898	0	0	[]	[]	\$ 180.00
031	1989	MERCURY	5780	0	0	[]	[]	\$ 243.00
032	1967	CEMSO	1110	0	0	[]	[]	\$ 243.00
033	1996	FORD	6844	0	0	[]	[]	\$ 243.00
034	1994	FORD	2886	0	0	[]	[]	\$ 243.00
035	1982	MACK	3073	0	0	[]	[]	\$ 276.00

Automobile Schedule

VEh#	YR#	Make	VIN	Comp. Ded.	Coll. Ded.	Rental	Towing	Premium
036	1986	HOMEMADE	2826	0	0	[]	[]	\$ 35.00
037	1990	FORD	0849	0	0	[]	[]	\$ 180.00
038	1998	CHEVROLET	4162	0	0	[]	[]	\$ 180.00
039	1999	CHEVROLET	4535	0	0	[]	[]	\$ 180.00
040	1999	CHEVROLET	4652	0	0	[]	[]	\$ 180.00
041	1979	FORD	8527	0	0	[]	[]	\$ 276.00
042	1992	FORD	6318	0	0	[]	[]	\$ 243.00
043	1999	FORD	6206	0	0	[]	[]	\$ 243.00
044	1989	CHEVY	8445	0	0	[]	[]	\$ 187.00
045	2000	HOMEMADE	5120	0	0	[]	[]	\$ 35.00
046	2000	CHEVY	9565	0	0	[]	[]	\$ 243.00
047	1997	FORD	0670	0	0	[]	[]	\$ 180.00
048	1981	FORD	3158	0	0	[]	[]	\$ 180.00
049	1987	AMER	0461	0	0	[]	[]	\$ 236.00
050	1997	FORD	9494	0	0	[]	[]	\$ 236.00
051	1997	INT'L	5952	0	0	[]	[]	\$ 236.00
052	2004	DODGE	1214	250	500	[]	[]	\$ 457.00
053	1979	INTERNATIO	6765	0	0	[]	[]	\$ 236.00
054	1982	WHITE	4723	0	0	[]	[]	\$ 236.00
055	2004	DODGE	1213	0	0	[]	[]	\$ 170.00
056	2001	ISUZU	1739	0	0	[]	[]	\$ 187.00
057	1999	FORD	2851	0	0	[]	[]	\$ 180.00
058	2001	FORD	5730	0	0	[]	[]	\$ 187.00
059	2000	FORD	1573	0	0	[]	[]	\$ 243.00
060	2000	FORD	1627	0	0	[]	[]	\$ 243.00
061	1986	CHEVY	2603	0	0	[]	[]	\$ 180.00
062	2002	MERCURY	3967	250	500	[]	[]	\$ 294.00
063	1986	CHEVY	4114	0	0	[]	[]	\$ 243.00
064	1998	FORD	4357	0	0	[]	[]	\$ 243.00
065	2000	FORD	4818	0	0	[]	[]	\$ 243.00
066	1976	FORD	6056	0	0	[]	[]	\$ 428.00
067	2003	DODGE	6670	250	500	[]	[]	\$ 457.00
068	1975	AMERICAN	0335	0	0	[]	[]	\$ 352.00
069	1982	INTERNATIO	1012	0	0	[]	[]	\$ 236.00
070	2004	CHEVY	1886	250	500	[]	[]	\$ 314.00
071	1986	HAHN	3584	0	0	[]	[]	\$ 352.00
072	1982	AUTO CAR	4723	0	0	[]	[]	\$ 236.00
073	1978	CHEVY	7919	0	0	[]	[]	\$ 180.00
074	2004	CHEVY	8894	250	500	[]	[]	\$ 314.00
075	1990	GMC	9907	0	0	[]	[]	\$ 180.00
076	1997	CHEVY	9918	0	0	[]	[]	\$ 180.00
077	1990	TILT	7120	0	0	[]	[]	\$ 35.00
078	1990	LINCOLN	9929	0	0	[]	[]	\$ 35.00
079	2006	CHEVY	5987	250	500	[]	[]	\$ 266.00
080	2006	CHEVY	9613	250	500	[]	[]	\$ 266.00
081	2006	CHEVY	0578	250	500	[]	[]	\$ 266.00

Automobile Schedule

VEh#	YR#	Make	VIN	Comp. Ded.	Coll. Ded.	Rental	Towing	Premium
082	2006	CHEVY	9894	250	500	[]	[]	\$ 266.00
083	2006	DODGE	5996	250	500	[]	[]	\$ 457.00
084	2006	CHEVY	1696	250	500	[]	[]	\$ 457.00
085	2007	FORD	5334	250	500	[]	[]	\$ 457.00
086	2007	FORD	5335	250	500	[]	[]	\$ 457.00
087	2007	FORD	5336	250	500	[]	[]	\$ 457.00
088	2007	FORD	5337	250	500	[]	[]	\$ 457.00
089	1997	FORD	5674	250	500	[]	[]	\$ 457.00
090	2007	FORD	7931	250	500	[]	[]	\$ 457.00
091	2008	FORD	7644	250	500	[]	[]	\$ 457.00
092	2009	FORD	2963	250	500	[]	[]	\$ 428.00

AUTOMOBILE TOTAL \$ 22,247.00

Crime Schedule

Coverage	Limit	Deductible	Premium
CRIME LOSS INSIDE-MSBF	\$ 20,000.00	\$ 250	\$ 294
CRIME/LOSS OUTSIDE (MSBF)	\$ 20,000.00	\$ 250	\$ 150
BOND	\$ 100,000.00	\$	\$ 1,880
CRIME TOTAL	\$ 140,000.00		\$ 2,324

City of Willcox
AMRRP Property List as of 12/1/2009

primary	sub_lo	type_code	description	const	2009	Changes?
1	0		501 West Maley			
1	1	B	Fire Station	JM	237,000	
1	1	MPP			10,000	
2	0		312 West Stewart			
2	1	B	Community Center	JM	1,679,000	
2		B	Community Center improvements		450,000	
2	1	MPP			5,000	
3	0		250 N. Railroad			
3	1	B	Public Works Facility Shop	NC	329,000	
3	1	MPP			50,000	
3	2	B	Welding Shop	NC	1,500	
4	0		1500 Circle I Road			
4	1	B	Vistor Center	F	542,000	
4	1	MPP			37,800	
5	0		Landfill			
5	1	B	Kennel Storage	JM	25,000	
5	1	MPP			5,000	
5	2	B	Kennel	NC	8,500	
6	0		North Fort Grant			
6	1	B	Storage Building	JM	7,000	
6	1	MPP			4,000	
7	1	B	Pump House	JM	8,000	
7	1	MPP			4,000	
8	0		Arizona Avenue & Fremont			
8	1	B	Pump House	F	30,000	
9	0		KOA			
9	1	MPP	Lift Station 1991	NC	45,000	
10	0		Wood Street			
10	1	MPP	Lift Station	NC	6,195	
11	0		Pecali Road			

City of Willcox
AMRRP Property List as of 12/1/2009

primary	sub_lo	type_code	description	const	2009	Changes?
11	1	MPP	Pumps Main Well	NC	90,000	
12	0		West Mountain AZ Avenue			
12	1	B	Tanks	NC	165,000	
12	2	B	Fencing		26,250	
13	0		151 West Maley			
13	1	B	Police Dept.	F	645,000	REMOVE
13	1	MPP	Building demolished Sept 2009		100,000	REMOVE
14	0		207 West Maley Being renovated. New entrance and new address: 100 N Curtis St			
14	1	B	Library	JM	921,000	
14	1	MPP			250,000	
15	0		1003 S. Rex Allen, Jr. Dr. Golf Course			
15	1	B	Golf Course Pro Shop (ACV)	F	62,000	
15	1	MPP			2,000	
15	2	B	Pumps & Equipment (ACV)	NC	20,000	
15	3	B	Golf Cart Storage (ACV)	NC	53,000	
15	4	B	Golf Cart - Social Services Bldg. (ACV)	JM	64,000	
16	0		400 North Bisbee Municipal Pool/Keiller Park			
16	1	B	Bathhouse/Concession	F	109,000	
16	1	MPP			10,000	
16	2	MPP	Filtration, Heater, Piping Equipment	NC	120,000	
16	3	B	Shallow Pool	NC	350,000	
16	4	B	Pool Fencing	NC	50,000	
16	5	B	Olympic Size Pool	NC	1,000,000	
16	6	B	Ramada	F	200,000	
16	6	MPP			1,000	
16	7	B	Concession Stand #1 & Restroom	JM	19,000	
16	7	MPP			4,000	
16	8	B	Concession Stand #2 & Restroom	JM	13,000	
16	8	MPP			5,000	
16	9	B	Metal Shed	NC	5,000	

City of Willcox
AMRRP Property List as of 12/1/2009

primary	sub_lo	type_code	description	const	2009	Changes?
16	10	B	Metal Canopy	NC	5,000	
16	11	B	Ballpark Lights & Fencing	NC	100,000	
16	12	B	Announcer Stand/Scorboard	F	5,000	
17	0		868 East Maley			
17	1	B	Waste Water Treatment Plant	NC	1,000,000	
17	2	B	Chlorine Storage	NC	11,000	
17	3	B	Lab & Office	NC	84,000	
17	4	B	Lift Station	NC	53,000	
18	1	B	New City Hall (Old Railroad Depot Historical Site	F	654,000	
18	1	MPP			100,000	
18	2	B	Mechanical Bldg. For City Hall	JM	40,000	
18	3	B	Railroad Car	NC	50,000	
18		B	22 ton Carrier Air Cooled Water Chiller		20,000	
19	0		Rodeo Grounds (Quail Park)			
19	1	B	Announcers Booth	NC	5,500	
19	2	B	Bleachers (Permanent)	NC	50,000	
19	3	B	Restrooms/Concession (North)	JM	189,000	
19	4	B	Restrooms/Concession (South)	JM	189,000	
19	5	B	Ballfield Lights & Fencing	NC	100,000	
19	6	B	Playground Equip	F	30,000	
19		B	Shade		9,000	
20	1	B	Misc. Off Premises Bldg. & Equip	NC	200,000	
21	0		390 W. Rex Allen Dr.			
21	1	B	Fire Station #2	NC	327,000	
New			300 & 320 W Rex Allen Dr.			
		B	Criminal Justice Facility		1,308,000	
		MPP	Estimated		200,000	
			Willcox Total less removed property:		11,752,745	

mpp = municipal personal property

BENEFITS FAIR

WEDNESDAY - JUNE 16, 2010
at the
WILLCOX COMMUNITY CENTER

From 8:30 a.m. until 3:30 p.m.

This is when you can add new benefits or make changes to current ones.

Medical, Dental, Vision, FSA, AFLAC, Prepaid Legal, United Way, Salvation Army and Lord Abbett (457 plan)

Make Plans to Attend.

Those that want may bring their spouse

Those that will be unable to attend please let me know ASAP at 766-4204 – Thanks – Sherry Lynn - HR

Dave Bonner
Public Services & Works Department
Director



250 N. Railroad Ave.
Willcox, Arizona 85643
Phone: (520) 384-6447 Fax: (520) 384-3993
Email: dbonner@willcoxcity.org

June 2, 2010

"Mine, Yours, Ours"

Responses to ASA presentation during May 3rd Council meeting

Prior to January 2007, when I started as Public Services & Works Director, fees had been established for the use of lights as well as chalk. The fees had been in place for some time as I understood it, however, the leagues were not invoiced nor did they voluntarily remit the fees. I was not able to determine if ASA had in fact paid the \$750 lighting fee. If they did it was probably during the time that Dawn Bruns was on the ASA board, which was about 4 years ago. The chalk was provided by the City and the leagues were to track and pay for what they used. This had not been occurring for some time either. In 2009, a number of parents and league leaders complained that the city was providing the wrong material for chalking and it was burning eyes when it became airborne. Staff provided MSDS sheets and information on the different materials used for chalking. Either gypsum or lime may be used, however both may cause the burning or itching observed. Rather than put the City in a position of additional risk I decided not to provide the chalking materials in 2010. Additionally, since the City was not being reimbursed for the materials and staff was not able to determine who used the material, it made fiscal sense as well. In the 5 years I have been with the City, our staff or city inmates have not done line chalking for any of the fields. The High School staff works with inmates when they chalk Field #1 for use by the High School.

Mr. Brown did turn in paper work for the use of the fields for ASA. When the application was submitted the start date was February 1, 2010. The application was not submitted until February 15, 2010, per an e-mail from Mr. Brown dated February 15, 2010. Dawn Adame was absent during the week of the 15th and the application was not processed until the following week.

We received an application on January 13, 2010 for the use of Fields 1 & 3 at Keiller Park and Field 1 & 2 at Quail Park for February 27th & 28th for a baseball tournament. This request made specific requests for the field configuration and planned use. The Parks & Facilities Maintenance crew was able to meet the requirements of the application. Since the fields had been reconfigured I asked Mr. Brown to wait until after the event to start using the fields.

After Brian had filled out the Facility Use Agreement for Fields 1 & 2 he asked me about the Rex Allen Days Tournament. I said in order to eliminate confusion or misunderstanding, he should fill out another application for that event specifically. In my mind these were two separate activities requiring additional resources and planning so I said this would also be a \$50.00 application fee. Brian spoke with the City Manager about having to pay this fee. Pat indicated to me that since they already paid a fee for the

use of the field that they should not need to pay another fee. I had Dawn Adame let Mr. Brown know that he did not need to pay the additional \$50.00. Mr. Brown had requested City employees maintain the fields during the weekend event. I responded with an e-mail indicating that there would be charges for the employees overtime hours during that time. He indicated that he would like to have the fees waived for the event. I let him know that once council was presented with the request I would let him know the outcome.

In an effort to provide a consistent format that would hopefully simplify the facility use process, we created the main form which is the same for any facility use. We then developed attachments for each facility to address specific needs. In this case Keiller Park has an Attachment "A" which specifies what items the City Personnel will address. Attachment "B" addresses the needs of the facility user and items that they will perform. Attachment "C" identifies deposits and user fees. Mr. Brown filled out the application presented it to Dawn. Per my direction, any time a ball field is used there are items that pertain to the maintenance of the field during the course of a regular game. Items such as placing chalk lines, verifying base placement, clean dugouts, clean concession stand, fill holes in batters box, fill holes at all bases and fill holes in front of pitcher's mound. The latter items dealing with field maintenance are items that I understood the leagues were already doing during the course of games. Mr. Brown marked out the items that Dawn had marked and stated that "they were not going to do the City's work". Facilities & Parks Staff have, and will continue to perform the regular maintenance on the fields for daily play.

With regard to filing paper work for a five year time period, the policy states that the activity must have a history of 7 sequential years to be eligible for five years. I called Mr. Brown and asked if the League met that requirement. He agreed that they did not have 7 years only 5 years. Since there seems to be great interest in insuring that the policies are followed and everyone is treated equally, I did not feel that I could make an exception to the policy without being criticized of having favoritism for an organization. The High School met the 7 year use so we handled the request accordingly. Since ASA did not meet the requirement to sign up for 5 years I let Mr. Brown know that the policy allowed for signing up 1 year in advance. When we received that application Mr. Brown requested to reserve the Field #1 & #2 from January 1, 2011 to December 31, 2011. I sent an e-mail on April 12, 2010 to Mr. Brown asking that they not reserve the fields for the entire year unless they had specific uses for the entire year. As previously mentioned other individuals and organizations do request to use the fields. For example, the High School requests to use Field #1 primarily for JV games however they have held tournaments in which they are playing on their field as well as Field #1.

We have been scheduling the High School and ASA concurrently and advising each organization that they will need to work out the details of how the field is used. The same thing happens on Field #2; ASA and Little League are scheduled concurrently, again each organization is asked to work with the other organization when they are developing their schedules.

We asked for schedules from the leagues so that we are aware of when activities are taking place so we can plan maintenance tasks related to the fields. Neither ASA or Little League have provided schedules to the City. The High School did provide their schedule. Since the leagues use the fields for practice as well as games and the High School uses the field for games, we do not attempt to schedule the fields on a daily basis or hourly basis. The leagues have worked together in the past to develop a schedule that works. Scheduling on a daily basis would be a service above what we are currently providing. This would require additional staffing in order to manage correctly. It is also outside of what I think our involvement should be.

Mr. Brown stated that Dawn Adame's e-mail requesting that he pay the deposits were rude. The e-mails Dawn sent were to the point and factual and in no way intended to be rude. Dawn has a very pleasant personality and works with customers very well.

I understand that no one likes to have to jump through hoops to get things done. The application process was done in an effort to make the process as simple as possible. Once the city grants the use of a facility to an individual or organization the city takes on liability for that activity. This is the reason for the requirement for the \$1,000,000 insurance coverage. There are a number of ways that users can obtain insurance. We provide users information on the Tulip program. When they use this program the insurance is exactly what is needed to satisfy coverage for the event. In many cases when the Tulip program is not used and the user chooses to use another method of providing coverage, the coverage is rejected by the City's Insurance Company. We then go back the user and request the proper insurance coverage. This sometime happens two or three times before the coverage is accepted.

Mr. Brown indicated that the materials for the homerun fence were donated. Eurofresh donated the posts and fabric at an approximate value of \$2,300. The City provided the concrete for the posts and the top rail covering. We used 64 bags of post mix at a cost of \$188. The top cover cost \$928 (\$1,116). I supervised the location and elevation of the installation to insure that my staff understood how to do it.

ASA provided the frame and scoreboard. Parks & Facilities staff trenched for the electrical, placed conduit and a covered trench to provide power to the scoreboard. The City pays the electrical cost for the operation of the scoreboard. ASA did not donate the scoreboard for general use. The City does not have access to the control equipment necessary to operate the scoreboard. If an organization wanted to use the scoreboard they would have to make separate arrangements with ASA.

Councilman Johnson asked if Little League had paid the \$50 deposit. They paid their deposit on March 4, 2010.

My staff and I have attempted to improve the attention given to all of our playing fields in the past three years. Even with the improved attention, Mr. Brown has been dissatisfied. With a total staff of six persons responsible for the entire City's Parks,

Facilities, Pool and Cemetery, the Facilities and Parks Maintenance Division is continually stretch to accomplish all of their tasks.

My staff and I are in a situation where we are not able to please everyone, that is a given. We address the issues that we believe we can achieve a reasonable level of success. Due to financial constraints we are not able to contract everything out that needs to be done, therefore, much of the work that gets done is done by our own employees.

In response to communications with Mr. Brown, as you can see from the e-mails provided in the May 3rd council packets, there has been considerable dialogue between Mr. Brown and I, most of which seems to have been productive. If Mr. Brown feels that I am unresponsive, I would say that I have to prioritize what gets done on any given day just as everyone does. There may be days or weeks that go by that I may not be able to address less important issues. In general, if someone has an issue that they feel is significant; the Administrative Assistants at Public Services & Works will schedule an appointment for me. Mr. Brown has not requested such an appointment.



NOTICE OF EXECUTIVE SESSION

CITY COUNCIL

In accordance with Resolution No. 370 of the City of Willcox, and Section 38-431.01 of the Arizona Revised Statutes **NOTICE IS HEREBY GIVEN** that the **MAYOR AND COUNCIL** of the City of Willcox, County of Cochise, Arizona, will hold an **EXECUTIVE SESSION**, if approved, during the **REGULAR** meeting on **MONDAY**, the **7TH** day of **JUNE** 2010 at **7:00 p.m.**, in the **CITY COUNCIL CHAMBERS, 300 W. REX ALLEN DRIVE, Willcox, AZ**

Item for Consideration and Discussion are:

A.R.S. §38-431.03A(1) - DISCUSSION OR CONSIDERATION OF EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, DISMISSAL, SALARIES, DISCIPLINING OR RESIGNATION OF A PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF ANY PUBLIC BODY, EXCEPT THAT, WITH THE EXCEPTION OF SALARY DISCUSSIONS, AN OFFICER, APPOINTEE OR EMPLOYEE MAY DEMAND THAT SUCH DISCUSSION OR CONSIDERATION OCCUR AT A PUBLIC MEETING. THE PUBLIC BODY SHALL PROVIDE THE OFFICER, APPOINTEE OR EMPLOYEE WITH SUCH NOTICE OF THE EXECUTIVE SESSION AS IS APPROPRIATE BUT NOT LESS THAN TWENTY-FOUR HOURS FOR THE OFFICER, APPOINTEE OR EMPLOYEE TO DETERMINE WHETHER SUCH DISCUSSION OR CONSIDERATION SHOULD OCCUR AT A PUBLIC MEETING.

Consideration and/or discussion regarding the City Manager's annual review

DATED AND POSTED this 3RD day of JUNE 2010, at 3:00 P.M.

CITY OF WILLCOX, ARIZONA

ISI CRISTINA G. WHELAN, CMC

CITY CLERK CRISTINA G. WHELAN, CMC

"Mine, Yours, Ours"

**CITY OF WILLCOX
EXECUTIVE SESSION**

AGENDA

MONDAY, JUNE 7, 2010

7:00 p.m.

300 W. REX ALLEN DRIVE

Willcox, Arizona

1. CALL TO ORDER
2. ROLL CALL
3. CONSIDERATION OF ARIZONA REVISED STATUTES 38-431.03(A)(1) – DISCUSSION OR CONSIDERATION OF EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, DISMISSAL, SALARIES, DISCIPLINING OR RESIGNATION OF A PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF ANY PUBLIC BODY, EXCEPT THAT, WITH THE EXCEPTION OF SALARY DISCUSSIONS, AN OFFICER, APPOINTEE OR EMPLOYEE MAY DEMAND THAT SUCH DISCUSSION OR CONSIDERATION OCCUR AT A PUBLIC MEETING. THE PUBLIC BODY SHALL PROVIDE THE OFFICER, APPOINTEE OR EMPLOYEE WITH SUCH NOTICE OF THE EXECUTIVE SESSION AS IS APPROPRIATE BUT NOT LESS THAN TWENTY-FOUR HOURS FOR THE OFFICER, APPOINTEE OR EMPLOYEE TO DETERMINE WHETHER SUCH DISCUSSION OR CONSIDERATION SHOULD OCCUR AT A PUBLIC MEETING;
Consideration and/or discussion pursuant to Arizona Revised Statutes §38-431.03(A)(1), as stated relating to the City Manager's annual review.
4. ADJOURN

"Mine, Yours, Ours"

(minutes pg. 5)

TOPS **C. BONLESS**
FORM 3840
#85,000 to #90,000 40.86 to 43.26

Snaps off

STATUS/PAYROLL CHANGE REPORT
DUPLICATE

STATUS/PAYROLL CHANGE REPORT

DATE 07-07-2009 PLEASE NOTE THE FOLLOWING CHANGE(S):
 Effective Date 07-06-2009 Clock No. 11
 Employee PATRICK McCOURT
 Social Security No. _____ Department GG Admin

X	CHANGE(S)	FROM	TO
X	Rate	\$40.86/Hr	\$43.26/Hr
	Job	(\$85,000)	(\$90,000)
	Department		
	Shift		

REASON(S) FOR THE CHANGE(S)

<input type="checkbox"/>	Hired	<input type="checkbox"/>	Re-hired
<input type="checkbox"/>	Probationary Period Ended	<input type="checkbox"/>	Merit Increase
<input type="checkbox"/>	Promotion	<input type="checkbox"/>	Transfer
<input type="checkbox"/>	Seniority Increase	<input type="checkbox"/>	Contract Change
<input type="checkbox"/>	Re-evaluation of Job	<input type="checkbox"/>	Demotion
<input type="checkbox"/>	Resignation	<input type="checkbox"/>	Retirement
<input type="checkbox"/>	Layoff	<input type="checkbox"/>	Discharged
X	6-MONTH EVALUATION PER CONTRACT		

Leave of Absence From: _____ Until: _____
 Reason: APPROVED BY MOTION CITY COUNCIL MEETING
07-06-2009.

Authorized By: *Cristina S. Wheeler*
 Approved By: *Daniel W. Lindsey* Date: _____

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 6TH DAY OF JULY, 2009**

COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

Councilwoman Cronberg thanked Fire Department for a great 4th of July celebration!

Councilman Johnson echoed the same and stated they did a wonderful job.

Mayor Lindsey too echoed that and thought it was a great show. All comments he heard while there were that it was really good and appreciates the work that went into that and efforts the Chief's department did.

Vice Mayor Schultz reported the gunfighters came from California and our Fire Department show ranks as some of the best he has seen and said to the Chief to congratulate your staff.

Councilman Norris reported he was out-of-town and from everything he has heard he congratulated the Chief's department too. Directed his comment to Mr. Bonner and stated when he gets more money do some more streets and appreciates what has been done.

Councilman Klump agreed the streets are looking better. Thanked Chief for fireworks.

DISCUSSION/DECISION TO ENTER INTO AN EXECUTIVE SESSION A.R.S. §38-431.03A(1) DISCUSSION OR CONSIDERATION OF EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, DISMISSAL, SALARIES, DISCIPLINING OR RESIGNATION OF A PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF ANY PUBLIC BODY, EXCEPT THAT, WITH THE EXCEPTION OF SALARY DISCUSSIONS, AN OFFICER, APPOINTEE OR EMPLOYEE MAY DEMAND THAT SUCH DISCUSSION OR CONSIDERATION OCCUR AT A PUBLIC MEETING. THE PUBLIC BODY SHALL PROVIDE THE OFFICER, APPOINTEE OR EMPLOYEE WITH SUCH NOTICE OF THE EXECUTIVE SESSION AS IS APPROPRIATE BUT NOT LESS THAN TWENTY-FOUR HOURS FOR THE OFFICER, APPOINTEE OR EMPLOYEE TO DETERMINE WHETHER SUCH DISCUSSION OR CONSIDERATION SHOULD OCCUR AT A PUBLIC MEETING.

MOTION: Councilman Johnson moved to enter into ES ARS 38-431.03A(1), as stated, relating to City Manager 6-month evaluation.

SECONDED: Vice Mayor Schultz seconded the motion. **CARRIED.**

RECESS TO EXECUTIVE SESSION, IF APPROVED- 7:58 p.m.

RECONVENE FROM EXECUTIVE SESSION- 8:42 p.m.

DISCUSSION/DECISION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION RELATING TO THE CITY MANAGER'S 6-MONTH EVALUATION

MOTION: Councilman Johnson moved to follow dictates of the City Manager Pat McCourt employment contract, good evaluation, compensate him according to contract and continue his employment with the City. **SECONDED:** Councilwoman Cronberg seconded the motion. **CARRIED.**

ADJOURN

There being no further business before the Mayor and Council, Mayor Lindsey adjourned the meeting at 8:45 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of the City of Willcox held on the 6th day of July 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 9th day of July 2009

/s/ Cristina G. Whelan, CMC
City Clerk Cristina G. Whelan, CMC

THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, AZ
HELD ON THIS 6TH DAY OF JULY, 2009

PASSED, APPROVED AND ADOPTED this 20th day of JULY 2009.

/S/ GERALD W. LINDSEY
MAYOR GERALD W. LINDSEY

ATTEST:

/s/ Cristina G. Whelan, CMC
City Clerk Cristina G. Whelan, CMC

HH - File
Vault for
H...

RESOLUTION NO. 2008-82

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA ["CITY"] FOR THE PURPOSE OF APPROVING THE APPOINTMENT OF PATRICK MCCOURT AND THE CITY MANAGER SERVICES AGREEMENT AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION, THE AGREEMENT AND DECLARING AN EMERGENCY TO EXIST.

WHEREAS, the CITY is empowered to appoint a person of suitable experience to serve as City Manager pursuant to Title I, Chapter 7, Article A, Section 1-7A-2 of the Willcox City Code and Title 9, A.R.S. §§9-239 and 9-303 et seq.; and

WHEREAS, the Mayor and Council of the City of Willcox desire to have this Resolution presented at its December 1st, 2008 Council Meeting for the purpose of approving the appointment of Patrick McCourt to the position of City Manager for the initial period of January 5, 2009 to January 5, 2011 and approving the City Manager Services Agreement; and

WHEREAS, the Mayor and Council have determined that formal action on this Resolution is in the best interest of the CITY and its citizens; and,

WHEREAS, it is necessary for the preservation of the peace, health, and safety of the City of Willcox, Cochise County, Arizona, that an emergency be declared to exist to assure timely provision of City Manager Services, and that this Resolution shall be effective immediately upon its passage and adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA, AS FOLLOWS:

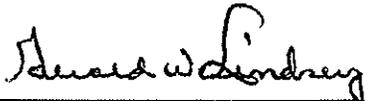
Section 1: That the CITY formally approves Resolution 2008-82 for the purpose of approving the appointment of Patrick McCourt to serve as City Manager and approving the City Manager Services Agreement.

Section 2: That the immediate operation of the provisions of this Resolution is necessary for the preservation of the public peace, health and safety, an emergency is hereby declared to exist, and this Resolution shall be in full force and effect from and after its passage by the City of Willcox, Cochise County, Arizona.

Section 3: That the Mayor is authorized and empowered to execute this Resolution and the City Manager Services Agreement as presented.

PASSED AND ADOPTED BY MAYOR AND COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA this 1st day of December 2008.

APPROVED/EXECUTED:



MAYOR, GERALD W. LINDSEY
Signed: December 2, 2008

ATTEST:

APPROVED AS TO FORM:



Cristina G. Whelan, CMC, City Clerk



Hector M. Figueroa, Esq., City Attorney

RESOLUTION NO. 2008-82

<p>CITY OF WILLCOX</p> <p>CONTRACT: CITY MANAGER</p> <p>APPOINTEE: PATRICK McCOURT</p> <p>AMOUNT: \$ <u>85,000.00</u> per year</p> <p>CONTRACT PERIOD: 1/05//09 – 1/05/11</p>	<p>(STAMP HERE)</p>
--	---------------------

EMPLOYMENT AGREEMENT

This Agreement is entered into this 1st day of December 2008 by and between the CITY OF WILLCOX, a body politic and corporate of the State of Arizona, hereinafter "CITY," and PATRICK McCOURT, hereinafter "APPOINTEE."

RECITALS:

WHEREAS, CITY is empowered pursuant to the Willcox City Code, Title 1, Chapter 7, Article A, Section 1-7A-2 and Title 9, A.R.S. § 9-239 *et seq.* to appoint a person, for a definite term, to serve as City Manager and to compensate such appointee for the services provided by the APPOINTEE as provided by Chapter 7, Article A, Section 1-7A-7 and this Agreement.

WHEREAS, CITY requires the services of a City Manager to act as the executive officer and head of the administrative branch of the city and APPOINTEE accepts employment to serve as City Manager.

WHEREAS, CITY and APPOINTEE desire to set forth the conditions of employment, compensation, and benefits in this Agreement.

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE I — TERM AND EXTENSION/RENEWAL/CHANGES

This Contract, as approved by the Mayor and Council of the City of Willcox, shall commence on January 5, 2009 and shall terminate on January 5, 2011 in accordance with the appointment of PATRICK McCOURT to serve as City Manager or unless sooner terminated or further extended pursuant to the provisions of this Agreement. The parties may renew this Agreement upon mutual consent or may terminate the Agreement upon completion of the terms of this Agreement without any expectation of required renewal. The City Code requires that the City Manager be appointed by Mayor and Council every two years and this Agreement will be subject to ratification in June of 2010.

APPOINTEE is an employee at will. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the CITY to terminate the services of the APPOINTEE, subject to the provisions set forth in this Agreement.

In the event the APPOINTEE voluntarily resigns his position with the CITY at any time during the term of this Agreement, then the APPOINTEE shall provide the CITY thirty (30) day written notice in advance, unless the parties otherwise agree. Failure to provide the required notice will result in pro-rata reduction of benefits normally payable to resigning employees and/or severance benefits.

Any modification, or extension of the Agreement and/or renewal, shall be with formal approval of Mayor and Council and upon written amendment executed by the parties hereto.

ARTICLE II — SCOPE OF WORK

The CITY hereby agrees to employ Patrick McCourt to serve as the City Manager as provided by Title I, Chapter 7, Article A, Section 1-7A-4 [Powers and Duties] and/or pursuant to Ordinance.

The APPOINTEE shall render the City Manager services in a professional manner and shall perform the functions and duties as directed by Mayor and Council and existing City Code and Ordinances or as they may be amended from time to time.

The APPOINTEE will serve the CITY diligently and faithfully according to his best ability in all respects and will use his utmost endeavors to promote the best interests of the CITY.

ARTICLE III — COMPENSATION/PAYMENT/OTHER BENEFITS

In consideration for the City Manager Services specified in this Agreement, the CITY agrees to pay APPOINTEE, as an employee of the City, at an annual rate of \$85,000.00 payable in installments pursuant to regular payroll schedules used by the CITY.

In addition, the CITY agrees to consider an adjustment to the base compensation in the amount of \$5,000.00 based on merit and based upon the performance evaluation process enumerated below, however, that said adjustment shall be solely within the discretion of Mayor and Council.

The CITY and the APPOINTEE agree that periodic performance evaluations shall be performed to evaluate work performance, their working relationship, rapport, goals, and evaluation criteria. The first performance evaluation shall be performed at six (6) months and shall be used to determine the adjustment to base compensation as referenced above.

Thereafter, the APPOINTEE shall be evaluated during the month of June of each year unless the parties mutually agree to some other time frame. After each evaluation, the parties shall schedule a meeting to review the evaluation and determine, if necessary, the compensation, benefits, terms and conditions of the continued employment of the APPOINTEE.

The CITY and the APPOINTEE agree that a relocation reimbursement, not to exceed \$3,000.00, will be made available to APPOINTEE to assist with relocation from Alamogordo, NM to Willcox, AZ. APPOINTEE shall provide the CITY with written documentation of actual expenses incurred with reimbursement to occur at the completion of the relocation.

APPOINTEE will be entitled to participate in the Arizona State Retirement System in the same manner as any other employee of the CITY.

APPOINTEE will have the use of a City vehicle for official business including vehicle fuel, maintenance and insurance. If the employee uses his own vehicle for official city business, he shall be compensated in accordance with the City Personnel Policy.

APPOINTEE will be provided a monthly phone allowance in the amount of \$100.00 for cell phone (or) will be provided with a City cell phone for official use only. The CITY reserves the right to determine the option to be used.

The CITY shall pay for the professional dues and subscriptions necessary for continued participation in the International City/County Management Association (ICMA) and the Arizona League of Cities and Towns Association. Accordingly and subject to budgetary constraints, time limitations and convenience of both parties, the APPOINTEE is permitted, encouraged and, in some instances, required by the City or State to attend meetings, activities, seminars, courses, institutes and the like in accordance with the City's applicable policies and budget constraints.

ARTICLE IV — INSURANCE AND INDEMNIFICATION

APPOINTEE will be provided with Group Insurance Benefits through the CITY in the same manner as all other employees.

CITY shall provide liability insurance coverage through the Arizona Municipal Risk Retention Pool (AMRRP) or another carrier to cover CITY officials in litigation arising out of carrying out the contracted scope of work that is related to the performance of the services provided by APPOINTEE.

The City shall defend, save harmless and indemnify APPOINTEE against any tort, professional liability claim or other legal action, arising out of an alleged act or omission occurring in the course and scope of the performance of his duties as City Manager on the same basis as other employees of the CITY and to the extent permitted by law and the City's insurance carrier coverage.

ARTICLE V — VACATION/SICK AND OTHER LEAVES

APPOINTEE shall be entitled to fifteen (15) business days of annual paid vacation during each year of the Agreement. The APPOINTEE shall be entitled to the same benefit during subsequent years of employment unless and until the CITY and the APPOINTEE agree to change this provision.

APPOINTEE has provided notice that he will need to take time off for granddaughters graduation in the spring of 2009 and for an overseas trip in the first half of September, 2009 and the CITY agrees to grant advance authorization for said leave subject to compliance with all other terms and conditions in this Agreement.

APPOINTEE may take an amount of vacation days which have not yet been accrued with the approval of the CITY with the understanding that, if APPOINTEE should leave the employ of the CITY prior to that amount of vacation having been earned, the value of said excess vacation leave shall be deducted from the final paycheck.

APPOINTEE shall be entitled to sick leave in accordance with City Personnel Policy. APPOINTEE shall be entitled to holidays in accordance with City Personnel Policy.

ARTICLE VI — CONTRACTOR STATUS

The status of the APPOINTEE shall be that of an "at will employee" pursuant to the terms and conditions enumerated in this Agreement.

ARTICLE VII — ASSIGNMENT

APPOINTEE shall not assign his rights to this Agreement, in whole or in part.

ARTICLE VIII — AUTHORITY TO CONTRACT

APPOINTEE warrants his right and power to enter into this Agreement. If any Court or Administrative Agency determines that CITY does not have authority to enter into this Agreement, CITY shall not be liable to APPOINTEE or any third party by reason of such determination or by reason of Contract.

ARTICLE IX — TERMINATION AND SEVERANCE PAY

APPOINTEE reserves the right to voluntarily terminate his employment in compliance with the notice requirement enumerated in Article I above. In the event of such action, the APPOINTEE shall not be entitled to Severance payment.

CITY reserves the right to terminate this Agreement for cause when APPOINTEE is found to be in default of any provision of this Agreement upon a sixty (60) day advance written notice of such intent to terminate. In the event of such action, the APPOINTEE shall not be entitled to Severance payment.

In the event the APPOINTEE is terminated for any reason [other than for cause or conviction of a crime] and prior to the expiration of the existing Agreement, the CITY agrees to pay Severance pay, [in a lump sum less required State and Federal deductions], in an amount in accordance with the terms of compensation at the time of termination and as set forth below:

PERIOD OF EMPLOYMENT

SEVERANCE PAYMENT

1 day through 12 months	90 calendar days
12 months & 1 day through 24 months	120 calendar days
24 months & 1 day through 36 months	150 calendar days

ARTICLE X — NOTICE

Any Notice required or permitted to be given under this Agreement shall be in writing and shall be served by personal delivery or by certified mail upon the other party as follows:

CITY:
Willcox City Clerk
101 S. Railroad Ave., Suite B
Willcox, Arizona 85643

APPOINTEE:
Patrick McCourt
101 S. Railroad Ave., Suite B
Willcox, Arizona 85643

ARTICLE XI — REMEDIES

Either party may pursue any remedies provided by law for breach of this Agreement. No right or remedy is intended to be exclusive of any other right or remedy and each shall be cumulative and in addition to any other right or remedy existing at law or at equity or by virtue of this Contract. This Agreement will be governed by the laws of the State of Arizona.

ARTICLE XII — SEVERABILITY

Each provision of this Agreement stands alone, and if any provision of this Agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of the provision and of the entire Agreement will be severable and remain in effect.

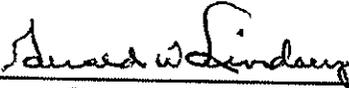
ARTICLE XIII — ENTIRE AGREEMENT

This document constitutes the entire Agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This Agreement may be modified, amended or extended only by a written amendment approved by Mayor and Council and executed thereby.

IN WITNESS THEREOF, the parties have affixed their signatures to this Contract on this 1st day of December, 2008.

CITY OF WILLCOX

APPOINTEE



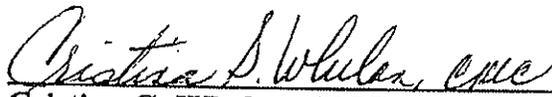
Mayor, Gerald W. Lindsey
Authorized City Official
Signed: December 2, 2008



Patrick McCourt
Authorized Signatory

ATTESTED:

APPROVED AS TO FORM:



Cristina G. Whelan, CMC
City Clerk



Hector M. Figueroa, Esq.
City Attorney