

CITY OF WILLCOX
AGENDA - ACTION MINUTES

**Regular Meeting of the Willcox
Historic Preservation Advisory Committee**

Friday, July 12, 2013
12:00 Noon
Community Meeting Room
300 West Rex Allen Drive
Willcox, AZ

1. **CALL TO ORDER** - Chairman Anne Bryan at 12:00 p.m.

2. **ROLL CALL**

PRESENT

Chairman Anne Bryan
Vice Chairman Connie Dunham
Commissioner Delcie Schultz
Commissioner Chuck Broeder (12:07 p.m.)
Commissioner Bo Downey

STAFF

Zoning Administrator Jeff Stoddard
Recording Secretary Sandi Thomas

3. **CALL TO THE PUBLIC**

There was no response from the public present.

4. **DECLARATION OF CONFLICT OF INTEREST**

All Commissioners voiced none.

5. **ADOPTION OF THE AGENDA**

It was moved and seconded to adopt the agenda as presented. CARRIED.

6. **DISCUSSION/DECISION REGARDING THE MINUTES OF THE REGULAR MEETING HELD ON MAY 10, 2013.**

It was moved and seconded to approve the minutes of May 10, 2013, as presented. CARRIED.

7. **NOMINATION AND APPOINTMENT OF CHAIRMAN FOR THE HISTORIC PRESERVATION ADVISORY COMMITTEE FOR A ONE (1) YEAR TERM.**

Nominations were performed in the usual fashion and Connie Dunham will be Chairman for the coming year. It was moved and seconded to close nominations. CARRIED.

8. **NOMINATION AND APPOINTMENT OF VICE CHAIRMAN FOR THE HISTORIC PRESERVATION ADVISORY COMMITTEE FOR A ONE (1) YEAR TERM.**

Nominations were performed in the usual fashion and Bo Downey will be Vice Chairman for the coming year. It was moved and seconded to close nominations. CARRIED.

9. **NOMINATION AND APPOINTMENT OF SECRETARY FOR THE HISTORIC PRESERVATION ADVISORY COMMITTEE FOR A ONE (1) YEAR TERM.**

Nominations were performed in the usual fashion and Delcie Schultz will be Secretary for the coming year. It was moved and seconded to close nominations. CARRIED.

10. DISCUSSION/DECISION REGARDING THE TREES IN RAILROAD PARK NOT GETTING ENOUGH WATER.

There was a brief discussion of this issue. No Motion was made.

11. DISCUSSION/DECISION REGARDING ADOPTING A PAINT COLOR PALETTE FOR THE HP-1 ZONE.

After a brief discussion it was moved and seconded to have the Commissioners and Staff bring in various historic paint color guides to be reviewed. CARRIED.

12. DISCUSSION/DECISION REGARDING THE CONDITION OF THE HISTORIC CEMETERY.

After a brief discussion it was moved and seconded to have Staff and one of the Commissioners meet at the Historic Cemetery to evaluate conditions. CARRIED.

13. DISCUSSION/DECISION REGARDING LETTERS TO PROPERTY OWNERS IN THE HP-1 ZONE AND ALSO THE WINDOW STICKERS THAT WERE DISCUSSED PREVIOUSLY.

After a brief discussion it was moved and seconded to have Staff look in to prices for the window stickers and present a draft letter to send to property owners in the HP-1 zone. CARRIED.

14. DISCUSSION/DECISION REGARDING THE MINUTES OF THE REGULAR MEETING HELD ON NOVEMBER 9, 2012, SPECIFICALLY THE SEPARATION OF THE GAZEBO BETWEEN THE REX ALLEN MUSEUM AND THE HISTORIC THEATER.

After a brief discussion it was moved and seconded to have Mr. Stoddard meet with Mr. Telles to discuss options on the separation of the gazebo. CARRIED.

15. DISCUSSION/DECISION REGARDING THE WORK BEING DONE ON THE EXTERIOR OF THE HISTORIC THEATER AND ALSO AT GALLERY 94.

There was a brief discussion of this issue. No Motion was made.

16. DISCUSSION /DECISION REGARDING PROPERTY OWNERS IN THE HP-1 ZONE POSSIBLY BEING ELIGIBLE FOR GRANTS TO UPGRADE THEIR PROPERTIES.

There was a brief discussion of this issue. No Motion was made.

17. SUGGESTIONS FOR FUTURE AGENDA TOPICS. NOT FOR DISCUSSION.

Vice Chairman Downey commented that there are several properties in the HP-1 zone that could use a visit from the Code Enforcement officer.

18. ADJOURN - Chairman Dunham adjourned at 1:00 p.m.
