

CITY OF WILLCOX
AGENDA - ACTION MINUTES

**Regular Meeting of the Willcox
Historic Preservation Advisory Committee**

Tuesday, July 19, 2011
12:00 Noon
Community Meeting Room
300 West Rex Allen Drive
Willcox, AZ

1. **CALL TO ORDER** - Chairman Delcie Schultz at 12:03 p.m.

2. **ROLL CALL**

PRESENT

Chairman Delcie Schultz
Vice Chairman Anne Bryan
Commissioner Chuck Broeder

STAFF

Zoning Administrator Jeff Stoddard
Recording Secretary Sandi Thomas

ABSENT

Commissioner Bo Downey (Unexcused)
Commissioner Ronnie Calvert (Excused)

3. **CALL TO THE PUBLIC**

There were no comments by the public present.

4. **DECLARATION OF CONFLICT OF INTEREST**

All Commissioners voiced none.

5. **ADOPTION OF THE AGENDA**

It was moved and seconded to adopt the agenda as presented. CARRIED.

6. **DISCUSSION/DECISION REGARDING THE MINUTES OF THE REGULAR MEETING HELD ON MAY 17, 2011.**

It was moved and seconded to accept the minutes as presented. CARRIED.

7. **DISCUSSION/DECISION REGARDING THE CREATION OF AN INFORMATIONAL PAMPHLET TO BE DISTRIBUTED TO PROPERTIES IN THE HP-1 (HISTORIC PRESERVATION) ZONE.**

After a brief discussion where Mr. Stoddard said he will attempt to have a basic draft for the Committee to work with ready by the next meeting, there was no decision made. No Motion was made.

8. **DISCUSSION WITH MR. JEFF WILLEY REGARDING SIGNAGE IN THE HP-1 ZONE.**

Mr. Stoddard explained that Mr. Willey was unable to attend the meeting today, but has asked to be placed on the next Agenda. It was moved and seconded to table this item until that time. CARRIED.

9. DISCUSSION/DECISION REGARDING THE REQUEST FROM MR. HECTOR FIGUEROA TO PLACE AN AWNING AT 116 EAST MALEY STREET.

Mr. Figueroa explained what he has in mind for the awning at 116 East Maley Street. After a brief discussion it was moved and seconded to approve the request from Mr. Figueroa for an awning at 116 East Maley Street. CARRIED.

10. NOMINATION AND APPOINTMENT OF CHAIRMAN FOR THE HISTORIC PRESERVATION ADVISORY COMMITTEE FOR A ONE (1) YEAR TERM.

Nominations were performed in the usual fashion and Chairman Delcie Schultz will remain Chairman Delcie Schultz for the coming year. It was moved and seconded to close nominations. CARRIED.

11. NOMINATION AND APPOINTMENT OF VICE CHAIRMAN FOR THE HISTORIC PRESERVATION ADVISORY COMMITTEE FOR A ONE (1) YEAR TERM.

Nominations were performed in the usual fashion and Vice Chairman Anne Bryan will remain Vice Chairman Anne Bryan for the coming year. It was moved and seconded to close nominations. CARRIED.

12. NOMINATION AND APPOINTMENT OF SECRETARY FOR THE HISTORIC PRESERVATION ADVISORY COMMITTEE FOR A ONE (1) YEAR TERM.

Nominations were performed in the usual fashion and Commissioner Bo Downey will be Secretary Bo Downey for the coming year. It was moved and seconded to close nominations. CARRIED.

13. SUGGESTIONS FOR FUTURE AGENDA TOPICS. NOT FOR DISCUSSION.

Chairman Schultz said there will be the discussion item regarding signage with Mr. Willey. There will probably be the sign for Pedro's Place on the August Agenda. There will also be the informational pamphlet. She said it looks like this Committee will be kept busy.

14. ADJOURN - Chairman Schultz adjourned at 12:42 p.m.
