

CITY OF WILLCOX
AGENDA - ACTION MINUTES
**SPECIAL Meeting of the Willcox
Historic Preservation Advisory Committee**

Friday, August 16, 2013
12:00 Noon
Community Meeting Room
300 West Rex Allen Drive
Willcox, AZ

1. **CALL TO ORDER** - Chairman Connie Dunham at 12:04 p.m.

2. **ROLL CALL**

PRESENT

Chairman Connie Dunham
Vice Chairman Bo Downey
Commissioner Anne Bryan
Commissioner Chuck Broeder

STAFF

Zoning Administrator Jeff Stoddard
Recording Secretary Sandi Thomas

ABSENT

Commissioner Delcie Schultz (Excused)

3. **CALL TO THE PUBLIC**

Ms. Dallas Downey addressed the Commissioners stating she will be presenting a color board to this Committee at a future meeting to give them an idea of some basic historic colors.

4. **DECLARATION OF CONFLICT OF INTEREST**

All Commissioners voiced none.

5. **ADOPTION OF THE AGENDA**

It was moved and seconded to adopt the agenda as presented. CARRIED.

6. **DISCUSSION/DECISION REGARDING THE MINUTES OF THE REGULAR MEETING HELD ON JULY 12, 2013.**

It was moved and seconded to approve the minutes of July 12, 2013, as presented. CARRIED.

7. **DISCUSSION/DECISION REGARDING ADOPTING A HISTORIC PAINT COLOR PALETTE FOR THE HP-1 ZONE.**

After a brief discussion it was moved and seconded to table this item. CARRIED.

8. **UPDATE ON THE SEPARATION OF THE GAZEBO BETWEEN THE REX ALLEN MUSEUM AND THE HISTORIC THEATER.**

After a brief discussion it was moved and seconded to table this item until some documentation can be reviewed. CARRIED.

9. **DISCUSSION/DECISION REGARDING INFORMATION LETTERS TO PROPERTY OWNERS IN THE HP-1 ZONE.**

Mr. Stoddard informed he is working on this. No motion was made.

10. **DISCUSSION/DECISION REGARDING WINDOW STICKERS FOR BUILDINGS IN THE HP-1 ZONE.**

Mr. Stoddard informed Commissioners that the window stickers have arrived and will be sent along with the information letters when he mails them. No motion was made.

11. UPDATE ON CONDITIONS AT THE HISTORIC CEMETERY.

Mr. Stoddard said he and Vice Chairman Downey have yet to get together and go out to review conditions at the Historic Cemetery. They will set a date and time and bring a report and action plan back.

12. DISCUSSION/DECISION REGARDING THE SIGN AND MOVIE POSTER BOXES AT THE WILLCOX HISTORIC THEATER.

After a brief discussion it was moved and seconded to approve the sign and movie poster boxes at the Willcox Historic Theater. CARRIED.

13. UPDATE ON THE AWNING AT THE GALLERY 94 BUILDING.

Mr. Stoddard reported he has spoken with the building owner and the awning is being repaired and painted and will be put back up shortly.

14. SUGGESTIONS FOR FUTURE AGENDA TOPICS. NOT FOR DISCUSSION.

Ms. Downey will do her historic paint color presentation at a future meeting.

15. ADJOURN - Chairman Dunham adjourned at 12:50 p.m.
