

CITY OF WILLCOX, COCHISE COUNTY, ARIZONA

RESOLUTION 2013-35

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA APPROVING AND ADOPTING EMPLOYEE BENEFIT ADVOCATE SERVICE APPLICATION AND THE ADMINISTRATION SERVICES RENEWAL AGREEMENT BETWEEN THE CITY OF WILLCOX AND EMPLOYEE SOLUTIONS GROUP TO ACT AS HEALTH INSURANCE AGENT AND ADMINISTRATOR OF EMPLOYEE BENEFIT PLANS, AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION.

WHEREAS, the Mayor and City Council shall have control of the finances and property of the corporation pursuant to A.R.S. § 9-240 et seq.; and,

WHEREAS, the CITY provides a Health Reimbursement Arrangement (HRA) Plan, a Flexible Spending Account (FSA) Plan and COBRA administration for its employees and contracts with Employee Services Group for that purpose; and,

WHEREAS, Employee Solutions Group, “ESG”, proposes to provide the employee benefit packages subject to the terms and conditions of the Employee Benefit Advocate Service Application, Exhibit “A” attached hereto, and the Administration Services Renewal Agreement, Exhibit “B” attached hereto; and,

WHEREAS, CITY staff desires to present the formal ESG contract documents to Mayor and Council for final consideration, approval and adoption; and,

WHEREAS, the Mayor and Council of the City of Willcox, have determined that it is in the best interest of the CITY, its employees and the citizens of the CITY to provide employee benefit packages in the form of a Health Reimbursement Agreement Plan (HRA), an expanded Flexible Spending Account Plan (FSA) and third party administration of COBRA; and,

WHEREAS, the CITY and the ESG desire to have the Employee Benefit Advocate Service Application and Administration Services Renewal Agreement with Employee Solutions Group “ESG” presented at the Regular Council Meeting on May 20, 2012 for consideration and approval of the Agreements for the Contract period of July 1, 2013 to June 30, 2014.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, as follows:

SECTION 1: The Mayor and City Council hereby authorize, approve and adopt the Employee Benefit Advocate Service Application, Exhibit “A” attached hereto, and the Administration Services Renewal Agreement, Exhibit “B” attached hereto, wherein ESG shall act as Health Insurance Agent and Administrator for the CITY’S HRA, FSA and COBRA benefits for the 2013-2014 fiscal year;

SECTION 2: CITY Officials and Administrators are authorized and directed to take all action required to execute the Employee Benefit Advocate Service Application, Exhibit “A” as presented, and the Administration Services Renewal Agreement, Exhibit “B” as presented; and,

SECTION 3: That the Mayor is authorized and empowered to execute the Resolution as presented.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLCOX, ARIZONA, this 20th day of May, 2013.

APPROVED/EXECUTED:

/s/ Robert A. Irvin
ROBERT A. IRVIN, MAYOR

ATTEST:

/s/ Virginia A. Mefford
VIRGINIA A. MEFFORD, City Clerk

APPROVED AS TO FORM:

/s/ Ann P. Roberts
ANN P. ROBERTS, City Attorney

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