

CITY OF WILLCOX  
**AGENDA - ACTION MINUTES**  
**SPECIAL Meeting of the Willcox  
Historic Preservation Advisory Committee**

Friday, October 18, 2013  
12:00 Noon  
Community Meeting Room  
300 West Rex Allen Drive  
Willcox, AZ

1. **CALL TO ORDER** - Chairman Connie Dunham at 12:00 p.m.

2. **ROLL CALL**

PRESENT

Chairman Connie Dunham  
Commissioner Anne Bryan  
Commissioner Chuck Broeder

STAFF

Zoning Administrator Jeff Stoddard  
Recording Secretary Sandi Thomas

ABSENT

Commissioner Delcie Schultz (Excused)  
Vice Chairman Bo Downey (Excused)

3. **CALL TO THE PUBLIC**

There was no response from the public present.

4. **DECLARATION OF CONFLICT OF INTEREST**

All Commissioners voiced none.

5. **ADOPTION OF THE AGENDA**

It was moved and seconded to table Agenda items 9, 11, and 12. CARRIED.

Chairman Dunham and Commissioner Bryan voted for and Commissioner Broeder voted against.

6. **DISCUSSION/DECISION REGARDING THE MINUTES OF THE SPECIAL MEETING HELD ON AUGUST 16, 2013.**

It was moved and seconded to approve the minutes of August 16, 2013, as presented. CARRIED.

7. **DISCUSSION/DECISION REGARDING ADOPTING A HISTORIC PAINT COLOR PALETTE FOR THE HP-1 ZONE.**

After a brief discussion it was moved and seconded to table this item. CARRIED.

8. **UPDATE ON THE SEPARATION OF THE GAZEBO BETWEEN THE REX ALLEN MUSEUM AND THE HISTORIC THEATER.**

After a brief discussion it was moved and seconded to table this item until some documentation can be reviewed. CARRIED.

9. **DISCUSSION/DECISION REGARDING INFORMATION LETTERS TO PROPERTY OWNERS IN THE HP-1 ZONE.**

Mr. Stoddard informed he is working on this. No motion was made.

**10. DISCUSSION/DECISION REGARDING WINDOW STICKERS FOR BUILDINGS IN THE HP-1 ZONE.**

Mr. Stoddard informed Commissioners that the window stickers have arrived and will be sent along with the information letters when he mails them. No motion was made.

**11. UPDATE ON CONDITIONS AT THE HISTORIC CEMETERY.**

Mr. Stoddard said he and Vice Chairman Downey have yet to get together and go out to review conditions at the Historic Cemetery. They will set a date and time and bring a report and action plan back.

**12. DISCUSSION/DECISION REGARDING THE SIGN AND MOVIE POSTER BOXES AT THE WILLCOX HISTORIC THEATER.**

After a brief discussion it was moved and seconded to approve the sign and movie poster boxes at the Willcox Historic Theater. CARRIED.

**13. UPDATE ON THE AWNING AT THE GALLERY 94 BUILDING.**

Mr. Stoddard reported he has spoken with the building owner and the awning is being repaired and painted and will be put back up shortly.

**14. SUGGESTIONS FOR FUTURE AGENDA TOPICS. NOT FOR DISCUSSION.**

Ms. Downey will do her historic paint color presentation at a future meeting.

**15. ADJOURN - Chairman Dunham adjourned at 12:50 p.m.**

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