





**RESOLUTION NO. 2019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA  
CREATING A WILLCOX QUAIL PARK ADVISORY COMMITTEE**

**RECITALS:**

WHEREAS, the Willcox City Council desires to enhance the quality of life for its citizens, attract visitors and promote economic development; and

WHEREAS, Quail Park is utilized by many events and organizations who wish to see aspects of the Park improved; and

WHEREAS, the City Council finds that a Quail Park Advisory Committee of independent individuals with diverse backgrounds is integral to providing recommendations to Council regarding a proposed Master Plan; and

WHEREAS, the creation of the Quail Park Advisory Committee will assure that an open, inclusive, and transparent process is utilized in the discussion, prioritization, and presentation of recommendations that addresses the community's needs.

**ENACTMENTS:**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLCOX AS FOLLOWS:**

**Section 1:**

**QUAIL PARK MASTER PLAN ADVISORY COMMITTEE**

**CREATION OF COMMITTEE:**

The Willcox Quail Park Master Plan Advisory Committee is hereby created to serve as a temporary, advisory board to make recommendations to Council with respect to Quail Park.

**MEMBERS AND OFFICERS:**

The Quail Park Master Plan Advisory Committee shall be made of the following individuals with diverse backgrounds and experiences:

Chair	Eddie Browning	Community/Rodeo
Member	Cheryl Moss	West Fest
Member	Susan Pater	Community/Grants and Funding
Member	Patina Thompson	Willcox Livestock EXPO/Hunter Education
Member	Mathew Klump	Agriculture
Member	Clint/Amy Sanborn	FFA/High School Agriculture, Baseball
Member	April Denny	Rodeo and Recreation
Member	Jennifer Wilson	Little League
Member	Jan Kortsen	Community
Member	Jeff Stoddard	City/AYSO
Member	Dwayne Owen	School Board President
Member	Michael Clement	Rex Allen Days
Member	Jeff Hooper	USDA

**ELIGIBILITY AND TENURE:**

All members shall have equal voting privileges. Residency is not a requirement. All appointees shall serve at the pleasure of the City Council without compensation. The Committee shall cease to exist following the delivery of final recommendations to the City Council no later than March 31, 2020.

**DUTIES**

The Quail Park Advisory Committee shall:

- A. Develop a Master Plan for Quail Park considering:
  - Growth of future events including West Fest, Rex Allen Days, the Cochise County Fair, agricultural fairs, rodeos, animal showings, softball, baseball and soccer tournaments.
  - Enchantment of recreational opportunities for local citizens including fishing, walking, playground equipment and sidewalks.
  - Infrastructure needs including locations of buildings, parking lots, bleachers, lighting, water, electric, etc.
- B. Develop a phased approach to implement the Master Plan.
- C. Identify and obtain funding sources.

The City of Willcox shall:

- A. Assist in the coordination of adequate resources including but not limited to, staff, meeting space, materials and other related logistics.
  - To further assist the Committee in carrying out its duties, the Committee may request the assistance of technical experts and/or employees and agents of the City and other affected entities such as event organizers.
- B. Contract with an architect design organization to provide renderings and concepts of the final plan.
  - To further assist the Committee in carrying out its duties, the Committee may request the assistance of technical experts and/or employees and agents of the City and other affected entities such as event organizers.

**MEETINGS; ATTENDANCE:**

- A. The Quail Park Advisory Committee shall meet a minimum of once a month from the first month following the appointment of members.
- B. The Quail Park Advisory Committee shall not conduct any business at a meeting unless a quorum is present. A quorum shall consist of a simple majority of the voting membership of the Committee.
- C. The public shall be invited to attend meetings and given time at the beginning or end of the meeting to provide comments and the committee shall be subject to the Arizona Open Meeting Law.

**Section 2:** The Mayor is authorized and empowered to execute this Resolution.

**Section 3:** The City Manager is authorized and directed to take all action required

PASSED AND ADOPTED by the City Council of the City of Willcox this 2<sup>nd</sup> day of February 2019.

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MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

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CITY ATTORNEY



## Quail Park Advisory Committee Agenda:

### Meeting 1:

- Purpose of Committee
  - o Roles of Members
  - o Design of Master Plan
- Future Meetings
  - o Topics for Discussion/Agenda Items
    - What would Committee members like to get out of this?
  - o Meetings for Tuesday of each month
- Presentation by City on Existing Infrastructure
  - o Water Lines
  - o Electrical
  - o Buildings
  - o Fees

### Meeting 2:

- Presentations by Event Organizers ----Event Organizers will come prepared with information including annual budget, infrastructure utilized, infrastructure needed, number of annual participants, funds gained/loss, economic/social impact on community, etc.
  - o West Fest
  - o Junior Rodeo?
  - o Rex Allen Days
  - o Tractor Pull

### Meeting 3:

- Presentations by Event Organizers ----Event Organizers will come prepared with information including annual budget, infrastructure utilized, infrastructure needed, number of annual participants, funds gained/loss, economic/social impact on community, etc.
  - o AYSO
  - o Little League
  - o Animal Expo
- Discussion of Venue Assignments

#### Meeting 4:

- Presentation and Evaluation of other Venues
  - o Each Committee member will be assigned a different venue to research and present before the entire Committee.

#### Meeting 5:

- Creation of Quail Park Master Plan (Consultant at Meeting)
  - o Committee members provide input on amenity/locations

#### Meeting 6:

- Consultant provides concepts based on input from previous meeting
- Committee members provide review and provide input and any needed changes

#### Meeting 7:

- Consultant provides final concepts based on input from previous meeting
- Review of Costs for Implementation
- Phases of Master Plan Created

#### Meeting 8: (City Council Meeting)

- Presentation to Willcox City Council





