

**CITY OF WILLCOX
MAYOR AND CITY COUNCIL MEETING
AGENDA**

Monday, December 6, 2010

7:00 p.m.

City Council Chambers

300 W. Rex Allen Drive

Willcox, AZ 85643

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

**Resolution No. 2010-121
Ordinance NS302**

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. CALL TO THE PUBLIC

Mayor and Council consideration of comments or complaints from the public. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting each presentation will be given approximately three (3) minutes. It is probable that each organization will be limited to one speaker. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

5. DECLARATION ON CONFLICT OF INTEREST

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

6. ADOPTION OF THE AGENDA

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

**7. DISCUSSION/DECISION ENTER EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES Tab 1
§ 38-431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS
OF THE PUBLIC BODY**

Consideration, discussion and/or decision to enter into an Executive Session pursuant to ARS § 38-431.03A(3), as stated, relating to consultation for legal advice with the attorney(s) of the public body.

8. RECESS TO EXECUTIVE SESSION, IF APPROVED

9. RECONVENE FROM EXECUTIVE SESSION

10. CONSENT AGENDA

Items that are considered to be routine by the City Council will be enacted by one motion without discussion. The consent agenda is a timesaving device and Council members have received documentation on these items for their review prior to the open meeting. Any Councilmember may remove any item from the consent agenda for discussion

and a separate vote as deemed necessary. The public may view the documentation relating to the consent agenda 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, AZ from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue during normal working hours Monday-Saturday.

- 10A. THE REGULAR MEETING HELD ON OCTOBER 4, 2010** **Tab 2**
- 10B. AMENDED RESOLUTION NO. 2010-116 APPROVING THE DISTRIBUTION OF ARIZONA DEPARTMENT OF TRANSPORTATION LOCAL TRANSPORTATION ASSISTANCE FUNDS ["LTAF II"] TO SELECTED RECIPIENTS FOR THE PURPOSE OF FUNDING SPECIFIC PROJECTS AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST** **Tab 3**
- 10C. RESOLUTION NO. 2010-120 APPROVING AND ADOPTING THE TRANSACTION PRIVILEGE TAX ("TPT") ADMINISTRATION AGREEMENT WITH THE PRA GOVERNMENT SERVICES D/B/A REVENUE DISCOVERY SYSTEMS ("RDS") TO PERFORM COMPREHENSIVE REMITTANCE PROCESSING AND COMPLIANCE FOR TPT TAXES, USE TAXES, BED TAXES AND ANY OTHER TAXES AS DESIGNATED BY THE CITY AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST** **Tab 4**
- 11. PRESENTATION BY ROB JONES AND ETHAN ORR ON THE LINKAGE PROGRAM TO HELP DISABLED PERSONS WITH EMPLOYMENT** **Handout**
Consideration and/or discussion on the presentation by Rob Jones and Ethan Orr on the Linkage program to help disabled persons with employment.
- 12. DISCUSSION/DECISION REGARDING APPROVAL OF FISCAL YEAR 2009-2010 ANNUAL AUDIT REPORT** **Tab 5**
Consideration, discussion and/or decision regarding approval of FY2009-2010 Annual Audit Report
- 13. DISCUSSION/DECISION REGARDING RESPONSE LETTER FOR THE FISCAL YEAR 2010 ANNUAL AUDIT** **Tab 6**
Consideration, discussion and/or decision regarding the response letter for the FY2010 Annual Audit.
- 14. DISCUSSION/ DECISION REGARDING THE APPOINTMENT OF CITY REPRESENTATIVES TO THE ADVISORY BOARD SET UP BY CITY AND NORTHERN COCHISE COMMUNITY HOSPITAL (NCCH)** **Tab 7**
Consideration, discussion and/or decision regarding the appointment of City representatives to the Advisory Board set up by the City and NCCH.
- 15. DISCUSSION REGARDING CONSENT ORDER FROM ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY & CONTROL (AZDEQ) CONCERNING THE WASTEWATER TREATMENT PLANT (WWTP)** **Tab 8**
Consideration and/or discussion regarding the Consent Order from AZDEQ concerning the WWTP.
- 16. REPORTS BY THE CITY MANAGER PAT McCOURT** **Tab 9**
Consideration, discussion and/or decision regarding the following topics by the City Manager:
- **Report on Willcox High Basketball Teams**
 - **Report on Employee Luncheon**-Community Center on Friday, December 10, 2010
 - **Report on Apple Festival & Christmas Tree Lighting Parade**-Held on December 3 & 4, 2010
 - **Report on Rotary Raffle**-Tickets on Sale!
 - **Report on Chamber Annual Meeting**-to be held on December 14, 2010 at 6:00 p.m. KIVA Room RSVP needed for dinner \$20.00
 - **Report on City Offices Closed Holidays**-All City Offices (except Public Safety) will close at noon on Thursday, December 23 through 26th and open regular hours on Monday, December 27th. Closed at noon on Thursday, December 30 until January 2, 2011 for Observed Holidays and open regular hours on Monday, January 3, 2011.
 - **Report on Notices Posted on Web site prior to changes to rates**-New web site to include all notices that rates will be considered for changes.
 - **Report on Request For Qualifications (RFQ) on the WasteWater Treatment Plant (WWTP) Engineering Services**-the RFQ for the WWTP Engineering Services due January 7, 2011 at 3:00 p.m.

17. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

18. ADJOURN.

Misc. Tab: ____.

NOTE: Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, AZ or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and beginning July 2010 on the City's website www.cityofwillcox.org .

NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.